



## Parks, Culture, and Recreation Board Meeting Agenda

Refer to the bottom of the agenda for meeting information.

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Wednesday, December 3, 2025

5:30 PM

Council Chambers and Online

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### 1. Call to Order

### 2. Roll Call

### 3. Land Acknowledgment

We, the City of Lacey, are on the ancestral land of the Tribal People of the Treaty of Medicine Creek, including the Nisqually Indian Tribe and Squaxin Island Tribe. We acknowledge and remember those Tribal People not recognized today who were absorbed or relocated into other tribes for survival. We recognize the ancestors and their descendants who are still here. We recognize and respect the Tribal People of the Treaty of Medicine Creek as the traditional stewards of this land since time immemorial and their role today in taking care of these lands in perpetuity. We recognize and have the responsibility to call attention to the histories of dispossession, forced removal, and abridged treaty rights that allowed our nation, state, and city to develop as they have today. We recommend that community members read the [Medicine Creek Treaty of 1854](#).

### 4. Approval of Agenda and Minutes

- A. Approval of the Agenda\*
- B. Approval of November 5, 2025 Meeting Minutes\*

### 5. Public Comment

Refer to the bottom of the agenda for instructions on how to provide public comment.

### 6. Business Items

- A. **Lacey Community Center and Jacob Smith House: Policies and Deposits Update\***  
Justin Beard, Recreation Supervisor  
Roger Johnson, Recreation Coordinator
- B. **2025 Lacey Parks, Culture and Recreation Board Accomplishments\***  
Jenny Wilson, Senior Parks Planner
- C. **2026 Lacey Parks, Culture and Recreation Board Work Plan\***  
Jenny Wilson, Senior Parks Planner
- D. **2026 Lacey Parks, Culture and Recreation Board Proposed Meeting Calendar\***  
Jenny Wilson, Senior Parks Planner

E. **2026 Proposed Lacey Parks, Culture and Recreation Budget\***

Sue Falash, Recreation Manager  
Jenny Wilson, Senior Parks Planner

**7. Reports**

- A. Commissioners
- B. Chair
- C. Recreation Manager
- D. Parks Maintenance Supervisor
- E. Senior Parks Planner
- F. Director

**8. Adjourn**

**\*Vote Requested**

**Next Meeting:**

**City Council Meeting - Parks, Culture and Recreation Board Report:** January 13, 2026, 6:00 p.m., Council Chambers and Online

**Parks, Culture, and Recreation Board Meeting:** February 4, 2026, 5:30 p.m., Council Chambers and Online

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**Attend Remote or In Person**

There are several ways to attend the Parks, Culture, and Recreation Board meeting:

- In Person: Council Chambers at Lacey City Hall  
420 College Street SE, Lacey, WA 98503
- Zoom: [https://us02web.zoom.us/webinar/register/WN\\_gY0EM3dSQ2SL-u242JpJLw](https://us02web.zoom.us/webinar/register/WN_gY0EM3dSQ2SL-u242JpJLw)
- Website: <https://cityoflacey.org/government/public-meetings/>
- YouTube: <https://www.youtube.com/watch?v=jgpYEAYBhyA>
- Phone: (888) 788-0099 or (877) 853-5247 (Webinar ID 851 2885 5794)

**Verbal Public Comment**

Each speaker is limited to three minutes. Comments are welcome on matters connected to City business or specific agenda items.

Prior to starting your comments, please provide your:

- a. Name
- b. City of residence or connection to the City
- c. Topic or subject matter of your comments

The opportunity for verbal public comment is available in-person or by Zoom:

- In Person: Use the sign-up sheet at the meeting location.
- Zoom: Preregister using the following Zoom link no later than two hours prior to the meeting:  
[https://us02web.zoom.us/webinar/register/WN\\_gY0EM3dSQ2SL-u242JpJLw](https://us02web.zoom.us/webinar/register/WN_gY0EM3dSQ2SL-u242JpJLw)  
Instructions and access details will be provided once registration is complete.

**Written Public Comment**

Please submit written public comments to [PRPublicComment@cityoflacey.org](mailto:PRPublicComment@cityoflacey.org) up to two hours prior to the start of the meeting. Public comments received by the deadline will be sent to Commissioners prior to the meeting, but will not be read at the meeting. Emailed correspondence that is received throughout the month will be included in the next available Parks, Culture, and Recreation Board packet under Correspondence.



## Parks, Culture, and Recreation Board Meeting Minutes

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Wednesday, November 5, 2025

Council Chambers and Online

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### 1. Call to Order

Chair Wheeler called the meeting to order at 5:30 p.m.

### 2. Roll Call

Commissioners Present: Chair Aram Wheeler, Vice Chair Laurie Davies, Hilary Dykstra, Michelle Gipson, Bill Fosbre, , Gary Larson, Annette Roth

Commissioners Absent (unexcused): Aryan Kumar

### 3. Land Acknowledgment

Commissioner Gipson read the land acknowledgment.

### 4. Approval of Agenda and Minutes

#### A. Approval of the Agenda

Commissioner Roth motioned to approve the agenda. Commissioner Larson seconded. Motion carried.

#### B. Approval of October 1, 2025 Meeting Minutes

Vice Chair Davies motioned to approve the minutes. Commissioner Larson seconded. Motion carried.

### 5. Public Comment

No public comment.

### 6. Business Items

#### A. Summer Youth Programs Updates

Cody Lee, Recreation Supervisor

Recreation Supervisor Lee provided a recap of the summer youth programs offered by Lacey Parks, Culture and Recreation.

**B. Regional Athletic Complex Improvements**

Brett Boogerd, Capital Projects Engineer

Capital Projects Engineer Boogerd presented the upcoming improvements to the Regional Athletic Complex.

**C. 2025 Draft Parks Board Accomplishments**

Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson reviewed the drafted 2025 Parks Board Accomplishments. The Board will take action on the final draft at the next meeting.

**D. 2026 Draft Parks Board Work Plan**

Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson reviewed the drafted 2026 Parks Board Work Plan.

**E. McKinney Building Recommendation**

Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson shared the history, status, and condition of the McKinney Building. A historic preservation consultant determined the building lacked the structural integrity to convey historical significance and is not eligible for local, state, or National Register of Historic Places. A Critical Areas Assessment identified several sensitive resources surrounding the building. Staff consequently recommend the demolition of the building and installation of a historic interpretive marker.

Commissioner Larson motioned to approve the staff recommendation. Vice Chair Davies seconded. Motion carried.

**F. 2026 Presiding Officer Nominations and Elections**

Jenny Wilson, Senior Parks Planner

Vice Chair Davies nominated Chair Wheeler to serve as Chair for 2026. Commissioner Davies motioned to elect Chair Wheeler as Chair for 2026. Commissioner Gipson seconded. Motion carried

Commissioner Larson nominated Vice Chair Davies to serve as Vice Chair for 2026. Chair Wheeler motioned to elect Vice Chair Davies as Vice Chair for 2026. Commissioner Roth seconded. Motion carried.

## **7. Reports**

### **A. Commissioners**

Commissioner Larson requested a reader board be added to the entrance of Community Center.

### **B. Chair**

Chair Wheeler reminded the Commission of the upcoming Lacey Holiday Lights event scheduled for December 1, 2025.

### **C. Recreation Manager**

Recreation Manager Falash reported the department's 2025 Quarter 3 Program Updates, provided status updates on staff recruitment, and shared that the department is in the process of procuring a fireworks vendor for Lacey Fireworks Spectacular and separately a consultant to assist in obtaining corporate sponsorships.

### **D. Parks Maintenance Supervisor**

Senior Parks Planner Wilson provided the Parks Maintenance Supervisor report. Senior Parks Planner Wilson shared a summary of the work that Parks Maintenance staff completed since the previous board meeting.

### **E. Senior Parks Planner**

Senior Parks Planner Wilson presented construction updates for Greg Cuoio Park, announced that the new Woodland Creek Park bridge is open, shared the 2026 drafted meeting dates for the Board, provided updates to the Bush Park playground replacement project, and reported that the request for qualifications for the Rainier Vista Park improvements has been posted.

### **F. Director**

Senior Parks Planner Wilson provided the Director's report. Senior Parks Planner Wilson shared the demolition plans for the building located on the City-owned property next to Long Lake Park and reported that North Thurston Public Schools named the Young Child and Family Center the *Lacey Education and Family (LEAF) Center*.

## **8. Adjourn**

Chair Wheeler adjourned the meeting at 6:58 p.m.



## **Lacey Community Center and Jacob Smith House Policies and Procedures**

*Approved on 05/04/22*

### **Philosophy Statement**

The purpose of the Lacey Community Center and Jacob Smith House is to provide a multi-use facility for meetings and activities which are recreational, social, civic or commercial in nature.

The Lacey Community Center and Jacob Smith House belong to the residents of the City of Lacey and are available for their use and enjoyment, and are also available to non-residents. The Lacey Community Center and Jacob Smith House will not be made available to any group or organization that promotes discrimination, or has a record of discrimination on the basis of race, creed, color, national origin, gender, marital status, age, sexual orientation, or the presence of any sensory, mental or physical disability. Permission to use the facility does not constitute an endorsement of a group's philosophies, policies or beliefs. All use is to be in accordance with the following policies.

Interpretation of any policy shall be made by the Director of Parks, Culture, and Recreation or the Director's designated representative.

### **Application Procedure**

Any person or group wanting to use the Community Center or Jacob Smith House shall make inquiries either by phone, e-mail or in person at the Community Center. Deposits and signed contracts are required to hold rental dates. Information is available at the Community Center and at the Parks, Culture and Recreation office in Lacey City Hall (420 College Street SE / phone 360-491-0857).

Reservations may be made a maximum of fifteen months prior to the desired date. Information on reservation restrictions for use, check with Parks, Culture and Recreation.

Use of the Community Center or Jacob Smith House and assessment of fees will be made according to the current fee schedule and a contract will be generated for use.

Permits may be revoked for violation of policies. Permits shall not be assigned or sublet.

### **Definitions**

#### **Applicant**

Person(s) or group(s) requesting use of the Lacey Community Center or Jacob Smith House facility shall be referred to in this Policy as "Applicant".

### Commercial Use

A gathering for sale or promotion of goods and services, or conducting business/training of a private organization. Any other use shall be defined as "Social".

### Deposit

An amount paid in advance of an event to secure a rental and to insure proper cleanup, and to cover breakage, loss or damage if incurred. Reservations will not be booked without payment of the deposit.

### Equipment Fee

The fee charged to any applicant requiring use of audiovisual and business meeting equipment. Fees are charged on a per item basis.

### Kitchen and Utensil Fee

The fee charged to any applicant requiring use of the kitchen and associated equipment/utensils.

### Normal Operating Hours\*

Monday - Thursday: 7 a.m. - 10 p.m.

Friday: 7 a.m. - 12 a.m.

Saturday: 7 a.m. - 12 a.m.

Sunday: 7 a.m. - 10 p.m.

City Holidays: Closed (New Years Day, Martin Luther King's Birthday, Presidents' Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day).

### Room Fee

Check with Parks, Culture and Recreation for updated fees. Rentals exceeding the scheduled time will be charged in 30 minute increments, always rounding up to the full 30 minute time period.

### Weekday

7:00 a.m. Monday through 4 p.m. Friday

### Weekend (prime rental period)

4 p.m. Friday through 10 p.m. Sunday.

### General Regulations

#### Reservations

- A. Use of the facility will be limited to persons or groups who are legally willing and financially capable of accepting responsibility for the activity, and the structure and contents of the facility.

The City reserves the right to require forms, applications and documents as may be necessary to protect the Community's investment in the Lacey Community Center and Jacob Smith House. Meetings or activities shall be conducted in an orderly manner. The applicants shall be financially responsible for personal injuries or property damages arising from the meetings or activities.

- B. Reservations of facilities and payment of fees, when applicable, shall be made a minimum of thirty days in advance of the desired date. Reservations may be made up to fifteen (15) months

in advance of the activity. However, reservations shall not imply or constitute a monopoly of benefit for a person or organization.

- C. A reservation is not confirmed until the applicant receives an approved copy of the reservation form signed by an official representative of the City, and the applicant shall not advertise its use of the Community Center until such authorization is received. Reservations will not be booked without payment of the deposit.
- D. Unless written approval has been granted, no group using the Lacey Community Center or Jacob Smith House will be allowed to use the City or Facilities logo or imply in any way that the City is a sponsor/co-sponsor of the event /activity.
- E. At the time application is made, applicant assumes responsibility for obtaining all required permits. Failure to obtain permits and insurance coverage thirty days in advance of the rental date(s) constitutes grounds for forfeiture of deposit, and City may restrict the use of facility to include full cancellation without refund.
- F. Ongoing, regularly scheduled meetings will be considered but will not be allowed to monopolize the time available for rental use.

#### Deposits

Applicants of the Lacey Community Center will be required to deposit ~~\$250~~ \$500 for weekend rentals or \$50 per room for weekday rentals. Applicants of the Jacob Smith house will be required to deposit \$200 for weekend rentals or \$50 for weekday rentals. Deposits are required to insure proper cleanup and to cover breakage, loss or damage if incurred. The applicant shall be required to pay the full cost of breakage, damage or loss (over and above deposited funds) regardless of amount. If damage occurs and is less than the amount of deposit, the balance shall be refunded with a copy of the invoice for damages.

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All deposits will be refunded if reservations are not cancelled, proper cleanup is completed and no breakage or damage to the grounds, facility, or equipment occurred. Proper cleanup shall be determined by facility staff on duty.

#### Deposit Payment

When deposits are required, full payment of deposit(s) must accompany every signed contract.

#### Fee Payment

The balance of all fees shall be paid at the Lacey Community Center, Lacey Parks, Culture, and Recreation Office or by phone with a credit card a minimum of 30 days prior to the use of the facilities. If payment is not received 30 days prior to the event, rental of facility reservation is subject to cancellation and deposit forfeited.

Public agencies will be invoiced after each rental. These include all Federal, State, County and City agencies.

#### Multiple Date Reservations

Application for use of a room for more than one date shall require a deposit that can be rolled over to the next successive reservation. If there is a need to use part of the deposit, additional deposits will be required to be paid before use of the facility can continue. This does not apply to weekend use.

#### Notice of Cancellation

- A. All cancellations need to be made in writing, to include email. There will be a \$50.00 cancellation fee for each Banquet Room Reserved, and a \$25.00 cancellation fee for each Meeting Room reserved. Weekend Banquet Room reservations will be subject to a minimum cancellation fee of \$150.00. Cancellations made 90 days or less before the reserved date will result in the loss of the entire damage deposit. Cancellations made less than (14) fourteen days in advance of the reserved date will result in the charges of the full rental fee.
- B. Cancellation by the City: notice will be given as far in advance of the scheduled use as possible, and a full refund shall be made of funds collected by the City. In case of inclement weather, the City will only cancel at the discretion of the Facility Manager due to the facility being in an inoperable condition.

The City shall not be responsible for any damages of whatever nature or kind, relative to the cancellation of the event.

- C. When applications are reviewed by the City, and security and insurance requirements are requested of the applicant, causing the applicant to want to cancel the application, the Facility Manager shall be authorized to allow for complete refund of deposits.

#### Beverage Service Charges

~~Coffee and tea service are available if requested at least 7 days in advance. Current rates are established by the Facility Manager and are available in the facility reservation packet.~~

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#### Equipment Rental

Audiovisual and business meeting equipment can be rented on a per item basis based on availability. Current rates are established by the Facility Manager and are available in the facility reservation packet.

#### Facilities

Facilities and equipment shall be left in the same condition as found prior to the activity.

Users of the facilities shall observe and comply with all applicable City, County, State, and Federal laws, rules and regulations.

#### Damage

- A. Users of the Lacey Community Center and Jacob Smith House are financially responsible for any damage to property or loss of property. A fee equal to the total replacement cost will be charged.
- B. Payment for damage shall be deducted from the damage deposit refund. If the cost of the damage is more than the deposit, the user will be assessed the additional amount.

#### Liability

The City of Lacey will not accept liability for injury to users, loss of personal property, or damage to property of the group or an individual.

#### Insurance

- A. The City may require the applicant to carry a policy naming the City of Lacey as an additional insured when deemed necessary by the Facility Manager.
- B. When insurance is required, a certificate of insurance must be provided to the facility staff at least thirty (30) days prior to the scheduled event.

#### Security

- A. When, in the opinion of the Facility Manager, activity conditions warrant the presence of one or more certified security personnel, the cost of this service shall be paid by the applicant sponsoring the activity.

#### Supervision of Events

City of Lacey Parks, Culture, and Recreation employee(s) shall be assigned to be on site at all programs and/or activities. The City employee(s) shall be responsible for and have complete authority to require changes in activities or cessation of activities. Groups using the facility shall comply with the requirements or instructions provided.

#### Minors

Groups of minors shall be supervised by one adult (18 years of age or older) per 20 minors at all times while using the Lacey Community Center and Jacob Smith House. The application for use of the facility must be made by the adult who will be responsible for and in attendance at the activity.

#### Decorations

Any decorating or other alterations to the existing facilities will be subject to prior approval of the Facility Manager or the Manager's representative. No objects are to be suspended or attached to ceilings, walls, or windows without prior written approval.

Use of any open flame or non-fireproof materials is, as a general rule, not permissible in any public building. Prior clearance must be granted in writing from the Facility Manager or the Manager's representative.

#### Floors

No objects are to be attached to floors by any method, and no materials are to be applied to floors without prior written approval.

#### Animals

Only animals providing personal assistance to the owner will be allowed inside the Lacey Community Center and Jacob Smith House.

#### Smoking

No smoking of any kind is permitted inside the Lacey Community Center and Jacob Smith House or within 25 feet of building entrances.

#### Rice, Birdseed, Confetti (etc.)

Use of such materials is not permitted inside the building or on the grounds. Use of the above will result in forfeiture of the entire damage deposit.

#### Clean Up

Facilities and equipment shall be left in the same condition as found prior to the activity, including restrooms. The cost of any additional cleaning or repairs that require Parks, Culture, and Recreation Department employee services will be added to the user's bill. All cleaning must be done immediately after the event.

#### **Food and Beverage Regulations**

##### Alcohol

- A. Use of alcoholic beverages shall be by written permit only and must be requested at the time the facility use application is made. The City reserves the right to place restrictions on the use of alcoholic beverages in accordance with State Law, City Ordinance and Lacey Community Center and Jacob Smith House policy.
- B. No alcoholic beverage shall be served to any person under 21 years of age.
- C. Injuries caused to or by any person as a result of alcoholic beverages being served or consumed on the City's property, or arising off the City property, or as a result of alcohol being available on City property shall be the sole responsibility of the organization, its sponsor and/or adult representative.
- D. The permittee shall remove all beverages and beverage containers from the premises immediately following the approved function.
- E. Food and refreshments, including alcoholic beverages, shall only be permitted in certain designated areas as determined by the Facility Manager.
- F. The distribution or consumption of alcoholic beverages shall be in compliance with all applicable laws, including regulations of the Liquor and Cannabis Board. Any organizations using the City premises shall be solely responsible for obtaining all required permits or licenses relating to the distribution and consumption of alcoholic beverages on the premises. The City shall have no responsibility in this regard.

Evidence of required permits, licenses, or insurance must be provided to staff at least 30 days prior to the scheduled event.

- G. Groups serving alcohol are asked to arrange for designated drivers or provide alternatives for transportation needs.

##### Other Beverages

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~~Coffee and tea are available if arrangements are made during the application process. Current rates are established by the Facility Manager and are available in the facility reservation packet.~~

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## Food

A. Groups serving meals shall meet all Thurston County Public Health regulations.

~~B. If an applicant wishes to have a catered function, a City approved licensed caterer must be used. A list of approved caterers will be provided upon request (if a caterer is not on the list, they may be added if willing and able to comply with department requirements). ???~~

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C. The kitchen is available to prepare and serve food on premises using the City facilities and equipment. Current rates for these items are established by the Facility Manager and are available in the facility reservation packet.

## **Rental Categories and Fees** (Check with Parks, Culture and Recreation for updated fees)

### Categories

#### I. Reduced Fee

##### General Conditions:

- 1) Limited to Monday - Thursday, 7:00 a.m.–10:00 p.m., and Friday, 7:00 a.m.– 4:00 p.m.
- 2) Two (2) hour minimum reservation required per use.

I.a. City of Lacey Recreation Programs (room rates at ~~20%~~ **No Fee**) Conditions:

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- 1) Banquet room weekend use limited to once per program quarter.
- 2) Reservations can be placed a maximum of 18 months in advance.
- 3) Rules and regulations may be waived at the discretion of the Director.

I.b. Community Non-Profit Service or Youth Organizations (room rates at 60%)

##### Conditions:

- 1) Reservations can be placed a maximum of 15 months in advance.
- 2) Organization may not charge admission or solicit donations.

I.c. City Departments and other Government Agencies (room rates at 60%)

##### Conditions:

- 1) Reservations can be placed a maximum of 15 months in advance.
- 2) Organization may not charge admission or solicit donations.

#### II. Full Fee

II.a. The following will be charged full fee:

- 1) Private parties including but not limited to receptions, banquets, and dances.
- 2) Any event in which alcohol is served.
- 3) Public events (except City recreation programs) that charge admission or solicit donations.

4) Any fundraising event for a non-profit group.

II.b. The following will be charged 200% of the full fee:

- 1) Private groups or organizations who will be selling items or services.
- 2) Private groups or organizations conducting classes, clinics, etc. for profit.

# Lacey Parks, Culture and Recreation Board

## 2025 Accomplishments

### 2025 Work Plan Accomplishments

- Greg Cuoio Park construction is substantially complete, and the financial plan was approved.
- Completed construction of the new bridge at Woodland Creek Park.
- Installed a historic kiosk at the Regional Athletic Complex (RAC) through a partnership with the Thurston County Historic Commission and the Lacey Historical Commission. Hosted a joint dedication ceremony and ribbon-cutting ceremony.
- Awarded two Washington State Recreation and Conservation Office (RCO) grants;
  - Rainier Vista Park Improvements (pickleball, ping pong, and safety net installation): \$500,000
  - William A. Bush Park Playground Replacement: \$220,710
- Awarded \$5,000 from the PARC foundation of Thurston County to support Summer Youth Activities.
- The Park Improvement Funding Workgroup made a final recommendation to City Council to pursue formation of a Metropolitan Park District (MPD). Informative presentations were provided to boards, commissions, and community groups about the MPD proposal.
- Reviewed funding strategies and initial concept designs for the RAC Improvements Project.
- Partnered with Intercity Transit's Walk N Roll program to offer a week-long teen bike education program at Woodland Creek Community Park.
- Completed planning and outreach for the William A. Bush playground replacement options. Gateway Rotary, a funding partner, helped gather over 460 community votes on the preferred design.
- Continued research and education efforts regarding off-leash dogs in parks.
- Continued partnership with North Thurston Public Schools (NTPS) to explore opportunities for the Young Child & Family Center of Lacey project.
- Renewed 25-year lease agreement with the Meadowlake Homeowners Association for maintenance and operations of Arbors Park.
- Reviewed historic preservation and critical areas reports for the McKinney Building and made a recommendation to City Council on next steps.
- Published the 2024 Annual Report
- Celebrated July is Parks and Recreation month.

### Other Noteworthy Accomplishments

- Welcomed Commissioner Roth and Commission Gipson to the Parks Board. Commissioner Fosbre and Commissioner Kumar were reappointed to additional terms.
- Partnered with Thurston County Pickleball Club through an agreement contributing over \$99,000 toward the tennis court resurfacing project at Rainier Vista Park.

- Finalized agreements with South Puget Sound Disc Golf Association to assist with design, construction, and maintenance of the disc golf course at Greg Cuoio Park.
- Partnered with Hawks Prairie and Lacey Rotary to sponsor a parks trail map project.
- Held a groundbreaking ceremony for Greg Cuoio Park.
- Approved installation of two benches through the Parks Enhancements Program.
  - One at Lacey Depot Park, honoring former Parks & Recreation Director Lori Flemm.
  - One at the RAC, provided by former Parks Board Commissioner Glen Crandal.
- Conducted a parks tour with the Parks Board and City Council, visiting the Greg Cuoio Park construction site and other park sites.
- Approved three park rentals with alcohol beverage sales.
- Developed the framework for the future Park Watch Program.
- Submitted 21 budget requests focused on safety, critical infrastructure, and essential equipment for parks, maintenance, and facilities.
- Presented the five-year fundraising plan, developed in partnership with the Lacey Community Foundation.
- Parks Maintenance coordinated a warranty replacement of the synthetic soccer field at the RAC.
- Parks Maintenance launched the Parks Condition Assessment project to evaluate assets and assist in prioritizing improvement needs.
- Provided a presentation and park tour for participants in the Lacey Community Academy.
- Hosted the annual volunteer appreciation picnic at Rainier Vista Park.
- Hosted 12 Women's and Men's United States Soccer League games at the RAC

# Lacey Parks, Culture, and Recreation Board

2026 WORK PLAN

Approved: Updated November 5, 2025

Task	Responsible Commissioner	Status	Target Completion date
<b>ONGOING</b>			
1. Parks, Culture & Recreation Staff Updates			
2. Annual Budget, Parks Capital Improvement Program, and City Capital Facilities Plan Update			
3. Grant Opportunities			
4. July is Parks & Recreation Month			
5. Annual Report			
6. Regional Trails Plan			
<b>CONSTRUCTION PROJECTS</b>			
7. Wonderwood Park Trail & Court Upgrades (Sunset)	All	Upcoming Agenda	2027
8. Long's Pond Dock Replacement	All	Upcoming Agenda	2027
<b>SPECIAL PROJECTS</b>			
9. Financial Assistance Policy Review	All	Upcoming Agenda	Winter 2026
10. Research Long Lake House and Possible Demo	All	In Progress	Spring 2026
11. Park Facilities Security Camera Expansions	All	Upcoming Agenda	Winter 2027
<b>PARK RULES</b>			
12. Metal Detecting Update	All	Upcoming Agenda	Winter 2026
13. Ebikes & Scooters Update (with partners)	All	Upcoming Agenda	Winter 2026
14. Affixing Signs Update	All	Upcoming Agenda	Winter 2026
15. Mobile Vendors in Parks Consider & Research	All	Upcoming Agenda	Spring 2026
<b>PLANNING</b>			
16. RAC Improvements Planning & Design	All	In Progress	2026
17. Bush Park Playground Replacement	All	In Progress	Winter 2026
18. McKinney House and Parcel Assessment	All	In Progress	Winter 2026
19. Lake Lois Habitat Reserve – update interpretive signage & brochure	All	Upcoming Agenda	Spring 2026
20. Rainier Vista – Pickleball and Ping Pong	All	Upcoming Agenda	Fall 2026
21. Wanschers Park Lift Station	All	Upcoming Agenda	Spring 2026
22. RAC Lights LED Conversion	All	TBD	Pending funding
23. Huntamer Park Improvements	All	TBD	Pending funding

# **Lacey Parks, Culture and Recreation Board**

## **Proposed 2026 Calendar of Meetings**

Tuesday, January 13, 2026 (Joint Parks Board / City Council Worksession) – 6:00 p.m.

Wednesday, February 4, 2026 – 5:30 p.m.

Wednesday, March 4, 2026 - 5:30 p.m.

Wednesday, April 1, 2026 – 5:30 p.m.

Wednesday, May 6, 2026 - 5:30 p.m.

Wednesday, June 3, 2026 - 5:30 p.m.

Wednesday, August 5, 2026 - 5:30 p.m.

Friday, September 11, 2026 (Parks Tour) – 12:00 p.m.

Wednesday, October 7, 2026 - 5:30 p.m.

Wednesday, November 4, 2026 - 5:30 p.m.

Wednesday, December 2, 2026 - 5:30 p.m.

### **2025 No Meetings:**

Wednesday, January 7, 2026 - 5:30 p.m.

Wednesday, July 1, 2026 – 5:30 p.m.

Wednesday, September 2, 2026 – 5:30 p.m.

## **PARKS, CULTURE AND RECREATION**

The City of Lacey Parks, Culture and Recreation Department (LPCR) creates exceptional events, experiences and environments that delight, educate and inspire the human spirit, connect people to each other and the past and build a strong, healthy community. LPCR achieves this by enhancing the community with parks, trails, open space and natural habitat areas and a museum and providing Lacey’s residents with the best possible recreational opportunities through its facilities, services and programs. LPCR plans City parks, trails, open space and natural habitat areas to meet current and future community needs. Full-time department staff include the Director, one Recreation Manager, one Executive Assistant, two Department Assistants, one Senior Parks Planner, five Recreation Supervisors, four and a half Recreation Coordinators, one Museum Curator and one Museum Coordinator. In addition, LPCR relies on a large number of part-time and seasonal employees to support its wide range of programs and services.

### **Budget Summary**

The Parks, Culture and Recreation Department budget is organized into eleven programs:

1. General Services
2. Youth/Teens
3. Recreation Administration
4. Aquatics
5. Physical Activities/Sports/Fitness
6. Cultural Arts and Education
7. Outdoor Activities
8. Fitness
9. Special Events
10. Museum Operations
11. Volunteer Programs

The total 2026 budget for Parks, Culture and Recreation is \$3,809,472. The direct cost of most recreation programs and classes is recovered through user fees with the exception of some special events and the Summer Playground Pals Program.

The City does not offer its own specialized recreation program, but contributes financial support, as do the cities of Olympia and Tumwater, to Thurston County to manage a county-wide program.

The City does not offer its own senior programs, but contributes use of the Virgil S. Clarkson Senior Center which is owned and maintained by the City, to Senior Services for South Sound (SSSS). SSSS provides a broad range of programs to the public at the Virgil S. Clarkson Senior Center.

### **2026 Programs, Goals and Priorities**

- General Services: Continue to develop performance measures for the department, further develop the department’s leadership team and plan ahead for Recreation & Conservation Office grant opportunities for the next cycle. Consider changes to the department based on community-expressed needs and the increased challenges of hiring and retaining part-time staff, particularly in aquatics. Enhance community engagement in all programs and activities

- Youth/Teens: Continue the community and grant-supported summer playground program, pursue increased volunteer participation and pursue preschool programs. Continue to add programs at Jacob Smith House and Lacey Community Center. Continue to expand ACT Nights
- Recreation Administration: Track the data of program participation and make necessary changes based on those metrics. Explore marketing opportunities based on the metrics and with a focus of meeting people where they are while considering limited access to computers and social media
- Aquatics: Explore ways to recruit and retain staff due to local and national shortages and try to ensure swim lessons are available for the community. Continue making improvements to the Long Lake Park swim area and the planning effort to incorporate the new adjacent property
- Physical Activities/Sports/Fitness: Increase youth and adult participation by offering new and additional classes/program/leagues. Continue to work with Experience Olympia & Beyond for zip code tracking and economic impact numbers from athletic events
- Cultural Arts and Education: Provide many different special interest and recreation opportunities to all ages, including cultural arts opportunities. Audit program offerings to meet community needs and interests
- Outdoor Activities: Offer new outdoor programs targeted to seniors, families and teens
- Special Events: Expand visibility with more advertising; enhance year-round special events with new activities and features to attract more participants. Oversee and expand the Sponsorship Program and the department's marketing. Oversee department Grand Opening events
- Museum Operations: Continue inventory and entry of the museum collection into the database, provide public access to collections and engage in grant opportunities when applicable. Work in cooperation with the Historical Commission to plan for the New Museum and Cultural Center. Continue to refine the new museum strategic plan which includes a funding strategy. Continue a changing exhibit schedule at the museum and developing programs at the current museum
- Volunteer Program: Continue to grow the LPCR volunteer program. Foster strong collaboration with community partners and coordinate work parties. Cross-promote volunteer opportunities with department volunteers. Oversee annual volunteer appreciation

Current Expense Fund - Expenditures				
Account Number	Description	2024 Actual Revenue/Expense	2025 Amended Budget	2026 Proposed Budget
<b>PARKS, CULTURE AND RECREATION</b>				
<b>General Services</b>				
001-7401-574.10-01	Salaries-Regular	401,772	434,683	481,399
001-7401-574.10-05	Salaries-Overtime	1,446	10,000	2,500
001-7401-574.10-06	Salaries-Part-Time	1,499	-	-
001-7401-574.20-01	Employer Paid Benefits	128,761	149,231	173,670
001-7401-574.31-01	Office & Operating Supply	858	750	2,000
001-7401-574.31-02	Small Tools & Equipment	602	-	1,000
001-7401-574.35-35	Replaced Equipment	17,095	31,556	9,000
001-7401-574.41-01	Prof. Svc-Other	38,569	127,415	172,000
001-7401-574.43-01	Transportation/Per Diem	9,802	7,800	7,800
001-7401-574.43-02	Dues, Subscriptions, Publ	1,250	2,520	2,250
001-7401-574.43-03	Registrations	2,665	3,700	3,700
001-7401-574.45-01	Equipment Rental	2,689	2,527	3,429
001-7401-574.45-02	IMS Rental	28,957	28,036	25,996
001-7401-574.47-02	Utility-City of Lacey	177	-	-
001-7401-574.48-01	Rep & Maint-Equipment	-	100	100
001-7401-574.49-25	Assessments/Taxes	22,272	19,178	23,000
001-7401-574.49-30	Software Maintenance	28,686	30,160	31,367
<b>Total General Services</b>		<b>687,099</b>	<b>847,656</b>	<b>939,211</b>
<b>Youth/Teens</b>				
001-7402-574.10-01	Salaries-Regular	150,451	147,010	155,485
001-7402-574.10-05	Salaries-Overtime	3,407	2,500	2,500
001-7402-574.10-06	Salaries-Part-Time	148,413	159,950	159,950
001-7402-574.20-01	Employer Paid Benefits	78,573	58,091	62,083
001-7402-574.20-03	Unemployment Compensation	590	-	-
001-7402-574.31-01	Office & Operating Supply	9,951	15,365	15,365
001-7402-574.31-02	Small Tools & Equipment	-	4,950	750
001-7402-574.41-11	Prof. Svc-Recreational	45,182	72,000	50,000
001-7402-574.45-06	Rentals-School Facilities	3,886	5,500	5,500
001-7402-574.49-02	Printing & Binding	-	880	-
<b>Total Youth/Teens</b>		<b>440,452</b>	<b>466,246</b>	<b>451,633</b>
<b>Recreation Administration</b>				
001-7403-574.10-01	Salaries-Regular	200,684	196,016	175,935
001-7403-574.10-05	Salaries-Overtime	1,053	2,000	2,000
001-7403-574.10-06	Salaries-Part-Time	5,549	6,369	6,369
001-7403-574.20-01	Employer Paid Benefits	73,294	76,652	69,035
001-7403-574.31-01	Office & Operating Supply	3,265	6,149	6,500
001-7403-574.31-02	Small Tools & Equipment	1,943	200	750
001-7403-574.31-17	Supplies-Uniform Purchase	239	250	500

Current Expense Fund - Expenditures				
Account Number	Description	2024 Actual Revenue/Expense	2025 Amended Budget	2026 Proposed Budget
<b>Recreation Administration Cont.</b>				
001-7403-574.41-01	Prof. Svc-Other	78	2,100	1,500
001-7403-574.41-37	Prof Svc-Sunshine Program	8,377	8,377	8,377
001-7403-574.42-01	Telecommunications	13,546	13,500	15,500
001-7403-574.42-03	Communications-Recreation	13,922	13,923	26,495
001-7403-574.43-01	Transportation/Per Diem	7,687	15,000	15,000
001-7403-574.43-02	Dues, Subscriptions, Publ	1,340	1,300	1,340
001-7403-574.43-03	Registrations	7,632	8,500	8,500
001-7403-574.45-01	Equipment Rental	22,597	21,238	28,821
001-7403-574.45-02	IMS Rental	85,208	82,496	76,493
001-7403-574.49-02	Printing & Binding	118	2,200	500
001-7403-574.49-06	Maintenance Contracts	2,794	2,000	2,000
001-7403-574.49-25	Assessments/Taxes	13,060	17,000	17,000
001-7403-574.49-58	Misc-Scholarships	6,672	13,678	13,678
001-7403-574.49-59	Scholarship - Restr Funds	5,663	-	-
<b>Total Recreation Administration</b>		<b>474,722</b>	<b>488,948</b>	<b>476,293</b>
<b>Aquatics</b>				
001-7404-574.10-01	Salaries-Regular	85,896	93,023	97,176
001-7404-574.10-05	Salaries-Overtime	5,548	12,500	6,000
001-7404-574.10-06	Salaries-Part-Time	94,633	128,000	105,000
001-7404-574.20-01	Employer Paid Benefits	53,052	41,592	44,241
001-7404-574.31-01	Office & Operating Supply	645	8,500	8,500
001-7404-574.31-02	Small Tools & Equipment	2,222	5,650	5,650
001-7404-574.41-11	Prof. Svc-Recreational	977	2,500	2,500
001-7404-574.42-01	Telecommunications	-	2,000	2,000
001-7404-574.43-01	Transportation/Per Diem	299	200	200
001-7404-574.43-03	Registrations	225	200	200
001-7404-574.45-09	North Thurston Pool Agree	(4,415)	88,710	-
001-7404-574.49-02	Printing & Binding	231	2,500	2,500
001-7404-574.60-01	Capital Outlays-Equipment	371,942	-	-
001-7404-591.75-01	Capital Leases	98,772	-	100,000
001-7404-592.75-01	Lease Interest	3,728	-	2,500
<b>Total Aquatics</b>		<b>713,755</b>	<b>385,375</b>	<b>376,467</b>
<b>Physical Activities</b>				
001-7405-574.10-01	Salaries-Regular	104,023	111,053	118,021
001-7405-574.10-05	Salaries-Overtime	89	1,100	1,100
001-7405-574.10-06	Salaries-Part-Time	16,685	37,609	22,000
001-7405-574.20-01	Employer Paid Benefits	40,010	40,138	42,953
001-7405-574.31-01	Office & Operating Supply	19,844	16,550	21,050
001-7405-574.31-02	Small Tools & Equipment	5,777	6,100	6,100

Current Expense Fund - Expenditures				
Account Number	Description	2024 Actual Revenue/Expense	2025 Amended Budget	2026 Proposed Budget
<b>Physical Activities Cont.</b>				
001-7405-574.41-11	Prof. Svc-Recreational	101,053	88,350	100,000
001-7405-574.45-05	Rentals-Other	33,626	30,400	35,000
001-7405-574.45-06	Rentals-School Facilities	30,780	30,500	32,000
001-7405-574.48-01	Rep & Maint-Equipment	-	600	-
001-7405-574.49-02	Printing & Binding	-	500	-
<b>Total Physical Activities</b>		<b>351,886</b>	<b>362,900</b>	<b>378,224</b>
<b>Cultural Arts and Education</b>				
001-7406-574.10-01	Salaries-Regular	49,005	55,334	56,514
001-7406-574.10-05	Salaries-Overtime	54	-	250
001-7406-574.10-06	Salaries-Part-Time	5,890	15,600	6,000
001-7406-574.20-01	Employer Paid Benefits	18,966	18,142	18,276
001-7406-574.31-01	Office & Operating Supply	139	2,820	1,500
001-7406-574.31-02	Small Tools & Equipment	-	1,000	-
001-7406-574.41-11	Prof. Svc-Recreational	38,209	37,000	40,000
001-7406-574.45-06	Rentals-School Facilities	38	500	500
<b>Total Cultural Arts and Education</b>		<b>112,300</b>	<b>130,396</b>	<b>123,040</b>
<b>Outdoor Activities</b>				
001-7407-574.10-01	Salaries-Regular	7,064	17,387	18,063
001-7407-574.10-05	Salaries-Overtime	83	200	200
001-7407-574.10-06	Salaries-Part-Time	7,392	12,780	9,000
001-7407-574.20-01	Employer Paid Benefits	3,449	7,862	8,388
001-7407-574.20-03	Unemployment Compensation	-	100	100
001-7407-574.31-01	Office & Operating Supply	1,315	2,840	1,500
001-7407-574.31-02	Small Tools & Equipment	-	300	150
001-7407-574.41-11	Prof. Svc-Recreational	3,708	10,005	10,005
<b>Total Outdoor Activities</b>		<b>23,012</b>	<b>51,474</b>	<b>47,406</b>
<b>Fitness</b>				
001-7408-574.10-01	Salaries-Regular	3,532	-	-
001-7408-574.20-01	Employer Paid Benefits	1,039	-	-
<b>Total Fitness</b>		<b>4,571</b>	<b>-</b>	<b>-</b>
<b>Special Events</b>				
001-7409-574.10-01	Salaries-Regular	192,013	222,600	238,932
001-7409-574.10-05	Salaries-Overtime	1,931	-	5,000
001-7409-574.10-06	Salaries-Part-Time	20,977	20,560	25,000
001-7409-574.20-01	Employer Paid Benefits	78,235	96,903	91,947
001-7409-574.20-03	Unemployment Compensation	26	-	-

Current Expense Fund - Expenditures				
Account Number	Description	2024 Actual Revenue/Expense	2025 Amended Budget	2026 Proposed Budget
<b>Special Events Cont.</b>				
001-7409-574.31-01	Office & Operating Supply	13,834	15,200	15,200
001-7409-574.31-02	Small Tools & Equipment	475	3,000	3,000
001-7409-574.41-11	Prof. Svc-Recreational	125,440	137,300	137,300
001-7409-574.43-03	Registrations	76	-	-
001-7409-574.44-06	Promotion - Events	6,809	11,350	9,000
001-7409-574.45-05	Rentals-Other	25,416	28,200	28,200
001-7409-574.45-06	Rentals-School Facilities	-	200	100
001-7409-574.49-02	Printing & Binding	1,206	1,600	1,600
<b>Total Special Events</b>		<b>466,437</b>	<b>536,913</b>	<b>555,279</b>
<b>Museum Operations</b>				
001-7410-575.10-01	Salaries-Regular	179,409	190,588	201,482
001-7410-575.10-05	Salaries-Overtime	474	-	1,500
001-7410-575.10-06	Salaries-Part-Time	22,667	34,317	44,318
001-7410-575.20-01	Employer Paid Benefits	82,036	90,748	98,414
001-7410-575.31-01	Office & Operating Supply	2,591	4,500	4,500
001-7410-575.31-02	Small Tools & Equipment	533	1,000	1,000
001-7410-575.31-16	Store Inventory	-	4,000	9,000
001-7410-575.31-17	Supplies-Uniform Purchase	31	250	250
001-7410-575.41-01	Prof. Svc-Other	1,150	17,300	1,800
001-7410-575.42-01	Telecommunications	3,864	3,800	8,000
001-7410-575.43-01	Transportation/Per Diem	-	100	100
001-7410-575.43-02	Dues, Subscriptions, Publ	690	1,000	1,000
001-7410-575.43-03	Registrations	-	250	250
001-7410-575.44-06	Promotions	-	500	500
001-7410-575.45-02	IMS Rental	11,814	11,489	14,501
001-7410-575.45-05	Rentals-Other	4,511	24,300	27,810
001-7410-575.46-02	Insurance-Fire/Property	1,199	1,284	1,292
001-7410-575.47-01	Utility-Electric	537	-	1,800
001-7410-575.47-03	Utility-Natural Gas	422	-	-
001-7410-575.49-02	Printing & Binding	350	12,000	17,000
001-7410-575.49-06	Maintenance Contracts	50	-	400
001-7410-575.49-30	Software Maintenance	540	2,600	600
<b>Total Museum Operations</b>		<b>312,869</b>	<b>400,026</b>	<b>435,517</b>
<b>Fitness</b>				
001-7411-574.10-01	Salaries-Regular	-	13,880	14,475
001-7411-574.10-06	Salaries-Part-Time	-	3,000	3,000
001-7411-574.20-01	Employer Paid Benefits	-	6,512	6,927
001-7411-574.31-01	Office & Operating Supply	601	2,000	2,000
<b>Total Fitness</b>		<b>601</b>	<b>25,392</b>	<b>26,402</b>
<b>Total Parks, Culture and Recreation</b>		<b>3,587,704</b>	<b>3,695,326</b>	<b>3,809,472</b>

Current Expense Fund - Expenditures				
Account Number	Description	2024 Actual Revenue/Expense	2025 Amended Budget	2026 Proposed Budget
<b>Other Operating Expense</b>				
001-7501-597.02-01	Transfer Out 301 Fund	17,494,126	335,485	-
001-7501-597.02-10	Transfer Out 307 Fund	-	329,040	-
001-7501-597.10-03	Transfer Out 303 Fund	-	6,648,943	-
001-7501-597.10-04	Transfer Out-Util. Tax	3,690,035	4,081,473	4,281,129
001-7501-597.10-08	Transfer Out 007 Fund	200,000	-	-
001-7501-597.11-02	Transfer Out 302 Fund	163,608	1,164,174	420,403
001-7501-597.11-04	Transfers Out	-	300,000	-
001-7501-597.15-01	Transfer Out	562,053	-	-
001-7501-597.15-02	Transfer out to 003	-	4,130	221,563
<b>Total Other Operating Expenses</b>		<b>22,109,822</b>	<b>12,863,245</b>	<b>4,923,095</b>
<b>Total Current Expense Fund Expenditures</b>		<b>70,417,864</b>	<b>73,337,308</b>	<b>61,918,289</b>

## **COMMUNITY BUILDINGS FUND**

The Community Buildings Fund was established to manage revenues and expenditures directly related to operation of two of the City's public facilities: the Lacey Community Center and Jacob Smith House. The Community Center opened for public use in 1996. The Jacob Smith House was acquired and renovated in 2003 and opened for public use in 2004.

Lacey's Senior Center was included in the fund in 2003, when it opened to public use. The Senior Center has been managed by Senior Services for South Sound since July 2003. The City completed construction of a 5,344 square foot expansion to the Senior Center in April 2013. The Lacey Museum is also accounted for in the Community Buildings Fund.

### **Budget Summary**

Thirty years of operations at the Community Center and twenty-two years of the Jacob Smith House have provided a solid foundation for examining maintenance and operation costs and were used to project potential revenue in 2026 for both the Community Center and the Jacob Smith House.

Regarding the Virgil S. Clarkson Senior Center, Senior Services for South Sound uses revenues from membership fees, grants and fundraising activities to offset their organizations' operating expenses. The City owns the building and pays for utilities and insurance, plus routine maintenance and repair of the building and grounds.

For 2026 the operating budget will be \$962,886.

### **2026 Programs, Goals and Priorities**

- Continue to work with recreation staff to determine programming that can be held in the facilities, balanced with community rentals
- Continue to evaluate and implement the most effective staffing strategies for facilities, ensuring optimal use of available resources
- Continue to update our Employee Manual to reflect our expectations and job responsibilities
- Estimate life cycle repairs at the Lacey Community Center, Jacob Smith House and Lacey Senior Center
- Develop a program for repair and replacement to keep the buildings in good sound operating condition

Community Buildings Fund - Revenues				
Account Number	Description	2024 Actual Revenue/Expense	2025 Amended Budget	2026 Proposed Budget
005-0000-308.00-00	Estimated Beginning Cash	-	259,500	183,777
005-0000-311.10-00	Property Taxes-Current	644,001	460,814	460,666
005-0000-348.94-00	Parks & Recreation Serv.	-	4,000	4,000
005-0000-361.10-00	Investment Interest	29,626	14,745	19,641
005-0000-361.10-40	LGIP Earnings	9,175	5,388	9,802
005-0000-361.32-00	Unrealized Gain(Loss)	(9,226)	-	-
005-0000-361.32-02	Reverse Prev Year Adj	12,048	-	-
005-0000-362.40-19	Com Center Parks CivicRec	244,997	220,000	240,000
005-0000-362.40-29	Jacob Smith ParksCivicRec	51,186	35,000	45,000
<b>Total Community Buildings Fund Revenues</b>		<b>981,806</b>	<b>999,447</b>	<b>962,886</b>

Community Buildings Fund - Expenditures				
Account Number	Description	2024 Actual Revenue/Expense	2025 Amended Budget	2026 Proposed Budget

**PARKS, CULTURE AND RECREATION**

**Community Center**

005-7601-575.10-01	Salaries-Regular	157,150	158,696	167,281
005-7601-575.10-05	Salaries-Overtime	1,075	-	2,500
005-7601-575.10-06	Salaries-Part-Time	55,732	44,812	57,500
005-7601-575.20-01	Employer Paid Benefits	64,471	61,355	66,261
005-7601-575.31-01	Office & Operating Supply	1,090	2,000	2,000
005-7601-575.31-02	Small Tools & Equipment	1,775	2,500	2,500
005-7601-575.31-17	Supplies-Uniform Purchase	570	600	600
005-7601-575.41-01	Prof. Svc-Other	5,360	3,400	3,400
005-7601-575.42-01	Telecommunications	4,494	4,000	5,250
005-7601-575.45-02	IMS Rental	8,370	6,737	5,962
005-7601-575.45-03	Copier Rental	847	750	850
005-7601-575.46-01	Insurance-Liability	9,551	10,440	10,055
005-7601-575.46-02	Insurance-Fire/Property	9,278	9,934	9,997
005-7601-575.46-06	AWC-L & I Pool	3,094	4,370	3,200
005-7601-575.47-01	Utility-Electric	16,824	15,500	18,000
005-7601-575.47-02	Utility-City of Lacey	12,798	10,500	14,000
005-7601-575.47-03	Utility-Natural Gas	(268)	8,500	6,000
005-7601-575.47-07	Utility-Solid Waste	6,205	15,000	15,000
005-7601-575.48-01	Rep & Maint-Equipment	-	13,000	1,500
005-7601-575.49-06	Maintenance Contracts	-	500	-
005-7601-575.49-23	Custodial	6,676	5,000	6,750
005-7601-575.49-25	Assessments/Taxes	5,040	3,600	3,600
005-7601-575.60-01	Capital Outlays-Equipment	25,629	-	18,777
<b>Total Community Center</b>		<b>395,763</b>	<b>381,194</b>	<b>420,983</b>

**Jacob Smith Facility**

005-7602-575.10-01	Salaries-Regular	44,504	44,982	47,261
005-7602-575.10-05	Salaries-Overtime	290	-	1,000
005-7602-575.10-06	Salaries-Part-Time	20,992	15,563	25,000
005-7602-575.20-01	Employer Paid Benefits	18,876	17,013	18,342
005-7602-575.31-01	Office & Operating Supply	925	1,250	1,250
005-7602-575.31-02	Small Tools & Equipment	897	1,500	1,500
005-7602-575.41-01	Prof. Svc-Other	-	1,150	5,000
005-7602-575.42-01	Telecommunications	2,020	2,500	2,500
005-7602-575.45-02	IMS Rental	4,947	4,983	4,973
005-7602-575.46-02	Insurance-Fire/Property	2,786	2,983	3,002
005-7602-575.47-01	Utility-Electric	1,639	2,000	2,000
005-7602-575.47-02	Utility-City of Lacey	8,819	7,250	10,000
005-7602-575.47-03	Utility-Natural Gas	961	2,000	1,500
005-7602-575.48-01	Rep & Maint-Equipment	-	400	-
005-7602-575.48-03	Rep & Maint-Facilities	-	500	-

Community Buildings Fund - Expenditures				
Account Number	Description	2024 Actual Revenue/Expense	2025 Amended Budget	2026 Proposed Budget
<b>Jacob Smith Facility Cont.</b>				
005-7602-575.48-10	Rep & Maint-Equip-Grnds	-	1,000	-
005-7602-575.49-06	Maintenance Contracts	2,553	3,300	3,300
005-7602-575.49-23	Custodial	7,578	5,000	8,000
005-7602-575.60-01	Capital Outlays-Equipment	9,764	-	-
<b>Total Jacob Smith Facility</b>		<b>127,551</b>	<b>113,374</b>	<b>134,628</b>
<b>Senior Center</b>				
005-7603-555.31-01	Office & Operating Supply	-	600	200
005-7603-555.46-02	Insurance-Fire/Property	10,031	10,739	10,807
005-7603-555.47-01	Utility-Electric	15,649	16,000	16,000
005-7603-555.47-02	Utility-City of Lacey	3,302	2,200	3,000
005-7603-555.47-03	Utility-Natural Gas	4,495	4,500	4,500
005-7603-555.48-01	Rep & Maint-Equipment	-	1,250	500
005-7603-555.49-06	Maintenance Contracts	-	450	-
<b>Total Senior Center</b>		<b>33,477</b>	<b>35,739</b>	<b>35,007</b>
<b>Museum Building</b>				
005-7604-575.31-01	Office & Operating Supply	33	1,000	150
005-7604-575.31-23	Supplies-Building Maint.	1,004	-	-
005-7604-575.46-02	Insurance-Fire/Property	2,943	3,152	3,172
005-7604-575.47-01	Utility-Electric	7,726	7,500	7,500
005-7604-575.47-02	Utility-City of Lacey	1,286	1,500	1,500
005-7604-575.47-03	Utility-Natural Gas	502	3,000	3,000
005-7604-575.48-03	Rep & Maint-Facilities	-	2,500	2,500
005-7604-575.49-06	Maintenance Contracts	2,081	500	2,000
<b>Total Museum Building</b>		<b>15,574</b>	<b>19,152</b>	<b>19,822</b>
<b>Museum Complex</b>				
005-7606-575.31-01	Office & Operating Supply	588	1,700	1,000
005-7606-575.31-23	Supplies-Building Maint.	-	350	350
005-7606-575.41-31	Prof. Svc-Building Maint.	-	15,500	-
005-7606-575.47-01	Utility-Electric	-	960	1,800
005-7606-575.47-02	Utility-City of Lacey	8,551	900	2,400
005-7606-575.47-03	Utility-Natural Gas	-	-	1,500
005-7606-575.47-07	Utility-Solid Waste	-	840	-
005-7606-575.48-01	Rep & Maint-Equipment	-	100	-
005-7606-575.48-03	Rep & Maint-Facilities	-	6,500	5,000
<b>Total Museum Complex</b>		<b>9,139</b>	<b>26,850</b>	<b>12,050</b>

Community Buildings Fund - Expenditures				
Account Number	Description	2024 Actual Revenue/Expense	2025 Amended Budget	2026 Proposed Budget
<b>Community Center Facility Maintenance</b>				
005-7611-575.31-23	Supplies-Building Maint.	7,547	5,041	6,500
005-7611-575.31-24	Small Tools & Equip-Bldg	-	200	-
005-7611-575.31-29	Supplies-Grounds Maint.	1,308	1,000	1,200
005-7611-575.41-31	Prof. Svc-Building Maint.	-	14,100	14,100
005-7611-575.47-07	Utility-Solid Waste	11,782	-	-
005-7611-575.48-01	Rep & Maint-Equipment	-	103	-
005-7611-575.48-03	Rep & Maint-Facilities	14,742	54,750	29,750
005-7611-575.48-10	Rep & Maint-Equip-Grnds	-	200	200
005-7611-575.49-06	Maintenance Contracts	9,519	7,694	12,000
005-7611-575.49-23	Custodial	33,386	41,803	41,803
<b>Total Community Center Facility Maintenance</b>		<b>78,285</b>	<b>124,891</b>	<b>105,553</b>
<b>Jacob Smith Facility Maintenance</b>				
005-7612-575.31-23	Supplies-Building Maint.	604	875	875
005-7612-575.31-29	Supplies-Grounds Maint.	1,578	1,750	1,750
005-7612-575.41-31	Prof. Svc-Building Maint.	1,178	9,518	9,518
005-7612-575.41-39	Prof. Svc-Tree Evaluation	-	250	-
005-7612-575.48-01	Rep & Maint-Equipment	-	250	250
005-7612-575.48-03	Rep & Maint-Facilities	10,855	160,750	750
005-7612-575.48-10	Rep & Maint-Equip-Grnds	-	200	200
005-7612-575.49-06	Maintenance Contracts	1,433	3,780	1,500
<b>Total Jacob Smith Facility Maintenance</b>		<b>15,648</b>	<b>177,373</b>	<b>14,843</b>
<b>Senior Center Facility Maintenance</b>				
005-7613-555.31-23	Supplies-Building Maint.	8,861	1,126	9,000
005-7613-555.31-24	Small Tools & Equip-Bldg	-	200	200
005-7613-555.31-29	Supplies-Grounds Maint.	233	1,000	1,000
005-7613-555.41-31	Prof. Svc-Building Maint.	-	1,300	500
005-7613-555.41-39	Prof. Svc-Tree Evaluation	-	3,700	-
005-7613-555.48-01	Rep & Maint-Equipment	-	250	250
005-7613-555.48-03	Rep & Maint-Facilities	10,204	32,000	149,500
005-7613-555.48-10	Rep & Maint-Equip-Grnds	-	300	300
005-7613-555.49-06	Maintenance Contracts	11,424	8,000	15,000
005-7613-555.49-23	Custodial	28,409	40,791	30,000
<b>Total Senior Center Facility Maintenance</b>		<b>59,131</b>	<b>88,667</b>	<b>205,750</b>

Community Buildings Fund - Expenditures				
Account Number	Description	2024 Actual Revenue/Expense	2025 Amended Budget	2026 Proposed Budget
<b>Child Care Center Facility Maintenance</b>				
005-7615-554.31-23	Building Maint.	704	-	750
005-7615-554.48-01	Rep & Maint-Equipment	-	2,500	2,500
005-7615-554.48-03	Rep & Maint-Facilities	4,783	9,207	5,000
005-7615-554.49-06	Maintenance Contracts	2,466	-	5,000
005-7615-594.60-08	Replace Res-Child Care	644	20,500	1,000
<b>Total Child Care Center Facility Maintenance</b>		<b>8,596</b>	<b>32,207</b>	<b>14,250</b>
<b>Total Community Buildings Fund Expenditures</b>		<b>743,163</b>	<b>999,447</b>	<b>962,886</b>

## **REGIONAL ATHLETIC COMPLEX (RAC)**

The Regional Athletic Complex operating fund is comprised of 98 acres, 68 of which opened for public use in May of 2009. Phase III is a 26-acre parcel located west of Marvin Road and scheduled for future development.

An on-site crew of four full-time Public Works Parks Maintenance employees and seasonal staff maintain the 68-acre site as well as a full-time Recreation Supervisor and part-time recreational staff overseen by the Lacey Parks, Culture & Recreation Manager. Recreation staff schedules use of the complex, facilitates leagues, tournaments and events, solicits sponsors and manages the concession contract. Since the softball/fastpitch/baseball complex opened in May 2009, revenue generated at the RAC has exceeded revenue projections, with the exception of the COVID-19 public health crisis. The 20-year financial plan was updated by staff most recently in 2023.

### **Budget Summary**

The 2026 budget of \$1,662,272 is the estimated cost to operate the RAC. The costs to maintain this facility are covered by fees and intergovernmental revenues. The intergovernmental revenues are made up of the City's contribution, LTAC funds applied for, as well as revenues contractually received from the Capital Area Regional Public Facilities District.

### **2026 Programs, Goals and Priorities**

- Increase revenues by optimizing tournament and league play and special events
- Develop, promote and maintain the complex as the premier athletic facility in Washington
- Market special events to a wider audience to increase revenue and off-season use
- Ensure gender equitable use of the facility
- Work with the Sports Commission to market the facility and secure event bookings
- Articulate field capacities in order to secure bookings during times of non-use
- Develop and promote a diversity of activities not typical to athletic complexes
- Enhance community engagement

Regional Athletic Complex - Revenues				
Account Number	Description	2024 Actual Revenue/Expense	2025 Amended Budget	2026 Proposed Budget
007-0000-308.00-00	Estimated Beginning Cash	-	1,097	-
007-0000-337.19-00	Lodging Tax Funding	-	-	180,000
007-0000-338.10-10	Capital Area - PFD	200,000	400,000	400,000
007-0000-347.40-00	Event Admissions Fee	-	5,000	5,000
007-0000-347.60-59	Sports Parks-CivicRec	29,378	34,000	34,000
007-0000-347.60-99	Spec Event Parks-CivicRec	15,000	10,000	10,000
007-0000-347.62-09	Shelters Parks-CivicRec	12,990	16,000	16,000
007-0000-347.65-09	Field Fees Parks-CivicRec	459,755	375,000	420,000
007-0000-347.67-00	Concession Commission	-	1,000	1,000
007-0000-347.68-00	League Fees	-	55,000	-
007-0000-347.68-09	RAC League Parks CivicRec	63,800	-	60,000
007-0000-361.10-00	Investment Interest	39,005	22,220	23,583
007-0000-361.10-40	LGIP Earnings	12,244	8,119	11,769
007-0000-361.15-00	Leases	1,909	-	-
007-0000-361.32-00	Unrealized Gain(Loss)	(11,412)	-	-
007-0000-361.32-02	Reverse Prev Year Adj	17,655	-	-
007-0000-362.50-10	Lease - Concessionaire	25,240	22,000	28,000
007-0000-367.10-04	Cont.-Parks Sponsor/Event	23,000	14,000	14,000
007-0000-369.40-00	Court Fees /Judgments	564	-	-
007-0000-369.91-01	Procurement Card Rebate	46	-	-
007-0000-397.10-02	Transfer In 109 Fund	188,000	180,000	-
007-0000-397.10-04	Transfer In - Utility Tax	153,790	318,577	458,920
007-0000-397.10-10	Transfer In 307 Fund	-	53,000	-
007-0000-397.11-01	Transfer In 001,003,005	200,000	-	-
<b>Total Regional Athletic Complex Fund Revenues</b>		<b>1,430,962</b>	<b>1,515,013</b>	<b>1,662,272</b>

Regional Athletic Complex - Expenditures				
Account Number	Description	2024 Actual Revenue/Expense	2025 Amended Budget	2026 Proposed Budget
<b>Regional Athletic Complex Maintenance</b>				
007-3305-576.10-01	Salaries-Regular	304,419	349,021	431,085
007-3305-576.10-05	Salaries-Overtime	10,414	12,563	12,563
007-3305-576.10-06	Salaries-Part-Time	145,897	145,415	145,415
007-3305-576.20-01	Employer Paid Benefits	138,012	143,973	149,855
007-3305-576.20-03	Unemployment Compensation	2,196	-	2,500
007-3305-576.31-01	Office & Operating Supply	73,803	99,000	99,000
007-3305-576.31-02	Small Tools & Equipment	433	2,500	2,500
007-3305-576.31-17	Supplies-Uniform Purchase	1,426	2,000	2,000
007-3305-576.34-01	Fuel	8,262	10,000	10,000
007-3305-576.41-01	Prof. Svc-Other	6,676	28,360	18,360
007-3305-576.42-01	Telecommunications	9,765	7,750	8,000
007-3305-576.43-03	Registrations	1,575	-	1,500
007-3305-576.45-01	Equipment Rental	85,035	85,929	86,336
007-3305-576.45-02	IMS Rental	13,834	13,367	17,991
007-3305-576.45-05	Rentals-Other	301	2,500	2,500
007-3305-576.46-01	Insurance-Liability	17,966	19,639	18,915
007-3305-576.46-02	Insurance-Fire/Property	23,742	25,422	25,366
007-3305-576.46-06	AWC L & I Pool	1,496	2,112	1,500
007-3305-576.47-01	Utility-Electric	86,623	105,000	105,000
007-3305-576.47-02	Utility-City of Lacey	123,213	135,000	135,000
007-3305-576.47-07	Utility-Solid Waste	15,086	14,360	15,000
007-3305-576.48-01	Rep & Maint-Equipment	1,327	3,500	3,500
007-3305-576.48-03	Rep & Maint-Facilities	6,210	3,500	10,000
007-3305-576.49-06	Maintenance Contracts	51,027	-	-
007-3305-576.49-25	Assessments/Taxes	27	11,000	5,000
<b>Total Regional Athletic Complex Maintenance</b>		<b>1,128,765</b>	<b>1,221,911</b>	<b>1,308,886</b>
<b>Regional Athletic Complex General Services</b>				
007-7401-576.10-01	Salaries-Regular	113,862	122,941	121,693
007-7401-576.10-05	Salaries-Overtime	800	-	1,500
007-7401-576.10-06	Salaries-Part-Time	5,578	14,000	10,000
007-7401-576.20-01	Employer Paid Benefits	45,644	49,237	50,379
007-7401-576.20-03	Unemployment Compensation	-	500	500
007-7401-576.31-01	Office & Operating Supply	8,100	7,500	8,200
007-7401-576.31-02	Small Tools & Equipment	1,415	1,500	1,500
007-7401-576.31-17	Supplies-Uniform Purchase	-	500	500
007-7401-576.41-01	Prof. Svc-Other	32,594	20,000	120,000
007-7401-576.41-11	Prof. Svc - Recreation	-	6,000	-
007-7401-576.43-01	Transportation/Per Diem	1,357	1,500	1,500
007-7401-576.43-02	Dues, Subscriptions, Publ	-	120	120
007-7401-576.43-03	Registrations	66	800	800
007-7401-576.45-02	IMS Rental	20,524	18,554	15,294
007-7401-576.49-06	Maintenance Contracts	634	450	750

Regional Athletic Complex - Expenditures				
Account Number	Description	2024 Actual Revenue/Expense	2025 Amended Budget	2026 Proposed Budget
<b>Regional Athletic Complex General Services Cont.</b>				
007-7401-576.49-25	Assessments/Taxes	10,166	6,500	10,200
007-7401-576.60-01	Capital Outlays-Equipment	8,760	43,000	10,450
Total Regional Athletic Complex General Services		249,499	293,102	353,386
Total Regional Athletic Complex Expenditures		1,378,264	1,515,013	1,662,272

## 2026 Budget Requests

### Parks, Culture and Recreation Department Requests

Status	Budget Request	Amount	Description
Yes	Lacey Community Center Sound System	\$18,777	Replace the failing sound system at the Lacey Community Center
Yes	Museum Store Inventory	\$5,000	Unique retail items for sale at the museum store
Yes	RAC Sound System	\$10,450	Replace the audio processor as well as replace wires at the amplifier that have been damaged.
No	Homann Park Picnic Area Replacement	\$94,000	Replace the asphalt picnic area at Homann Park.
No	Wonderwood Park Trail Replacement	\$123,000	Replace ~9,500SF of asphalt trails from the Brentwood Drive parking lot to the tennis courts.
No	Thornbury Park Playgrounds and Swings Replacement	\$1,171,000	Replace both playgrounds (ages 2-5 year olds & 5-12 year olds), and both sets of swings. Upgrade the playground surface with an accessible pour-in-place or synthetic turf surfacing for the play areas.
TBD, See Note*	Huntamer Park Sidewalk Replacement	\$280,000	Replace the walking paths within the Northern .77-acre parcel at Huntamer Park. The estimated total concrete replacement is ~8,200 square feet. <u>Funding Note:</u> This project is possible if combined with Huntamer Park Water Feature and Plaza Improvement Project
TBD, See Note*	RAC Concrete Replacement	\$526,000	Replace the permeable concrete pad in the central plaza of the RAC baseball complex with impermeable concrete or asphalt. (~37,500 sq. ft.) <u>Funding Note:</u> This project is possible if combined with RAC Improvements project.
Yes	Homann Park Interpretive Marker	\$5,000	Interpretive marker for Homann Park, similar to the ones at Woodland Creek Park and the Lacey Depot that honor the Homann family.
TBD, See Note*	Huntamer Park Water Feature and Plaza Improvement	\$2,000,000	Improve the Southeast corner of Huntamer Park by replacing the climbing structure and adding a water feature, seat bench, seat wall, plaza area with accent paving, added paths, informal play with rocks/seating, picnic tables, and tables/chairs. <u>Funding Note:</u> Future budget amendment possible pending development of funding strategy with multiple funding sources and minimized scope.
Yes	Fundraising Strategies	\$TBD	Potential future contract for museum fundraising. Contract would include revenue requirements.
	<b>Total Requested</b>	<b>\$4,233,227</b>	
	<b>Total Approved</b>	<b>\$39,227</b>	
	<b>Future Consideration*</b>	<b>\$2,806,000</b>	

### Parks and Facility Maintenance Requests

Status	Budget Request	Amount	Description
Yes	Virgil S. Clarkson Senior Center	\$140,000	Replace the roof
Yes	Lacey Community Center Beam	\$25,000	Replace the rotting beam covering the entrance on the south side of the center. Request includes roof covering.
Yes, See Note	Cuoio Park	\$231,950	A truck, trailer, mower, RTV and skid sprayer for Cuoio Park. <u>Funding Note:</u> Approved as an amended 2025 budget request instead of 2026.
No	Cuoio Park	\$179,185	Journey level maintenance technician position for Cuoio Park the police station.
Yes	Cuoio Park	\$76,208	Annual expenses to maintain Cuoio Park once opened including; internal service support (fleet maintenance and IS), utilities, contracted services for security, and weekly servicing of sanicans.

No	Emerald Ash Borer Response Plan (Staff and supplies)	\$194,517	Proposed 10-year mitigation plan to pro-actively replace City maintained Ash trees before Emerald Ash Borer infestation. The budget request includes a journey level maintenance technician position, trees, planting materials and rental equipment for stump removals.
No	Park Amenities Replacements	\$55,000	Replace deteriorated picnic tables, benches and garbage cans in parks.
Yes	Irrigation Controller Conversion	\$83,500	Convert remaining 8 irrigation controllers at RAC and Rainier Vista to cellular communication model.
No	Rainier Vista Field Drainage and Lip Replacement	\$102,645	Remove infield lip and add drainage to poor draining soils at Rainier Vista on field 1.
Yes	Filed Painter for Rainier Vista	\$16,875	Buy a ride on sprayer to maximize efficiency of lining fields.
Yes	RAC field drainage and sod replacement	\$85,000	Replace sand and sod in poor draining areas throughout baseball complex to increase playability.
Yes	RAC Buffalo blower	\$12,375	Replace Buffalo Blower that failed beyond repair.
	<b>Total Requested</b>	<b>\$1,202,255</b>	
	<b>Total Approved</b>	<b>\$670,908</b>	

**Parks, Culture & Recreation Correspondence**

Date	From	Correspondence	Response
10.27.25	Thea C.	<p>To whom it may concern,</p> <p>My dog was attacked by a lady's dog on Saturday that was off leash. This is the second time with this lady's dogs. There are many dogs off Leash that have charged my dog at this same park. I don't know what I am able to do about it. I only have far away pictures of the lady and her two of three dogs that came at my dog due to not wanting to get charged again. Is there anything that you can do about it? If not can you advise what I should do next time this happens. This event has left me very shaken up and I fear to go back to this park. This is my neighborhood park that I frequent often and I don't want to not be able to not walk there because of these people with their off leash dogs. Please advise me on what I can do.</p>	<p><b>Reply from Senior Parks Planner Jenny Wilson:</b></p> <p>Hi Thea</p> <p>Thanks for reaching out.</p> <p>I am really sorry that happened.</p> <p>In the future, please call the police if you are attacked by off-leash dogs - especially if there are injuries or if the incident is occurring or has just occurred. Since the incident has already taken place, I recommend reporting it to Animal Services 360-352-2510.</p> <p>Unfortunately, off-leash dogs in parks are an ongoing challenge. We recently launched an educated campaign with signage encouraging people to keep dogs on leash in our parks. It's disappointing to hear that some visitors are not following the rules.</p>
10/27/25	Kassi B.	<p>Dear City of Lacey / Parks and Recreation / Planning Department,</p> <p>My name is Cassandra, and I'm a Lacey community member interested in setting up a small, community-maintained food pantry on city property. Ideally Meridian Neighborhood Park Area. The goal is to create a "take what you need, leave what you can" style pantry to support local residents facing food insecurity.</p> <p>I plan to personally maintain and monitor the pantry to ensure it stays clean, safe, and stocked appropriately. Before moving forward, I wanted to check what steps or approvals are required to set up</p>	<p><b>Reply from Senior Parks Planner Jenny Wilson:</b></p> <p>Hi Cassandra,</p> <p>Thank you for reaching out and for your thoughtful idea to help support neighbors in our community. We really appreciate your willingness to take action and your care for others.</p> <p>One of our park rules states, <i>"Selling or distributing food, refreshments, or merchandise is not permitted without prior approval or a concession contract."</i> The rule intends to allow for occasional food distribution, for example during one-time community events. While we truly value the spirit behind your</p>

something like this on city land, and which department I should coordinate with.

If possible, could you please let me know:

- Whether this type of community pantry is permitted on city property;
- What application or permit process I would need to complete; and
- Any guidelines or requirements I should be aware of (such as location, size, or maintenance rules).

Thank you for your time and for all the work the City of Lacey does to support our community. I look forward to hearing from you and working together to make this project possible.

proposal, the ongoing distribution of food does not fit within our park rules or the goals of the department, and we're unable to make a special exception.

That said, there may be other great ways to bring your idea to life. You might consider connecting with the Thurston County Food Bank, local faith-based groups, or your home or neighborhood association to explore possible locations or partnerships. In addition, the Thurston County Food Bank has multiple drop-off donation locations, please see this [helpful map](#). We also know that a few organizations are hosting, or in the process of planning, food-related drives, as an example, [United Way of Thurston County](#). The City is also pushing our information on food and utility assistance here: [Need a Little Extra Help? Food and Utility Bill Assistance Available - City of Lacey](#). Please feel free to share this information.

Another idea is to place a "little food pantry" on your personal property, something like shown in the photos below. These are small enough to not need a City building permit and would not rise to the level of land use permit regulation. Anything larger and/or more significant that could generate traffic, require a building permit, etc. then permitting may be required (the type of permits required would need to be determined based on a specific proposal).

Thank you again for your kindness and community-minded approach—it's always inspiring to see community members looking for ways to help others.



10.28.25

Kristen M.

Hello Jenny - My name is Kristen Mitchell and I'm a Lacey resident and an avid user of the City's parks - including Horizon Pointe Park, Bush Park, Avonlea Park and the walking the grounds of the Jacob Smith House. I'd like to talk to you about how the City identifies priorities for future parks projects. In particular, I would like to know if the County considers opportunities to preserve and protect unique and rare parcels near other park facilities. There is an exceptional parcel adjacent to the Chehalis Western Trail very near the Jacob Smith House that I believe was a part of the original homestead and likely hasn't been logged since that era. I would love to talk to you about City processes and considerations in identifying future park sites. If you have time, I'd like to schedule a time to talk or you can call or email me.

Thank you,

**Reply from Senior Parks Planner Jenny Wilson:**  
Hi Kristen

Thanks for reaching out.

Parks projects, improvements, and overall priorities are outlined in our Parks, Culture, and Recreation Comprehensive Plan. It serves as the department's guiding document and was created through community input. It includes a Parks Capital Improvement Program section that lists specific projects and targeted years for completion. You can review it here: <https://laceyparks.org/park-planning-projects/>

Of note, the City has shifted from a focus on property acquisition to developing and replacing existing parks and open spaces. This is mainly due to the fact that we currently have 751 acres of undeveloped park property (out of a total of 1269 acres) with no dedicated funding source. Acquiring additional property was not identified as a priority, as we already have a significant amount of undeveloped property, and doing so would add further maintenance

			<p>responsibilities when existing resources are already stretched thin.</p> <p>In August, Lacey voters were asked to consider the creation of a Metropolitan Park District (MPD), which would have provided a stable, long-term funding source for park development, maintenance, and acquisition. The measure did not pass. As a result, many projects already identified within the comprehensive plan will likely be delayed or may not move forward. A similar funding measure also failed in 2018.</p> <p>If you are referring to property on the Westside of the Chehalis Western trail, I would suggest contact Thurston County since that area is outside the City of Lacey limits.  <a href="https://www.thurstoncountywa.gov/departments/public-works/public-works-locations">https://www.thurstoncountywa.gov/departments/public-works/public-works-locations</a></p> <p>Thanks again.</p>
10.30.25	Austin B.	<p>Hi. I am newer to the area and have been enjoying McAllister park a lot. Thank you.  A couple of observations:</p> <p>(1) there are multiple signs at the entrance to leash your dogs, and yet around 50% of visitors are there to walk their dogs and DO NOT leash their dogs and let them roam freely. This ratio is fairly consistent. I suppose if there is no enforcement, people feel entitled to ignore the rules.</p>	<p><b>Reply from Senior Parks Planner Jenny Wilson:</b></p> <p>Hi Austin</p> <p>Thanks for reaching out.</p> <p>Over the last few years we have been working on collecting data, and implementing an educational campaign for off-leash dogs, including signage at McAllister Park and other parks. Our hope was that, in conjunction with the existing leash law signs, the new signage would help improve compliance — and it did.</p>

		<p>(2) More concerning is that dog owners also do not pick up the pop after their dogs. It is very rare that I see anyone carrying a poop bag for their dog, and all along the paths and especially around just off the path is alike a landmine oaf dog poop. It is very gross when stooping down to look at a flower or mushroom or something, and fins a dozen dog poops. Can anything be done about this? I don't want to confront every dog owner, that would not generate a productive outcome, nor it is that visitor's responsibility.</p> <p>(3) maybe have someone show up around 4-5PM and start handing out tickets and the word will get around?</p> <p>Regards, Austin</p>	<p>Enforcement of off-leash regulations fall under the scope of Joint Animal Services; however, due to limited resources and competing priorities they are unable to conduct proactive patrols. It is disappointing to hear that some people are not following the rules, and I will share this feedback with our parks board.</p> <p>You can also watch some of the previous discussion about this issue at these recorded parks board meetings:</p> <p>August 2, 2023 – animal services update  <a href="https://laceywa.portal.civicclerk.com/event/174/files/agenda/1216">https://laceywa.portal.civicclerk.com/event/174/files/agenda/1216</a></p> <p>December 6, 2023 – off-leash dog presentation  <a href="https://laceywa.portal.civicclerk.com/event/178/files/agenda/1657">https://laceywa.portal.civicclerk.com/event/178/files/agenda/1657</a></p> <p>February 5, 2025 – off-leash dog follow up presentation  <a href="https://laceywa.portal.civicclerk.com/event/1129/files/agenda/2776">https://laceywa.portal.civicclerk.com/event/1129/files/agenda/2776</a></p> <p>Thanks again,  Jenny</p>
11/3/25	Elisia S.	<p>Hi! I hope this email finds you well. I am reaching out because I am interested in hosting a community event. With the holidays coming up and with uncertainty with funding, I wanted to host a community dinner for families. I wanted it to be an opportunity for agencies to share resources, but also provide a free meal for those in the community. Also, it could be a donation drive for canned goods as well. There's many ideas, but I want to do something for the community especially in times like these. I want</p>	<p><b>Reply from Senior Parks Planner Jenny Wilson:</b></p> <p>Thanks for the additional information.</p> <p>I think the best bet would be to contact Justin Beard <a href="mailto:justin.beard@cityoflacey.org">justin.beard@cityoflacey.org</a> regarding facility use. We have the Lacey Community Center and Jacob Smith House. You can learn more about rates at <a href="https://laceyparks.org/facility/jacob-smith-house/">https://laceyparks.org/facility/jacob-smith-house/</a> or</p>

		<p>to donate to run this event, but wanted to see if this is something we could collaborate on.</p> <p>Thank you so much for your time.</p>	<p><a href="https://laceyparks.org/facility/lacey-community-center/">https://laceyparks.org/facility/lacey-community-center/</a></p> <p>We only advertise/promote our own events however we do occasionally attend events to share resources. The contact for both these topics is Jeannette Sieler <a href="mailto:jeannette.sieler@cityoflacey.org">jeannette.sieler@cityoflacey.org</a></p>
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