

Capital Area Regional Public Facilities District Agenda

Refer to the bottom of the agenda for meeting information.

Monday, June 15, 2026

1:00 PM

Council Chambers and Online

1. Call to Order

2. Roll Call

3. Approval of the Agenda and Meeting Minutes

A. November 21, 2025, Meeting Minutes

4. Agenda Items

A. 2025 Financial Report

Alix Turcotte, Accounting Manager

B. Hands On Children's Museum Annual Report

Marina Shaughnessy, Grants Manager

C. Regional Athletic Complex Annual Report

Sue Falash, Recreation Manager

D. General PFD Update

Shannon Kelley-Fong, Assistant City Manager

E. Administrative Descriptions Update

Elissa Fontaine, City Clerk

F. Upcoming Term Expiration(s)

David Brine, City of Olympia Representative (Term Expiration 03/01/2027)

Ken Parsons, Thurston County Representative (Term Expiration 03/01/2027)

5. Public Comment

6. Adjourn

Meeting Information:

Attendance (Remote or In-Person)

The public may attend the meeting in person, or you may view or listen to the meeting using one of the following platforms:

In Person: Council Chambers at Lacey City Hall
420 College Street SE, Lacey, WA 98503

Zoom: https://us02web.zoom.us/webinar/register/WN_Upt2FXPJrtKqxTfPmj4gmQ

Website: <https://cityoflacey.org/government/public-meetings/>

Facebook: <https://www.facebook.com/cityoflacey>

YouTube: https://www.youtube.com/watch?v=5BJq4o69_b8

Phone: (888) 788-0099 or (877) 853-5247 (Webinar ID 899 1256 9284)

Verbal Public Comment

Those wishing to provide verbal public comment may do so in-person or by Zoom:

In-Person: Use the sign-up sheet located in the Council Chambers.

Zoom: Preregister using the following Zoom link no later than two hours prior to the meeting:

https://us02web.zoom.us/webinar/register/WN_Upt2FXPJRtKqxTfPmj4gmQ

Instructions and access details will be provided once registration is complete.

Written Public Comment

Public comments may be submitted by email to CityClerk@CityofLacey.org.

The commenting period will close two hours before meeting time. Written comments will be provided to the Board electronically prior to the meeting. Comments will not be addressed during the meeting; however, comments received will be added to the official record.

Capital Area Regional Public Facilities District Minutes

Friday, November 21, 2025

Council Chambers and Online

1. Call to Order

President Brine called the meeting to order at 1:00 p.m.

2. Roll Call

BOARD MEMEBERS PRESENT

David Brine, President, City of Olympia Representative

Ken Parsons, Treasurer, Thurston County Representative

David Nicandri, Board Member, City of Tumwater Representative

Whitney Godby, Board Member, City of Lacey Representative (remote)

Chris Leicht, Board Member, District-Wide Representative (present after 1:10 p.m.)

Jeff Line, Board Member, District-Wide Representative

Ann Campbell, Board Member, District-Wide Representative (present after 1:02 p.m.)

REPRESENTATIVES PRESENT

Shannon Kelley-Fong, Assistant City Manager, City of Lacey

Jen Burbidge, Parks, Culture and Recreation Director, City of Lacey

Troy Woo, Finance Director, City of Lacey

Sue Falash, Recreation Manager, City of Lacey

Alix Turcott, Senior Accountant, City of Lacey

Brandon Staff, Chief Operating Officer, Hands On Children's Museum

Maureen Shaughnessy, Grants Manager, Hands On Children's Museum

John Halvorson, Former CAR-PFD Member

Elissa Fontaine, City Clerk, City of Lacey

3. Approval of the Agenda and Consent Agenda

A. November 14, 2024, CAR-PFD Annual Meeting Minutes

B. July 11, 2025, CAR-PFD Special Meeting Minutes

C. August 12, 2025, CAR-PFD Special Meeting Minutes

D. September 3, 2025, CAR-PFD Special Meeting Minutes

Board Member Nicandri moved to approve the agenda and consent agenda. Treasurer Parsons seconded. The motion carried.

4. Public Comment

No public comment was received.

5. Agenda Items

A. **Welcome Jeff Line, District-Wide Appointee**

Appointed to unexpired term (08/08/2025 - 03/01/2029)

The Board welcomed new member, Jeff Line, District-Wide Representative. Board Member Line was appointed to an unexpired term, expiring on March 1, 2029. Brief introductions were shared.

B. **Welcome Ann Campbell, District-Wide Appointee**

Appointed to unexpired term (08/05/2025 - 03/01/2028)

The Board welcomed new member, Ann Campbell, District-Wide Representative. Board Member Campbell was appointed to an unexpired term, expiring on March 1, 2028. Brief introductions were shared.

C. **CAR-PFD Overview**

Shannon Kelley-Fong, Assistant City Manager
Elissa Fontaine, City Clerk

Kelley-Fong and Halvorsen presented an overview of the CAR-PFD. The presentation included details on the board's history and formation, agreements and tax authorities, and member roles and responsibilities. Fontaine presented a refresher training on the Open Public Meetings and Public Records Act(s), and highlighted meeting facilitation best practices. Discussion ensued.

The Board indicated a preference to rely on the City of Lacey's existing meeting facilitation policies and procedures in lieu of adopting standalone Board policies.

D. **Association of WA PFD Membership and Conference Discussion**

Shannon Kelley-Fong, Assistant City Manager

Kelley-Fong presented an overview of the Association of Washington Public Facilities District (AWSPFD). The organization was formed in 2012 as an association and has recently been confirmed as a 501(c)4 non-profit corporation. The presentation briefly reviewed portions of the AWSPFD by-laws, activities and membership costs. It was noted the association's activities appear in conflict with the CAR-PFD Charter, particularly Article VI, Section 2, which states in relevant part that no part of the activities of the District shall include any attempt to influence legislation. Discussion ensued.

E. 2024 Annual Financial Report

Alix Turcotte, Senior Accountant, City of Lacey

Turcotte presented the 2024 Annual Financial Report. Treasurer Parsons confirmed he reviewed the full report, and did not have any questions or concerns. Discussion ensued.

Treasurer Parsons moved to approve the financial report as presented. Board Member Leicht seconded. The motion carried.

F. Hands On Museum Expansion Project and Financial Feasibility Report Update

President Brine

President Brine provided an update on the City of Olympia's bond closure on the Hands On Children's Museum expansion project. Woo advised that the City of Lacey would be embarking on a similar process for the Regional Athletic Complex, with action anticipated in early 2027. Discussion ensued.

G. Hands On Children's Museum Annual Update

Brandon Staff, Chief Operating Officer, Hands On Children's Museum

Marina Shaughnessy, Grants Administrator, Hands On Children's Museum

Staff and Shaughnessy presented the Hands On Children's Museum Annual Report. The presentation highlighted visitor statistics, economic impacts, unique programming updates, past and upcoming events, special guests and honorable mentions by a nationwide educational YouTube artist. Staff detailed an overview of the expansion project that includes potentially adding a new 20,000 sq/ft building and 1-acre of outdoor learning. Staff provided an overview of the museum's growth, campaign progress, financial feasibility findings, and key construction milestones. The presentation also included an updated project timeline, with the museum's opening currently anticipated in early 2028. Discussion ensued.

H. Regional Athletic Complex Annual Update

Sue Falash, Recreation Manager, City of Lacey

Falash presented the annual update for the Regional Athletic Complex (RAC). The presentation included detailed data surrounding reservations, user groups, special events, revenue overview, economic impact, visitor demographics, and league and tournament play. The presentation included an update on the RAC Phase 3 improvement project, which includes converting specific fields to turf to expand available use year round. Discussion ensued.

I. Upcoming Term Expiration

Chris Leicht, District-Wide Appointee (Term Expiration 03/01/2026)

President Brine announced Board Member Leicht's term expiration would expire on March 1, 2026. Board Member Leicht confirmed he was interested in continuing to serve. Fontaine advised she would contact the jurisdictions regarding next steps in the re-appointment process.

6. Adjourn

President Brine adjourned the meeting at 3:56 p.m.

Capital Area Regional Public Facilities District

Annual Financial Report
For the Year Ended December 31, 2025

Capital Area Regional Public Facilities District

2025 Board of Directors

President

David Brine

Secretary/Treasurer

Ken Parsons

Board Members

Chris Leicht, *Regional*

David Nicandri, *Tumwater*

Ann Campbell, *Regional*

Whitney Godby, *Lacey*

Jeff Line, *Regional*

Capital Area Regional Public Facilities District
Report for the year ended December 31, 2025

April 2, 2026

Board of Directors
Capital Area Regional Public Facilities District

I am submitting this report on the financial activities of the Capital Area Regional Public Facilities District (CARPFD), for the period January 1, 2025 – December 31, 2025. CARPFD funds are accounted for by the City in an Agency Fund, which is a separate fund within the financial system of the City. Sales tax revenues are received from the State of Washington by the City on behalf of the CARPFD and distributed to the two approved projects based on the proportionate share determined by the Interlocal Agreements between the CARPFD and the cities of Olympia and Lacey.

The CARPFD revenues totaled \$2,722,895, which included sales tax revenue of \$2,704,056, interest earned of \$10,698 and reimbursements of \$8,141. The CARPFD expenditures and distributions were \$2,718,788, of which \$1,945,545 was for support of the City of Lacey project, \$765,102 for the City of Olympia project and \$8,141 for administrative expenses, which are reimbursed by the cities of Olympia and Lacey.

The accompanying financial report displays further information regarding the financial activities of the CARPFD. Financial information presented in this report is un-audited. The CARPFD is subject to audit by the Office of the Washington State Auditor.

Respectfully,

Alix Turcotte
Accounting Manager
City of Lacey

**Capital Area Regional Public Facilities District
Balance Sheet/Statement of Net Position
As of December 31, 2025**

		General Fund / Governmental Activities
Assets		
Cash	\$	21,386
Investments		60,221
Accounts receivable		2,691
Interest receivable		479
Due from other governmental units		474,195
Total assets		558,972
Liabilities		
Due to other governmental units		474,195
Total liabilities		474,195
Fund balance/net position:		
Unreserved/unrestricted		84,777
Fund balance/net position	\$	84,777

See accompanying notes to the financial statements

**Capital Area Regional Public Facilities District
Statement of Governmental Fund Revenues, Expenditures,
and Changes in Fund Balances/Net Position
For the period ended December 31, 2025**

		General Fund / Governmental Activities
Revenues		
Sales taxes	\$	2,704,056
Interest on sales tax		6,591
Investment earnings		4,107
Total revenues		2,714,754
Expenditures		
PFD project payments		2,710,647
Legal fees		2,691
Insurance		5,450
Total expenditures		2,718,788
Excess (deficiency) of revenues over (under) expenditures		(4,034)
Other financing sources		
Contributions in - administrative support reimbursement		8,141
Net change in fund balance/net position		4,107
Fund balance/net position January 1, 2025		80,670
Fund balance/net position December 31, 2025	\$	84,777

See accompanying notes to the financial statements

Capital Area Regional Public Facilities
Notes to the Financial Statements December 31, 2025

Note 1 – Summary of significant accounting policies

The financial statements of the Capital Area Regional Public Facilities District (PFD) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The significant accounting policies are described below.

A. Reporting entity

The Capital Area Regional Public Facilities District, a municipal corporation, was organized June 26, 2002 by an Interlocal Agreement entered into by the City of Olympia, the City of Lacey, the City of Tumwater and Thurston County and operates pursuant to the laws of the State of Washington. The Capital Area Regional Public Facilities District is served by members appointed by the City Councils of Olympia, Lacey and Tumwater and the Thurston County Board of Commissioners. The PFD was created for the purpose of financing, acquiring, constructing, owning and/or operating one or more regional centers. These centers are defined as a convention, conference, museum or special events center, or any combination of such facilities and related parking facilities serving a regional population at a development cost of at least ten million dollars, including debt service. The Cities of Olympia and Lacey prepare a separate report on the use of PFD funds for their projects.

In 2003, the PFD contracted with the City of Lacey to develop an Athletic, Recreation and Special Events complex and the City of Olympia to build an Arts and Conference center. During 2004, the City of Olympia terminated the Arts and Conference center project. In 2006, the PFD agreed to contract with the City of Olympia to develop the Hands On Children’s Museum project. In November of 2006, amended Interlocal agreements were entered into with the cities of Olympia and Lacey to provide funding for both projects and divide the balance of unallocated funds as of the amended agreement date, as well as future PFD revenues between Lacey at 71.77% and Olympia at 28.23%.

B. Government-wide fund financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information for all fiduciary activities of the PFD. There is no interfund activity or component units within these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. The PFD has no indirect costs. Program revenues include only sales tax collected.

C. Measurement focus, basis of accounting and financial statement presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flow.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered collectible within the current period or soon enough thereafter to pay for liabilities of the current period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting.

There are no reconciling differences between “Net Position” or “Changes in Fund Balance” as presented in the fund statements and the “Net Position” or “Changes in Fund Balance”. As a result, one set of statements presents information for the fund statements and government-wide activity.

Note 2 – Budget, compliance and accountability

The PFD is not statutorily required to adopt a budget.

Note 3 – Cash, deposits and investments

The PFD’s deposits at December 31, 2025 are entirely covered by the Federal Depository Insurance Corporation (FDIC) or collateralized through a multiple financial institution collateral pool administered by the Washington Public Deposit Protection Commission (PDPC), a statutory authority established under Chapter 39.58 of the Revised Code of Washington (RCW).

The PFD’s investments comply with all applicable state laws and the City of Lacey’s investment policies. As required by these laws and policies, all investments of the PFD’s funds (except as noted below) are obligations of the U.S. Government, U.S. agency issues, obligations of the State of Washington, general obligations of Washington State municipalities, the State Treasurer’s Local Government Investment Pool (LGIP) or certificates of deposit with commercial banks and savings and loan associations that are approved by the PDPC.

As of December 31, 2025, the PFD held the following investments at amortized cost:

Investment Type	Maturity	Investments	Total
WA State Local Government Investment Pool	60 Days	\$ 11,877	\$ 11,877
Total		<u>\$ 11,877</u>	<u>\$ 11,877</u>

The LGIP operates in accordance with appropriate state laws and regulations (RCW 43.250.020). Investments or deposits held by the LGIP are either insured or held by a third-party custody provider in the LGIP’s name. For bank deposits and repurchase agreements, this cost-based measure equals their carrying value amount. Fair value is determined monthly. The reported value of the PFD’s investment in the LGIP is dollar-for-dollar equal to the fair value of pool shares.

The LGIP transacts with participants at a stable net asset value of \$1.00 per share. Participants may contribute and withdraw funds daily. Transactions exceeding \$1 million require notification to OST by 9:00 a.m. on the day of the transaction. Transactions of \$1 million or less may be requested at any time prior to 10:00 a.m. Transactions exceeding \$1 million may also be processed between 9:00 a.m. and 10:00 a.m. at the discretion of OST. Participants must provide documentation to OST identifying authorized officials for transactions. The LGIP does not impose liquidity fees or redemption gates on participant withdrawals.

Custodial Credit Risk: Custodial credit risk is the risk that, in the event of the failure of a counterparty, the LGIP will not be able to recover the value of its deposits, investments or collateral securities held by an external party. Deposits in financial institutions are insured by the FDIC and/or collateralized through the PDPC.

The LGIP investment policy requires that securities be held by an independent, third-party custodian in a safekeeping or trust department. Securities used in repurchase agreements are subject to additional restrictions designed to limit risk exposure and ensure investment safety. All securities utilized in repurchase agreements were rated AAA by Moody’s and AA+ by Standard & Poor’s, and their fair value was required to be at least 102 percent of the value of the repurchase agreement. The PFD does not have a specific policy for custodial risk.

Interest rate risk: Interest rate risk is the risk that changes in interest rates of debt instruments will adversely affect the fair value of an investment. In accordance with its investment policy, the City of Lacey manages the PFD’s exposure to declines in fair values by limiting the weighted average maturity of its investment portfolio to five (5) years or less from the date of purchase, unless matched to a specific cash flow or bond reserve funds. The interest rate risks of participants’ balances in the LGIP are limited as the weighted average maturity of the portfolio will not exceed 60 days. As of December 31, 2025, the LGIP had a weighted average maturity of 43 days. The PFD does not have a specific deposit policy for custodial risk.

As of December 31, 2025, the PFD had the following maturity distribution:

Investment Type	Investment Maturities (in Years)				
	Fair Value	Less Than 1	1 to 5	6 to 10	More than 10
<u>Debt Securities</u>					
U.S. Treasury Obligations	\$ 30,923	\$ 8,033	\$ 22,890	\$ -	\$ -
U.S. Agency Obligations	17,684	3,351	14,333	-	-
Municipal Debt Obligations	3,615	-	3,615	-	-
Supranational Bonds	4,001	-	4,001	-	-
Commercial Paper	3,998	8	3,990	-	-
Total Debt Securities	60,221	11,392	48,829	-	-
<u>Other Securities</u>					
WA State Local Government Investment Pool	11,877	11,877	-	-	-
Total Other Securities	11,877	11,877	-	-	-
Total Investments	\$ 72,098	\$ 23,269	\$ 48,829	\$ -	\$ -

Credit risk: Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. As required by state law, it is the PFD’s policy, under the City of Lacey’s investment policy, to limit its investments in debt securities to the obligations of U.S. Government, U.S. agency issues, obligations of the State of Washington, general obligations of Washington State municipalities and the LGIP. The credit risk of LGIP is limited as most investments are either obligations of the U.S. government

or State of Washington or its political subdivisions, government-sponsored enterprises, certain limited banker’s acceptances or commercial papers, or insured demand deposit accounts and certificates of deposits. The LGIP is not rated by an outside agency. The PFD does not have a specific credit risk policy.

As of December 31, 2025, the PFD’s investments had the following credit quality distribution for securities with credit exposure:

	Fair Value	AAA Aaa	AA Aa	A	Unrated
U.S. Treasury Obligations	\$ 30,923	\$ -	\$ 30,923	\$ -	\$ -
U.S. Agency Obligations	17,684	-	17,684	-	-
Municipal Debt Obligations	3,615	-	3,615	-	-
Supranational Bonds	4,001	4,001	-	-	-
Commercial Paper	3,998	304	2,618	1,076	-
Total	\$ 60,221	\$ 4,305	\$ 54,840	\$ 1,076	\$ -

Concentration of credit risk: Concentration risk is the risk of loss attributed to the magnitude of the PFD’s investment in a single issuer. The PFD’s policy, under the City of Lacey’s investment policy, states with the exception of U.S. Treasury securities and authorized pools, no more than five (5) percent of the total portfolio may be invested in a single security or with a single financial institution. The PFD does not have a formal policy for concentration of credit risk.

Fair Value: The PFD measures and reports investments at fair value using the valuation input hierarchy established by GAAP, as follows:

- Level 1: Quoted prices in active markets for identical assets or liabilities;
- Level 2: These are quoted market prices for similar assets or liabilities, quoted prices for identical or similar assets or liabilities in markets that are not active, or other than quoted prices that are not observable;
- Level 3: Unobservable inputs for an asset or liability.

As of December 31, 2025, the PFD had the following investments measured at fair value:

	Fair Value Measurements Using			
	12/31/2025	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
<u>Investments by Fair Value Level</u>				
U.S. Treasury Obligations	\$ 30,923	\$ 30,923	\$ -	\$ -
U.S. Agency Obligations	17,684	-	17,684	-
Municipal Debt Obligations	3,615	-	3,615	-
Supranational Bonds	4,001	-	4,001	-
Commercial Paper	3,998	-	3,998	-
Total Investments Reported at Fair Value	60,221	30,923	29,298	-
<u>Investments Measured at Amortized Cost</u>				
WA State Local Government Investment Pool	11,877			
Total Investments Measured at Amortized Cost	11,877			
Total Investments	\$ 72,098			

Cash, deposits and investments for the year ended December 31, 2025 are as follows:

Checking	\$ 4,599
Investment <90days	4,910
Washington State Investment Pool (LGIP)	<u>11,877</u>
Cash & Deposits Subtotal	21,386
Investments	<u>60,221</u>
Cash, Deposits & Investment Total	<u>\$ 81,607</u>

Note 4 – Risk management

Capital Area Regional PFD is a member of Enduris Washington (“Enduris” or “the Pool”) under an interlocal governmental agreement. Enduris was established as a Washington Risk Pool under RCW 48.62.031, allowing local government entities to self-insure risks independently or collectively, purchase insurance or reinsurance together, and contract for services like risk management, claims processing, and administration. Enduris is fully funded by its member participants. Members submit claims to the Pool, which evaluates coverage and manages the claims process.

For the fiscal year ending August 31, 2025, Enduris had 497 members from various special purpose districts across the state. Members make annual contributions to fund the Pool. Since Enduris is a cooperative program, there is joint liability among the participating members. Membership requires a minimum one-year commitment, with 60 days' notice required to terminate before renewal. The Interlocal Governmental Agreement renews automatically unless withdrawal or termination options are exercised. Withdrawing or terminated members remain liable on a pro rata basis for any assessments levied against the membership during their period of membership, as if they were still a member.

The Enduris program offers various forms of joint self-insurance and reinsurance coverage for its members, including Liability coverage (general, auto, public officials’ errors and omissions, terrorism, employment practices), Property coverage (buildings, contents, equipment, boiler/machinery, business interruption), Auto Physical Damage, Cyber coverage, Pollution coverage, Crime Blanket coverage, Named Position coverage, Alliant Deadly Weapon Response Program (ADWRP) coverage, and Identity Fraud Reimbursement coverage. Blanket Accident Insurance is provided for specific participating districts. Pollution, Cyber, Blanket Accident, ADWRP, and Identity Fraud Expense Reimbursement coverage are claims-made and reported; Crime coverage is discovery-based; all other coverage is occurrence-based.

Members may pay a deductible or co-pay for each covered loss, as per the terms of their coverage. Each year, members receive a Memorandum of Coverage detailing their specific coverage, limits, and deductibles. In certain instances, the Pool may allow members to elect limits, coverage, deductibles, and co-pays specific to their needs. Enduris pays for covered losses above the member’s deductible or co-pay for the specific coverage, up to the Pool's self-insured retention (SIR), and then uses excess/reinsurance from unrelated insurance companies to indemnify covered losses beyond the SIR up to the coverage maximum limit.

Enduris issues an annual Financial Report that includes financial statements and other required supplementary information. The latest Enduris Washington Financial Statements Audit Report is available on the SAO website: <https://sao.wa.gov/reports-data/audit-reports>.

Note 5 – Accounting and Reporting Changes

During 2025, the following GASB statement was implemented:

GASB Statement No. 102 – This statement establishes requirements for disclosures of certain concentrations and constraints that may make the CARPFD vulnerable to the risk of a substantial impact. The implementation of this standard did not result in the identification of any concentrations or constraints requiring disclosure. Accordingly, the adoption of this statement had no impact on the financial statements.

CAPITAL AREA REGIONAL - PUBLIC FACILITIES DISTRICT

ADMINISTRATIVE DESCRIPTIONS OF BOARD POSITIONS

As outlined in Charter, Article IX: Officers of District, the term of any officer shall expire at such time as such officer's membership on the Board ceases or terminates, or at such sooner time as the term expires and the office has been filled by appointment or reappointment.

PRESIDENT

The CAR-PFD Board President reviews staff-proposed agenda drafts and chairs all meetings of the Board of Directors. With the Secretary-Treasurer, approves for payment invoices for Board-authorized expenditures, and grants authority to the City of Lacey to distribute the revenues received per the interlocal agreement. This position may attend out-briefs by the Washington State Auditor's staff. In coordination with the City of Lacey, this position may represent the Board to the public, media, and legislature.

SECRETARY/TREASURER

The CAR-PFD Board Secretary/Treasurer, with the President, approves payment of invoices for Board-authorized expenditures, and grants authority to the City of Lacey to distribute the revenues received per the interlocal agreement. This position reviews annual drafts of financial statements prior to the next meeting; may attend out-briefs by the Washington State Auditor's office; and in the absence of the President, the Secretary/Treasurer chairs the Board of Directors meeting.

The City of Lacey Clerk's Office serves as the administrative liaison, and prepares and publishes all meeting materials, including minutes, in accordance with the Open Public Meetings Act (RCW 42.30). Policies and procedures related to meeting facilitation, including video, public comment, agenda formatting, and similar administrative matters, shall follow the practices and procedures established by the City of Lacey for its governing bodies, unless otherwise specified by the CAR-PFD.

Approved by the CAR-PFD Board of Directors on _____ (date).

President: _____

Secretary/Treasurer: _____

DRAFT

Capital Area Regional – Public Facilities District

Established in 2003

Board of Directors

Four Year Term - No Term Limits

David Brine, President (2026)

City of Olympia Representative

Appointed: 12.04.2007

Reappointed: 03.01.2011, 2015, 02.05.2019, 02.13.2023

Term Expiration: 03.01.2027

(H) 360.280.9898

d.brine@comcast.net

Ken Parsons, Secretary/Treasurer (2026)

Thurston County Representative

Appointed: 02.25.2003

Reappointed: 02.12.2007, 03.01.2011, 2015, 09.18.2018, 11.22.2022

Term Expiration: 03.01.2027

(360) 791-4433

wa.kenparsons@gmail.com

Chris Leicht

District-wide Appointee

Appointed: 04.01.2010

Reappointed: 05.22.2014, 07.12.2018, 02.17.2022, 02.24.2026

Term Expiration: 03.01.2030

(H) 360.352.1949

(C) 360.239.2179

leichtc@comcast.net

Vacant

City of Tumwater Representative

Term Expiration: 03.01.2027

Whitney Godby

City of Lacey Representative

Appointed: 06.18.2024

Term Expiration: 03.01.2028

360.684.2187

Whitney.Godby@gmail.com

Ann Campbell

District-wide Appointee

Appointed: 08.05.2025

Term Expiration: 03.01.2028

(360) 259-4260

Mwcampbell2@msn.com

Jeff Line

District-wide Appointee

Appointed: 08.05.2025

Term Expiration: 03.01.2029

(253) 576-9032

Line98@comcast.net

City of Lacey Administrative Support

City Clerk's Office

Lacey City Hall

420 College St SE

Lacey WA 98503

360.486.8704

CityClerk@cityoflacey.org