



Lacey City Council Approved Worksession Minutes

Tuesday, April 8, 2025

Council Chambers and Online

1. Call to Order

Mayor Ryder called the meeting to order at 6:00 p.m.

2. Roll Call

Council Present

Mayor Andy Ryder

Councilmember Lenny Greenstein

Councilmember Michael Steadman (present after 6:04 p.m.)

Councilmember Carolyn Cox

Councilmember Robin Vazquez

Councilmember Nicolas Dunning

Council Excused

Deputy Mayor Malcolm Miller

Staff Present

Rick Walk, City Manager

Vanessa Dolbee, Community and Economic Development Director

Scott Egger, Public Works Director

Dave Schneider, City Attorney

Troy Woo, Finance Director

Samantha Keesler, Executive Assistant

Brandy Legomina, Deputy City Clerk

3. Land Acknowledgement

Mayor Ryder presented the abbreviated Land Acknowledgment.

4. Approval of the Agenda

Councilmember Greenstein moved to approve the agenda, as published.

Councilmember Cox seconded. The motion carried.

5. Public Comment

Verbal Public Comment

No public comment was received in person or remotely.

Written Public Comment

No written public comment was received.

6. Agenda Items

A. Commute Trip Reduction Plan Update 2025-2029

Veronica Jarvis, Senior TDM-CP Planner, Thurston Regional Planning Council

George Castillo, Assistant Planner, Thurston Regional Planning Council

Samantha Keesler, Executive Assistant

Keesler, Employee Transportation Coordinator, introduced Jarvis and Castillo, who then presented Commute Trip Reduction Local Plan: Lacey.

The Washington State Commute Trip Reduction (CTR) Law was enacted in 1991 as part of the Clean Air Act. The CTR requires employers of 100+ employees who commute during peak hours, to develop strategies that promote carpooling, transit, biking, walking, and teleworking, and to submit a CTR Report every two years. The City's CTR ordinance, established under Chapter 10.46 of the Lacey Municipal Code, outlines specific requirements, including the appointment of an Employee Transportation Coordinator and the submission of regular progress reports.

Castillo detailed 2023 CTR Survey Results, reporting an increase in staff working from home, and a decrease in drive-alone commuters.

Jarvis explained that the Thurston Regional Planning Council, as the regional CTR administrator, developed the CTR Local Plan for all jurisdictions in the region to ensure program goals are integrated with other jurisdictional planning documents, as required by RCW 70.94.527(4). Jarvis listed City projects that benefit the CTR and how the CTR is implemented in other plans. Discussion ensued.

B. Preliminary 2024 Year-End Financial Report

Troy Woo, Finance Director

Woo presented the 2024 Year-End Financial Report for Revenues and Expenditures.

This presentation included discussion on preliminary 2024 General Fund expenditures and revenues; Utility Fund expenditures and revenues; and a 2025-2026 Financial Outlook. Discussion ensued.

C. Midtown Entrance Roundabout at 7th Avenue and College Street

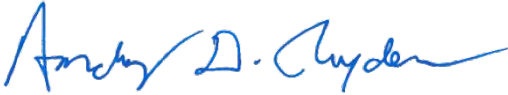
Rick Walk, City Manager

Walk presented Lacey MidTown - An Innovative District. This presentation included an overview of the planning history for the Woodland District, the vision map and pedestrian circulation map from the Woodland District Strategic Plan, and the intersection concept design.

At the April 23, 2021, City Council retreat, Council was presented with a potential partnership with MJR Development (DM Ventures) and Saint Martin's Abbey to create a signature entrance into Mid-Town by constructing a roundabout at the intersection of 7th Avenue and College Street. Since 2021, representatives from the City, MJR Development, Saint Martin's Abbey, and Saint Martin's University have discussed the terms of the partnership within a draft memorandum of understanding (MOU). On March 25, 2025, Saint Martin's Abbey, MJR Development, and the City reached a tentative agreement subject to Council approval. Discussion ensued.

7. Adjourn

Mayor Ryder adjourned the meeting at 7:57 p.m.

MAYOR: 
Andy Ryder, Mayor

ATTEST: 
Elissa Fontaine, City Clerk

APPROVED: May 6, 2025