



City Council Regular Meeting Minutes

Tuesday, May 20, 2025

Council Chambers and Online

1. Call to Order

Mayor Ryder called the meeting to order at 6:00 p.m.

2. Roll Call

Council Present

Mayor Andy Ryder

Deputy Mayor Malcolm Miller

Councilmember Lenny Greenstein (remote)

Councilmember Michael Steadman (remote)

Councilmember Carolyn Cox

Councilmember Robin Vazquez (remote)

Councilmember Nicolas Dunning

Staff Present

Rick Walk, City Manager

Shannon Kelley-Fong, Assistant City Manager

Dave Schneider, City Attorney

Jen Burbidge, Parks, Culture, and Recreation Director

Vanessa Dolbee, Community and Economic Development Director

Scott Egger, Public Works Director

Ryan Andrews, Community Planning Manager

Erin Quinn Valcho, Museum Curator

Michelle Chavez, Human Services Coordinator

Wesley Nguyen, Economic Development Coordinator

Sadie Siglin, Management Analyst

Paul J. White, Deputy City Clerk

3. Pledge of Allegiance

Mayor Ryder led the Flag Salute.

4. Land Acknowledgement

Mayor Ryder presented the abbreviated Land Acknowledgment.

5. Approval of Agenda and Consent Agenda Items

- A. Worksession minutes of April 22, 2025
- B. Informational Dinner minutes of May 6, 2025
- C. Council minutes of May 6, 2025
- D. Approval of payment of claims, wages, and transfers for April 10, through May 9, 2025.
- E. Council Work Plan

Deputy Mayor Miller moved to approve the agenda and consent agenda. Councilmember Dunning seconded. Motion carried.

The agenda was approved as published on May 15, 2025, at which time items 9(a) and 9(b) were removed.

6. Public Recognitions and Presentations

- A. **2025 Washington State Boys and Girls Club Youth of the Year - Kurt Cavalier**
Shellica Trevino, CEO Boys and Girls Club of Thurston County

Trevino presented the 2025 Washington State Boys and Girls Club Youth of the Year award to Kurt Cavalier, who made brief remarks.

- B. **Lacey Youth Council Report**
Lacey Youth Council Representatives

The following representatives presented reports:

Eliana Allin, Pope John Paul II High School
Sydney Lee, North Thurston High School
Dior Trinh, River Ridge High School
Avani Kumar, Timerline High School
Luka Froehlich, Home School Community
Kieran Sills-Powell, Summit Virtual Academy
Zury Ramirez-Placencia, Youth Council Update

7. Public Comment

Verbal Public Comment

One (1) person signed up to speak at the meeting:

Cortni Holthaus, Lacey resident, commented on retaliation for whistle-blower activities in Tumwater and the subsequent hardships experienced.

No one registered to speak remotely.

Written Public Comment

No written public comments were received.

8. Ordinances

A. Ordinance 1677: Commute Trip Reduction Local Plan Adoption

Scott Egger, Public Works Director

Previously, a briefing on Commute Trip Reduction was provided to the City Council on April 8, 2025. Egger presented the updates to the City's Commute Trip Reduction Plan intended to align the plan with current statutory language. The background for Commute Trip Reduction programs in Washington was summarized. These programs apply to employers with over 100 employees commuting during peak times. Egger listed examples of commute trip reduction measures, such as alternate work schedules and traveling to work by bus or bicycle.

Deputy Mayor Miller moved to adopt Ordinance 1677 adopting the City of Lacey Commute Trip Reduction Four-Year Plan Update, as presented. Councilmember Cox seconded. Motion carried.

9. Mayor's Report

Consistent with the agenda published May 15, 2025, no Mayor's Report was provided.

10. City Manager's Report

B. Lacey Museum Annual Report

Jen Burbidge, Parks, Culture, and Recreation Director
Erin Quinn Valcho, Museum Curator

Without objection, agenda item 10(b) was considered prior to agenda item 10(a).

Quinn Valcho introduced the Lacey Historical Commission and presented the Lacey Museum annual report, summarizing the past year's activities, noting new museum acquisitions, and previewing the museum's new location at Bell Towne Center, which is expected to open this summer. Quinn Valcho recognized Jim Keogh and presented a plaque to John Dziedzic, the 2025 Ken Balsley Lacey Historian of the Year. Dziedzic offered brief remarks.

Burbidge presented an update on the new Lacey Museum and Cultural Center, including the work of the Lacey Community Foundation, Lacey Museum and Cultural Center Funding Strategy Committee, Parks Improvement Funding Work Group, and City Council review of the Capital Facilities Plan. Burbidge reported that there is a \$13 million funding gap for the new facility, a figure in need of adjustment for inflation.

A. Legislative Session Update

Brian Enslow, State Government Affairs Consultant

Following consideration of agenda item 10(b), City Council returned to consideration of agenda item 10(a).

Enslow provided a presentation summarizing policy outcomes of the 2025 State Legislative Session. Enslow noted the dynamic of balancing spending cuts and new revenue sources in the state's budget. Budget allocations favorable to the city were highlighted and unsuccessful allocation requests were noted. Policy efforts introduced in 2025 were described.

C. Community Development Block Grant Update

Shannon Kelley-Fong, Assistant City Manager

Michelle Chavez, Human Services Coordinator

Kelley-Fong and Chavez presented an update on the Community Development Block Grant (CDBG) program. Efforts underway include expedited preparation of a Community Participation Plan, Consolidated Plan, and Annual Action Plan. Unrelated Human Services activity has continued concurrent with developing these program elements. The CDBG program is aligned with the City's human services and diversity, equity, inclusion, and belonging goals. Chavez presented the national objectives of the CDBG program, including benefiting low-to-moderate income persons, aiding in prevention of slum or blight, and meeting an urgent need.

The 2025 estimated allocation for Lacey is \$348,393, and requirements for eligible and ineligible costs were noted. Chavez presented the geographic extent of the Lacey Area Benefit, in which at least 50 percent are classified low-to-moderate income based on U.S. Census data. A schedule for program establishment was presented, and the CDBG program year begins in October. Public engagement includes an open comment period, public hearings, and City Council action by August 5, 2025. Funding options, potential capital projects, and project examples were described. The current recommendation is to use CDBG funding initially for City capital projects with a 10-percent limit on administrative costs.

Without objection, City Council received the following additional report:

Road Closures

Scott Egger, Public Works Director

Egger announced that a gravity sewer extension project between May 19 and June 23, 2025, will require road closures and traffic detours. A map of the detour route was presented. This work is in preparation for developing approximately 400 residential units.

11. Council Reports

Without objection, Council Reports were postponed to a future meeting.

Recessed and Reconvened

The City Council recessed at 8:00 p.m. and reconvened at 8:10 p.m.

12. Worksession

B. Comprehensive Plan Workshop: Transportation

Vanessa Dolbee, Community and Economic Development Director

Ryan Andrews, Community Planning Manager

Hans Shepherd, Senior Planner

Dan Grayuski, Fehr & Peers

Without objection, agenda item 12(b) was considered prior to agenda item 12(a).

Grayuski presented draft goals and policies for the Transportation Element of the City's Comprehensive Plan and requested input from Councilmembers.

Community engagement, City staff, and state requirements inform the draft for City Council consideration. Policies have been streamlined compared with previous Comprehensive Plans. Six goals and related sub-goals were presented and discussed by Councilmembers.

A. Comprehensive Plan Workshop: Economic Development

Vanessa Dolbee, Community and Economic Development Director

Sarah Schelling, Current Planning & Economic Development Manager

Wesley Nguyen, Economic Development Coordinator

Following consideration of agenda item 12(b), the City Council returned to consideration of agenda item 12(a).

Nguyen presented the policy framework for the Economic Development Element of the City's Comprehensive Plan, including past economic development studies, strategic plans, and district plans. Community engagement was summarized. Six goals and related policies were described, and Councilmembers discussed this Comprehensive Plan Element.

C. Comprehensive Plan Workshop: Utilities

Vanessa Dolbee, Community and Economic Development Director

Ryan Andrews, Community Planning Manager

Andrews presented the Utilities Element of the City's Comprehensive Plan. This element is required by the state's Growth Management Act and covers municipal and private utility services. The goals of the 2016 Comprehensive Plan have been edited and updated to remove overlap and align with current priorities. Goal 9 and associated policies related to increasing water infrastructure efficiency and

Goal 10 and associated policies related to provision for land resources for utilities were presented. Discussion ensued.

13. Adjourn

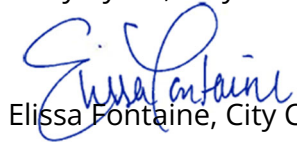
Mayor Ryder adjourned the meeting at 9:12 p.m.

MAYOR:



Andy Ryder, Mayor

ATTEST:



Elissa Fontaine, City Clerk

APPROVED: June 17, 2025