



## Parks, Culture, and Recreation Board Meeting Minutes

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Wednesday, June 4, 2025

Council Chambers and Online

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### 1. Call to Order

Chair Wheeler called the meeting to order at 5:30 p.m.

### 2. Roll Call

Commissioners Present: Chair Aram Wheeler, Vice Chair Laurie Davies, Hilary Dykstra, Bill Fosbre, Michelle Gipson, Gary Larson, Annette Roth

### 3. Land Acknowledgment

Commissioner Roth read the land acknowledgment.

### 4. Approval of Agenda and Minutes

#### A. Approval of the Agenda

Commissioner Davies motioned to approve the agenda. Commissioner Larson seconded. Motion carried.

#### B. Approval of May 7, 2025 Meeting Minutes

Commissioner Gipson motioned to approve the minutes. Commissioner Roth seconded. Motion carried.

### 5. Public Comment

No public comment.

### 6. Business Items

#### A. Staff Introduction: Erika Scott-Small

Erick Scott-Small, Recreation Coordinator

Recreation Coordinator Scott-Small introduced herself to the Board as a new staff member.

**B. Bush Park Playground Fundraising Update**

Nita Sell, President-Elect Gateway Rotary

Senior Parks Planner Wilson and President-Elect Sell shared updates on fundraising efforts by Gateway Rotary to replace the playground equipment at Bush Park.

**C. Regional Athletic Complex Phase 3 Funding and Concepts**

Jen Burbidge, Director

Troy Woo, Finance Director

SCJ Alliance & ALSC Architects Consulting Team

Staff reviewed the most recent Regional Athletic Complex Phase 3 concepts, funding, and recommendation that will be presented to the City Council, including an extension of the current public facility district. The Consulting Team provided a detailed review of the concepts.

**D. Arbors Park Lease and Maintenance Agreement**

Jen Burbidge, Director

Director Burbidge reviewed the park lease and maintenance agreement.

Commissioner Larson motioned to approve the agreement. Commissioner Dykstra seconded. Motion carried.

**E. South Puget Sound Disc Golf Association Agreements**

Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson reviewed the agreements.

Commissioner Larson motioned to approve the agreements. Commissioner Dykstra seconded. Motion carried.

**F. Lacey Metropolitan Park District Presentation**

Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson and Parks Maintenance Supervisor Jamie Oakland provided an informational presentation on the proposed Lacey Metropolitan Park District.

**G. Greg Cuoio Park Financial Plan**

Jen Burbidge, Director

Director Burbidge reviewed the financial plan for Greg Cuoio Community Park.

**7. Reports**

**A. Commissioners**

No reports.

**B. Chair**

No report.

**C. Recreation Manager**

Senior Parks Planner Wilson provided the Recreation Manger report.

- Lacey Spring Fun Fair was May 18-19th.
- Summer programs and events are available online at [LaceyParks.org/Register](http://LaceyParks.org/Register)

**D. Parks Maintenance Supervisor**

Parks Maintenance Supervisor Oakland reported that staff have performed the following since the last board meeting.

- Added 30.55 tons of pea gravel to Long Lake beach front
- Assumed maintenance responsibility for Carpenter Rd roundabout and T.C. Reservoir
- Landscaped Civic Plaza
- Investigated tree decline through parks
- Coordinated Parks asset condition assessment
- Coordinated Rainier Vista court resurfacing.

**E. Senior Parks Planner**

Senior Parks Planner Wilson reported:

- New off-leash dog signs have been posted in preparation for summer.
- The low bidder for the Woodland Creek Community Park bridge project was Hammersley Contracting for roughly \$328,000. Staff are finalizing the contract and schedule with the contractor.
- Staff have scheduled informational presentations for the Lacey Metropolitan Parks District Proposal with eight city commissions and seventeen community groups. A recorded version of the presentation will soon be available online.

- The Board will not be meeting in July. The September meeting of the Parks, Culture and Recreation Board will be a parks tour held on September 12, 2025.

**F. Director**

Director Burbidge shared that the department will be on the July 15, 2025 City Council agenda to present the 2024 Annual Report and celebrate "July is Parks and Recreation Month."

**8. Adjourn**

Chair Wheeler adjourned the meeting at 8:05 p.m.