



Lacey City Council Approved Worksession Minutes

Tuesday, October 28, 2025

Council Chambers and Online

1. Call to Order

Mayor Ryder called the meeting to order at 6:00 p.m.

2. Roll Call

Council Present

Mayor Andy Ryder

Deputy Mayor Malcolm Miller

Councilmember Lenny Greenstein (remote)

Councilmember Carolyn Cox

Councilmember Robin Vazquez

Councilmember Nicolas Dunning (remote)

Council Excused

Councilmember Michael Steadman

Staff Present

Rick Walk, City Manager

Shannon Kelley-Fong, Assistant City Manager

Dave Schneider, City Attorney

Scott Devlin, Acting Public Works Director

Vanessa Dolbee, Community and Economic Development Director

Troy Woo, Finance Director

D'Andra Buchanan, Engineering Construction Manager

Sarah Schelling, Current Planning and Economic Development Manager

Ashley Smith, Engineering Design Manager

Chelsea Yarwood, Acting Financial Services Manager

Shannon Vincent, Senior Planner

Elissa Fontaine, City Clerk

3. Land Acknowledgement

Mayor Ryder presented the abbreviated Land Acknowledgement.

4. Approval of the Agenda

Deputy Mayor Miller moved to approve the agenda. Councilmember Cox seconded. The motion carried.

5. Public Comment

Verbal Public Comment

One (1) person signed up to speak at the meeting.

Joseph Slattery, business representative, provided public comment in support of the proposed Code Amendment on Development Guidelines Titles.

Written Public Comment

One (1) written public comment was received.

6. Agenda Items

A. Intercity Transit System Redesign

Rob LaFontaine, Planning Deputy Director, Intercity Transit

Nick Demerice, Chief Marketing, Outreach, and Communications Officer, Intercity Transit

Spencer Zeman, Bus Stop Program Coordinator, Intercity Transit

LaFontaine, Demerice, and Zeman presented on the Phase 3 System Redesign of Intercity Transit's Bus System. The redesign focuses on investing in the corridors, expanding service and access, and better connectivity overall. Discussion ensued.

B. Construction Project Update

Scott Devlin, Acting Public Works Director

D'Andra Buchanan, Engineering Construction Manager

Ashley Smith, Engineering Design Manager

Buchanan, Smith, and Devlin presented recently completed, current, and upcoming construction projects within the city. Additional details were provided on the following projects:

- 8th Ave Rehabilitation
- EV Charging Stations
- 400 Pressure Zone
- Woodland Creek Bridge Replacement
- College Street NE Extension — 6th Ave and Future "T" Intersection
- Greg Cuoio Park
- 2025 Sidewalk Repair Project
- Lakeview Meadows Utility Improvements
- Lift Station 3 Replacement
- Lift Station 11 Improvements
- Jacob Smith House Roof Improvements
- New Police Station

- Ridgeview Drive Pavement Repair
- Lift Station 9 Improvements
- Bush Park Playground Replacement

C. **Code Amendment: New Development Guidelines Title LMC 11**

Vanessa Dolbee, Community and Economic Development Director
 Sarah Schelling, Current Planning and Economic Development Manager
 Shannon Vincent, Senior Planner

Schelling, Vincent, and Dolbee presented the draft amendments to the Lacey Municipal Code and the Development Guidelines and Public Works Standards Chapters in detail. The amendments revise the permit processing and development code procedures, as well as relocate several chapters. A public hearing was held by the Planning Commission, and no public testimony was received. The Planning Commission unanimously moved to recommend approval of the proposed amendments to the City Council. The proposed amendments will be presented for action at a future meeting. Discussion ensued.

D. **2026 Stormwater Rates Discussion**

Troy Woo, Finance Director
 Chelsea Yarwood, Accounting Manager

Woo presented the 2026 stormwater rates. Staff advised the next update of the stormwater comprehensive plan has begun, but will not be completed in time for a multi-year rate schedule beginning in 2026. Based on past Council guidance, staff developed a one-year rate recommendation until the plan can be adopted and implemented. The proposed 2026 budget assumes adoption of a 4.5 percent stormwater rate increase consistent with prior rate recommendations. Discussion ensued.

E. **Reserves Discussion**

Troy Woo, Finance Director
 Chelsea Yarwood, Acting Financial Services Manager

Woo and Yarwood presented the proposed committed reserve designations in detail. In alignment with the Governmental Accounting Standards Board (GASB), the City Council has taken actions to commit certain fund balances in alignment with the City's priorities and vision. In order to comply with the City's financial reporting requirements for the 2025 fiscal year, the Council must adopt the revised reserve designation ordinance no later than December 31, 2025. The ordinance is scheduled to come before Council for action at the December 16, 2025, meeting. Staff requested Council direction on a modified approach to committed reserve designations. Discussion ensued.

7. Adjourn

Mayor Ryder adjourned the meeting at 9:22 p.m.

MAYOR: 
Andy Ryder, Mayor

ATTEST: 
Elissa Fontaine, City Clerk

APPROVED: November 18, 2025