



Lodging Tax Advisory Committee Meeting Approved Minutes Thursday, September 25, 2025 - Executive Board Room and Online

1. Call to Order

Chair Miller called the meeting to order at 3:00 p.m.

2. Roll Call

COMMITTEE MEMBERS PRESENT: Malcolm Miller, Chair; Andrew Shin; Ruth Weigelt; and Annie Reinhardt

COMMITTEE MEMBERS EXCUSED: Chad Carpenter

STAFF PRESENT: Shannon Kelley-Fong, Assistant City Manager; Sadie Siglin, Management Analyst; and Paul J. White, Deputy City Clerk

3. Land Acknowledgement

Chair Miller presented the abbreviated Land Acknowledgment.

4. Approval of Agenda, Previous Meeting Minutes, and Consent Items

- A. Agenda Approval
- B. Minutes of September 4, 2025

Committee Member Weigelt moved to approve the day's agenda and the minutes of September 4, 2025. Committee Member Shin seconded. The motion carried.

5. Public Comment

No one registered to speak in person or remotely, and there were no written comments.

6. Business Items

- A. **2026 Funding Cycle Application Review**
Sadie Siglin, Management Analyst
Shannon Kelley-Fong, Assistant City Manager

Siglin provided an overview of the Lodging Tax program. Siglin summarized the 2026 lodging tax funding applications, including funding requests and revenues available. The Committee requested the following 10 applicants deliver presentations at the October 9, 2025, meeting:

First-Time Applicants:

- Nisqually Reach Nature Center
- Meet the Beach
- Olympia/Lacey Fan Zone

Returning Applicants:

- Experience Olympia and Beyond
- Lacey South Sound Chamber Visitors Center
- South Sound BBQ Festival
- Holiday Market
- Lacey Poly Fest
- Lacey Museum
- Lacey Holiday Market

Kelley-Fong provided an update on the potential establishment of a Community and Cultural Events Grant Program.

7. Adjourn

Chair Miller adjourned the meeting at 4:16 p.m.

Approved October 9, 2025