



City Council Regular Meeting Approved Minutes

Tuesday, September 16, 2025

Council Chambers and Online

1. Call to Order

Mayor Ryder called the meeting to order at 6:00 p.m.

2. Roll Call

Council Present

Mayor Andy Ryder

Deputy Mayor Malcolm Miller

Councilmember Lenny Greenstein

Councilmember Michael Steadman (remote)

Councilmember Carolyn Cox

Councilmember Robin Vazquez (remote after 7:35 p.m.)

Councilmember Nicolas Dunning (remote)

Staff Present

Rick Walk, City Manager

Shannon Kelley-Fong, Assistant City Manager

Dave Schneider, City Attorney

Vanessa Dolbee, Community and Economic Development Director

Scott Egger, Public Works Director

Troy Woo, Finance Director

Sue Falash, Recreation Manager

Chelsea Yarwood, Acting Financial Services Manager

Anna McBee, Police Records Supervisor

Sadie Siglin, Management Analyst

Elissa Fontaine, City Clerk

3. Pledge of Allegiance

Mayor Ryder led the flag salute.

4. Land Acknowledgement

Mayor Ryder presented the abbreviated Land Acknowledgement.

5. Approval of Agenda and Consent Agenda Items

- A. Payment of claims, wages, and transfers for August 28, 2025, through September 5, 2025
- B. Multi-Family Tax Exemption Application: 656 Woodland Square Loop SE

Councilmember Greenstein moved to approve the agenda and consent agenda. Councilmember Cox seconded. The motion carried.

6. Public Recognitions and Presentations

- A. **Lacey Youth Council Welcome**
Sadie Siglin, Management Analyst

Siglin introduced the 2025-2026 Youth Council and highlighted the Elected Officer results. Youth Councilmembers introduced themselves and shared why they were interested in specific leadership roles and advisory boards.

7. Proclamations

- A. **Hispanic and Latinx Heritage Month**
CIELO (Centro Integral Educativo Latino de Olympia)

Mayor Ryder and Council proclaimed September 15 through October 15, 2025, Hispanic and Latinx Heritage Month. David Puentes, Jr., CIELO Representative, was present to accept the proclamation.

8. Public Comment

No one registered to speak at the meeting. One (1) written public comment was received.

9. Resolutions

- A. **Resolution 1172: Body Worn Camera Fees**
Anna McBee, Police Records Supervisor

McBee presented Resolution 1172, a proposed resolution to establish a redaction fee for staff time associated with redacting body worn camera footage for eligible disclosure requests. The proposed fee of \$0.90 per minute considers a cost study and staff time analysis.

Mayor Ryder moved to adopt Resolution 1172 as presented. Councilmember Greenstein seconded. The motion carried.

B. Resolution 1173: Permit Fee Update

Terry McDaniel, Building Official and Fire Marshal

Dolbee presented Resolution 1173, a proposed amendment to the Building Fee Schedule and Land Use Fee Schedule. The resolution will correct unintended administrative errors, clarify fee calculations, and incorporate anticipated new land use fees.

Councilmember Greenstein moved to approve Resolution 1173 as presented. Councilmember Vazquez seconded. The motion carried.

10. Ordinances

A. Ordinance 1682: Adoption of International Series of Codes

Terry McDaniel, Building Official and Fire Marshal

Dolbee presented Ordinance 1682, a proposed ordinance to formally adopt the 2021 International Series of Building Codes. Pursuant to Title 51 of the Washington Administrative Code (WAC), all jurisdictions in the State of Washington are required to adopt and enforce the State Building Codes by local ordinance. Discussion ensued.

Deputy Mayor Miller moved to adopt Ordinance 1682 as presented. Councilmember Cox seconded. Mayor Ryder, Deputy Mayor Miller, Councilmember(s) Steadman, Cox, Vazquez and Dunning voted in favor. Councilmember Greenstein abstained. The motion carried.

B. Ordinance 1683: 2025 Budget Amendment

Chelsea Yarwood, Accounting Manager

Yarwood presented Ordinance 1683, a proposed amendment to the 2025 Budget, with a total amendment amount of nearly \$11,000,000. A detailed review of the significant budget amendments was reviewed.

Deputy Mayor Miller moved to adopt Ordinance 2025 as presented. Councilmember Vazquez seconded. The motion carried.

11. Mayor's Report

A. Lacey Youth Council Advisory Board Representative Appointments

Mayor Ryder moved to appoint the Lacey Youth Councilmembers as Advisory Board Representatives as recommended for the 2025-2026 term. Councilmember Greenstein seconded. The motion carried.

12. City Manager's Report

A. **Parks, Culture, and Recreation Summer Recap**

Sue Falash, Recreation Manager

Falash presented a recap of events hosted by the Parks, Culture, and Recreation Department. The presentation included summer attendee statistics; tournaments hosted; programs; private banquets and rentals; and volunteer hours. Special events highlights included the Lacey Fireworks Spectacular; Lacey in Tune; and Play in the Park.

13. Council Reports

A. Mayor Andy Ryder:

1. Mayors' Forum
2. Thurston Chamber Shared Legislative Committee
3. Transportation Policy Board (TPB)

Mayor Ryder provided a report from the Transportation Policy Board.

B. Deputy Mayor Malcolm Miller:

1. Economic Development Council (EDC)
2. Lodging Tax Advisory Committee (LTAC)
3. Thurston County Coalition Against Trafficking (TCCAT)
4. Joint Animal Services Commission (JASCOM)

Deputy Mayor Miller provided a report from the Lodging Tax Advisory Committee.

C. Councilmember Lenny Greenstein:

1. Emergency Medical Services (EMS)
2. TCOMM911
3. Opioid Abatement Council Independent Subcommittee

Councilmember Greenstein provided reports from EMS, and TCOMM911. Councilmember Greenstein expressed concerns surrounding the Opioid Abatement Council Independent Subcommittee. Discussion ensued.

D. Councilmember Michael Steadman:

1. Nisqually River Council
2. Thurston County Law & Justice Council

Councilmember Steadman did not provide any reports.

E. Councilmember Carolyn Cox:

1. Lacey-Olympia-Tumwater-Thurston Clean Water Alliance (LOTT)
2. Regional Housing Council
3. Intercity Transit Authority

Councilmember Cox provided a report from LOTT, and an announcement from Intercity Transit Authority.

F. Councilmember Robin Vazquez:

1. Thurston Climate Mitigation Collaborative (TCMC)
2. Thurston Regional Planning Council (TRPC)

Councilmember Vazquez provided a report from the TRPC.

G. Councilmember Nicolas Dunning:

1. Thurston Thrives
2. Solid Waste Advisory Committee (SWAC)
3. Olympia-Lacey-Tumwater Visitor & Convention Bureau (VCB)
4. Olympic Region Clean Air Agency (ORCAA)

Councilmember Dunning did not provide any reports.

14. Worksession

At 7:20 p.m. Council recessed for a 10-minute break. Mayor Ryder reconvened the meeting at 7:30 p.m.

A. **2026 Budget Workshop**

Rick Walk, City Manager
Troy Woo, Finance Director

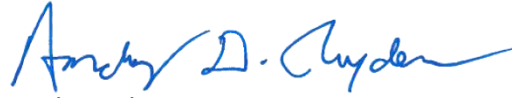
Walk and Woo presented a detailed review of the City's 2026 Budget, including the current state of the budget; revenue and expenditure assumptions; major initiatives; workforce considerations; and the target schedule for adoption. Council expressed support for the proposals presented by staff.

Woo presented the next steps and target dates for additional discussion and action, including public hearings. The 2026 Budget Ordinance is anticipated for adoption during the December 16, 2025, Council meeting.

15. Adjourn

Mayor Ryder adjourned the meeting at 9:19 p.m.

MAYOR:



Andy Ryder, Mayor

ATTEST:



Elissa Fontaine, City Clerk

APPROVED: October 7, 2025