



Parks, Culture, and Recreation Board Meeting Minutes

Wednesday, October 1, 2025

Council Chambers and Online

1. Call to Order

Chair Wheeler called the meeting to order at 5:30 p.m.

2. Roll Call

Commissioners Present: Chair Aram Wheeler, Vice Chair Laurie Davies, Hilary Dykstra, Michelle Gipson (arrived at 6:02 p.m.), Aryan Kumar, Gary Larson, Annette Roth

Commissioners Absent (excused): Bill Fosbre

3. Land Acknowledgment

Vice Chair Laurie Davies read the land acknowledgment.

4. Approval of Agenda and Minutes

A. Approval of the Agenda

Commissioner Roth motioned to approve the agenda. Commissioner Dykstra seconded. Motion carried.

B. Approval of August 6, 2025 Meeting Minutes

Commissioner Dykstra motioned to approve the minutes. Vice Chair Davies seconded. Motion carried.

5. Public Comment

No public comment.

6. Business Items

A. Youth Councilmember Introduction

Aryan Kumar, Youth Councilmember

Youth Councilmember Kumar provided a personal introduction to the board. Youth Councilmember Kumar also served on the Parks, Culture, and Recreation board the prior year.

B. Special Events Updates

Jeannette Sieler, Recreation Supervisor

Recreation Supervisor Sieler provided a recap of the community events that Lacey Parks, Culture, and Recreation hosted this summer and highlighted the remaining events planned for the remainder of the year.

C. William A. Bush Park Playground

Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson detailed the community engagement efforts in selecting a new playground for William A. Bush Park and how the new playground will be funded.

Commissioner Larson motioned to approve the playground design chosen by the community. Vice Chair Davies seconded. Motion carried.

D. Enhancements Program Update

Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson presented the enclosed enhancement request.

Vice Chair Davies motioned to approve the staff recommendation pursuant to the enhancement request and advises staff to pursue a future solution to live-streamed softball games at the Regional Athletic Complex. Commissioner Larson seconded. Motion carried.

E. Alcohol Special Event Application

Sue Falash, Recreation Manager

Recreation Manager Falash reviewed the enclosed alcohol special event application.

Chair Wheeler motioned to approve the application. Vice Chair Davies seconded. Motion carried.

7. Reports

A. Commissioners

Vice Chair Davies expressed appreciation for the recent Parks, Culture, and Recreation parks tour.

B. Chair

No report.

C. Recreation Manager

Recreation Manager Falash reported that fall registration brought in \$39,555 in revenue on opening day. Recruitment efforts continue for both the Community Recreation Coordinator position and the Regional Athletic Complex (RAC) Part-time Parks Maintenance Assistant role.

D. Parks Maintenance Supervisor

Senior Parks Planner Wilson provided the Parks Maintenance Supervisor report. Beginning October 1st, the non-ADA restrooms at the parks will be closed for the season. The Rapid Response Team responded to potential overdose on the Karen Fraser Woodland Trail and administered lifesaving aid.

Senior Parks Planner Wilson provided a summary of the work that Parks Maintenance staff completed since the previous board meeting.

E. Senior Parks Planner

Senior Parks Planner Wilson reported appreciation for the Commissioners who were able to attend the Board's parks tour of Greg Cuoio Community Park, Woodland Creek Community Park, the Regional Athletic Complex, and Rainier Vista Community Park.

The Parks, Culture, and Recreation annual volunteer picnic was on September 25, 2025.

The Woodland Creek Community Park Bridge replacement project is nearing completion.

Construction continues at Greg Cuoio Community Park.

The Parks, Culture, and Recreation Board annual report will be provided to the City Council during the January 27, 2025 City Council Worksession.

F. Director

Director Burbidge provided a summary of two separate items she presented during the September 23, 2025 City Council Work Session: (1) a report of a five-

year fundraising plan that was developed for the department and (2) next-steps discussion with the Council regarding the Metropolitan Park District proposal.

Improvement planning is underway for the Regional Athletic Complex funded by the extension of the Public Facilities District.

8. Adjourn

Wheeler adjourned the meeting at 6:33 p.m.