



## Human Services Commission Approved Minutes

Thursday, March 5, 2026

Council Chambers and Online

### 1. Call to Order

Chair Stephens called the meeting to order at 5:30 p.m.

### 2. Roll Call

COMMISSIONERS PRESENT: Chair Brandon Stephens; Commissioners Nancy Dihle, Dalia Martinez (remote), Tiffany Walker, and John Grausam; and Jennifer Zheng, Youth Council Representative

COMMISSIONERS EXCUSED: Vice Chair Angelina Goldwell and Commissioner Lester Dickson

STAFF PRESENT: Shannon Kelley-Fong, Assistant City Manager; Michelle Chavez, Human Services Coordinator; and Paul J. White, Deputy City Clerk

### 3. Land Acknowledgement

Chair Stephens presented the abbreviated Land Acknowledgment.

### 4. Election of Officers

#### A. Chair

Commissioner Dihle nominated Commissioner Stephens for the office of Chair. Commissioner Stephens accepted. There were no additional nominations.

**Commissioner Dihle moved to elect Commissioner Stephens as Chair. Commissioner Walker seconded. The motion carried.**

#### B. Vice Chair

Commissioner Walker nominated Commissioner Goldwell for the office of Vice Chair. Commissioner Goldwell had previously advised that she would accept nomination. There were no additional nominations.

**Commissioner Walker moved to elect Commissioner Goldwell as Vice Chair. Commissioner Dihle seconded. The motion carried.**

**5. Approval of Agenda, Previous Meeting Minutes, and Consent Items**

- A. Approval of Agenda
- B. Approval of February 5, 2026, meeting minutes

**Chair Stephens moved to approve the agenda of March 5 and minutes of February 5, 2026. Commissioner Walker seconded. The motion carried.**

**6. Public Comment**

No one registered to speak and no written comments were received.

**7. Business Items**

**A. Human Services Grant Program Update**

Michelle Chavez, Human Services Coordinator

Chavez presented the Human Services Grant Program (HSGP) update, noting allocation of \$300,000 for 2026, recapping the program's 2025 priorities, and summarizing 2025 program policy review. Chavez outlined draft 2026 priorities and proposed changes to program policies and the scoring rubric. Discussion ensued. No action was taken at this time to propose changes for City Council consideration.

**B. Human Services Commission 2026 Workplan**

Michelle Chavez, Human Services Coordinator

Chavez presented the commission's draft 2026 workplan proposal, including the following goals:

1. Review and comment on the Human Services Strategic Plan that identifies funding priorities
2. Support allocation of \$300,000 budgeted in the 2026 General Fund to community nonprofit organizations
3. Propose a 2026 Annual Action Plan for the Community Development Block Grant Program for City Council consideration
4. Review utility relief programs
5. Review additional Human-Services-related policies or programs as needed
6. Participate in regional Diversity, Equity, Inclusion, and Belonging (DEIB) advisory board meetings

**Commissioner Walker moved to recommend to the City Council the 2026 Human Services Workplan as presented. Youth Council Representative Zheng seconded. The motion carried.**

**8. Adjourn**

Chair Stephens adjourned the meeting at 6:16 p.m.

**Minutes approved May 7, 2026**