



LEOFF I DISABILITY BOARD
Meeting Minutes
Meeting: In Person & Remote Attendance
Thursday, July 11, 2024 @12:15-1:45pm

MEMBERS PRESENT:

Lenny Greenstein, Chair
Michael Steadman, Council Member
Ed Sorger, Police Representative
Bob Cecil, Police Representative
Ed Pole III, Member-At-Large

STAFF PRESENT:

Jennifer Schaefer, Human Resources Recruitment Coordinator | LEOFF I HR Liaison
Shannon Kelley-Fong, Assistant City Manager

CALL TO ORDER:

Chair Greenstein welcomed everyone to the July 11, 2024 **LEOFF I Disability Board Meeting**. The meeting was called to order at 12:15m.

Chair Greenstein, Council Member Steadman, Police Representative Sorger, Police Representative Cecil, Member-At-Large Pole, Assistant City Manager Kelly-Fong and LEOFF I HR Liaison Schaefer were present for the meeting.

APPROVAL OF AMENDED AGENDA:

Council Member Steadman called for a motion to approve the amended agenda. Member-At-Large Pole made a motion to approve the agenda. Police Representative Sorger seconded. The motion passed unanimously.

APPROVAL OF MEETING MINUTES FROM APRIL 11, 2024:

Council Member Steadman asked if everyone had a chance to review the meeting minutes from April 11, 2024 and requested if any changes should be made. Member-At-Large Pole made a motion to approve the minutes; Police Representative Sorger seconded. The motion passed unanimously.

PUBLIC COMMENT:

None.

LAND ACKNOWLEDGEMENT:

Assistant City Manager Shannon Kelley-Fong gave a presentation on land acknowledgement for the boards consideration of implementation to meetings.

Police Representative Sorger asked if there are any boards that have not implemented a land acknowledgement. Assistant City Manager Shannon Kelley-Fong confirmed that all boards to her knowledge have adopted the land acknowledgement.

Chair Greenstein confirmed that he has never seen a member of the public attend the board meeting and asked if it makes sense to apply it to the LEOFF I board meetings. Assistant City Manager Shannon Kelley-Fong stated that it was up to the boards discretion to incorporate the land acknowledgement to meetings. Police Representative Cecil mentioned that the minutes are public record. Council Member Steadman recommended



Incorporating the language.

Chair Greenstein made a motion to add the abbreviated land acknowledgement at the beginning of board meetings. Police Representative Sorger seconded. The motion passed unanimously.

REPORT OF CLAIMS APPROVED BY HR LIAISON:

HR Liaison Schaefer reported that there was three claims under the HR Liaisons approval threshold and one invoice received that was previously approved by the board.

- ✓ \$135.00 for prescription reimbursement.
- ✓ \$1,120.00 for massage therapy.
- ✓ \$135.00 for prescription reimbursement.

HR Liaison Schaefer asked if the board had any questions. Member-At-Large Pole asked for a report out of the medical expenditure process. Council Member Steadman asked to have Troy Woo come to the next meeting. HR Liaison Schaefer confirmed that there are ten total LEOFF I members at the City of Lacey and will have a presentation for the next meeting.

CITY EMAIL:

HR Liaison Schaefer asked the board if they were able to access their City email and receive all of the information. Board members confirmed access. HR Liaison Schaefer confirmed that all board related emails going forward will be sent to the City emails.

BOARD MEMBER TERM EXPIRATION: BOB CECIL (5TH TERM EXPIRED MAY 31, 2024):

HR Liaison Schaefer provided an update that Police Representative Cecil's 5th term expired May 31, 2024 and voting is in process and ballots would be sent out shortly.

Ed Sorger wanted to share that LEOFF I members reached out and let him know that they appreciated that HR Liaison Schaefer was responsive and on top of everything. Council Member Steadman stated that they appreciate the work that HR Liaison Schaefer does and thanked her.

CHAIR GREENSTEIN ADJOURNED THE MEETING @12:37PM.