



## Human Services Commission Rescheduled Meeting Approved Minutes

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Thursday, July 10, 2025

Council Chambers and Online

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### 1. Call to Order

Chair Stephens called the meeting to order at 5:30 p.m.

### 2. Roll Call

COMMISSIONERS PRESENT: Brandon Stephens, Chair; Angelina Goldwell, Vice Chair; Commissioners Nancy Dihle, Dalia Martinez, Tiffany Walker, Evette Temple, and Lester Dickson

COMMISSIONERS EXCUSED: Tiffany Walker

STAFF PRESENT: Shannon Kelley-Fong, Assistant City Manager; Michelle Chavez, Human Services Coordinator; Jenny Wilson, Senior Parks Planner; and Elissa Fontaine, City Clerk

### 3. Land Acknowledgement

Chair Stephens presented the abbreviated Land Acknowledgement

### 4. Approval of Agenda, Previous Meeting Minutes, and Consent Items

- A. Approval of Agenda
- B. Approval of June 5, 2025, meeting minutes
- C. Approval of June 26, 2025, special meeting minutes

**Commissioner Temple moved to approve the agenda and consent agenda. Commissioner Dihle seconded. The motion carried.**

### 5. Public Comment

No one signed up to speak in person or remotely, and no written comments were received.

### 6. Business Items

**A. Lacey Metropolitan Park District Presentation**

Jenny Wilson, Senior Parks Planner

Wilson presented information on the Lacey Metropolitan Park District (MPD). Proposition 1 is a ballot measure scheduled for the August 5, 2025, election for registered voters within the Lacey city limits to create an MPD. Wilson provided an overview of park acreage and development, detailed how Lacey parks are funded, provided an overview of Lacey Parks programs and events, and detailed maintenance hours. Wilson presented two main priorities of the MPD: New Park Features and Expanded Maintenance, and detailed several potential projects.

**B. 2025 Human Services Grant Program Funding Recommendations**

Michelle Chavez, Human Services Coordinator

During their June 26, 2025, meeting, the Commission voted to temporarily postpone a decision on the grant award recommendations. Information was presented on the 20 active applications of the 2025 Human Services Grant Program, including categorization by average score, priority areas, potential options for determining funding levels, and staff recommendations. Staff recommended Option 1 or Option 7. Review and discussion continued.

**Chair Stephens moved to recommend Option 7, as presented, to the City Council for the 2025 Human Services Grant Program funding. Vice Chair Goldwell seconded. The motion carried.**

**C. Public Hearing: Community Development Block Grant (CDBG) Fund Allocation**

**2025-2027 CDBG Consolidated Plan and 2025 Annual Action Plan**

Michelle Chavez, Human Services Coordinator

Chavez presented an update on the 2025-2027 Community Development Block Grant (CDBG) Consolidated Plan and 2025 Annual Action Plan. The Consolidated Plan is a planning document required by the Department of Housing and Urban Development (HUD) to be submitted every three to five years by all jurisdictions that receive CDBG and HOME funds. As required, the first public hearing was held on June 5, 2025, prior to the completion of the documents. The second public hearing was conducted during the July 10, 2025, meeting, following the completion of the documents, and prior to their approval and submission.

At 6:39 p.m., Chair Stephens opened the public hearing on the CDBG Fund Allocation.

No one signed up to provide testimony during the public hearing remotely or in person, and no written testimony was received.

Chair Stephens closed the public hearing at 6:41 p.m.

**Vice Chair Goldwell moved to recommend the draft 2025-2027 Consolidated Plan and 2025 Annual Action Plan as presented to the Lacey City Council to submit to the US Department of Housing and Urban Development. Commissioner Temple seconded. The motion carried.**

## **7. Adjourn**

Chair Stephens adjourned the meeting at 6:43 p.m.

Approved November 6, 2025