



Lodging Tax Advisory Committee Meeting **Amended*** Agenda

Refer to the bottom of the agenda for meeting information.

Thursday, July 10, 2025

3:00 PM

Executive Boardroom and Online

1. Call to Order

2. Roll Call

3. Land Acknowledgement

We, the City of Lacey, are on the ancestral land of the Tribal People of the Treaty of Medicine Creek, including the Nisqually Indian Tribe and Squaxin Island Tribe. We acknowledge and remember those Tribal People not recognized today who were absorbed or relocated into other tribes for survival. We recognize the ancestors and their descendants who are still here. We recognize and respect the Tribal People of the Treaty of Medicine Creek as the traditional stewards of this land since time immemorial and their role today in taking care of these lands in perpetuity. We recognize and have the responsibility to call attention to the histories of dispossession, forced removal, and abridged treaty rights that allowed our nation, state, and city to develop as they have today. We recommend that community members read the Medicine Creek Treaty of 1854.

4. Approval of Agenda, Previous Meeting Minutes, and Consent Items

A. Minutes of April 17, 2025

5. Public Comment

Refer to the bottom of the agenda for instructions on how to provide public comment.

6. Business Items

A. Lacey Metropolitan Park District Presentation

Jenny Wilson, Senior Parks Planner

B. FIFA Fan Zone Update

Shannon Kelley-Fong, Assistant City Manager

**Item added on July 9, 2025*

C. Lodging Tax Advisory Committee Policy Review and Considerations

Sadie Siglin, Management Analyst

D. Lodging Tax Advisory Committee Meeting Updates

Sadie Siglin, Management Analyst

7. Adjourn

Attendance and Public Comment

Attend Remote or In-Person

The public may attend the meeting in-person, or you may view or listen to the meeting using one of the following platforms:

In-Person	Executive Boardroom at Lacey City Hall 420 College Street SE, Lacey, WA 98503
Zoom:	https://us02web.zoom.us/webinar/register/WN_jC-IVfuAQm2cjKKLkPOfUg
Website:	https://cityoflacey.org/government/public-meetings/
Facebook:	https://www.facebook.com/cityoflacey
YouTube:	https://www.youtube.com/watch?v=VwLTE8K9Xhc
Cable:	Channel 77 with your local cable provider
Phone:	(888) 788-0099 or (877) 853-5247 (Webinar ID 861 3504 8732)

Verbal Public Comment

Each speaker is limited to three minutes. Comments are welcome on matters connected to City business or specific agenda items. **Ballot measure endorsements (in support or opposition) are not allowed during Public Comment. This includes comments on candidates or the Lacey Metropolitan Park District (RCW 42.17A.555).**

Prior to starting your comments, please provide your:

- a. Name
- b. City of residence or connection to the City
- c. Topic or subject matter of your comments

Those wishing to provide verbal public comment may do so in-person or by Zoom:

In-Person:	Use the sign-up sheet located at the meeting location.
Zoom:	Preregister using the following Zoom link no later than two hours prior to the meeting: https://us02web.zoom.us/webinar/register/WN_jC-IVfuAQm2cjKKLkPOfUg

Instructions and access details will be provided once registration is complete.

Written Public Comment

Public comments may also be submitted by email to LodgingTax@cityoflacey.org. The commenting period will close two hours before the meeting time. Written comments will be provided to the committee electronically prior to the meeting. Comments will not be addressed during the meeting; however, comments received will be added to the official record.



Lodging Tax Advisory Committee Meeting Minutes Thursday, April 17, 2025 - Council Chambers and Online

1. Call to Order

Chair Miller called the meeting to order at 3:00 p.m.

2. Roll Call

COMMITTEE MEMBERS PRESENT: Malcolm Miller, Chair; Andrew Shin; Ruth Weigelt; Chad Carpenter

STAFF PRESENT: Shannon Kelley-Fong, Assistant City Manager; Troy Woo, Finance Director; Chelsea Yarwood, Accounting Manager; Sadie Siglin, Management Analyst; and Paul J. White, Deputy City Clerk

3. Land Acknowledgment

Chair Miller presented the abbreviated Land Acknowledgment.

4. Approval of Agenda, Previous Meeting Minutes, and Consent Items

A. Minutes of September 26, 2024

Committee Member Weigelt moved to approve the agenda. Committee Member Shin seconded. Motion carried.

Committee Member Weigelt moved to approve the minutes of September 26, 2024. Committee Member Shin seconded. Motion carried.

5. Public Comment

No one signed up to speak at the meeting, remotely or in person, and no written comments were received.

6. Business Items

A. 2024 Funding Cycle Review

Sadie Siglin, Management Analyst

Siglin presented a review of the 2024 LTAC funding cycle, during which \$600,000 was awarded. The 2024 funding awards were summarized in terms of category

and number of applicants. Impacts to event attendance and overnight stays were summarized in total. Of the \$198,500 awarded for events and festivals, \$171,437 was expensed. All the \$401,500 awarded for tourism-related facilities and promotion was expensed. The top five attended events and events reporting paid overnight stays were listed. Siglin noted that a lodging tax funding regional workshop is planned in 2025 and short-term property rentals are producing a small tax revenue.

B. 2025 LTAC Planning

Sadie Siglin, Management Analyst
Troy Woo, Finance Director
Chelsea Yarwood, Accounting Manager

Yarwood presented 2024 budgeted and actual lodging tax revenue. The 2025 adopted budget for the lodging tax program is \$540,000. Yarwood reported on lodging tax reserves and commitments.

Siglin reviewed the statutory allowable uses for lodging tax funding. Siglin presented the 2025 LTAC funding awards, including \$607,225 awarded to 29 applicants. The 2025 funding awards were summarized in terms of category and number of applicants, and the funding recipients were listed. Website improvements for 2025 were described and recipient form updates were highlighted.

Policy considerations for committee discussion were presented in the categories of funding parameters, award minimums, location limitations, dedicated new event funding, preparatory event expenses, excluded activities, and use of funding for LTAC administrative expenses. Siglin presented proposed updates to the scoring rubric and criteria and the 2025 funding application for committee consideration. The 2025 application timeline was reviewed.

7. Adjourn

Chair Miller adjourned the meeting at 5:04 p.m.

Lacey Metropolitan Park District



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CULTURE & RECREATION

MPD Information

- RCW 42.17A.555
- State law prohibits the use of public facilities to promote or oppose any ballot measure
- Including public meetings



Lacey Parks, Culture, & Recreation Vision

... to create exceptional events, experiences, and environments that delight, educate, and inspire the human spirit, connecting people to each other and the past, and building a strong, healthy community.



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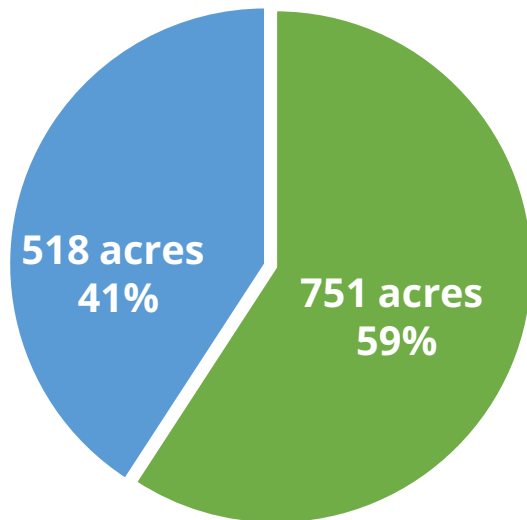
Lacey Parks Overview

- 40 full-time staff
- 2 boards: Parks, Culture and Rec and Historical Commission
- \$10.4M Operating Budget



Lacey Parks Overview

Park Acreage



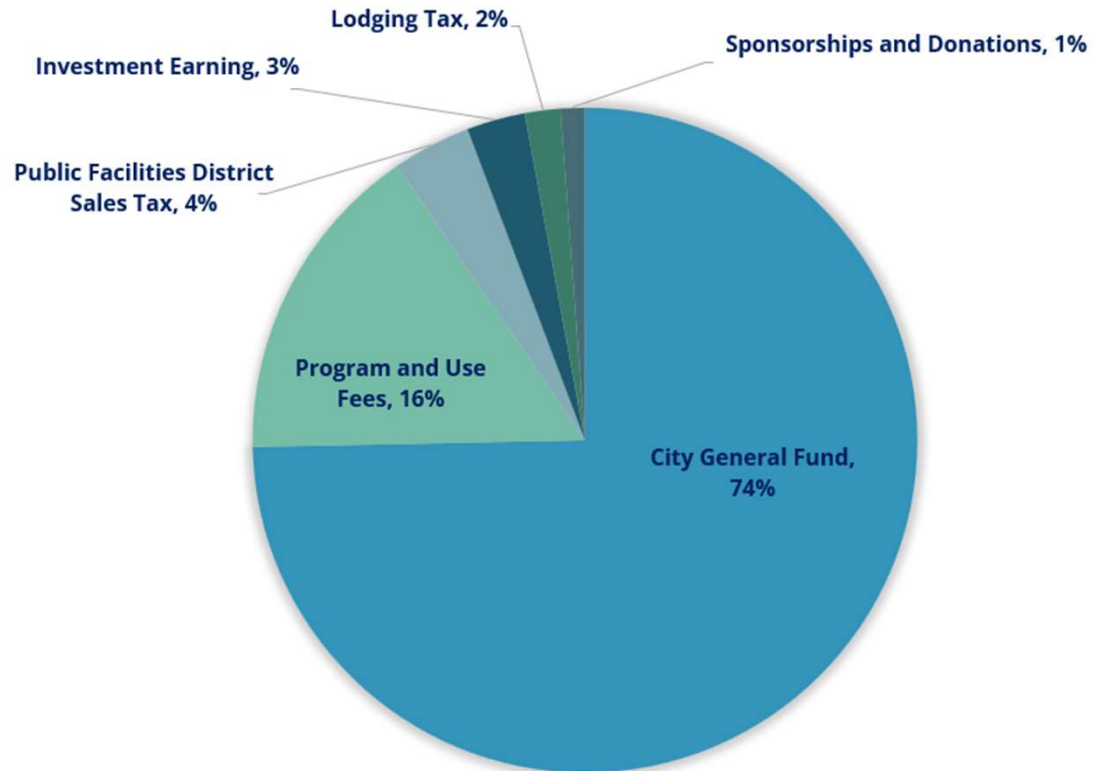
- Undeveloped/Partially Developed Parks
- Developed Parks

- Developed Parks = 22
- Undeveloped/Partially Developed Parks = 9
- Trails = 4
- Total park acres: 1,269



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How is Lacey Parks Funded?



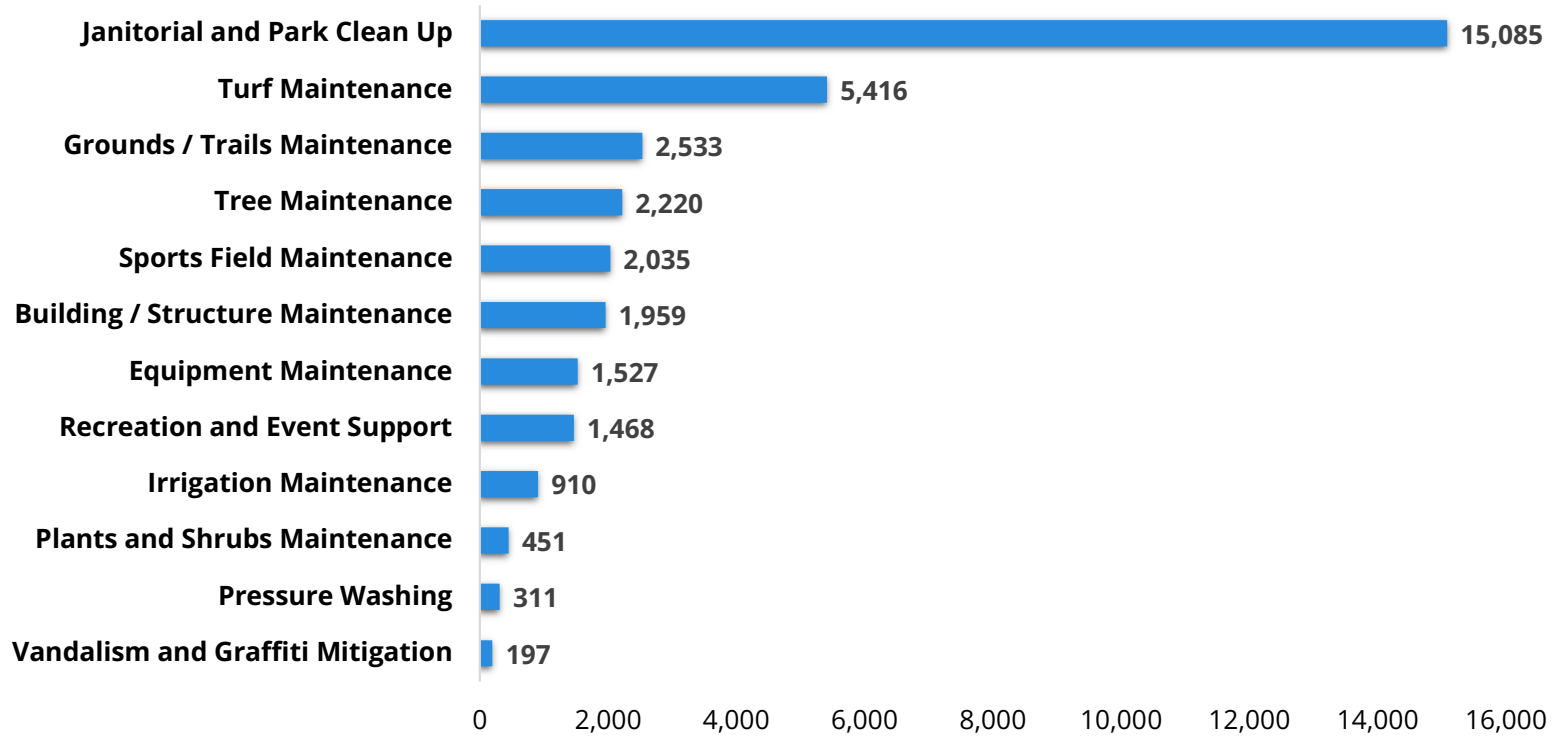
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2024 Lacey Parks Programs and Events

- ~1,000 classes offered
- Over 352,000 hours of recreation created
- Over 90,000 participants in classes and events
 - Aquatics
 - Sports/Fitness
 - Special Events
 - Park and Facility Rentals
 - Lacey Museum
 - Teen Programs
 - Recreation Classes
 - Volunteer Program



Lacey Parks Maintenance: Staff Hours



Lacey Metropolitan Park District (MPD) Proposition 1 - August 5, 2025 Election

- **Create MPD**

Provide ongoing funding to maintain, operate, and improve parks, trails, and recreational facilities

- **Boundaries**

Lacey City Limits

- **Governance**

Lacey City Council

- **Tax Rate**

Authorize a rate up to a maximum of \$0.45 per \$1,000 of assessed property value



Understanding MPDs

MPD

Junior property-taxing district authorized by state law

Purpose

To create new park features and facilities, operate those facilities, and expand maintenance and programs.

Why

Provides ongoing, dedicated funding for new park features that may otherwise take longer to complete or may not occur.



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Cost to Property Owners

MPD Cost to Property Owners (based on \$0.45 per \$1,000 of assessed value)

Assessed Value	\$350,000	\$400,000	\$500,000	\$600,000	\$700,000
Monthly Cost	\$13.13	\$15.00	\$18.75	\$22.50	\$26.25
Annual Cost	\$157.50	\$180.00	\$225.00	\$270.00	\$315.00

Actual costs may vary.



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Revenue and Budgeting



Projected Revenue

- ~\$5.9 Million Per Year
- Based on the total assessed property valuation of Lacey in 2024

Budgeting and Spending

- The intent is to supplement, not replace, existing parks and recreation funds.
- Lacey City Council would serve as the MPD board and approve the budget.

Priorities



New Park Features

- Spray parks and other water play features
- Trails and open space access
- Indoor playgrounds
- Sports fields
- Outdoor features: pickleball, playgrounds, pump tracks, skate features, disc golf, community gardens/food forest



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Priorities

Expanded Maintenance

Keeping park features safe and functional with:

- Routine service and repairs
- Safety inspections
- Cleaning
- Lighting
- Landscaping
- Seasonal preparations

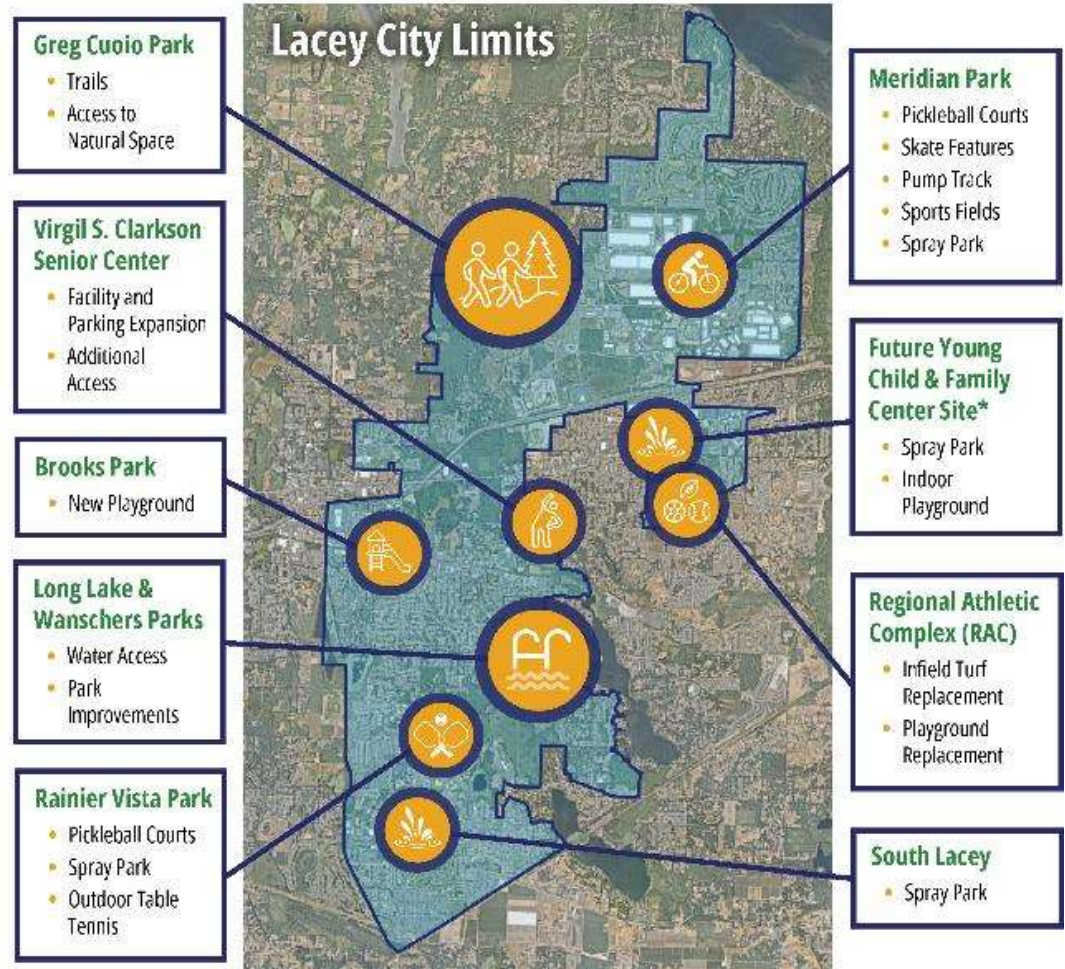


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Community Input Process



Potential Projects



Potential Project: Greg Cuoio Park

- Trails
- Access to Natural Space



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Potential Project: Virgil S. Clarkson Senior Center

Facility and
Parking Expansion



Potential Project: Brooks Park

Playground



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Potential Project: Long Lake Park & Wanschers Park



- Water Access
- Park Improvements



Potential Project Rainier Vista Park



- Pickleball Courts
- Spray Park
- Outdoor Table Tennis



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Potential Projects Meridian Park

- Pickleball Courts
- Skate Features
- Pump Track
- Sports Fields
- Spray Park



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Potential Project: Young Child and Family Center

North Thurston School District

- Indoor Playground
- Spray Park



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Potential Project: South Lacey

- Spray Park



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Potential Project: Regional Athletic Complex

- Infield Turf Replacement
- Playground Replacements



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Potential Maintenance Project: **Homann Park**

- Picnic Area Renovation



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Potential Maintenance Projects: **Lakepointe Park**

- Tennis and Basketball Court Resurfacing



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Potential Maintenance Project: **Wonderwood Park**

- Trails Resurfacing



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Potential Maintenance Projects: Playground Replacements at:



- Rainier Vista, Thornbury, and Huntamer Park



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Previous Lacey Parks Investments

- **2002 Bond Issue**
- **~\$10 Million**
- **Development and Improvements at:**
 - Regional Athletic Complex
 - Rainier Vista Park
 - Meridian Campus Park
 - Long Lake Park
 - Wonderwood Park
 - Huntamer Park
 - Wanschers Park
 - Woodland Creek Community Park
 - Homann Park
 - Bush Park
 - Thornbury Park
 - Avonlea Park
 - Lakepointe Park



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Funding Options

Current Funding / City General Fund

- Competes with other City services
- Many projects may take longer to complete
- Many projects may not occur
- Limited ability to expand maintenance and programs

Bond

- One-time funding with a defined total dollar amount.
- For specific acquisition and development projects
- No maintenance or operations funding

MPD

- Ongoing funding (no end date)
- Can fund capital improvements, acquisitions, maintenance, and operations



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MPD Information

- RCW 42.17A.555
- State law prohibits the use of public facilities to promote or oppose any ballot measure
- Including public meetings



Thank You!



CityofLacey.org/MPD



360-491-0857



LaceyParks@CityofLacey.org



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Proposition 1: Lacey Metropolitan Park District (MPD) Fact Sheet



City of Lacey
420 College St SE
Lacey, WA 98503

Shaping our community together

Election Day: **August 5, 2025**

Proposition 1 would:

- Create a Lacey Metropolitan Park District (MPD) to provide ongoing funding to maintain, operate, and improve parks, trails, recreational facilities, and programs.
- Establish the MPD boundaries as the Lacey city limits.
- Establish the MPD to be governed by the Lacey City Council.
- Authorize the tax rate of up to a maximum of \$0.45 per \$1,000 assessed property value.
Example: At the rate of \$0.45 per \$1,000 assessed property value, an owner with a property assessed at \$500,000 would pay \$225 a year or \$18.75 per month. See inside for more examples.



To learn more about the MPD, visit CityofLacey.org/MPD or scan:



What is a Metropolitan Park District (MPD) ?

An MPD is a junior property-taxing district, authorized by state law, to manage, control, improve, maintain, and acquire parks, parkways, boulevards, recreational facilities, programs, and services.

MPD funds would be used to create new park features and facilities, operate those facilities, and expand maintenance and programs. With current parks funding, these new park features may take longer to complete or may not occur.



360.491.0857



LaceyParks@CityofLacey.org



CityofLacey.org

LOOK INSIDE for more information

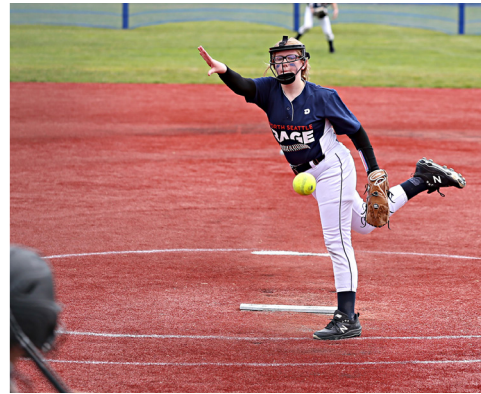


What would be the MPD cost to property owners?

The MPD's governing body could authorize the tax rate of up to a maximum of \$0.45 per \$1,000 of assessed value. See table below for estimated costs. Actual costs may vary.

MPD Cost to Property Owners (based on \$0.45 per \$1,000 of assessed value)

Assessed Value	\$350,000	\$400,000	\$500,000	\$600,000	\$700,000
Monthly Cost	\$13.13	\$15.00	\$18.75	\$22.50	\$26.25
Annual Cost	\$157.50	\$180.00	\$225.00	\$270.00	\$315.00



How would the MPD revenue be spent?

The City of Lacey gathered over 8,700 community responses on park and recreation needs. This information was used to update the 2023 Lacey Parks, Culture, and Recreation Comprehensive Plan. MPD funding would support projects and programs identified by the community, including:

New Park Features

- Spray parks and other water play features
- Trails and natural space access
- Indoor playgrounds
- Sports fields
- Other outdoor features: pickleball, playgrounds, pump tracks, skate features, disc golf, community gardens/ food forests



Expanded Maintenance

Keeping park features safe and functional with:

- Routine service and repairs
- Safety inspections
- Cleaning
- Lighting
- Landscaping
- Seasonal preparations



Potential Projects

Identified in the 2023 Lacey Parks, Culture, and Recreation Comprehensive Plan

Lacey City Limits

- Greg Cuoio Park**
 - Trails
 - Access to Natural Space
- Meridian Park**
 - Pickleball Courts
 - Skate Features
 - Pump Track
 - Sports Fields
 - Spray Park
- Virgil S. Clarkson Senior Center**
 - Facility and Parking Expansion
 - Additional Access
- Future Young Child & Family Center Site***
 - Spray Park
 - Indoor Playground
- Brooks Park**
 - New Playground
- Regional Athletic Complex (RAC)**
 - Infield Turf Replacement
 - Playground Replacement
- Long Lake & Wanschers Parks**
 - Water Access
 - Park Improvements
- South Lacey**
 - Spray Park
- Rainier Vista Park**
 - Pickleball Courts
 - Spray Park
 - Outdoor Table Tennis

*Future Young Child & Family Center Site Renderings



To view the complete Lacey Parks, Culture, and Recreation Comprehensive Plan, visit LaceyParks.org/Comp-Plan or scan QR code.



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