



## Human Services Commission Special Meeting Agenda

Refer to the bottom of the agenda for meeting information.

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Thursday, June 26, 2025

5:30 PM

Council Chambers and Online

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**1. Call to Order**

**2. Roll Call**

**3. Land Acknowledgement**

We, the City of Lacey, are on the ancestral land of the Tribal People of the Treaty of Medicine Creek, including the Nisqually Indian Tribe and Squaxin Island Tribe. We acknowledge and remember those Tribal People not recognized today who were absorbed or relocated into other tribes for survival. We recognize the ancestors and their descendants who are still here. We recognize and respect the Tribal People of the Treaty of Medicine Creek as the traditional stewards of this land since time immemorial and their role today in taking care of these lands in perpetuity. We recognize and have the responsibility to call attention to the histories of dispossession, forced removal, and abridged treaty rights that allowed our nation, state, and city to develop as they have today. We recommend that community members read the Medicine Creek Treaty of 1854.

**4. Approval of Agenda**

**5. Public Comment**

Refer to the bottom of the agenda for instructions on how to provide public comment.

**6. Business Items**

**A. Welcome Commissioners Temple and Dickson**

Michelle Chavez, Human Services Coordinator

**B. 2025 Human Services Grant Program Recommendations**

Michelle Chavez, Human Services Coordinator

**7. Adjourn**

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**Attendance and Public Comment**

**Attend Remote or In-Person**

There are several ways to attend the Human Services Commission Meeting:

In-Person: Council Chambers at Lacey City Hall  
420 College Street SE, Lacey, WA 98503

Zoom: [https://us02web.zoom.us/webinar/register/WN\\_upP-dZ1QSp2yp81N3TsSzw](https://us02web.zoom.us/webinar/register/WN_upP-dZ1QSp2yp81N3TsSzw)

City Website: <https://cityoflacey.org/government/public-meetings/>

YouTube: <https://www.youtube.com/watch?v=NeSRtLIERtY>

Phone: (888) 788-0099 or (877) 853-5247 (Webinar ID 817 8730 4136)

### **Verbal Public Comment**

Each speaker is limited to three minutes. Comments are welcome on matters connected to City business or specific agenda items. **Ballot measure endorsements (in support or opposition) are not allowed during Public Comment. This includes comments on candidates or the Lacey Metropolitan Park District (RCW 42.17A.555).**

Prior to starting your comments, please provide your:

- a. Name
- b. City of residence or connection to the City
- c. Topic or subject matter of your comments

The opportunity for verbal public comment is available in-person or by Zoom:

In-Person: Use the sign-up sheet located in the meeting room.

Zoom: Preregister using the following Zoom link no later than two hours prior to the meeting:  
[https://us02web.zoom.us/webinar/register/WN\\_upP-dZ1QSp2yp81N3TsSzw](https://us02web.zoom.us/webinar/register/WN_upP-dZ1QSp2yp81N3TsSzw)

Instructions and access details will be provided once registration is complete.

### **Written Public Comment**

Please email written public comments to [HumanServices@cityoflacey.org](mailto:HumanServices@cityoflacey.org). The commenting period will close two hours before the meeting time. Members will receive all written public comments provided by this deadline. Comments may not be addressed during the meeting. All comments are part of the official record.



## HUMAN SERVICES COMMISSION

JUNE 26, 2025

**SUBJECT:** 2025 Human Services Grant Program Award

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**RECOMMENDATION:** Review and discuss the 2025 Human Services Grant Program (HSGP) recommendations. Consider making a recommendation to the City Council for 2025 HSGP funding.

“Next Steps” section of this staff report provides six (6) options to consider.

**Option 2 or Option 3 are recommended:**

**Option 2: 90+ Score.** Recommend awarding grants equally to organizations that scored an average above 90 on the rubric - \$25,000 or the total requested by the applicant, whichever is less.

**Option 3: Percentile.** Recommend awarding partial grants based on scores:

- Scores above 95 = 65% of request awarded or full amount, whichever is less
- Scores 90 to 95 = 33% of request awarded or full amount whichever is less
- Scores 89 to 90 = 16% of request awarded or full amount whichever is less
- Do not fund scores below 88.

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**STAFF CONTACT:** Shannon Kelley-Fong, Assistant City Manager *SKF*  
Michelle Chavez, Human Services Coordinator *mjc*

**ORIGINATED BY:** City Manager’s Department

**ATTACHMENTS:**

1. 2025 HSGP Scoring Summary
2. 2025 HSGP Grant Budget Options Summary

**FISCAL NOTE:** 2025 budget includes \$300,000 for the Human Services Grant Program.

**PRIOR REVIEW:** [Human Services Workgroup – November 7, 2024](#)  
[Human Services Workgroup – December 5, 2024](#)  
[Human Services Commission – February 6, 2025](#)  
[Human Services Commission – April 3, 2025](#)  
[City Council Worksession - April 22, 2025](#)  
[Human Services Commission June 5, 2025](#)

**WORK PLAN GOAL:  
AND STRATEGY** Vibrant Place to Live, Work and Play  
D. Finalize Homeless Response Plan and Enhance Social Services  
  
An Engaged Community  
L. Enhance Communication and Engagement Efforts

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**BACKGROUND:** General information on the City of Lacey’s (City) Human Services can be accessed here: <https://cityoflacey.org/human-services/>.

The 2025 Human Services Grant Program (HSGP) applications were open from April 28 to May 23, 2025, and an application workshop was held on May 8, 2025.

The City received 21 applications from 21 agencies for a total request of \$848,034. One for-profit agency applied but was not eligible. Additionally, one non-profit withdrew from the program, leaving 20 active applications from 20 non-profit agencies.

All 20 applications were for service-based programs, an increase of five agencies from 2024. The City did not receive any applications for capital projects (brick-and-mortar). The final request was \$841,761 for a funding allocation of \$300,000.

Of the three priority areas for funding:

**5 applicants emphasized housing:** expanding and upgrading affordable housing programs, emergency rental assistance, housing education, creating and maintaining supportive housing services.

**4 applicants emphasized survival:** access to food, water, shelter, sleep, clothing.

**2 applicants emphasized security:** job training and placement, mental and physical health care, drug and alcohol recovery, support in times of personal and family crisis, transportation.

**9 applicants emphasized** a combination of multiple priority areas.

On June 5, 2025, all applicants presented to the Human Services Commission regarding their programs and projects. Presenters were given five (5) minutes per application to present. After the presentation, Commission members were able to ask questions, [see here](#).

Commissioners reviewed all 20 applications and completed a scoring rubric for each one. **Attachment 1** provides a scoring summary including total scores and average scores.

Based on these scores, **Attachment 2** provides six (6) options for the Commission to consider.

**Option 1: Equal Funding.** Recommend awarding grants equally across all applicants - \$15,000 or the total requested by the applicant, whichever is less.

**Option 2: 90+ Score.** Recommend awarding grants equally to organizations that scored an average above 90 on the rubric - \$25,000 or the total requested by the applicant, whichever is less.

**Option 3: Percentile.** Recommend awarding partial grants based on scores:

- Scores above 95 = 65% of request awarded or full amount, whichever is less
- Scores 90 to 95 = 33% of request awarded or full amount whichever is less
- Scores 89 to 90 = 16% of request awarded or full amount whichever is less
- Do not fund scores below 88.

**Option 4: Top Scores, Full Funding:** Recommend awarding full grant requests to organizations with the highest scores.

**Option 5: Priority Project Area.** Determine a Priority Project Area and dedicate funding to this area. For example, **Option 5** considers a Housing Priority and dedicates all funds to housing programs based on score.

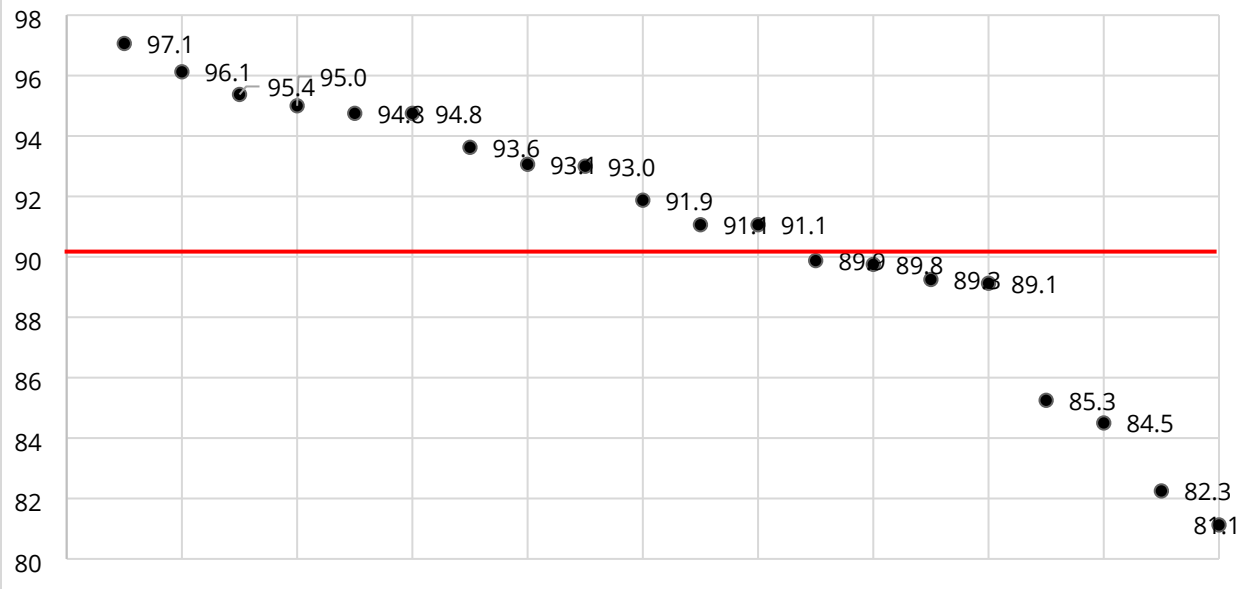
**Option 6: Something Else.** Some other recommendation not contemplated in the above. For example, the HSC could consider each request and determine a recommended funding amount.

For the 2024 HSGP, the Human Services Workgroup recommendation was to:

“Recommend awarding grants equally to organizations that scored an average above 90 on the rubric - \$30,000 or the total requested by the applicant, whichever is less.”

**Option 2** above is most consistent with this approach.

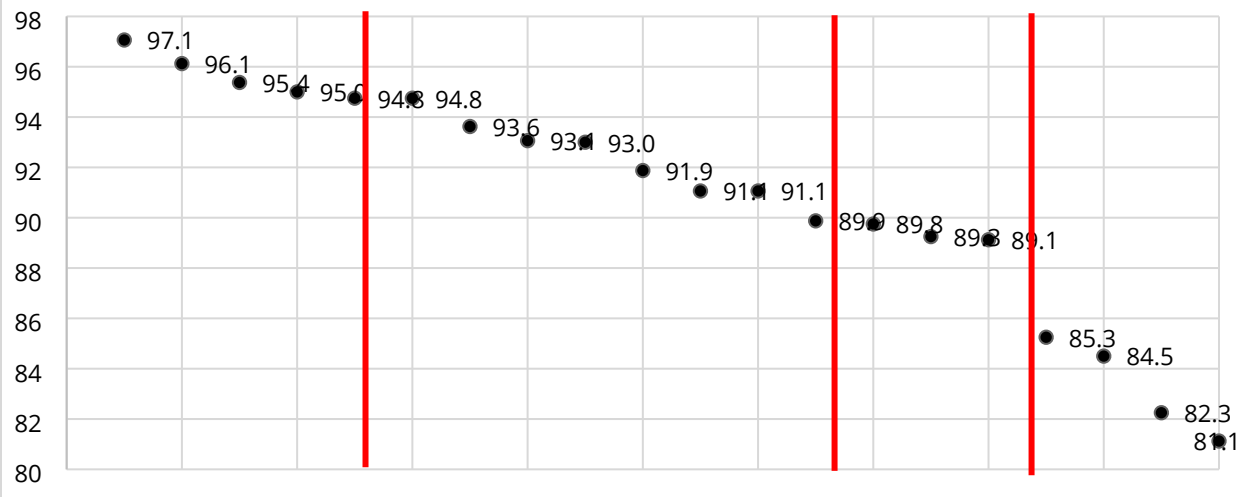
**Table A**  
2025 HSGP Rubric Average Score



With **Option 2**, 12 of the 20 entities would be funded up to \$25,000.

For **Option 3** the recommendation is to award partial grants based on rubric scores. Awards would be split between three percentiles: 65% for scores above 95, 33% for scores between 90 and 95, 16% for scores 89 to 90. There would be no grants awarded for scores below 88.

**Table B**  
2025 HSGP Rubric Average Score



With **Option 3**, 16 of the 20 entities would be funded at varying levels based on their rubric score.

**Next Steps:** Review and discuss the 2025 HSGP Grant Budget Options Summary. Consider recommendation to the City Council for 2025 HSGP funding.

**Attachments:**

1. 2025 HSGP Scoring Summary
2. 2025 HSGP Grant Budget Options Summary

2025 HSGP Application Score Summary

	Agency	Project		Reviewers	
	Application Scores 2025		Funding Requested	Average Score Per Agency	Total
1	North Thurston Education Foundation	Student Assistance Grants Program	\$50,000.00	97.0625	776.5
2	Interfaith Works	Sergios Service Center	\$50,000.00	96.125	769
3	Boys and Girls Club of Thurston County	Scholarships for NTPS students experiencing homelessness	\$25,000.00	95.375	763
4	CIELO	Lacey Housing Stability and Advocacy Initiative	\$50,000.00	95	760
5	Community Action Council	Lacey Housing Services	\$50,000.00	94.75	758
6	Community Youth Services	Haven House	\$50,000.00	94.75	758
7	Together	Host Homes	\$50,000.00	93.625	749
8	All Kids win FKA Homeless Backpacks	Weekend Food Bags	\$50,000.00	93.0625	744.5
9	Rebuilding Together Thurston County	Critical Home Repair	\$50,000.00	93	744
10	Senior Services for South Sound	Home Share Program	\$50,000.00	91.875	735
11	Homes First	Increasing the Pace of Homes First's Affordable Housing Development	\$50,000.00	91.0625	728.5
12	South Puget Sound Habitat for Humanity	Home Repair Program	\$50,000.00	91.0625	728.5
13	4 the Love Foundation	Basic Needs Support Services	\$50,000.00	89.875	719
14	Garden Raised Bounty	Youth Build Free Backyard Gardens for Lacey Residents	\$20,076.00	89.75	718
15	Strophy Foundation	Gratitude and Grace Sober Living Home	\$40,699.00	89.25	714
16	Our Ark	Place of Safety and Home	\$50,000.00	89.125	713
17	World Relief	Refugee and Immigrant Housing Stability Program	\$50,000.00	85.25	682
18	YWCA Olympia	Kathleen's Closet	\$36,275.00	84.5	676
19	Thurston County Inclusion	Summer Program	\$12,710.75	82.25	658
20	Oly Camp Kitties	Spay/Neuter Program	\$7,000.00	81.125	649

2025 HSGP Budget Options Summary

Option 1 Equal Funding	Option A Equal Funding	% of Request	Option 2: 90+ Score	Project Area	Funding Requested	Average Score	Option 2: 90+ Score	% of Request	Option 3: Percentile	Funding Requested	Average Score	Total	Percentile	% of Request
North Thurston Education	\$15,000	30%	North Thurston Education Foundation	Student Assistance Grants Program	\$50,000.00	97.0625	\$25,000	50%	North Thurston Education Foundation	\$50,000.00	97.0625	776.5	\$32,500	65%
Interfaith Works	\$15,000	30%	Interfaith Works	Sergios Service Center	\$50,000.00	96.125	\$25,000	50%	Interfaith Works	\$50,000.00	96.125	769	\$32,500	65%
Boys & Girls Clubs of Thurston	\$15,000	60%	Boys & Girls Clubs of Thurston County	Scholarships for NTPS students experiencing homelessness	\$25,000.00	95.375	\$25,000	100%	Boys & Girls Clubs of Thurston County	\$25,000.00	95.375	763	\$25,000	100%
CIELO	\$15,000	30%	CIELO	Lacey Housing Stability and Advocacy Initiative	\$50,000.00	95	\$25,000	50%	CIELO	\$50,000.00	95	760	\$32,500	65%
Community Action Council of Lewis, Mason, & Thurston	\$15,000	30%	Community Action Council of Lewis, Mason, & Thurston	Lacey Housing Services	\$50,000.00	94.75	\$25,000	50%	Community Action Council of Lewis, Mason, & Thurston	\$50,000.00	94.75	758	\$16,250	33%
Community Youth Services	\$15,000	30%	Community Youth Services	Haven House	\$50,000.00	94.75	\$25,000	50%	Community Youth Services	\$50,000.00	94.75	758	\$16,250	33%
TOGETHER!	\$15,000	30%	TOGETHER!	Host Homes	\$50,000.00	93.625	\$25,000	50%	TOGETHER!	\$50,000.00	93.625	749	\$16,250	33%
All Kids Win FKA Homeless Backpacks	\$15,000	30%	All Kids Win FKA Homeless Backpacks	Weekend Food Bags	\$50,000.00	93.0625	\$25,000	50%	All Kids Win FKA Homeless Backpacks	\$50,000.00	93.0625	744.5	\$16,250	33%
Rebuilding Together Thurston	\$15,000	30%	Rebuilding Together Thurston County	Critical Home Repair	\$50,000.00	93	\$25,000	50%	Rebuilding Together Thurston County	\$50,000.00	93	744	\$16,250	33%
Senior Services for South Sound	\$15,000	30%	Senior Services for South Sound	Home Share Program	\$50,000.00	91.875	\$25,000	50%	Senior Services for South Sound	\$50,000.00	91.875	735	\$16,250	33%
Homes First	\$15,000	30%	Homes First	Increasing the Pace of Homes First's Affordable Housing	\$50,000.00	91.0625	\$25,000	50%	Homes First	\$50,000.00	91.0625	728.5	\$16,250	33%
South Puget Sound Habitat for Humanity	\$15,000	30%	South Puget Sound Habitat for Humanity	Home Repair Program	\$50,000.00	91.0625	\$25,000	50%	South Puget Sound Habitat for Humanity	\$50,000.00	91.0625	728.5	\$16,250	33%
4 the Love Foundation	\$15,000	30%	4 the Love Foundation	Basic Needs Support Services	\$50,000.00	89.875	\$0	0%	4 the Love Foundation	\$50,000.00	89.875	719	\$8,125	16%
Garden-Raised Bounty	\$15,000	75%	Garden-Raised Bounty	Youth Build Free Backyard Gardens for Lacey Residents	\$20,076.00	89.75	\$0	0%	Garden-Raised Bounty	\$20,076.00	89.75	718	\$3,262	16%
Strophy Foundation	\$15,000	37%	Strophy Foundation	Gratitude and Grace Sober Living Home	\$40,699.00	89.25	\$0	0%	Strophy Foundation	\$40,699.00	89.25	714	\$6,614	16%
Our Ark	\$15,000	30%	Our Ark	Place of Safety and Home	\$50,000.00	89.125	\$0	0%	Our Ark	\$50,000.00	89.125	713	\$8,125	16%
World Relief	\$15,000	30%	World Relief	Refugee and Immigrant Housing Stability Program	\$50,000.00	85.25	\$0	0%	World Relief	\$50,000.00	85.25	682	\$0	0%
YWCA Olympia	\$15,000	41%	YWCA Olympia	Kathleen's Closet	\$36,275.00	84.5	\$0	0%	YWCA Olympia	\$36,275.00	84.5	676	\$0	0%
Thurston County Inclusion	\$12,711	100%	Thurston County Inclusion	Summer Program	\$12,710.75	82.25	\$0	0%	Thurston County Inclusion	\$12,710.75	82.25	658	\$0	0%
Oly Camp Kitties	\$7,000	100%	Oly Camp Kitties	Spay/Neuter Program	\$7,000.00	81.125	\$0	0%	Oly Camp Kitties	\$7,000.00	81.125	649	\$0	0%
	\$289,711						\$300,000						\$278,626	

2025 HSGP Budget Options Summary

Option 4: Top Scores, Full Awards	Option B Application Score	% of Request	Option 5 - Priority Project Ara	Program	Project Area	Housing	Funding Requested 2025	Option 5 - Priority Project Ara	Application Ranking	% of Request
North Thurston Education	50,000	100%	North Thurston Education	Student Assistance Grants	Housing, Survival	Yes	\$50,000	\$50,000	1	100%
Interfaith Works	50,000	100%	CIELO	Lacey Housing Stability and Advocacy	Housing	Yes	\$50,000	\$50,000	4	100%
Boys & Girls Clubs of Thurston	25,000	100%	Community Action Council of Lewis	Lacey Housing Services	Housing, Security, Survival	Yes	\$50,000	\$50,000	5	100%
CIELO	50,000	100%	Community Youth Services	Haven House	Housing, Security	Yes	\$50,000	\$20,000	6	40%
Community Action Council of Lewis	50,000	100%	TOGETHER!	Host Homes	Housing, Security	Yes	\$50,000	\$20,000	7	40%
Community Youth Services	50,000	100%	Rebuilding Together Thurston	Critical Home Repair	Housing, Security, Survival	Yes	\$50,000	\$20,000	9	40%
TOGETHER!	25,000	50%	Senior Services for South Sound	Home Share Program	Housing	Yes	\$50,000	\$20,000	10	40%
All Kids Win FKA Homeless Backpacks	0	0%	Homes First	Lacey Accessible Dwelling Units	Housing	Yes	\$50,000	\$20,000	11	40%
Rebuilding Together Thurston	0	0%	South Puget Sound Habitat for Humanity	Home Repair Program	Housing	Yes	\$50,000	\$20,000	12	40%
Senior Services for South Sound	0	0%	Strophly Foundation	Gratitude and Grace Sober Living Home	Housing, Security	Yes	\$40,699	\$10,000	15	25%
Homes First	0	0%	Our Ark	Place of Safety and Home	Housing	Yes	\$50,000	\$10,000	16	20%
South Puget Sound Habitat for Humanity	0	0%	World Relief	Refugee and Immigrant Housing	Housing, Survival	Yes	\$50,000	\$10,000	17	20%
4 the Love Foundation	0	0%	Interfaith Works	Sergio's Service Center	Security, Survival	No	\$50,000.00	\$0	2	0%
Garden-Raised Bounty	0	0%	Boys & Girls Clubs of Thurston	Lacey Boys & Girls Club Scholarships	Security	No	\$25,000.00	\$0	3	0%
Strophly Foundation	0	0%	All Kids Win FKA Homeless Backpacks	Weekend Food Bags	Survival	No	\$50,000.00	\$0	8	0%
Our Ark	0	0%	4 the Love Foundation	Basic Needs Support Services	Survival	No	\$50,000.00	\$0	13	0%
World Relief	0	0%	Garden-Raised Bounty	GRuB Garden Project	Security, Survival	No	\$20,076.00	\$0	14	0%
YWCA Olympia	0	0%	YWCA Olympia	Kathleen's Closet	Survival	No	\$36,275.00	\$0	18	0%
Thurston County Inclusion	0	0%	Thurston County Inclusion	Summer Program	Security	No	\$12,710.75	\$0	19	0%
Oly Camp Kitties	0	0%	Oly Camp Kitties	Spay / Neuter Program	Survival	No	\$7,000.00	\$0	20	0%
	300,000							\$300,000		