



Joint Animal Services Commission Regular Meeting Approved Minutes

Monday, October 13, 2025

Lacey City Hall and Online

1. Call to Order

Commissioner Green called the meeting to order at 5:33 p.m. Commissioner Green presided over the meeting until Chair Miller arrived at 5:45 p.m.

2. Roll Call

COMMISSIONERS PRESENT: Chair Malcolm Miller, City of Lacey (present after 5:45 p.m.); Vice Chair Emily Clouse, Thurston County (remote); and Commissioner(s) Kelly Green, City of Olympia; Peter Agabi, City of Tumwater (remote); Jo MacGugan, Feline Friends of Olympia; Vicky Smith, DVM, Deschutes Animal Clinic;

COMMISSIONERS EXCUSED: Mike Murphy, DVM, Thurston County Humane Society.

STAFF PRESENT: Shannon Kelley-Fong, Lacey Assistant City Manager; Sarah Hock, Joint Animal Services Executive Director; and Elissa Fontaine, Lacey City Clerk

3. Approval of Agenda and Consent Agenda Items

- A. Approval of Agenda
- B. August 11, 2025, Meeting Minutes

Vice Chair Clouse moved to approve the agenda and consent agenda. Commissioner Agabi seconded. The motion carried.

4. Public Comment

No one signed up to speak at the meeting, remotely or in-person, and no written public comments were received.

5. Business Items

A. **Shelter Stats and Field Data August/September**

Sarah Hock, Executive Director

Hock presented monthly intake data by species and jurisdiction, positive outcomes (adoption, transfer, and return to owner), data trends, and impacts on staff time. The presentation reviewed field calls, related statistics, and jurisdictional data.

B. **2026 Proposed Budget**

Sarah Hock, Executive Director

Hock presented the 2026 Proposed Budget in detail. The presentation highlighted 2025 key accomplishments, significant trends, fund overview, budget summary, revenue and expenditures, recommendations and considerations. The total 2026 Joint Animal Services Budget comes to \$3,604,949, a 9% increase from the previous year. Discussion ensued.

6. Director Report

A. Sarah Hock, Executive Director

Hock reported on recent and upcoming adoption events, staff participation at a PNW Animal Welfare Conference, updates on the Animal Cruelty Response Volunteer and Foster Program, implementation of new dog programs, and community events and education. Hock also highlighted that Joint Animal Services (JAS) recently achieved CARE REDI Bronze Certified Organization status, which recognizes the agency's commitment to Racial Equity, Diversity, and Inclusion in animal welfare. The bronze certification requires at least 65% staff completion and participation. JAS exceeded this requirement with 100% participation and completion.

7. Adjourn

Chair Miller adjourned the meeting at 7:41 p.m.

Approved November 10, 2025