



LEOFF I DISABILITY BOARD
Meeting Minutes
Specially-Called Meeting: In Person & Remote Attendance
Monday, August 28, 2023 @9:00-10:00am

MEMBERS PRESENT:

Bob Cecil, Police Representative
Lenny Greenstein, Chair
Ed Sorger, Police Representative
Ed Pole, Member-At-Large

STAFF PRESENT:

Jennifer Schaefer, Human Resources Recruitment Coordinator | LEOFF I HR Liaison

CALL TO ORDER:

Chair Greenstein welcomed everyone to the August 28, 2023 **Specially-Called LEOFF I Disability Board Meeting**. The meeting was called to order at 9:00am.

Police Representative Cecil, Chair Greenstein, Police Representative Sorger, Member-At-Large Pole and LEOFF I HR Liaison Schaefer were present for the meeting.

AMENDMENT OF AGENDA ITEMS:

Police Representative Sorger proposed an amendment to the agenda to add a cost savings clause to the policies and procedures.

APPROVAL OF AGENDA ITEMS:

Chair Greenstein called for a motion to approve the amended agenda. Member-At-Large Pole made a motion to approve the amendment. Police Representative Cecil seconded. The motion passed unanimously.

APPROVAL OF MEETING MINUTES FROM May 4, 2023:

Chair Greenstein asked if everyone had a chance to review the meeting minutes from May 4, 2023 and requested if any changes should be made. Member-At-Large Pole made a motion to approve the meeting minutes; Police representative Cecil seconded. The motion passed unanimously.

APPROVAL OF MEETING MINUTES FROM July 13, 2023:

Chair Greenstein asked if everyone had a chance to review the meeting minutes from July 13, 2023 and requested if any changes should be made. Member-At-Large Pole made a motion to approve the meeting minutes; Police representative Cecil seconded. The motion passed unanimously.

CURRENT POLICIES:

HR Liaison Schaefer reported that a paper copy of the current policies and procedures were mailed to all LEOFF I Board Members as requested in the July 13 meeting.

REPORT/REVIEW OF CLAIMS PENDING APPROVAL:

HR Liaison Schaefer reported that there were no claims pending approval since the last regularly scheduled meeting.



REPORT OF CLAIMS APPROVED BY HR LIAISON:

HR Liaison Schaefer reported that there were no claims pending approval since the last regularly scheduled meeting.

Chair Greenstein asked if the board had any questions. The board had no questions.

POLICY AND PROCEDURE UPDATES TO SECTION 5:

HR Liaison Schaefer requested the board update the policies and procedures to reflect the change in meeting frequency from monthly to quarterly.

Member-At-Large Pole and suggested changing the wording to “regularly scheduled meeting”.

HR Liaison Schaefer will complete updates for board approval at the next regularly scheduled meeting.

REVIEW /UPDATE TO BOARD CONTACT INFORMATION:

HR Liaison Schaefer asked the existing and new board members to confirm their contact information for distribution to members.

The board confirmed the contact information. HR Liaison Schaefer will update and email and mail a copy to all LEOFF I members.

NEW BUSINESS:

Police Representative Sorger proposed adding a “cost savings” clause to the policies and procedures to encourage members to utilize existing coverage prior to going to a provider outside of network.

HR Liaison Schaefer will add the language for board approval at the next meeting.

Public Comment: None.

CHAIR GREENSTEIN ADJOURNED THE MEETING @9:12AM.