



Parks, Culture, and Recreation Board Meeting Agenda

Refer to the bottom of the agenda for meeting information.

Wednesday, February 4, 2026

5:30 PM

Council Chambers and Online

1. Call to Order

2. Roll Call

3. Land Acknowledgment

We, the City of Lacey, are on the ancestral land of the Tribal People of the Treaty of Medicine Creek, including the Nisqually Indian Tribe and Squaxin Island Tribe. We acknowledge and remember those Tribal People not recognized today who were absorbed or relocated into other tribes for survival. We recognize the ancestors and their descendants who are still here. We recognize and respect the Tribal People of the Treaty of Medicine Creek as the traditional stewards of this land since time immemorial and their role today in taking care of these lands in perpetuity. We recognize and have the responsibility to call attention to the histories of dispossession, forced removal, and abridged treaty rights that allowed our nation, state, and city to develop as they have today. We recommend that community members read the [Medicine Creek Treaty of 1854](#).

4. Approval of Agenda and Minutes

- A. Approval of the Agenda*
- B. Approval of December 3, 2025 Meeting Minutes*

5. Public Comment

Refer to the bottom of the agenda for instructions on how to provide public comment.

6. Business Items

- A. **New Staff Introduction: Doug Briggs**
Doug Briggs, Recreation Coordinator
- B. **Thurston County Conservation District Agreements***
Jenny Wilson, Senior Parks Planner
- C. **2026 Parks, Culture and Recreation Workplan***
Jenny Wilson, Senior Parks Planner
- D. **2026 Lacey Parks, Culture and Recreation Board Annual Report Message***
Jenny Wilson, Senior Parks Planner

7. Reports

- A. Commissioners

- B. Chair
- C. Recreation Manager
- D. Parks Maintenance Supervisor
- E. Senior Parks Planner
- F. Director

8. Adjourn

*Vote Requested

Attend Remote or In Person

There are several ways to attend the Parks, Culture, and Recreation Board meeting:

- In Person: Council Chambers at Lacey City Hall
420 College Street SE, Lacey, WA 98503
- Zoom: https://us02web.zoom.us/webinar/register/WN_sLhaV-OcS0eYa2DqX4LfFg
- Website: <https://cityoflacey.org/government/public-meetings/>
- YouTube: <https://www.youtube.com/watch?v=l1rb1whogSg>
- Phone: (888) 788-0099 or (877) 853-5247 (Webinar ID 865 2642 2244)

Verbal Public Comment

Each speaker is limited to three minutes. Comments are welcome on matters connected to City business or specific agenda items.

Prior to starting your comments, please provide your:

- a. Name
- b. City of residence or connection to the City
- c. Topic or subject matter of your comments

The opportunity for verbal public comment is available in-person or by Zoom:

- In Person: Use the sign-up sheet at the meeting location.
- Zoom: Preregister using the following Zoom link no later than two hours prior to the meeting:
https://us02web.zoom.us/webinar/register/WN_sLhaV-OcS0eYa2DqX4LfFg
Instructions and access details will be provided once registration is complete.

Written Public Comment

Please submit written public comments to PRPublicComment@cityoflacey.org up to two hours prior to the start of the meeting. Public comments received by the deadline will be sent to Commissioners prior to the meeting, but will not be read at the meeting. Emailed correspondence that is received throughout the month will be included in the next available Parks, Culture, and Recreation Board packet under Correspondence.



Parks, Culture, and Recreation Board Meeting Minutes

Wednesday, December 3, 2025

Council Chambers and Online

1. Call to Order

Chair Wheeler called the meeting to order at 5:30 p.m.

2. Roll Call

Commissioners Present: Chair Aram Wheeler, Vice Chair Laurie Davies, Hilary Dykstra, Bill Fosbre, Gary Larson

Commissioners Absent (excused): Michelle Gipson

Commissioners Absent (unexcused): Aryan Kumar, Annette Roth

3. Land Acknowledgment

Chair Wheeler read the land acknowledgment.

4. Approval of Agenda and Minutes

A. Approval of the Agenda

Commissioner Larson motioned to approve the agenda. Commissioner Fosbre seconded. Motion carried.

B. Approval of November 5, 2025 Meeting Minutes

Commissioner Dykstra motioned to approve the minutes. Vice Chair Davies seconded. Motion carried.

5. Public Comment

No public comment.

6. Business Items

A. Lacey Community Center and Jacob Smith House: Policies and Deposits Update

Justin Beard, Recreation Supervisor

Recreation Supervisor Beard presented the drafted changes.

Vice Chair Davies motioned to approved the policy updates. Commissioner Fosbre seconded. Motion carried.

B. 2025 Lacey Parks, Culture and Recreation Board Accomplishments

Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson reviewed the updated drafted 2025 Parks, Culture and Recreation Board Accomplishments.

Commissioner Fosbre motioned to approve the 2025 Parks, Culture and Recreation Board Accomplishments. Commissioner Dykstra seconded. Motion carried.

C. 2026 Lacey Parks, Culture and Recreation Board Work Plan

Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson reviewed the updated drafted 2026 Parks, Culture and Recreation Board Work Plan.

Commissioner Fosbre motioned to approve the 2026 Parks, Culture and Recreation Board Work Plan. Commissioner Larson seconded. Motion carried.

D. 2026 Lacey Parks, Culture and Recreation Board Proposed Meeting Calendar

Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson presented the proposed 2026 Parks, Culture and Recreation Board meeting calendar.

Vice Chair Davies motioned to approve the proposed meeting calendar. Commissioner Fosbre seconded. Motion carried.

E. 2026 Proposed Lacey Parks, Culture and Recreation Budget

Sue Falash, Recreation Manager

Jenny Wilson, Senior Parks Planner

Recreation Manager Falash presented the proposed 2026 Parks, Culture and Recreation budget.

Commissioner Dykstra motioned to approve the proposed budget. Vice Chair Davies seconded. Motion carried.

7. Reports

A. Commissioners

No reports.

B. Chair

Chair Wheeler shared a recap of the recent Lacey Holiday Lights event.

C. Recreation Manager

Recreation Manager Falash shared a recap of the revenue from the Parks, Culture and Recreation Winter Registration.

D. Parks Maintenance Supervisor

Senior Parks Planner Wilson provided the Parks Maintenance Supervisor report.

Senior Parks Planner Wilson shared a summary of the work that Parks Maintenance staff completed since the previous board meeting.

E. Senior Parks Planner

Senior Parks Planner Wilson reported that the soft opening of Greg J. Cuoio Park was slated for the end of December, but there are some construction issues that will likely push the opening date back; the ribbon cutting for the new Woodland Creek Community Park Bridge will be on December 12, 2025; the Rainier Vista pickleball, netting, and ping pong project is moving along; Director Burbidge provided the City Council an update on the Regional Athletic Complex's planned improvements on November 25, 2025; and staff are drafting a contract with the playground company for Bush Park's playground replacement.

F. Director

Senior Parks Planner Wilson provided the Director's report.

Senior Parks Planner Wilson shared that the Lacey Museum is offering free tours of its new space and shared the upcoming Lacey Parks, Culture and Recreation events and meetings.

8. Adjourn

Chair Wheeler adjourned the meeting at 6:27 p.m.



STAFF REPORT
December 16, 2026

SUBJECT: Thurston Conservation District (TCD) Habitat Restoration and Invasive Species Management at Greg Cuoio Park

RECOMMENDATION: Recommend City Manager approval of the two agreements allowing TCD to provide habitat restoration and invasive species management at Greg Cuoio Park.

TO: Lacey Parks, Culture and Recreation Board

FROM: Jen Burbidge, Parks, Culture and Recreation Director *JB*
Jenny Wilson, Senior Parks Planner *JW*

ATTACHMENTS:

1. Thurston Conservation District Project / Landowner Agreement
2. Washington State Recreation and Conservation Office (RCO) Project / Landowner Agreement
3. Map of RCO funded project area.

FISCAL NOTE: None

PRIOR REVIEW: None

NEXT STEPS:

Option 1: Recommend City Manager approval of the two agreements allowing Thurston Conservation District to provide habitat restoration and invasive species management at Greg Cuoio Park.

Option 2: Leave as is, no change.

Option 3: Provide direction to City staff on other elements to consider in regards to this issue.

Option 4: Some other option not contemplated in the above options.

BACKGROUND:

Greg Cuoio Park contains significant ecological resources, including salmon-bearing streams (Woodland and Fox Creeks), riparian corridors, wetlands, and mature forest. These natural areas provide essential habitat for wildlife and support the long-term ecological health of the Woodland Creek Basin.

The Thurston Conservation District (TCD) implements restoration projects throughout Thurston County to restore, enhance, and improve riparian habitat critical to wildlife and salmon recovery. TCD received funding through both the Washington State Conservation Commission (SCC) and the Recreation and Conservation Office (RCO) to complete natural resource improvement projects on qualifying properties within the watershed. TCD has identified Greg Cuoio Park as a priority site for habitat restoration.

The project will improve ecological health by reducing English ivy infestations, increasing conifer regeneration, and re-establishing diverse native understory vegetation. These actions will enhance wildlife habitat, improve stream function, and support long-term forest resilience through mechanical and, when necessary, chemical removal of invasive plants, followed by planting native conifers, shrubs, and groundcovers.

TCD staff will lead project planning, design, and implementation, and will supervise field crews and volunteers. TCD will communicate the project schedule; however, the anticipated start is Spring 2026 and may continue over multiple seasons. TCD will conduct annual monitoring and follow-up maintenance.

TCD requires these agreements, allowing the funding to be used on City-owned property. These agreements outline the roles and responsibilities of TCD (as Grantee) and the City of Lacey (as Landowner) during implementation and throughout the maintenance periods.

There is no cost to the City. However, some of the City's responsibilities under the agreements include:

- Authorize TCD and associated granting agencies access to property for planning, implementation, monitoring, and maintenance.
- Defend and indemnify TCD from claims arising from the City's negligence.
- Notify TCD of any changes in ownership within 30 days and supporting the of monitoring responsibilities.
- Allow site access and ensure the integrity of the restoration project is maintained for 10-15 years. While no long-term maintenance is required of the City, removal of installed planting is prohibited.

- Allowing project-related photographs for reporting or educational purposes.

The Parks Board can recommend the City Manager approve both agreements enabling habitat restoration and invasive species management activities at Greg Cuoio Park.



District Implemented Projects - Landowner Agreement

Purpose of Agreement

The purpose of this Agreement is to identify and confirm the terms, conditions and obligations agreed upon between the Thurston Conservation District (District), who is undertaking a project (Project) funded by the State Conservation Commission (SCC), and Landowner or Landowner(s), who own the property on which the Project will take place. The District and Landowner(s) mutually agree to participate in conducting the natural resource improvement activities described below. The activities also are described in, and in accordance with, the SCC's Master Contract with Thurston Conservation District, into which this agreement, once signed by both parties, becomes incorporated herein.

Thurston Conservation District

- Thurston Conservation District
582 Tilley Court SE, Suite 152
Tumwater, WA 98501
- Staff Project Lead Name and Contact Information
Alex Papiez
apapiez@thurstoncd.com
(360) 791-1622

Landowner(s)

- City of Lacey
420 College Street SE
Lacey, WA 98503
- Point of Contact
Jenny Wilson
Jenny.Wilson@cityoflacey.org
360-412-3184

Property Description

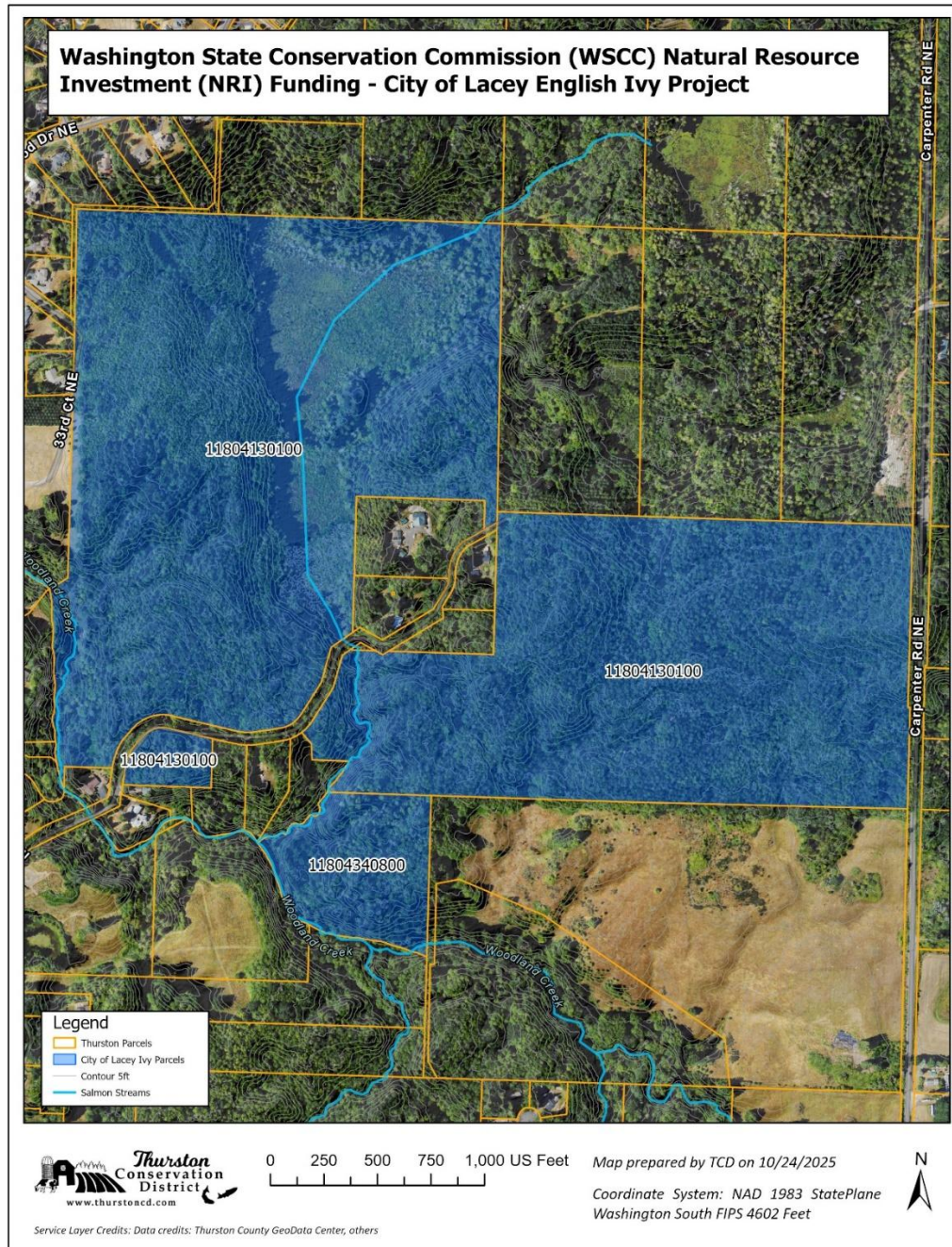
Thurston County Parcel #118043130100 and 11804340800 total 177.45 acres in size. The legal description is Section 04, Township 18 North, Range 1 West. The project is located within the Woodland Creek Basin of Henderson Inlet Watershed, in North Thurston County. The project is located directly on and adjacent to Woodland and Fox Creek (tributary to Woodland Creek). The properties are part of the City of Lacey Greg Cuoio Park. The City plans to preserve this land for educational opportunities, water resources, ecological habitat and recreation for current and future generations.

Terms, Conditions and Responsibilities

District Agrees To

- Be responsible for the design and installation or completion of the project, and the conduct and activities of its staff, agents, and representatives within the scope of the project.
- Provide the Landowner(s) with a timeline of estimated dates of Project activities, including start and completion dates, and to keep the Landowner(s) informed of progress.
- Conduct the Project-related activities described in the Project Description.
- Leave all remaining portions of the property in as near pre-project condition as reasonable, or as otherwise agreed upon in writing with Landowner(s).
- Agrees to defend, indemnify and hold harmless the Landowner, its appointed and elected officers and employees, from and against all loss or expense, including but not limited to judgments, settlements, attorneys' fees and costs by reason of any and all claims and demands upon the Landowner, its elected or appointed officials or employees for damages because of property damage or personal or bodily injury, including death, sustained by any person or persons arising from or relating to the work performed by the District or its employees, contractors, subcontractors, or agents working on the project, including loss of use of the subject property, to the extent of the negligence of the District or its employees, contractors, subcontractors, or agents working on the project. It is further provided that no liability shall attach to the Landowner by virtue of entering into this agreement, except as expressly provided herein.
- Ensure all applicable local, state, and federal permits are obtained for installation of the practice(s). District understands and agrees that construction or implementation must not occur until documentation of obtained permits is on file at the District.

- Ensure compliance with Executive Order (EO) 21-02 and SCC’s Cultural Resources policy and provide required documentation to the SCC describing actions taken under the EO and policy.
- Identify the specific maintenance and/or monitoring activities that will be provided and performed by the District in Attachment A. Practice design life standards will apply for all USDA Natural Resources Conservation Service and SCC-approved practices.
- Remain within the parcels identified on the maps below, unless otherwise agreed upon.



Landowner Agrees To

- Authorize the District to install, construct or complete practice(s) described in the detailed Specific Project Information in Attachment A to address identified natural resource issues on Landowner's property.
- Agrees to defend, indemnify and hold harmless the District, its appointed and elected officers and employees, from and against all loss or expense, including but not limited to judgments, settlements, attorneys' fees and costs by reason of any and all claims and demands upon the District, its elected or appointed officials or employees for damages because of property damage or personal or bodily injury, including death, sustained by any person or persons arising from or relating to the condition of the property at the time of the start of the project work or other negligence of the Landowner or its appointed and elected officers, employees, or agents, to the extent of the negligence of the Landowner or its appointed and elected officers, employees, or agents, working on the project. It is further provided that no liability shall attach to the District by virtue of entering into this agreement, except as expressly provided herein.
- Permit for the duration of the practice(s) design life, on reasonable notice and request from the District, the inspection of the location, maintenance, and monitoring of the long-term condition of the practice(s).
- Reimburse all or part, as prorated by the District, in addition to any other remedies available by law or in equity, if, before the expiration of each or any practice design life the contract is terminated due to any of the following:
 - Landowner destroys the practice(s)
 - Landowner relinquishes management or title to the land on which the practice(s) have been established and the new owner/operator of the land does not agree, in writing, under the same terms applicable to the Landowner, the practice(s) for the remainder of the design life.
- Request of any person(s) to whom the benefitted acres are transferred by sale, lease, or other means, to sign a statement to maintain and continue the practice(s) for its design life under the same terms applicable to the Landowner as a condition of ownership or control.
 - Landowner will notify the District in writing of any change in ownership or control of the subject property within thirty (30) days of such a change.
 - Written notification to the District will include:
 - The name of the new landowner(s);
 - Whether or not the new landowner(s) agree to continue the practice(s), and;
 - If they agree to continue the practice(s), a copy of the new landowner-signed statement to retain and maintain the practice for its remaining design life.

- Landowner also understands that in the event the District is required to institute legal proceedings to seek recovery of public funds, the District is entitled to its costs thereof, including attorney's fees.
- Agree that any and all photographs submitted to the District, or taken by the District, in relation to this project can and may be used for the purposes of reporting and/or displaying the results of the Project.

General Terms

This agreement may be terminated by the District, if in its discretion, it determines that circumstances have rendered the Purpose of this agreement impractical to achieve. Termination also may be sought by either party by providing 30 days written notice to the other party. This Agreement does not authorize the District or the Washington State Conservation Commission to assume jurisdiction over, or any ownership interest in, the premises. The Landowner retains sole responsibility for taxes, assessments, damage claims, and controlling trespass. The Landowner also retains all benefits and enjoyment of the rights of ownership except as are specifically provided in this agreement.

Definitions

- Project: An investment of public funds to plan, design, permit, install, construct, and/or complete 1 or more defined practices on 1 or more properties.
- Practice: A defined, specific activity to be performed or constructed according to approved standards and specifications published by the USDA Natural Resources Conservation Service (NRCS) or SCC for the purpose of addressing a natural resource concern(s). See Specific Project Information in Attachment A.
- Conservation District (District): Special purpose district authorized by RCW 89.08 to assist in the conservation of natural resources in Washington State.
- Landowner: Person or persons with legal title to, and control over, the property where the practice(s) will be implemented. This person or persons must sign this contract before any work commences on their property.
- Natural Resource Concern: An opportunity to sustain or enhance soil, water, air, plants, animals, humans and energy.
- Practice Code: A code assigned to a practice, established and published by the USDA Natural Resources Conservation Service in the Field Office Technical Guide.
- Practice Design Life: The described and expected life of a practice if installed correctly, and maintained in accordance with the accompanying management plan.

- Proof of Performance: An agreed to a method of communicating the ongoing retention, maintenance or operation of a practice between the District and the Landowner. See Specific Project Information in Attachment A.
- District Authorized Signatory: Person identified by the District authorized to obligate the District and reflected on an Authorized Signature Form on file at SCC.

Signatures & Dates

TCD Authorized Signatory:

Date:

Printed Name: Sarah Moorehead, Executive Director, Thurston Conservation District

Landowner Signature:

Date:

City of Lacey Authorized Representative:

Attachment A: Specific Project Information

1. Describe the resource concern(s) to be addressed by the project activities on Landowner's property.

The City of Lacey properties contain priority habitats including salmon bearing streams, freshwater wetlands, riparian zones, and mature forests. State Listed Noxious Weed species on-site, in particular English ivy (*Hedera helix*), pose a threat to native plant communities and indirectly to the fish and wildlife that depend on them for food and shelter. The purpose of invasive species management is to reduce state noxious weed species and release desirable native species for greater forage, wildlife habitat and water quality benefits. In addition, installation of native trees, shrubs and ground cover species may be necessary after invasive plant removal to prevent establishment by another or the same invasive species. Early seral deciduous forest canopies, such as red alder, begin to decline by 60 to 80 years of age. Often a dense shrub layer will form that prevents establishment of late successional conifers. Brush management activities combined with planting late successional conifers, will allow for natural succession of the forest and address the legacy impacts of past land management.

2. Describe the practices to be installed by the Thurston Conservation District on Landowner's property including NRCS practice code(s) and practice design life.

Brush Management (Code 314)

Definition: The management or removal of woody (non-herbaceous or succulent) plants including those that are invasive and noxious.

Purpose: Create the desired plant community consistent with the ecological site or a desired state within the site description. Restore or release desired vegetative cover to protect soils, control erosion, reduce sediment, improve water quality, or enhance hydrology. Maintain, modify, or enhance fish and wildlife habitat.

Practice Lifespan: 10 Years

Tree - Shrub Establishment (BMP Code 612)

Definition: Establishing woody plants by planting, direct seeding, or through natural regeneration.

Purpose: Improve desirable plant diversity, productivity, and health by establishing woody plants. Restore or maintain native plant communities. Create or improve habitat for target wildlife species, beneficial organisms, or pollinator species compatible with ecological characteristics of the site. Sequester and store carbon.

Practice Lifespan: 15 Years

- 3. Specify and describe construction, maintenance and/or monitoring activities that will be provided or performed by the District and the Landowner. Include frequency and duration of such activities. Include specific details of which District staff, contractors or other authorized personnel may be entering the property for the purposes of performing work including maintenance or monitoring activities and when (dates or timeframes) work will occur.**

Thurston Conservation District (TCD) staff will coordinate with the landowner, TCD Restoration Crew, habitat specialists, and volunteer groups to complete the project. The landowner will be alerted one week prior to activities taking place. Invasive control is planned to begin Late Spring of 2026 and would likely require several seasons of treatment to get invasive species under control. TCD utilizes an Integrated Pest Management (IPM) strategy for controlling noxious weeds. IPM is a process by which a combination of management techniques (chemical, manual, mechanical, and cultural) are selected and applied to most efficiently and effectively control invasive plant populations, with the least amount of adverse impacts to non-target organisms and the environment. Invasive species will be treated in a variety of ways. To reduce impacts on Fox Creek/Woodland Creek, invasive plants will be removed by mechanical means when possible (hand pulling, digging, cutting, sheet mulching). When these methods threaten to disrupt the creek (adding to bank instability/sediment loading), a chemical application may be required. TCD will notify the City of Lacey of areas of chemical application in advance. All chemical applications will be supervised by a Washington State Department of Agriculture (WSDA) certified applicator. English ivy piles left onsite will be located away from trails and public view.

Maintenance/Monitoring will be provided by Thurston CD, as funding permits, with landowner assistance and input, for the duration of the 10-year Brush Management (Practice Code 314) lifespan and the 15-year Tree-Shrub Establishment (Practice Code 612) lifespan. Monitoring will be conducted by TCD staff through periodic site checks, noting any needed maintenance/adaptive management issues, and identify follow up activities (yearly during project establishment). Performance will be monitored by arranged visits, and no additional documentation will be needed. Future work will continue in partnership between TCD and the landowner, as funds permit.

Landowner Agreement

This Agreement, dated and effective beginning the ____ day of _____, 2026, is made and entered into by and between the Landowner and Grantee identified herein. The parties intend that all terms of this Agreement shall remain in effect for a period of ten years from the date of project completion, and the agreement shall be binding on all successors in interest during this time. The date of project completion is the date of final payment to the project sponsor (here Grantee), as defined in Section E of the Salmon Project Agreement. It is the responsibility of the Grantee to inform the landowner of this date.

Landowner Name (Landowner): City of Lacey
Street Address: 420 College Street SE
City, State, Zip Code: Lacey, WA 98503

Project Sponsor (Grantee):
Grantee Name: Thurston Conservation District
Street Address: 582 Tilley Court SE, Suite 152
City, State, Zip Code: Tumwater, WA 98501

Purpose of Landowner Agreement

The purpose of this Agreement is to identify and confirm the terms, conditions and obligations agreed upon between the Grantee, who is undertaking a project (Project) and the Landowner, who owns the property on which the Project will take place.

The Grantee and Landowner mutually agree to participate in conducting the activities described below on lands owned by Landowner in Woodland Creek Sub-basin of Henderson Inlet Watershed (Water Resource Inventory Area 13), Thurston County, State of Washington, Tax Parcel No. 11804130100. The activities also are described in, and in accordance with, the

Recreation and Conservation Office (RCO)'s Grant Agreement No. 24-1212 dated 09/25/2024, into which this agreement, once signed by both parties, becomes incorporated herein.

The Grantee Agrees to:

1. Be responsible for the design and installation of the project, and the conduct and activities of its staff, agents, and representatives.
2. Provide the Landowner with a timeline of estimated dates of Project activities, including start and completion dates, and to keep the Landowner informed of progress.
3. Conduct the project-related activities described in the Project Description, as appended to this agreement.
4. Leave all remaining portions of the property in as near pre-project condition as reasonable, or as otherwise agreed upon in writing with Landowner.
5. Inform Landowner of project completion and the dates for this Agreement.
6. Hold harmless the landowner from any liability associated from injuries or damages occurring to workers implementing the project.
7. Identify the specific maintenance and/or monitoring activities that will be provided by grantee in Attachment A (Include frequency and duration).

The Landowner Agrees to:

1. Provide reasonable property access to the Grantee to plan, implement, and complete the project, and to conduct the long-term maintenance and monitoring activities, as described in the Project Description attached to this agreement.
2. Provide the Grantee and RCO, or their employees, agents, representatives, contractors, or assignees, the right to enter the land, at reasonable times, and upon reasonable notice. Entry is solely for project implementation and management purposes, to inspect completed work and to monitor long-term success of the completed project. Except in case of emergency, reasonable notice shall be given at least forty-eight hours before entry.
3. Not intentionally compromise the integrity of the project;
4. Inform Grantee of all known safety hazards on the property;
5. Identify the specific maintenance and/or monitoring activities that will be provided by Landowner in Attachment A (Include frequency and duration).

Landowner has no obligation to provide access to parties other than the Grantee or RCO, or their employees, agents, representatives, contractors, or assignees. For the purposes of viewing the Project for information or educational purposes, Landowner and Grantee must mutually agree before such third-party access is offered.

General Terms

The Landowner shall notify the Grantee of changes in ownership of the property on which the Project is located within thirty (30) days of transfer. In the event of such transfer of ownership, the Landowner shall provide a copy of this Agreement to the succeeding owner prior to such transfer. The Landowner's written notification to the Grantee will include the name of the new landowner. The sponsor then will contact the new landowner to determine whether or not the landowner agrees to continue the landowner's specific maintenance, monitoring, and reporting responsibilities as described in Attachment A (if applicable), and to not intentionally compromise the integrity of the project. If the new landowner agrees, please provide a copy of the new landowner-signed statement to continue the landowner's monitoring, maintenance, and reporting responsibilities as described in Attachment A.

To comply with Executive Order 21-02, Archaeological and Cultural Resources, Grantees may have to complete a cultural resources survey in response to any cultural resources concerns that might arise. Grantees will notify the landowner if a consultation is required. If required, consultations must be completed before construction begins.

This agreement may be terminated by the Grantee, if in its discretion, it determines that circumstances have rendered the Purpose of this agreement impractical to achieve. Termination also may be sought by either party by providing written notice to the other party. Such termination shall be effective only after authorized representatives of both parties have agreed in writing to such termination and RCO has been provided a thirty (30) day advance written notice of such termination. If, in the event the project is intentionally removed, destroyed, or otherwise compromised in function, or if successor Landowners do not agree to the terms of this Agreement, RCO reserves the right to seek remedy as described in the section titled "Restriction on Conservation of Real Property and/or Facilities to Other Uses" of the Grant Agreement and Washington Administrative Code 420-12-085, which requires the project sponsor to provide a new restoration site to serve as replacement.

This Agreement does not authorize the Grantee or RCO to assume jurisdiction over, or any ownership interest in, the premises. The Landowner retains sole responsibility for taxes, assessments, damage claims, and controlling trespass. The Landowner also retains all benefits and enjoyment of the rights of ownership except as are specifically provided in this agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement.

Grantee	Date
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Landowner	Date
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Provide a copy of this Agreement, and any amendments to this Agreement, to the RCO:
Washington State Recreation and Conservation Office, PO Box 40917 Olympia, WA 98504-0917

Attachment A: Project Description and Maintenance Responsibilities

1. Written description of the project-related activities, provided by Thurston Conservation District, that will occur on Landowner's Property (consistent with project cost elements) and the anticipated salmon or environmental quality benefits: (Include restoration/enhancement activities and any long-term maintenance needs and effectiveness monitoring activities that will occur in future years.)

Thurston County Parcel #118043130100 is 170.5 acres in size, this project will restore 1.98 acres of this property, along the west side of Fox Creek, tributary to Woodland Creek. The legal description is Section 04, Township 18 North, Range 1 West. The project is located within the Woodland Creek Basin of Henderson Inlet Watershed, in North Thurston County. The City of Lacey property is part of Greg Cuoio Park. The city plans to preserve this land for educational opportunities, water resources, ecological habitat and recreation for current and future generations.

Total riparian acres treated / planted on City of Lacey property may be up to 2 acres. Plantings will focus on underplanting the deciduous dominated forest with native climax conifers and diversifying the understory with native shrubs and ground covers.

Acres of riparian treated for invasive plant removal/control will be up to 0.5 acres. Thurston Conservation district will control state listed noxious weeds, with a focus on removal/control of English ivy (*Hedera helix*).

Installation of native plants and noxious weed control will occur along up to 0.12 miles of salmon bearing stream.

Invasive plant species can outcompete and displace native plant communities due to their greater reproductive rates and aggressive growth habits. Control / removal of invasive plant species and replanting with a diverse native plant community may help restore riparian habitat to its full functional capacity and structural complexity. These activities can also accelerate the shift from early successional forest dominated by smaller sized ruderal hardwoods, towards a multi-layered heterogeneous mosaic of successional patches dominated by large sized mature conifers.




Invasive plant species will be controlled using an integrated pest management strategy (IPM). IPM is a process by which a combination of management techniques (chemical, manual, mechanical, and cultural) are selected and applied to most efficiently and effectively control invasive plant populations, with the least amount of adverse impacts to non-target organisms and the environment. Invasive species will be treated in a variety of ways. To reduce impacts on Fox Creek and Woodland Creek, invasive plants will be removed by mechanical means when possible (hand pulling, digging, cutting, sheet mulching). When these methods threaten to disrupt the creek (adding to bank instability/sediment loading), a chemical application may be required. Thurston CD will notify the City of Lacey of areas of chemical application in advance. All chemical applications will be supervised by a Washington State Department of Agriculture (WSDA) certified applicator. English ivy piles left onsite will be located away from trails and public view

2. Describe the maintenance and monitoring responsibilities of both the Landowner and Grantee for the term of this agreement. Include the activities, frequency and duration of work to be performed.

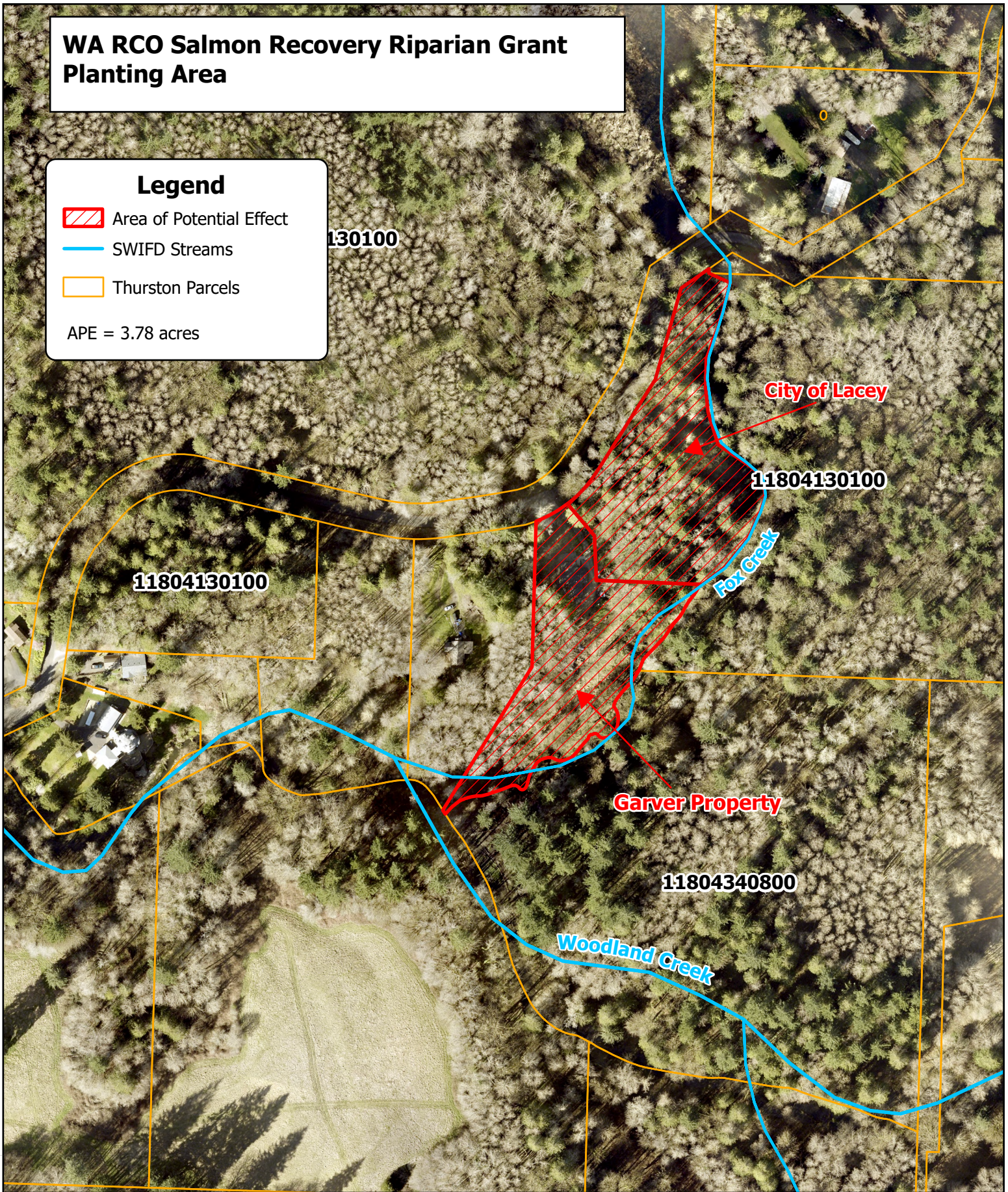
Maintenance/Monitoring maybe provided by Thurston CD, as funding permits, with landowner assistance and input, throughout the 10-year project lifespan. Monitoring may be conducted by TCD staff through periodic site checks, noting any needed maintenance/adaptive management issues, and identify follow up activities (yearly during project establishment). Performance will be monitored by arranged visits, and no additional documentation will be needed. Future work will continue in partnership between TCD and the landowner, as funds permit.

WA RCO Salmon Recovery Riparian Grant Planting Area

Legend

-  Area of Potential Effect
-  SWIFD Streams
-  Thurston Parcels

APE = 3.78 acres



Lacey Parks, Culture, and Recreation Board

2026 WORK PLAN

Approved: February 4, 2026

Task	Responsible Commissioner	Status	Target Completion date
ONGOING			
1. Parks, Culture & Recreation Staff Updates			
2. Annual Budget, Parks Capital Improvement Program, and City Capital Facilities Plan Update			
3. Grant Opportunities			
4. July is Parks & Recreation Month			
5. Annual Report			
6. Regional Trails Plan			
CONSTRUCTION PROJECTS			
7. Long Lake House Demo	All	In Progress	Spring/Summer 2026
8. Bush Park Playground Replacement	All	In Progress	Spring 2026
9. Wonderwood Park Trail & Court Upgrades (Sunset)	All	Upcoming Agenda	2027
10. Long's Pond Dock Replacement	All	Upcoming Agenda	2027
SPECIAL PROJECTS			
<u>11. City Council Public Art & Monuments Policy Review</u>	All	Upcoming Agenda	Spring 2026
11. <u>12.</u> Financial Assistance Policy Review	All	Upcoming Agenda	Winter 2026
12. <u>13.</u> Park Facilities Security Camera Expansions	All	Upcoming Agenda	Winter 2026
PARK RULES			
13. <u>14.</u> Metal Detecting Update	All	Upcoming Agenda	Winter 2026
14. <u>15.</u> Ebikes & Scooters Update (with partners)	All	Upcoming Agenda	Winter 2026
15. <u>16.</u> Affixing Signs Update	All	Upcoming Agenda	Winter 2026
16. <u>17.</u> Mobile Vendors in Parks Consider & Research	All	Upcoming Agenda	Spring 2026
PLANNING			
17. <u>18.</u> RAC Improvements Planning & Design	All	In Progress	2026
18. <u>19.</u> McKinney House and Parcel Assessment	All	In Progress	Winter 2026
19. <u>20.</u> Lake Lois Habitat Reserve - update interpretive signage & brochure	All	Upcoming Agenda	Spring 2026
20. <u>21.</u> Rainier Vista - Pickleball and Ping Pong	All	Upcoming Agenda	Fall 2026
21. <u>22.</u> Wanschers Park Lift Station	All	Upcoming Agenda	Spring 2026
22. <u>23.</u> RAC Lights LED Conversion	All	TBD	Pending funding
23. <u>24.</u> Huntamer Park Improvements	All	TBD	Pending funding

Draft Annual Report Parks Board Message:

Parks play an important role in bringing people together, and in 2025 we were proud to see continued investment in the places that help our community connect, play, and enjoy the outdoors. The Parks, Culture, and Recreation Board is grateful for the partnerships, volunteers, and community members who helped make this a successful year.

This year, we celebrated meaningful progress made possible through grants, donations, and sponsorships. More than \$720,000 in state grant funding was awarded to support improvements at Rainier Vista Park and William A. Bush park playground. Local partners and service organizations also provided key support for youth programs, to improve park amenities, and contribute to projects like tennis court resurfacing. These collaborations are essential to delivering improvements for our community.

Major construction milestones were also reached 2025, with construction beginning at Greg Cuoio Park, bringing the community closer to a new park featuring inclusive play, trails, and gathering areas. Additional improvements included a new bridge at Woodland Creek Park and the installation of a historic kiosk at the Regional Athletic Complex, celebrating local history.

The Parks Board also continued planning for the future by supporting the Parks Improvement Funding Workgroup and its recommendation to explore formation of a Metropolitan Park District as a stable, long-term funding option for the park system. Planning efforts also moved forward for a playground replacement, and future improvements at the Regional Athletic Complex.

Thank you to everyone who shared ideas, participated in outreach, and supported our parks. Your involvement helps ensure Lacey's parks remain welcoming, accessible, and enjoyed for generations to come.

Sincerely, Parks Board

Parks, Culture & Recreation Correspondence

Date	From	Correspondence	Response
11/21/20 25	Orin B.	<p>To whom it may concern:</p> <p>On the morning of 20 November 2025, I arrived at the Lacey Depot to walk my dogs. I choose this route often because of disabilities acquired during my time in US Army, I must have the ability to find a bathroom as soon as I arrive at location as standing affects my autonomic nervous system and I must immediately urinate. I choose this route precisely because there is a restroom that opens at 0700.</p> <p>This morning at 0815, the restrooms were still locked, forcing my to find some place to urinate, but with no public restrooms, I was forced to violate Lacey Municipal Code 9.16.050.</p> <p>When I returned at 0845 the doors were still locked, my walk was shortened by a Lacey vehicle on the trail passed Carpenter which was ostensibly blowing leaves off the trail, but was upsetting the dogs with the noise, fumes, etc. if the tractor would have remained moving, it would have been fine, but is stopped almost every minute for the operator to get out and seemingly check on something that wasn't working properly.</p> <p>I attempted to call, but there is no way to leave a message. I sent an email, but not even a response today.</p>	<p>Reply from Parks Maintenance Supervisor Jamie Oakland:</p> <p>Good morning Orin,</p> <p>Your frustrations from yesterday were forwarded to me this morning. First, let me say thank you for your service and I am sorry for your unfortunate experience yesterday.</p> <p>The bathrooms at the Depot were unlocked and opened at 0456 yesterday. Our team arrived at 0743 to clean the restrooms. During the custodial service, our staff noticed that one of the toilets was spraying water on the ground when flushed. They locked that bathroom and notified our facilities team who were able to finish their work at the museum and responded by 0930 to make the repairs. Unfortunately, this meant one of the restrooms was closed and locked during the period you needed to use it.</p> <p>The other bathroom should have been open and available during this time. Unfortunately, we do occasionally have problems at this location with homeless people locking themselves in the bathrooms for long periods of time. We take corrective actions whenever we are made aware of the issue. Unfortunately, we are not always informed when this occurs. I am not saying this was the case yesterday, but it is certainly the most likely explanation for the other bathroom being locked both</p>

		<p>I expect at least an acknowledgment of the receipt of this email.</p>	<p>times you tried to access it. We have a capital improvement project that will be starting very soon to add security cameras to this location. This will help us take corrective action when this occurs.</p> <p>As for the tractor operator, the person blowing the trail yesterday is a newer employee to our department. Yesterday was their first time operating that particular piece of equipment, so they were using an abundance of caution while they learned to operate the equipment. Sorry that was an inconvenience to you.</p> <p>I hope you have a good weekend and a much better experience the next time you use the Depot or Karen Frasier Woodland Trail</p>
12.2.25	Zeta K.	<p>Hello, I've been reading about the plans for the Greg Cuoio park off of Carpenter Road. I have also been out to the property, I live nearby, it will be a nice addition to the area!</p> <p>My initial question is about the possibility of having an archery area in the form of dedicated range lanes, where archers could potentially bring their own targets. It can be relatively low overhead to creating this simple type of resource and we have a dearth of accessible shooting areas in Thurston county, especially with the closing of our one indoor range.</p> <p>Creating the initial platform and venue for the creation of a league could allow for the membership</p>	<p>Reply from Senior Parks Planner Jenny Wilson:</p> <p>Hi Zeta, Thanks for reaching out.</p> <p>The planning for Greg Cuoio Park was completed with extensive community input, you can learn more about it here. The plan outlines both features currently under construction and many others that will be developed as funding becomes available – such as restrooms, dog park, and a cross county course. Because archery wasn't identified as a desired amenity during the recent planning process, we would not pursue adding it. Our first priority remains implementing the amenities already included in the master plan.</p>

		<p>to take over maintenance and development of archery events in concert with the city.</p> <p>A future possibility of a trail course with targets would be ideal for fostering fun & focus in the outdoors as well as sponsoring regional competitions.</p> <p>There is an exciting movement afoot regionally and beyond for horseback archery competitions. This could be a great crowd draw in the summer months.</p> <p>I am interested to hear if the city of Lacey would consider this type of resource and who is the appropriate person to petition?</p> <p>Thanks so much for your time!</p>	<p>It's also worth noting that Lacey voters were recently asked to consider the creation of a Metropolitan Park District (MPD), which would have provided a stable, long-term funding source for park development, maintenance, and acquisition. The measure did not pass, and a similar proposal also failed in 2018. As a result, many projects already identified throughout our park system will likely be delayed or may not happen without funding.</p> <p>While we don't have a formal petition process, you are always welcome to share comments at any public meeting.</p> <p>Thanks again for the suggestion,</p>
12/3/25	Jessica H.	<p>Hello, My name is Jessica, and I'm a local parent in Thurston County. I'm reaching out because I've noticed a growing need in our community for fenced-in playgrounds—specifically safe, fully enclosed play areas for young children and children with disabilities or sensory needs.</p> <p>Currently, there is only one fenced-in park in the entire county, and while I'm grateful it exists, it is extremely small and located directly next to a busy four-lane road. This can be stressful for families who need a fully secure environment where children can play without the constant worry of them wandering toward traffic, even with fencing available.</p>	<p>Reply from Senior Parks Planner Jenny Wilson:</p> <p>Hi Jessica, Thank you for reaching out to share your request and highlight the importance of fenced play areas. We understand how valuable these spaces can be for families. At this time, we've prioritized fencing at the Depot Park Playground, but we don't have any immediate plans to add fencing at other playgrounds. As funding becomes available for playground replacements, we will certainly consider if fencing can be thoughtfully incorporated into future projects.</p> <p>One of our department's significant challenges is lack of funding and a system-wide aging infrastructure. Several of our playgrounds are over 20 years old, with</p>

		<p>I'd like to ask a few things:</p> <ol style="list-style-type: none"> 1. Are there any current plans to add additional fenced-in playgrounds in the Olympia/Tumwater/Lacey area? 2. If not, what is the process for requesting or advocating for one, either by upgrading an existing park or designating space for a new one? 3. Are there community meetings, surveys, or committees where this topic can be formally raised? <p>As a parent of young children—one with autism—fenced play areas are not just a preference; they're a necessary safety measure. Many families in our community would greatly benefit from having more than one safe enclosed option, especially in accessible central locations.</p> <p>Thank you so much for your time and the work you do for local families. I would really appreciate any information on next steps or ways to get involved!</p> <p>Warmly, Jessica</p>	<p>no current funding identified for replacement. It's also worth noting that Lacey voters were recently asked to consider the creation of a Metropolitan Park District (MPD), which would have provided a stable, long-term funding source for park development, maintenance, and acquisition. The measure did not pass, and a similar proposal also failed in 2018 – so many projects already identified in our Lacey Parks, Culture, and Recreation (LPCR) Comprehensive Plan will be delayed or may not move forward.</p> <p>The process for requesting it is to send feedback – such as your message - which we share with the parks board. You are also welcome to give public comment at any public meeting, including City Council meetings.</p> <p>Regarding future planning and involvement, we do extensive community outreach when completing the LPCR Comprehensive Plan to set priorities, plans, and projects. The current plan was completed in 2023, and we will begin community surveys and the next update in 2028.</p> <p>Many thanks, Jenny</p>
12/4/25	Natalie H.	<p>Hello, I have tried twice to bike to the new park being built and found carpenter road steep and scary for riding on with near misses of cars. I was wondering is there any plan to connect the new park from Pleasant Glade park off of Abernathy St to the drainage pond dog walking trails on Burlwood St? If not I am highly in support of official trails being built to increase safe access.</p>	<p>Reply from Senior Parks Planner Jenny Wilson:</p> <p>Hi Natalie, Thanks for reaching out and your kind words about the Metropolitan Park District (MPD). I am attaching our long-term master plan with a full site map. You can read the entire report here We have plans for parking, and access at Pleasant Glade Park (see below). One significant element would</p>

Sorry the increased parks funding vote did not pass.

be the addition of a suspension bridge allowing easy passage over Woodland Creek.

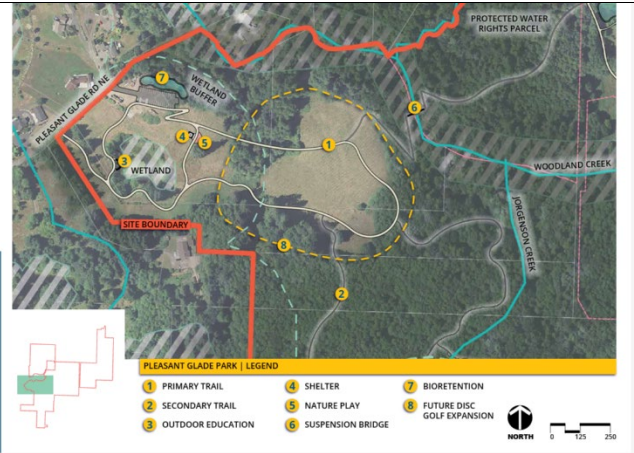
We don't have access plans for Burlwood Street but we do have a pedestrian access point a little further north on Fiddlestick Street (see below) since that location avoid wetland buffers and has direct street access to our property. City property boundary is in red.

It is important to note that there are no immediate plans to develop beyond our current project (phase 1A) until funding is identified. The MPD could have been the funding for future development. The master plan outlines the priority for phases of the project (page 76) - the elements you are asking about won't be in the next phase of development.

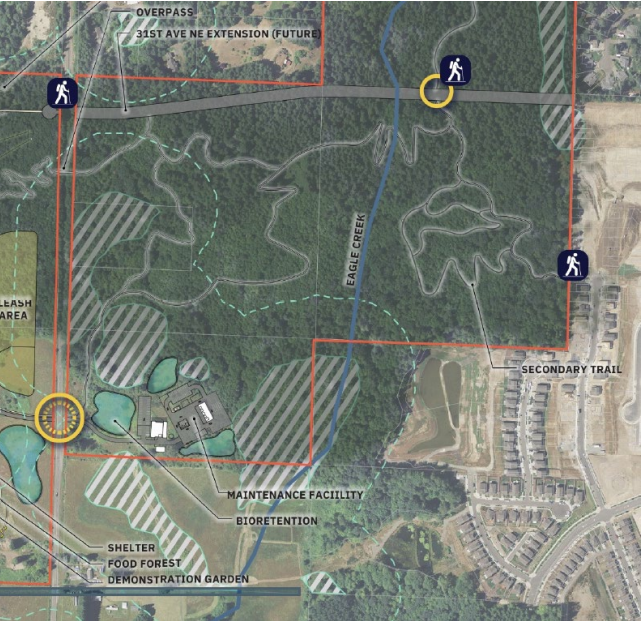
Just wanted to note that Cuoio Park is not currently open to the public. We are working on some issues that need to be addressed before we can open - hopefully soon!

Thanks for reaching out!
Jenny

Pleasant Glade Area



Burwood Area



12.5.25

Annie C.

I recently read in JOLT newspaper that the Parks Dept is considering astroturff for the RAC soccer fields.

I wonder what research has been done and what consideration has been given to the environmental hazards that have been documented.

Reply from Senior Parks Planner Jenny Wilson:

Hi Annie

Thanks for your email and for sharing your concerns regarding player safety and the environment.

	<p>I am concerned about the presence of PFAS plastic particles that may be ingested by players or be washed into our storm water.</p> <p>The synthetic turf may last 10-15 years and then goes to the landfill. That isn't an environmentally sustainable choice! It also retains heat when our environment is becoming hotter.</p> <p>The RAC is a community gem! I would hate see it comprised with this decision. The community should have a say in this important decision.</p> <p>Thank you for listening and thank the Parks, Culture & Recreation Department for all the beautiful parks in Lacey.</p> <p>Annie Clay</p>	<p>Environmental concerns related to synthetic turf have been a topic of discussion in the parks and recreation industry for many years. In response to concerns similar to yours, beginning in 2016, several agencies – including the U.S. Environmental Protection Agency, Centers for Disease Control and Prevention/Agency for Toxic Substances and Disease Registry, and the Consumer Product Safety Commission - conducted research on potential exposures. The final report, completed in April 2024, was not a risk assessment but concluded that while chemicals are present in synthetic turf, their levels are likely limited. You can review the full findings here. In addition, the Washington State Department of Health (DOH) suggests communities build and support environments that make physical activity more accessible in order to reduce rates of chronic disease and improve quality of life. You can read more from DOH here.</p> <p>Synthetic turf is widely used in park systems nationwide, including at the RAC, where one soccer field and the infields of all five baseball fields feature synthetic turf, contributing to the facility's high demand and consistent use. It is also worth noting that the RAC has extensive on-site stormwater systems for both grass and synthetic turf fields where runoff water is collected, contained, and infiltrated without discharging to surface waters.</p> <p>We appreciate and share your concerns about environmental impacts, including waste management and groundwater protection. At the same time, we</p>
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also consider the environmental benefits and community need, including:

- No mowing – Reduced carbon emissions and fuel use.
- No fertilizing or pesticides – Protects groundwater.
- No irrigation needed – Conserves water.
- Community access – Synthetic turf fields provide year-round opportunities for exercise, social connection, and improved overall health. During winter months, when grass fields are closed to allow rest and prepared for regrowth, synthetic fields fill a critical community need.

Community input guided our [2023 Parks, Culture, and Recreation Plan](#), which identified the need for additional fields to meet the growing demand. Currently, field users face limited field availability and are turned away. Community surveys and the Parks Outreach Task Force highlighted that year-round, multipurpose synthetic turf fields are highly desired (see pages 31, 150, and 221). The soccer field conversion project at the RAC was initially identified as a longer-term plan, but funding from the Public Facilities District (PFD) extension allows us to expedite these improvements now while a funding source is available.

Thank you again for your input and concern. We remain committed to balancing environmental stewardship with community needs.

Jenny

1.16.26	Mike M.	<p>There has been an older RV in the parking lot of the Rec Center for the past 3 days. One day before this it was in the side parking lot of the Senior Center. I hope that Lacey Parks is not allowing this to become a new homeless center. It would seem that someone from the Parks Department would have noticed this since they clean the area up every day.</p>	<p>Thanks for reaching out with your concern. Can you clarify if you are seeing this outside our standard park hours of 7am-dark? During our normal hours, the parking lots are open to everyone. A security company rotates though our parks every morning and every night to open/lock gates. Since the gate at Woodland Creek Park is a little further back (near the 'white house' building), this site does have a possibility of vehicles parking in some spots overnight. A few nights ago, the security company asked an RV to leave and noted they were agreeable and compliant. We will ask our Community Resource Unit to check in and remind them that overnight parking is not allowed. Thanks Jenny</p>
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**Program Updates
Quarter 4- 2025**

Aquatics

Highlights

Ran swim lessons and normal aquafitness activities all went all. Finished training of 5 new staff members and they are all doing very well!

Overview

With five new staff members joining the aquatics team, we experienced a very busy fall season. New staff completed a total of 37 hours of training, including lifeguard certification and swim lesson instruction. Throughout the fall, we taught 271 swim lessons and finished 2025 strong with zero swim lesson cancellations due to staffing for the entire calendar year.

We also began supporting USA Underwater Hockey as they work to build a team in Lacey. Staff have been enthusiastic about the new guarding opportunities and enjoy being part of such a unique and engaging program. We look forward to continued growth and success within LPCR Aquatics.

Special Events

Highlights

Fall and Holiday events were popular and well attended.

Overview

Lacey Children's Day celebrated the theme of video games—encouraging kids to get off the screen and into the games. The event featured a variety of inflatables inspired by popular video games, along with activities provided by 50 local businesses and community groups. We were excited to also have a record number of sponsors supporting this year's event.

Four festive events in just two weeks made for a joyful holiday season. The celebration kicked off on Monday, December 1, with **Lacey Holiday Lights at Huntamer Park**, featuring 18 lighted vehicles, 20 activity booths, and a performance by the River Ridge Band. The highlight, as always, was when the Mayor flipped the Candy Cane Switch, lighting up the park to delighted "oohs" and "ahhs." A special thank-you goes to the Parks Maintenance staff who worked tirelessly to make the park shine after dark.

Next up was **Signing Santa**, a beloved event that brings together the hearing-impaired community and gives children the opportunity to share their Christmas wishes with Santa using sign language. This year, 75 teen volunteers from River Ridge, Peninsula, and Yelm High Schools—many of whom are learning ASL—helped sign holiday songs and assisted children in selecting their toys.

The following week, we hosted **Cookies with Mrs. Claus**, selling out two sessions of 40 children each, and wrapped up the season with **Breakfast with Santa**, which also sold out. A jolly time was truly had by all.

Community Recreation

Highlights

We kicked off the Lacey Teen Late program at the end of September with an event at Salish Middle School that had nearly 400 middle schoolers at it!

Fall was a great quarter for Community Recreation. We kicked off our Trips and Tours program with a new adventure to Cannon Beach and Seaside, Oregon, where participants enjoyed the Seaside Sandfest in early September. This was followed by several well-attended Troll Treks, and we look forward to adding more of these popular outings when the weather improves in the spring.

Our classes also saw strong participation throughout the fall. Highlights included the Tiny Movers dance classes and our ballet class series. In total, we served more than 252 participants across our fall programs and continue to explore opportunities to grow participation.

Our Teen Late Night program was especially successful, welcoming 1,175 teens across three events and generating more than \$15,500 in total revenue.

Facilities and Rentals

Highlights

The Community Center and Jacob Smith House continue to be a preferred destination for families and offices to host holiday gatherings. The South Sound Community Orchestra, American Legion Band, and Olympia Chorus all host free concerts open to the public at the Community Center. These are annual events that continue to grow and bring holiday cheer to our community.

The Community Center and Jacob Smith House ended the year on a high note and remained busy throughout the fall and early winter. Aside from federal holidays, the facilities were in use all but six days from October through December. In December alone, the Lacey Community Center (LCC) and Jacob Smith House (JSH) hosted 20 holiday parties.

The **Night Markets @ the Depot**, hosted by Community and Economic Development, wrapped up the outdoor market season in October and continue to grow as a valued community offering. The market moved indoors to the Community Center in November and saw record numbers of vendors and attendees.

Our Special Events team hosted **Cookies with Mrs. Claus** at the Jacob Smith House and followed it with **Breakfast with Santa** at the Community Center, both of which were well attended and helped create meaningful holiday experiences for the community.

With the holiday season complete, decorations have been taken down as we prepare for the annual facility closure during the first two weeks of January for scheduled maintenance. Facility maintenance and staff collaborated to develop a comprehensive punch list to maximize efficiency during the closure. Planned work includes screening and recoating the wood floors at both the Community Center and Jacob Smith House. Interior painting was completed at JSH, with painting at the Lacey Community Center scheduled to begin after the first of the year

Regional Athletic Complex

Highlights

- Hosted 13 tournaments during the period, including three *Toys for Tots* charity tournaments, three Halloween tournaments, and a USSSA State Tournament.
- Generated \$29,758 in total tournament revenue during the fourth quarter.
- Achieved \$143,356.51 in baseball tournament field revenue for the year.
- Welcomed participation from over 1,500 tournament teams throughout the year.

Overview

This fall was a particularly busy season for our athletic facilities. With all natural grass soccer fields closing in November, the synthetic soccer field was fully utilized every day. We hosted the REC Cup over two weekends, along with an adult soccer tournament, **Soccoberfest**.

Ultimate Frisbee concluded its league play, and both **St. Martin's University** and **SPSCC** soccer teams completed their seasons. We also welcomed back **Olympia United Soccer Club**, which practiced on Saturdays and Sundays. In addition, **Olympia Artisans** held several days of tryouts for their semi-professional teams.

Our winter softball leagues wrapped up with a total of 15 teams, generating approximately **\$5,000 in revenue**. Following the conclusion of league play, the softball fields remained highly utilized, with youth soccer programs using all available fields Monday through Wednesday.

Youth / Adult Sports

Highlights

Lacey Youth Basketball is underway and larger than ever! Our four new staff members have been extremely helpful in keeping the league and our other programs running smoothly.

Overview:

The **Lacey Youth Basketball (LYB)** league experienced a **23% increase in registrations**, generating **\$30,430 in total revenue**. Across four divisions, the league includes **358 players on 36 teams**, supported by **45 volunteer coaches**, making this the largest LYB season since returning from the 2020 pandemic. Six game days have been completed, with three remaining in January to conclude the season.

The **6th grade division** has been especially competitive this year, highlighted by a final regular-season matchup between the top two teams that came down to a last-second shot. The 6th grade playoffs are scheduled to begin on **January 10**.

In addition to LYB, we offered **41 sports programs** with **268 total registrants**. Combined, sports programs and LYB generated **\$48,016 in revenue**, serving **626 total registered participants**.

This fall, we also hired and trained **four new part-time staff members** who were instrumental in ensuring smooth operations. These staff supported all six Sport Sprouts classes and provided gym supervision during basketball games and practices.

Finally, we hosted the **annual Elks Hoop Shoot City Championship** on **December 20** at **Nisqually Middle School**. The event included **15 participants across four divisions**—8/9 boys, 8/9 girls, 10/11 boys, and 10/11 girls—representing five North Thurston School District elementary schools. Champions from each division will advance to the **Lodge Championship**, competing against winners from Tumwater and Olympia. We will also host the Lodge Championship on **January 3** at Nisqually Middle School.

Front Desk / Customer Service

Highlights

Staff successfully overall winter registration, marking a full year without the traditional playbook, and no diminishing returns were seen as a result.

Overview

Across all transaction types (registrations, refunds, user credits, financial assistance, etc.), the front desk processed over 350 transactions totaling approximately \$152,000 during quarter three, in addition to assisting residents over the phone and at City Hall with numerous questions about our recreation offerings and parks.

Staff oversaw winter registration which included 226 unique offerings-- collected programmatic information from staff, proofed accuracy of offerings, created and formatted offerings in CivicRec (recreation software), triaged needed changes from staff, and assisted residents once registration opened. This marked a full year without the traditional playbook, and no diminishing returns were seen as a result.

Executive Assistant led numerous Greg Cuoio Park marketing and planning efforts with the support of the Senior Parks Planner and the GIS Analyst. The map of the parks trails and amenities were finalized and fashioned into onsite kiosks, the new park website was drafted, and branded stickers were created. Staff are eager to unveil the park to the public soon.

Staff executed another successful and generous year of our Giving Tree partnership with North Thurston Public Schools, coordinating over 75 gifts and \$1500 cash donations, enabling us to purchase additional food gift cards for each student. This was made possible by support from City staff and family members. These efforts go to support students in our community, and we're grateful to have played a part in their holidays this season.

As 2025 wraps and the department prepares for 2026, staff assisted with numerous administrative tasks to close out the year and set up operations for next year: calendar invitations, file organization, configuring reports, etc.

Marketing and Metrics**Highlights:**

Nothing to report at this time as we have not filled our part-time Marketing coordinator yet.

Overview (1-2 paragraphs):

Museum

Highlights:

The Lacey Museum opened for private pre-scheduled tours on December 5, 2025.

The Historical Commission and City Council approved the Bowker House for special tax valuation based on its extensive rehabilitation project.

Overview

HistoryTalks – 160 live participants

- October 9, LaToya Brackett, They Want Our Rhythm, but Not Our Blues: African American Innovation through Pop Culture
- November 13, David Nicandri, The Evolution of the Northwest Passage as a Cartographic Image: 1753-1853
- December 18, Kyle Pittman, Tribal Sovereignty: A History of Colonization and Federal Indian Policy

Much of this quarter was spent preparing for opening the new location of the Lacey Museum, including updating, designing, installing panels and signs, moving and installing artifacts, making mounts, giving tours, cleaning artifacts, and more.

The Museum received \$30,000 in LTAC funding.

The Lacey historic property inventory and map was completed, although it will continue to be updated over time.

Parks Planning and Development

Highlights:

Several projects are currently in progress, including Greg Cuoio Park, the Bush Park Playground Replacement, RAC upgrades, Rainier Vista Park improvements, and a recommendation for the McKinney Building.

Overview:

Woodland Creek Community Park – Bridge Replacement

The bridge replacement project is complete, and a ribbon-cutting ceremony was held with the Parks Board, staff, and project consultants to celebrate its completion.

Greg Cuoio Park Construction

Construction is largely complete, with all major park elements installed. The opening is delayed while a few remaining items are resolved. Site improvements include hydroseeding, completed trails, an installed playground, a large picnic shelter, an 18 hole disc golf course and kiosk signage featuring a comprehensive site map, supported by a sponsorship from Hawks Prairie Rotary.

Bush Park Playground Replacement

The project to replace the 30-year-old play structure for ages 5–12 has progressed with the community selecting the Tugboat theme as the preferred design. Community engagement included two in-person voting events and outreach at Horizons Elementary School.

Regional Athletic Complex (RAC) Improvements

Planning is underway for RAC upgrades funded by the Public Facilities District (PFD) extension. Base improvements include converting Soccer Field #2 to synthetic turf, adding field lighting, additional seating, and fencing. Improvements also include outfield netting for Baseball Fields 1 and 2. Additional improvements may be included pending available funding.

Rainier Vista Park Improvements

The Rainier Vista Park Improvements project will add pickleball courts, ping pong tables, and safety netting for the adjacent softball field. A design consultant was recently selected, so the design phase for the new amenities will start this year.

McKinney Building

The Parks Board and Historical Commission reviewed the McKinney Building and approved a recommendation for City Council's consideration. The recommendation is to remove the building and add a historic interpretive marker. This approach recognizes Lacey's resort-era history while prioritizing public safety, environmental protection, and long-term stewardship of the site.