



Lacey Library Board Meeting Agenda

Refer to the bottom of the agenda for meeting information.

Thursday, April 16, 2026

5:30 PM

Executive Board Room and Online

1. Call to Order

2. Roll Call

3. Land Acknowledgement

We, the City of Lacey, are on the ancestral land of the Tribal People of the Treaty of Medicine Creek, including the Nisqually Indian Tribe and Squaxin Island Tribe. We acknowledge and remember those Tribal People not recognized today who were absorbed or relocated into other tribes for survival. We recognize the ancestors and their descendants who are still here. We recognize and respect the Tribal People of the Treaty of Medicine Creek as the traditional stewards of this land since time immemorial and their role today in taking care of these lands in perpetuity. We recognize and have the responsibility to call attention to the histories of dispossession, forced removal, and abridged treaty rights that allowed our nation, state, and city to develop as they have today. We recommend that community members read the Medicine Creek Treaty of 1854.

4. Approval of the Agenda

5. Approval of Minutes

A. Minutes of January 15, 2026

6. Public Comment

Refer to the bottom of the agenda for instructions on how to provide public comment.

7. Agenda Items

A. Introduction of New Board Members

Sharla Desy, Chair

B. Library Manager's Report

Kristina Hancock, Library Manager

C. Good of the Order

Sharla Desy, Chair

8. Adjourn

Attendance and Public Comment

Attend Remote or in Person

The public may attend the meeting in person, or you may view or listen to the meeting using one of the following platforms:

In-Person	Executive Board Room at Lacey City Hall 420 College Street SE, Lacey, WA 98503
Zoom:	https://us02web.zoom.us/webinar/register/WN_j36gMPg5TPSDycDdiZ87Lw
Website:	https://cityoflacey.org/government/public-meetings/
Facebook:	https://www.facebook.com/cityoflacey
YouTube:	https://www.youtube.com/watch?v=gYGp393JuMg
Cable:	Channel 77 with your local cable provider
Phone:	(888) 788-0099 or (877) 853-5247 (Webinar ID 826 5151 5668)

Verbal Public Comment

Each speaker is limited to three minutes. Comments are welcome on matters connected to City business or specific agenda items.

Prior to starting your comments, please provide your:

- a. Name
- b. City of residence or connection to the City
- c. Topic or subject matter of your comments

Those wishing to provide verbal public comment may do so in person or by Zoom:

In-Person:	Use the sign-up sheet located in the Council Chambers.
Zoom:	Preregister using the following Zoom link no later than two hours prior to the meeting: https://us02web.zoom.us/webinar/register/WN_j36gMPg5TPSDycDdiZ87Lw

Instructions and access details will be provided once registration is complete.

Written Public Comment

Public comments may also be submitted by email to LibraryBoard@cityoflacey.org. The commenting period will close two hours before the meeting time. Written comments will be provided to the Board electronically prior to the meeting. Comments will not be addressed during the meeting; however, comments received will be added to the official record.



Lacey Library Board Meeting Minutes

Thursday, January 15, 2026

Council Chambers and Online

1. Call to Order

Chair Robinson called the meeting to order at 5:30 p.m.

2. Roll Call

BOARD MEMBERS PRESENT: Scott Robinson, Chair; Board Members Pamela Nelson, Sharla Desy, Oz Annwn; and Luka Froehlich, Lacey Youth Council Representative

BOARD MEMBERS EXCUSED: Amy Blondin, Vice-Chair

STAFF PRESENT: Kristina Hancock, Lacey's Library Manager; Elissa Fontaine, City Clerk; and Brandy Legomina, Deputy City Clerk

3. Land Acknowledgement

Chair Robinson presented the abbreviated Land Acknowledgement.

4. Approval of the Amended* Agenda

Board Member Desy moved to approve the agenda as amended to add item 7.C - Term Updates immediately before 7.D - 2026 Election of Officers. Board Member Nelson seconded. The motion carried.

5. Approval of Minutes

A. Approval of the October 16, 2025, meeting minutes

Board Member Nelson moved to approve the minutes of October 16, 2025. Board Member Annwn seconded. The motion carried.

6. Public Comment

No public comment was received.

7. Agenda Items

A. Library Manager's Report

Kristina Hancock, Library Manager

Hancock presented the Library Manager's Report for October–December 2025. This report highlighted events including Lacey Loves to Read Teen Writing Contest and Bookmark Winners, Meet the Author with Renee Watson, Touch-A-Truck Family StoryTime, and a tour with Reading Rainbow host Mychal Threets and YouTube creator Workman MJ. Library programs were reviewed and programs funded by Friends of the Library noted. Lacey Library updates include a 16-day closure for bathroom remodeling and hiring of a Library Supervisor. Timberland Regional Library updates highlighted WorkSource resources and reaching 15 million digital checkouts. Checkout statistics for Lacey and Hawks Prairie libraries were reviewed. Discussion ensued.

B. Lacey Library Board By-Laws Update

Scott Robinson, Chair

Chair Robinson presented a proposed update to the Lacey Library Board Bylaws. The proposed update would separate the role of Vice Chair/Secretary and have City staff perform the Secretary's duties to align with the City's Advisory Board Handbook.

Board Member Annwn moved to amend the bylaws to separate the roles of Vice Chair and Secretary and have City staff perform the Secretary's duties. Board Member Desy seconded. The motion carried.

C. Term Updates *Item added January 15, 2026

Scott Robinson, Chair

Chair Robinson shared Board Member term expiration dates and provided an update on recruitment efforts.

D. 2026 Election of Officers

Scott Robinson, Chair

Chair

Chair Robinson opened the floor for nominations.

Board Member Annwn nominated Board Member Desy for Chair.

Board Member Desy accepted the nomination.

The Board unanimously appointed Board Member Desy as Chair.

Vice Chair

Chair Robinson opened the floor for nominations.

Board Member Desy nominated Board Member Annwn for Vice Chair.

Board Member Annwn accepted the nomination.

The Board unanimously appointed Board Member Annwn as Vice Chair.

E. Good of the Order

Lacey Library Board Chair

Fontaine briefed the Board on the 2026 Advisory Board Stipend Program and invited members to participate.

Board Member Desy thanked Chair Robinson and Vice Chair Blondin for their work on the Library Board. Fontaine reported that Chair Robinson and Vice Chair Blondin will receive their public service awards at a future City Council meeting.

8. Adjourn

Chair Robinson adjourned the meeting at 5:55 p.m.

DRAFT



Library Manager's Report

January 2026 – March 2026

Presented by Kristina Hancock- Regional Manager of Lacey Timberland and Hawks Prairie.

TRL Updates

- Timberland Regional Library (TRL) is currently addressing a budget shortfall, driven by property tax revenues not keeping pace with rising operating costs.
- The Board of Trustees has identified the need for operational cost reductions, including impacts to staffing, services, and collections.
- On February 25, 2026, the Board of Trustees authorized a reduction in force (RIF) to support financial stability through the 2026 fiscal year.

- Layoff planning included both voluntary and involuntary layoffs:

17 employees requested voluntary layoffs.

44 positions were identified for involuntary layoff.

- March 25th, 2026, the board accepted the resignation of Cheryl Heywood. They are currently in talks with several potential interims and will be holding those interviews at their retreat at the Lacey Library on Saturday April 18th.
- The board has indicated a focus on continuity of operations and services.
- Some service levels and hours may change in the coming months as adjustments are implemented.

Current Hours:

Lacey: Mon-Sat 10am-6pm

Hawks Prairie: Mon-Sun 10am-6pm

Proposed Hours beginning May 15th:

Lacey: Mon-Sat 10am-6pm

Hawks Prairie: Mon- Closed

Tuesday-Friday: 10am-6pm

Sat- Sun 10am-2pm

Programs

- **Book Babies and Toddler Time**
- Baby and Kids Clothing Swap
- **Family Storytime**
- **Kids Graphic Novel Club**
- **Elderhood Roundtable**
- **Teen Creative Club**
- **Animal Allies Club**
- **Kids Write!**
- **BINGO at the Library!**
- **Movie Night at the Lacey Library**
- **The Painted Screen**
- **Talk Time: English Conversation Circle**
- **Taste Test: Chips!**
- **Teen Home School Meetup**

***Programs in bold monetarily supported by Friends funds.**

Statistics

January – March

Checkouts:

Lacey | January 2026

- Physical: 37,402
- Digital: 48,435
- 22% physical checkout increase from January 2025
- 7% digital checkout increase from January 2025

Hawks Prairie | January 2026

- Physical: 5,829
- Digital: 4,393
- 21% physical checkout increase from January 2025
- 51% digital checkout increase from January 2025

Lacey | February 2026

- Physical: 34,949
- Digital: 41,297
- 24% physical checkout increase from February 2025
- 2.5% digital increase checkout increase from February 2025

Hawks Prairie | February 2026

- Physical: 5,406
- Digital: 3,658
- 64% physical checkout increase from February 2025
- 32% digital checkout increase from February 2025

Lacey | March 2026

- Physical: 37,391
- Digital: 45,738
- 13% physical checkout increase from March 2025
- 4.5% digital checkout increase from March 2025

Hawks Prairie | March 2026

- Physical: 5,465
- Digital: 4,054
- 40% physical checkout increase from March 2025
- 26% digital checkout from March 2025