



Joint Animal Services Commission Rescheduled Meeting Minutes

Monday, April 21, 2025

Lacey City Hall and Online

1. Call to Order

Chair Miller called the meeting to order at 5:30 p.m.

2. Roll Call

COMMISSIONERS PRESENT: Chair Malcolm Miller, City of Lacey; Vice Chair Emily Clouse, Thurston County; and Commissioners Jo MacGugan, Feline Friends of Olympia; Vicky Smith, DVM, Deschutes Animal Clinic; and Mike Murphy, DVM, Thurston County Humane Society.

COMMISSIONERS EXCUSED: Kelly Green, City of Olympia; Peter Agabi, City of Tumwater

STAFF PRESENT: Shannon Kelley-Fong, Lacey Assistant City Manager; Sarah Hock, Joint Animal Services Executive Director; Sierra Teas, Animal Welfare & Field Services Manager; Andrew Toledo, Joint Animal Services Operations Manager; and Elissa Fontaine, Lacey City Clerk

3. Approval of Agenda and Consent Agenda Items

A. Approval of Agenda

B. February 10, 2025, Meeting Minutes

Commissioner Clouse moved to approve the agenda and consent items. Commissioner Smith seconded. The motion carried.

4. Public Comment

Verbal Public Comment

One (1) person signed up to speak at the meeting.

Ellen Dorfman provided public comment regarding spay and neuter requirements.

No (0) people registered to speak remotely, and no (0) written comments were received.

5. Business Items

A. Budget Amendment

Sarah Hock, Executive Director

The City of Lacey serves as the administrative agency for Joint Animal Services (JAS), and is a member of the Association of Washington Cities (AWC) L&I Retro Program and Retro Pool. The City's experience rating increased, playing a crucial role in setting the City's L&I premium rates. An increase of \$12,900.24 is required to cover the shortage.

A lack of jurisdictional members were present to take action on the budget amendment. The item will be rescheduled for the June 9, 2025, meeting.

B. Mason County Contract Discussion

Sarah Hock, Executive Director

Hock presented a contract proposal, initiated by Mason County. The contract is proposed for a limited term of two years with a \$175,000 funding commitment to assist with animal control services. The proposed contract currently includes one full-time animal control officer. Additional items, including operation hours and emergency calls, were outlined. Discussion ensued. The Commission expressed support in pursuing contract negotiations with Mason County.

C. February/March 2025 Shelter Statistics and Field Data

Sarah Hock, Executive Director

Hock presented intake data by month, species, and jurisdiction. Hock reviewed the volume of field calls and clarified a misconception between dispatch calls and direct calls to Joint Animal Services. Discussion regarding spay and neuter assistance programs ensued.

6. Director Report

A. Sarah Hock, Executive Director

Hock reported over \$1.8 million in bequests received this year. Additional highlights include national education initiatives, staff participation in the Washington State Animal Control Academy, JAS representation at the National Animal Care & Control Association (NACA) Summit, key field operations and investigations, and ongoing staff onboarding and development.

7. Adjourn

Chair Miller adjourned the meeting at 7: 15 p.m.

Minutes approved June 9, 2025