



Lodging Tax Advisory Committee Meeting Agenda

Refer to the bottom of the agenda for meeting information.

Thursday, October 9, 2025

3:00 PM

Executive Conference Room and
Online

1. Call to Order

2. Roll Call

3. Land Acknowledgement

We, the City of Lacey, are on the ancestral land of the Tribal People of the Treaty of Medicine Creek, including the Nisqually Indian Tribe and Squaxin Island Tribe. We acknowledge and remember those Tribal People not recognized today who were absorbed or relocated into other tribes for survival. We recognize the ancestors and their descendants who are still here. We recognize and respect the Tribal People of the Treaty of Medicine Creek as the traditional stewards of this land since time immemorial and their role today in taking care of these lands in perpetuity. We recognize and have the responsibility to call attention to the histories of dispossession, forced removal, and abridged treaty rights that allowed our nation, state, and city to develop as they have today. We recommend that community members read the Medicine Creek Treaty of 1854.

4. Approval of Agenda, Previous Meeting Minutes, and Consent Items

A. Agenda

B. Minutes of September 25, 2025

5. Public Comment

Refer to the bottom of the agenda for instructions on how to provide public comment.

6. Business Items

A. 2026 Lodging Tax Funding Interviews

7. Adjourn

Attendance and Public Comment

Attend Remote or In-Person

The public may attend the meeting in person, or you may view or listen to the meeting using one of the following platforms:

In-Person Executive Conference Room at Lacey City Hall
420 College Street SE, Lacey, WA 98503

Zoom: https://us02web.zoom.us/webinar/register/WN_nNzTxVkfRGcdPks61j4cw
Website: <https://cityoflacey.org/government/public-meetings/>
Facebook: <https://www.facebook.com/cityoflacey>
YouTube: <https://www.youtube.com/watch?v=8bWyGLPmmCE>
Cable: Channel 77 with your local cable provider
Phone: (888) 788-0099 or (877) 853-5247 (Webinar ID 862 2662 9767)

Verbal Public Comment

Each speaker is limited to three minutes. Comments are welcome on matters connected to City business or specific agenda items.

Prior to starting your comments, please provide your:

- a. Name
- b. City of residence or connection to the City
- c. Topic or subject matter of your comments

Those wishing to provide verbal public comment may do so in-person or by Zoom:

In-Person: Use the sign-up sheet located at the meeting location.
Zoom: Preregister using the following Zoom link no later than two hours prior to the meeting:
https://us02web.zoom.us/webinar/register/WN_nNzTxVkfRGcdPks61j4cw

Instructions and access details will be provided once registration is complete.

Written Public Comment

Public comments may also be submitted by email to LodgingTax@cityoflacey.org. The commenting period will close two hours before the meeting time. Written comments will be provided to the committee electronically prior to the meeting. Comments will not be addressed during the meeting; however, comments received will be added to the official record.



Lodging Tax Advisory Committee Meeting Minutes Thursday, September 25, 2025 - Executive Board Room and Online

1. Call to Order

Chair Miller called the meeting to order at 3:00 p.m.

2. Roll Call

COMMITTEE MEMBERS PRESENT: Malcolm Miller, Chair; Andrew Shin; Ruth Weigelt; and Annie Reinhardt

COMMITTEE MEMBERS EXCUSED: Chad Carpenter

STAFF PRESENT: Shannon Kelley-Fong, Assistant City Manager; Sadie Siglin, Management Analyst; and Paul J. White, Deputy City Clerk

3. Land Acknowledgement

Chair Miller presented the abbreviated Land Acknowledgment.

4. Approval of Agenda, Previous Meeting Minutes, and Consent Items

- A. Agenda Approval
- B. Minutes of September 4, 2025

Committee Member Weigelt moved to approve the day's agenda and the minutes of September 4, 2025. Committee Member Shin seconded. The motion carried.

5. Public Comment

No one registered to speak in person or remotely, and there were no written comments.

6. Business Items

- A. **2026 Funding Cycle Application Review**
Sadie Siglin, Management Analyst
Shannon Kelley-Fong, Assistant City Manager

Siglin provided an overview of the Lodging Tax program. Siglin summarized the 2026 lodging tax funding applications, including funding requests and revenues available. The Committee requested the following 10 applicants deliver presentations at the October 9, 2025, meeting:

First-Time Applicants:

- Nisqually Reach Nature Center
- Meet the Beach
- Olympia/Lacey Fan Zone

Returning Applicants:

- Experience Olympia and Beyond
- Lacey South Sound Chamber Visitors Center
- South Sound BBQ Festival
- Holiday Market
- Lacey Poly Fest
- Lacey Museum
- Lacey Holiday Market

Kelley-Fong provided an update on the potential establishment of a Community and Cultural Events Grant Program.

7. Adjourn

Chair Miller adjourned the meeting at 4:16 p.m.