



Parks, Culture, and Recreation Board Meeting Minutes

Wednesday, December 3, 2025

Council Chambers and Online

1. Call to Order

Chair Wheeler called the meeting to order at 5:30 p.m.

2. Roll Call

Commissioners Present: Chair Aram Wheeler, Vice Chair Laurie Davies, Hilary Dykstra, Bill Fosbre, Gary Larson

Commissioners Absent (excused): Michelle Gipson

Commissioners Absent (unexcused): Aryan Kumar, Annette Roth

3. Land Acknowledgment

Chair Wheeler read the land acknowledgment.

4. Approval of Agenda and Minutes

A. Approval of the Agenda

Commissioner Larson motioned to approve the agenda. Commissioner Fosbre seconded. Motion carried.

B. Approval of November 5, 2025 Meeting Minutes

Commissioner Dykstra motioned to approve the minutes. Vice Chair Davies seconded. Motion carried.

5. Public Comment

No public comment.

6. Business Items

A. Lacey Community Center and Jacob Smith House: Policies and Deposits Update

Justin Beard, Recreation Supervisor

Recreation Supervisor Beard presented the drafted changes.

Vice Chair Davies motioned to approved the policy updates. Commissioner Fosbre seconded. Motion carried.

B. 2025 Lacey Parks, Culture and Recreation Board Accomplishments

Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson reviewed the updated drafted 2025 Parks, Culture and Recreation Board Accomplishments.

Commissioner Fosbre motioned to approve the 2025 Parks, Culture and Recreation Board Accomplishments. Commissioner Dykstra seconded. Motion carried.

C. 2026 Lacey Parks, Culture and Recreation Board Work Plan

Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson reviewed the updated drafted 2026 Parks, Culture and Recreation Board Work Plan.

Commissioner Fosbre motioned to approve the 2026 Parks, Culture and Recreation Board Work Plan. Commissioner Larson seconded. Motion carried.

D. 2026 Lacey Parks, Culture and Recreation Board Proposed Meeting Calendar

Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson presented the proposed 2026 Parks, Culture and Recreation Board meeting calendar.

Vice Chair Davies motioned to approve the proposed meeting calendar. Commissioner Fosbre seconded. Motion carried.

E. 2026 Proposed Lacey Parks, Culture and Recreation Budget

Sue Falash, Recreation Manager

Jenny Wilson, Senior Parks Planner

Recreation Manager Falash presented the proposed 2026 Parks, Culture and Recreation budget.

Commissioner Dykstra motioned to approve the proposed budget. Vice Chair Davies seconded. Motion carried.

7. Reports

A. Commissioners

No reports.

B. Chair

Chair Wheeler shared a recap of the recent Lacey Holiday Lights event.

C. Recreation Manager

Recreation Manager Falash shared a recap of the revenue from the Parks, Culture and Recreation Winter Registration.

D. Parks Maintenance Supervisor

Senior Parks Planner Wilson provided the Parks Maintenance Supervisor report.

Senior Parks Planner Wilson shared a summary of the work that Parks Maintenance staff completed since the previous board meeting.

E. Senior Parks Planner

Senior Parks Planner Wilson reported that the soft opening of Greg J. Cuoio Park was slated for the end of December, but there are some construction issues that will likely push the opening date back; the ribbon cutting for the new Woodland Creek Community Park Bridge will be on December 12, 2025; the Rainier Vista pickleball, netting, and ping pong project is moving along; Director Burbidge provided the City Council an update on the Regional Athletic Complex's planned improvements on November 25, 2025; and staff are drafting a contract with the playground company for Bush Park's playground replacement.

F. Director

Senior Parks Planner Wilson provided the Director's report.

Senior Parks Planner Wilson shared that the Lacey Museum is offering free tours of its new space and shared the upcoming Lacey Parks, Culture and Recreation events and meetings.

8. Adjourn

Chair Wheeler adjourned the meeting at 6:27 p.m.