



Parks, Culture, and Recreation Board Meeting Minutes

Wednesday, February 5, 2025

5:30 PM

Council Chambers and Online

1. Call to Order

In absence of a presiding officer, Senior Parks Planner Wilson called the meeting to order at 5:30 p.m.

2. Roll Call

Commissioners Present: Laurie Davies, Hilary Dykstra, Bill Fosbre, Aram Wheeler, Gary Larson

Commissioners Absent (unexcused): Aryan Kumar (youth commissioner)

In the absence of a presiding officer, Commissioner Wheeler nominated himself as interim Chair. Commissioner Larson motioned to appoint Commissioner Wheeler as Interim Chair. Commissioner Davies seconded. Motion carried.

3. Land Acknowledgment

Commissioner Davies read the land acknowledgment.

4. Approval of Agenda and Minutes

A. Approval of the Agenda

Commissioner Davies motioned to approve the agenda. Commissioner Larson seconded. Motion carried.

B. Approval of December 4, 2024 Meeting Minutes

Commissioner Fosbre motioned to approve the minutes as presented. Commissioner Larson seconded. Motion carried.

5. Public Comment

No public comment.

6. Business Items

A. Presiding Officer Nominations and Elections

Jenny Wilson

Commissioner Davies nominated Interim Chair Wheeler as Chair. With no other nominations, Commissioner Davies made a motion to elect Interim Chair Wheeler as Chair. Commissioner Fosbre seconded. Motion carried.

Commissioner Fosbre nominated Commissioner Davies as Vice Chair. With no other nominations, Commissioner Dykstra motioned to elect Commissioner Davies as Vice Chair. Commissioner Larson seconded. Motion carried.

B. Off-leash Dog Data Presentation

Jenny Wilson

Senior Parks Planner Wilson provided updates on the City's efforts to promote dogs being on leash while in Lacey Parks.

C. Alcohol Special Event Applications

Justin Beard, Recreation Supervisor

Recreation Manager Falash reviewed the alcohol special event applications included in the agenda packet.

Commissioner Larson motioned to approve both applications as presented. Vice Chair Davies seconded. Motion carried.

D. Annual Report Message

Jenny Wilson, Senior Parks Planner

Commissioner Fosbre motioned to approve the annual report message. Commissioner Larson seconded. Motion carried.

7. Reports

A. Commissioners

No reports.

B. Chair

Chair Wheeler asked staff to investigate why a cell phone tower was removed in the City that osprey had built a nest in and if any efforts were made to support the birds during the transition.

C. Recreation Manager

Recreation Manager Sue Falash reported:

- The Quarterly Program Updates as presented in the agenda packet.
- Three staff members recently celebrated their one-year anniversary with Lacey Parks, Culture and Recreation.

D. Parks Maintenance Supervisor

Senior Parks Planner Wilson provided the Parks Maintenance Supervisor report. Since the last meeting, Parks Maintenance completed the following:

- Removed holiday lights from Huntamer Park
- Prepared for the 2024 holiday light display
- Drafted an Emerald Ash Borer response plan
- Toured athletic complexes in Southwest Washington for the Regional Athletic Complex Phase 3 concepts
- Updated planned response for park neighbors concerned about fire hazards
- Issued nine firewood permits
- Completed trail mapping project with Rotary groups
- Staff obtained certifications and an additional 200 hours of training
- Replaced synthetic turf in bullpens at the Regional Athletic Complex
- Re-built Parks rule sign frame at Rainier Vista
- Filled potholes in gravel lots at McAllister, Jacob Smith House and Depot Parks
- Designed irrigation for Civic Plaza re-landscape project that is planned for the spring
- Finished mapping Regional Athletic Complex assets
- Removed 103 hazardous trees
- Repaired a bollard and garbage can
- Added distance marker signs to Homann outfield fences
- Applied eight applications of de-icer to parks and facilities
- Mitigated eight acts of graffiti
- Hired four seasonal workers to fill positions at the Regional Athletic Complex and Rainier Vista
- Installed replacement wave climber slide at the Regional Athletic Complex
- Coordinated warranty replacement of soccer field 1 at the Regional Athletic Complex

E. Senior Parks Planner

Senior Parks Planner Wilson reported:

- The Parks Improvement Funding Workgroup recommendation was presented to City Council on December 17, 2024, with a follow-up meeting on January 14, 2025. The City Council unanimously approved for staff to

proceed with preparing a resolution for the metropolitan park district with Lacey City limits as the boundary.

- The Regional Athletic Complex kiosk is completed. A dedication ceremony is being planned.
- The wetland report for the McKinney Building is complete. A consultant is conducting research on both the McKinney Building and Long Lake House, determining the historic significance of both buildings.
- The Woodland Creek bridge replacement project continues to move forward.
- The advisory board stipend form and demographic survey are due by February 28, 2025.
- The City recently launched the Lacey Community Academy to provide community members with an interactive, hands-on overview of government operations and services. Lacey Park, Culture and Recreation will be presenting on March 13, 2025.

F. Director

Senior Parks Planner Wilson provided the Director's report.

- Construction bids for Greg Cuoio Park Phase 1A opened on January 23, 2025. The award was given to Midway Underground from Toledo, WA, as approved by City Council on February 4, 2025. The Council approved the budget at \$6,136,785.84. Work will begin in March 2025 and is intended to be complete by October 2025 due to long lead items; however, the majority of items should be done by the end of June 2025. The official groundbreaking ceremony will be held March 6, 2025.
- A landscape architect was hired to provide design options for Phase 3 of the Regional Athletic Complex. The consultants will be providing three concepts to present to the City Council in May 2025.

8. Adjourn

Chair Wheeler adjourned the meeting at 6:39 p.m.