



Lacey City Council Worksession Approved Minutes

Tuesday, July 22, 2025

Council Chambers and Online

1. Call to Order

Mayor Ryder called the meeting to order at 6:00 p.m.

2. Roll Call

Council Present

Mayor Andy Ryder

Deputy Mayor Malcolm Miller

Councilmember Lenny Greenstein

Councilmember Michael Steadman

Councilmember Carolyn Cox

Councilmember Robin Vazquez

Councilmember Nicolas Dunning

Staff Present

Rick Walk, City Manager

Shannon Kelley-Fong, Assistant City Manager

Dave Schneider, City Attorney

Vanessa Dolbee, Community and Economic Development Director

Troy Woo, Finance Director

Kristy Wolf, Financial Services Manager

Michelle Chavez, Human Services Coordinator

Paul J. White, Deputy City Clerk

3. Land Acknowledgement

Mayor Ryder presented the abbreviated Land Acknowledgement.

4. Approval of the Agenda

Councilmember Greenstein moved to approve the agenda. Councilmember Steadman seconded. The motion carried.

5. Public Comment

No one signed up to speak at the meeting remotely or in person, and there were no written comments submitted.

6. Agenda Items

A. 2025 Human Services Grant Program Awards

Michelle Chavez, Human Services Coordinator

Chavez presented the recommendation of the Human Services Commission regarding 2025 program funding. The application review and interview process was described, as was the process of balancing funding requests, available funding, and community impact. Eleven funding options considered were summarized, to include the Commission's recommended option. Chavez described future program considerations related to community outreach and engagement, narrowing the scope of program priorities, and possible program policy adjustments. Discussion ensued. Authorization of the 2025 program funding will be requested at a future Council meeting.

B. Community Development Block Grant (CDBG) Consolidated Plan and Annual Action Plan Review

Michelle Chavez, Human Services Coordinator

Chavez presented an update on the Community Development Block Grant program. The Human Services Commission has recommended approval of a draft 2025-2027 Consolidated Plan and 2025 Annual Action Plan to be submitted for review by the U.S. Department of Housing and Urban Development (HUD). Chavez described how the plans align with City goals and national objectives and outlined the major sections of the documents. The final 2025 allocation to the City is \$348,393, which will become available on a reimbursement basis. Chavez summarized the process for certifying projects and summarized next steps, which include Council action in early August followed by submission to HUD for approval with the program year beginning September 1, 2025. Projects could be selected in the first quarter of 2026. Discussion ensued.

C. Interlocal Agreement: Thurston County District Court - Violations Bureau

Troy Woo, Finance Director

Kristy Wolf, Financial Services Manager

Wolf presented a draft amendment to the City's interlocal agreement with the Thurston County District Court. Currently, the City manages the Violations Bureau through its Utility Billing Division. Staff propose to transfer processing, adjudicating, and administering of violations occurring in the city to Thurston County. The administrative, fiscal impacts and operational benefits of the transfer were summarized. Violation revenue to the City will remain unaffected.

D. Disposition of Surplus City Owned Property

Vanessa Dolbee, Community and Economic Development Director

Craig Chance, Executive Director, Housing Authority of Thurston County

Dolbee provided an update on the property at 5025 Mullen Road Southeast. The City of Lacey took ownership of the parcel on June 30, 2025, from LOTT Clean Water Alliance for a total cost of \$451,322.15. The property is approximately 5.32 acres and is intended to be used for affordable housing. Staff's recommendation is to surplus the property by resolution to the Housing Authority of Thurston County, a non-profit 501(c)(3) similar-entity agency, which will require a memorandum of understanding, public engagement process, and restrictive covenants designed to ensure the property is developed as affordable housing in accordance with RCW 39.33.015. The threshold for determining affordability is a household income at or below 80 percent of Thurston County's Area Median Income (AMI).

7. Executive Session

A. City Manager Review RCW 42.30.110(1)(g)

At 6:55 p.m., Council recessed to executive session pursuant to RCW 42.30.110(1)(g) to discuss matters pertaining to the performance of a public employee. Mayor Ryder announced that the executive session would start at 7:05 p.m. and last approximately 30 minutes, after which the Council would reconvene at or shortly after 7:35 p.m. The executive session lasted 30 minutes, and no final action was taken.

8. Adjourn

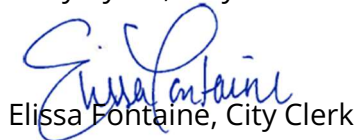
Mayor Ryder reconvened the Council meeting and immediately adjourned the meeting at 7:35 p.m.

MAYOR:



Andy Ryder, Mayor

ATTEST:



Elissa Fontaine, City Clerk

APPROVED: August 19, 2025