



Lacey City Council Approved Worksession Minutes

Tuesday, March 11, 2025

Council Chambers and Online

1. Call to Order

Deputy Mayor Miller called the meeting to order at 6:00 p.m.

2. Roll Call

Council Present

Deputy Mayor Malcolm Miller

Councilmember Lenny Greenstein

Councilmember Michael Steadman (present after 6:14 p.m.)

Councilmember Carolyn Cox

Councilmember Robin Vazquez

Council Excused

Mayor Andy Ryder

Councilmember Nicolas Dunning

Staff Present

Rick Walk, City Manager (present after 6:01 p.m.)

Shannon Kelley-Fong, Assistant City Manager

Robert Almada, Chief of Police

Dave Schneider, City Attorney

Tom Stiles, Development Review Manager

Brandy Legomina, Deputy City Clerk

3. Land Acknowledgement

Deputy Mayor Miller presented the abbreviated Land Acknowledgment.

4. Approval of the Agenda

Councilmember Greenstein moved to approve the agenda as published.

Councilmember Vazquez seconded. The motion carried.

5. Public Comment

Verbal Public Comment

One (1) person signed up to speak at the meeting.

Shelly Nicholson, Lacey Chamber of Commerce, commented on the Council and Command BBQ Throwdown event at the South Sound BBQ Festival.

No one registered to speak remotely.

Written Public Comment

One (1) written public comment was received.

6. Agenda Items

A. Regional Transportation Plan

Katrina Van Every, Transportation Manager, Thurston Regional Planning Council

Van Every presented an overview of the Regional Transportation Plan (RTP). The RTP is a regional roadmap for a complete and high-functioning transportation system over the next 25 years, and is updated by the Thurston Regional Planning Council (TRPC) every 5 years. The RTP considers various modes of transportation, regional goals and policies, recommendations, financial forecasts, and future conditions; and emphasizes safety, equity, climate change and greenhouse gas emissions, maintaining current systems, and projects that continue to enhance transit options, system efficiency, strategic system expansion, and plans for local state roads as a cohesive system.

Van Every indicated that the region's planned land use and roadway capacity improvements alone will not be sufficient to meet regionally adopted targets, goals, or level of service standards; however, progress can be made to help reduce the level of service failures expected in the future. Van Every presented anticipated regional demographic changes, regional goals and targets, and projects applicable to the City of Lacey.

A draft RTP is expected to be completed in March, which will be followed by a 30-day public review period, before Transportation Policy Board recommendation and Council action.

B. Public Safety Update

Robert Almada, Chief of Police

Almada provided the annual Public Safety Update for the City of Lacey. This update included details about the City's policing philosophy; response to homelessness; agency staffing, employee demographics, and statistics and analysis on police activity.

In 2024, there were over 42,000 incidents in the City of Lacey. There was a decrease in the overall crime rate, injury collisions, police collisions, and police pursuits, and an increase in arrests, traffic-related citations, and Driving under the

influence (DUI) arrests.

The 2025 strategic priorities include staffing, retention, and training; crime reduction with a proactive emphasis; fleet maintenance and enhancements; and Project 222, which aims to modernize logistics, procurement, and equipment management.

C. Development Guidelines and Public Works Standards Briefing

Tom Stiles, Development Review Manager

The Development Guidelines and Public Works Standards (DG&PWS) is a regulatory document used for development within the City and the Urban Growth Area, aiming to provide direction for requirements for development and public works standards. The current DG&PWS is being revised to remove the "development guidelines" portion, to focus on providing Public Works development standards. All chapters with proposed revisions, excluding Chapter 1: Planning issues, have been presented to the Planning Commission for review and questions, and is currently in the public review and final internal review stage.

The following revisions were discussed in detail:

Chapters 3: Public Works Considerations

- Removal of the Memorandum of Understanding for development with the City of Lacey Urban Growth Area.
- Plan review deposit requirement

Chapter 4: Transportation

- Street tree placement restrictions identified.

Chapter 5: Storm Water

- Open Space requirements addressed in other city code locations were removed.
- Construction Stormwater Pollution Prevention Plan Notes found in the Stormwater Design Manual were removed. Direction to the Stormwater Design Manual was added.

Chapter 6: Water

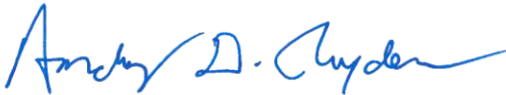
- Accessory Dwelling Unit options for additional water service are provided.

Chapter 7: Sewer

- A financial guideline as to when an On-Site Septic Systems (OSS) may be repaired if repair costs are too expensive is added.
- Setbacks for locations of S.T.E.P. and grinder tanks are provided.
- Maximum bedroom count for single family residential (or single family residential with an Accessory Dwelling Unit) S.T.E.P. and grinder systems is identified.

7. Adjourn

Deputy Mayor Miller adjourned the meeting at 8:16 p.m.

MAYOR: 
Andy Ryder, Mayor

ATTEST: 
Elissa Fontaine, City Clerk

APPROVED: April 1, 2025