



Human Services Commission Agenda

Refer to the bottom of the agenda for meeting information.

Thursday, July 2, 2026

5:30 PM

Council Chambers and Online

1. Call to Order

2. Roll Call

3. Land Acknowledgement

We, the City of Lacey, are on the ancestral land of the Tribal People of the Treaty of Medicine Creek, including the Nisqually Indian Tribe and Squaxin Island Tribe. We acknowledge and remember those Tribal People not recognized today who were absorbed or relocated into other tribes for survival. We recognize the ancestors and their descendants who are still here. We recognize and respect the Tribal People of the Treaty of Medicine Creek as the traditional stewards of this land since time immemorial and their role today in taking care of these lands in perpetuity. We recognize and have the responsibility to call attention to the histories of dispossession, forced removal, and abridged treaty rights that allowed our nation, state, and city to develop as they have today. We recommend that community members read the Medicine Creek Treaty of 1854.

4. Approval of Agenda, Previous Meeting Minutes, and Consent Items

A. Approval of Agenda

5. Public Comment

Refer to the bottom of the agenda for instructions on how to provide public comment.

6. Public Hearing

A. Public Hearing: 2026 Community Development Block Grant Program Annual Action Plan

Michelle Chavez, Human Services Coordinator

1. Presentation
2. Public Testimony
3. Recommendation

7. 2026 Human Services Grant Program Applicant Presentations

A. Introduction

Michelle Chavez, Human Services Coordinator

B. Community Action Council of Lewis, Mason, and Thurston Counties

Lacey Housing Services

- C. **Garden-Raised Bounty**
Youth Program
 - D. **Homes First**
Affordable Housing
 - E. **Cancer Pathways**
Sparkle Family Program
 - F. **Interfaith Works**
Sergio's Service Center
 - G. **North Thurston Education Foundation**
Student Assistance Program
 - H. **Innovations Human Trafficking Collaborative**
Healing Journey Home
 - I. **Aerospace Machinists Joint Training Committee**
Future Ready Makers
 - J. **Family Promise of Puget Sound**
Lacey Family Stabilization and Transitions
 - K. **Boys and Girls Club of Thurston County**
Youth Experiencing Homelessness
 - L. **Mi Chiantia**
Raices Unidas
 - M. **Family Support Center**
Homeless Family Services
 - N. **Thurston Community Television--Thurston Community Media**
Studio Production and Life Skills for Teens
 - O. **Crisis Clinic of Thurston and Mason Counties**
Youth and Adult Crisis Intervention
- 8. Director's Report**
- A. **Timeline Updates for HSGP and CDBG**
Michelle Chavez, Human Services Coordinator
- 9. Adjourn**

Attendance and Public Comment

Attend Remotely or in Person

There are several ways to attend the Human Services Commission Meeting:

In Person: Council Chambers at Lacey City Hall
420 College Street SE, Lacey, WA 98503

Zoom: https://us02web.zoom.us/webinar/register/WN_1xQt7HrxQvCyoCZ96-ZEyQ

City Website: <https://cityoflacey.org/government/public-meetings/>

YouTube: https://www.youtube.com/watch?v=Du_gOOJzxac
Phone: (888) 788-0099 or (877) 853-5247 (Webinar ID 868 7657 8472)

Verbal Public Comment

Each speaker is limited to three minutes. Comments are welcome on matters connected to City business or specific agenda items.

Prior to starting your comments, please provide your:

- a. Name
- b. City of residence or connection to the City
- c. Topic or subject matter of your comments

The opportunity for verbal public comment is available in person or by Zoom:

In Person: Use the sign-up sheet located in the meeting room.
Zoom: Preregister using the following Zoom link no later than two hours prior to the meeting:
https://us02web.zoom.us/webinar/register/WN_1xQt7HrxQvCyoCZ96-ZEyQ

Instructions and access details will be provided once registration is complete.

Written Public Comment

Please email written public comments to HumanServices@cityoflacey.org. The commenting period will close two hours before the meeting time. Members will receive all written public comments provided by this deadline. Comments may not be addressed during the meeting. All comments are part of the official record.



STAFF REPORT

Human Services Commission

July 2, 2026

Subject: Draft CDBG 2026 Annual Action Plan and Public Hearing #2
To: Human Services Commission
Prepared by: Michelle Chavez, Human Services Coordinator
Department Director: Shannon Kelley-Fong, Assistant City Manager
Reviewed By:
Final Review: Same as Department Director

mjc
SKF

Purpose: Briefing

Recommendation: Review only.

Brief: The City is required to submit a CDBG Annual Action Plan (AAP) to the US Department of Housing and Urban Development (HUD) as part of its three-year (2025-2027) CDBG Consolidated Plan. The 2026 AAP is a planning framework that describes expected resources, annual goals and objectives, projects, geographic distribution, other actions and program specific requirements.

Two public hearings are required for the 2026 AAP and a 30-day public review and comment period is also required. The Human Services Commission (HSC) held the first required public hearing for the 2026 AAP at its June 4, 2026, meeting. The purpose of this item is to hold the second required public hearing for the 2026 AAP.

Alternatives:

1. N/A

Prior Review:

Human Services Commission - January 8, 2026 [LINK](#)

City Council - March 10, 2026 [LINK](#)

Human Services Commission - June 4, 2026 [LINK](#)

Advisory Board Recommendation(s):

N/A

Fiscal Impact:

Budgeted Item: Yes

Amount: \$337,498

Project Code: N/A

Funding Source: 120-0000-333-14-20

Attachments:

Policy or Legal Alignment:

Background: The Community Development Block Grant (CDBG) Program provides annual grants on a formula basis to states, cities, and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.

CDBG funded programs or projects must fall under one of the three national objectives:

1. Benefit low- and moderate-income persons
2. Prevention or elimination of slums or blight
3. Address community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community for which other funding is not available.

General information on the City of Lacey's (City) Community Development Block Grant Program (CDBG) can be accessed on the [CDBG webpage](#).

The City Council approved the 2025-2027 CDBG Consolidated Plan and 2025 AAP, which recommended allocating CDBG funds for City capital projects in the first few years, e.g., ADA improvements, sidewalks, etc. This approach complements existing Human Service Grant Program (HSGP) funds, which predominantly focus on services. This use also aligns with administrative resource limitations and is the most flexible if federal requirements change.

The first public hearing on the 2026 CDBG AAP was held on June 4, 2026. There were no public comments received. A 30-day review and comment period was held from June 2 to July 1. No additional comments were received during the period to date. Any comments submitted via the Human Services Commission and Lacey City Council will be submitted to HUD along with the AAP.

2026 Annual Action Plan

The City recommends dedicating Program Year 2026 (PY26) CDBG for the same purposes as identified in PY25 CDBG, with 90% of the CDBG dollars proposed to be spent on capital improvements in Lacey that benefit a majority (51%) of community members who are low to moderate-income; the remaining 10% would be used for administrative costs (the maximum administrative costs allowed under CDBG is 20%), see **Attachment 1**.

Table A displays the updated HUD CDBG Income limits for Lacey, which became effective June 1, 2026.

Table A			
Effective June 1, 2026 Income Limits Summary HUD Definitions - FY 2025			
Household Size	Extremely Low Income (30%)	Very Low Income (50%)	Low (80%)
1 (Person)	\$ 25,800	\$ 43,000	\$ 68,800
2 (Person)	\$ 29,500	\$ 49,150	\$ 78,600
3 (Person)	\$ 33,200	\$ 55,300	\$ 88,450
4 (Person)	\$ 36,850	\$ 61,400	\$ 98,250
5 (Person)	\$ 39,800	\$ 66,350	\$ 106,150
6 (Person)	\$ 42,750	\$ 71,250	\$ 114,000
7 (Person)	\$ 45,700	\$ 76,150	\$ 121,850
8 (Person)	\$ 48,650	\$ 81,050	\$ 129,700

Total estimated 2026 Lacey CDBG allocation: \$337,498.

- Proposed 2026 Capital Project Dollars (Public Facilities and Infrastructure): \$303,749
- Proposed 2026 Administration and Planning dollars: \$33,749

Like the 2025-2027 Consolidated Plan and 2025 AAP, City staff recommend that the 2026 AAP include the same list of potential capital projects for potential CDBG use, see **Table B**.

Table B					
Sample Potential CDBG Eligible City Capital Projects					
#	Project	Eligibility	Timeline	Brief	Est. Cost
1.	Huntamer Park Improvements	Qualified Census Track	Near-term 2026 - 2028	Updates to park, including sidewalks	\$1.8M
2.	ADA sidewalk updates	Qualified Census Track	Near-term 2026+	Update sidewalks throughout areas	Scalable
3.	Senior Center Expansion	Potential LMI Qualifier	Near-term 2027+	Expand approx. 3,000 sq. ft. to meet the needs of the growing senior community	\$4.3M
4.	Brooks Park Enhancements	Qualified Census Track	Near-term 2027+	Add new amenities, e.g., playground	\$615K
5.	Other public infrastructure improvements (lighting, septic, etc.)	Qualified Census Track	Near-term 2026 - 2028	Varies	Scalable
6.	Rainier Vista Park Improvements	Qualified Census Track	Long-term 2028+	Add new amenities, e.g., playgrounds, courts, etc.	\$1M
7.	Lacey Museum & Cultural Center	Qualified Census Track	Long-term 2028+	Construct a new museum and cultural center	\$14+M
8.	College St. Sidewalk and Pedestrian Crossing Improvements	Qualified Census Track	Long-term 2028+	Improve crossing infrastructure	\$1M+

To date, the City has not allocated CDGB funding to any specific project, however, Project #1 below, Huntamer Park Improvements, is close to commencing with funding from CDBG, potential other federal sources, and potential local sources, including state and City funding.

Project #1 – Huntamer Park Improvements

For decades, the City has actively engaged in planning and public projects to transform the Midtown District into a vibrant, community-centered urban core. The “heart” of this area, Huntamer Park, a 1.5-acre civic space, desperately needs updates to meet the growing community's needs. The last significant improvements at Huntamer Park occurred in 2005. Since then, the surrounding Midtown District has grown significantly with new mixed-use and residential (re)developments. This project would strengthen civic engagement, improve equity by increasing park access and amenities in Community Development Block Grant-qualified census tracts, increase environmental resiliency, improve public health and wellness, and expand economic growth and development. The overall project includes adding plaza spaces, a water feature, new landscaping, pathways, pedestrian lighting, and recreational enhancements and furniture designed for daily use while maintaining civic

spaces for important community-wide events. The total project cost is estimated at approximately \$1.6 million, with the CDBG portion used to improve sidewalks and accessibility. City staff recommends allocating \$303,749 of PY26 CDBG dollars to this project.

Contingency Project: Accessibility Improvements to the Virgil S. Clarkson Senior Center parking lot

City staff recommends a contingency project for PY26 CDBG dollars to expand the existing parking lot at the Virgil S. Clarkson Senior Center (Senior Center) and improve ADA accessibility. The expansion is necessary to accommodate increased use and attendance at the Senior Center, improve accessibility for older adults, and enhance overall safety during peak hours and special events. The existing lot is often at capacity during regular programming, forcing older adults to park a considerable distance away or to forgo attendance. The expanded parking lot will include approximately 50 additional spaces and improve ADA-accessible parking. The preliminary estimated cost of the project is \$1,000,000 to 2,000,000.

This includes environmental review, engineering, demolition, construction, and contingencies. The City has used CDBG funds through the Washington State competitive CDBG Program for both the construction of the Senior Center in 2000 and the Senior Center Expansion Project in 2011.

Administration

City staff also recommends allocating 10% of PY26 CDBG funds to project administration (\$33,749) which is half of the total amount eligible for this purpose (20% maximum). This reduces impact to the City's general fund and partially supports staff CDBG resources, including planning for future CDBG allocations, new 5-year Con Plans, AAPs, and CAPERS; creating program guides and monitoring handbooks; potential future sub-recipient monitoring; submitting financial reports; completing environmental reviews for programs and projects; and continuing program improvements and reporting on outcomes.

Program Year Reports

CDBG Program Year 26 (PY26) funds must be reported on via the Consolidated Annual Performance and Evaluation Report (CAPER) within 90 days of the PY26 end date. The U.S. Treasury Department recaptures CDBG funds if they are not spent within 6 years.

The 2026 Program Year (PY26) runs from September 1, 2026, to August 31, 2027.

Table C provides a draft 2026 CDBG Program Timeline.



Table C 2026 CDBG Program Timeline Dates Subject to Change			
Dates	Activity	Who	Notes
January 8, 2026	CDBG Update to Human Services Commission (HSC)	City of Lacey	Update and get recommendations on 2025 capital projects
March 10, 2026	CDBG Update to City Council	City of Lacey	Update and get recommendations/direction on 2025 capital projects
May 27, 2026	Public Notice of Public Hearing #1 and 30- day public review and comment period for 2026 Annual Action Plan (AAP) June 2 to July 1	City of Lacey	Olympian, City website – Public Comment Period 30 days
June 4, 2026	HSC Holds First Public Hearing for 2026 AAP	City of Lacey	Review draft 2026 AAP and Timeline for Submittal
June 24, 2026	Public Notice of Public Hearing #2 for 2026 AAP	City of Lacey	Olympian, City website
July 2, 2026	HSC Holds Second Public Hearing for 2026 AAP	City of Lacey	Review draft 2026 AAP and Timeline for Submittal
July 14, 2026	City Council Reviews Draft AAP	City of Lacey	Reviews public comment, HSC recommendation
July 21, 2026	City Council takes final action	City of Lacey	Reviews public comment and HSC recommendation, and approves version for submittal to HUD.
Late July	Staff Submits Final Draft of AAP to HUD	City of Lacey	Online
August 2026	HUD Review and Comment Period	HUD	45 days maximum
September 1, 2026 to August 31, 2027	Year two of Lacey CDBG Entitlement Program	City of Lacey / HUD	
September 3, 2026	HSC Reviews Draft 2025 CAPER	City of Lacey	15-day public comment period
November 2026	Submit 2025 Consolidated Annual Performance Evaluation Report (CAPER) to HUD	City of Lacey	Report on activity



2026 CDBG Annual Action Plan



Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

In 2024, the City of Lacey (City) took the necessary steps to begin the process of becoming a Community Development Block Grant (CDBG) entitlement community and to receive CDBG funding directly from the U.S. Department of Housing and Urban Development (HUD). Previously, the City received a CDBG allocation through a consortium with Thurston County. A requirement to receive these funds is to prepare an Annual Action Plan covering a three-year period, 2026-2027. The Annual Action Plan aims to identify how funds will be targeted to develop viable urban communities by providing decent housing, suitable living environments, and expanding economic opportunities, principally for low- and moderate-income persons.

The City remains in a HOME Investment Partnership (HOME) Consortium with Thurston County and Olympia to receive and manage HOME funding.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan, or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic plan.

The City is providing this action plan to include priority needs identified in the Thurston County 2023-2027 Consolidated Plan. They are as follows:

- Community and Economic Development, including: Improvements to public facilities and infrastructure which support housing for low- or moderate-income households, improvements to public facilities and infrastructure to support low- or moderate-income neighborhoods, improvements to low-income neighborhoods to reduce the concentration of poverty.
- Services, including: Supportive services for unhoused community members or those experiencing a mental health crisis, services to support older adults, children, and

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families, including food insecurity and child care, services to improve economic opportunities for low- or moderate-income persons.

- Affordable Housing, including: Increasing the affordable housing supply and preserving or improving existing affordable housing. The following goals address the priority needs:

- 1) Provide Public Facilities and Infrastructure Improvements to support low- or-moderate income households and neighborhoods and reduce the concentration of poverty.
- 2) Provide Services and Assistance to Improve Housing and Economic Outcomes
- 3) Increase affordable housing supply in Lacey and preserve existing affordable housing that will provide permanent housing for formerly unhoused community members, LMI renters and improve quality of affordable housing stock, including LMI home-owners.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City previously received direct CDBG dollars through the competitive State of Washington CDBG program in 2000 and 2011. This funding was successfully used for the construction and expansion of the Lacey Senior Center. That project was completed with no corrective action taken.

More recently, the City received CDBG funding through a Consortium with Thurston County since 2014. The attached CDBG Project List (Table 1) include all of Lacey's CDBG-funded programs and projects as part of the Consortium from 2014 through 2023.

In 2024, Thurston County and the City were monitored by HUD for the 2020 Veterans Hub Expansion project. Thurston County received a finding from this HUD monitoring. As a result, they were required to update and extend the CDBG contract with the City and also perform additional monitoring of the Lacey Veterans Services Hub (LVSH) to ensure compliance with CDBG requirements. This served as corrective actions to the finding.

From January through March 2025, Thurston County monitored the City and the LVSH. After reviewing income verification documents provided by the City, it was determined that there were no findings or concerns regarding compliance with CDBG income documentation requirements for the LVSH.

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Each quarter in 2025, the City provided client income verification data to Thurston County to ensure that the City remained in compliance with CDBG regulations. The LVSH remains well above the 51% low- to moderate-income beneficiary ratio. 77% of LVSH clients were LMI in 2025. The City will continue collecting CDBG client income data for the duration of the CDBG contract with Thurston County, which ends 8/31/2030.

In 2025, the City approved its first Annual Action Plan and 3-year Consolidated Plan. The dollars for the initial few years of CDBG entitlement funds will be used 10% for administration and planning and 90% for capital improvements to infrastructure and facilities that support low-to-moderate income community members in Lacey.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Public and stakeholder engagement took place prior to and throughout the preparation of this Annual Action Plan. The following are highlights of the outreach efforts:

- One-on-one interviews with City and nonprofit leaders
- Lacey Human Services Commission –June 4, 2026 (Public Hearing 1), July 2, 2026 (Public Hearing 2)
- Lacey City Council –_____ and _____
- Focus group discussions with constituent groups
- Online community survey
- Interviews with partner jurisdictions
- Interviews with various governing boards
- The City's 30-day public comment period was held from June 2, 2026 to July 1, 2026.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City received public comments from the Human Services Commission on _____, 2026 which are included in the attached minutes. The City also received comments from the City Council on _____ 2026 and _____ 2026. Comments from those meetings are also attached.

The City received _____ comments from the community and that is also attached.

6. Summary of comments or views not accepted and the reasons for not accepting them

- TBD

7. Summary

The Annual Action Plan was developed to be consistent with and support the HUD goals identified in Title 1 of the Housing and Community Development Act of 1974, as amended. All program activities and strategies discussed in the Annual Action Plan are designed to further these goals and address the most critical affordable housing, homeless, and community development needs in Lacey. Recipients of CDBG, HOME, and other federal funding must adopt one or more federal performance objectives and outcome categories. To meet one of the national objectives for CDBG funding, an activity must:

- Low/Moderate Income: Benefit low- or moderate-income persons;
- Slum/Blight: Prevent or elimination of slums or blight; or
- Urgent Need: Meet a particularly urgent community development need.

Outcome categories improve:

- Availability or accessibility of housing units or services;
- Affordability not just for housing but also of other services; and
- Sustainability by promoting viable communities.

The CDBG program provides funding to state and local governments for projects and activities that principally benefit low- to moderate-income people. This HUD program helps local governments develop viable urban communities by providing adequate supplies of affordable housing, a healthy living environment, and economic opportunities.

Communities can use CDBG funds for a wide range of activities such as rehabilitating single-family homes and apartment buildings, improving community centers and public facilities, constructing water and sewer lines, supporting economic development, and providing vital social services. The fundamental philosophy of CDBG is the belief that local elected officials are best positioned to identify and prioritize local needs and to effectively allocate funding to address those needs.

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HOME provides formula grants to build, buy, and/or rehabilitate affordable rental or owner-occupied housing, or provide direct rental assistance to low-income people. Communities can use HOME funds for new construction, rental assistance, and homeowner assistance.

The City created the Annual Action Plan for the City's CDBG program. HOME programs will be planned in collaboration with the Thurston County HOME Consortium.

The required elements of the Action Plan include:

1. Expected Resources
2. Annual Goals and Objectives
3. Projects
4. Geographic Distribution
5. Other Actions
6. Program Specific Requirements

The 2026 program year will begin on September 1, 2026.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Table 1 – Responsible Agencies

Agency Role	Name	Department/Agency
CDBG Administrator	LACEY	City Manager

Narrative

The City of Lacey is the lead entity responsible for overseeing the development and administration of the Annual Action Plan. This task is delegated to the staff in the City Manager's Office. The City Manager oversees the effective and efficient delivery of all city services, including public safety, emergency preparedness, street maintenance and construction, traffic management, public works construction, planning, building inspection, code enforcement, parks and recreation, economic development, policy development, public information and neighborhood communications, water, wastewater, reclaimed water, and stormwater services, special events, and intergovernmental relations.

The City Manager and City staff work closely with the Lacey City Council to develop policy initiatives and ensure the implementation of the Lacey City Council's goals and priorities. The City Manager prepares and presents the annual city budget to the Lacey City Council and is responsible for the proper expenditure and monitoring of all City funds.

The City is eligible to receive CDBG Entitlement Funds directly from HUD. HOME funding is included automatically for the Thurston Urban County region. The City has entered into an interlocal agreement with the City of Olympia and Thurston County as a HOME Consortium, to allow HOME funds to be used countywide in all jurisdictions. Thurston County is considered the Participating Jurisdiction under HOME program rules.

Consolidated Plan Public Contact Information

For questions about the CDBG program, please contact:

Michelle Chavez, Human Services Coordinator

City of Lacey

360-486-8746

Michelle.Chavez@CityofLacey.org

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The consultation process for creating the Annual Action Plan included: 1) An online survey to assess community needs; 2) stakeholder review and comments on preliminary needs assessment and market analysis; 3) consultation with other jurisdictions, housing providers and nonprofit organizations; 4) public hearings on the needs assessment, market analysis, and development of proposed activities; 5) consultation with the Thurston County Housing Authority; 6) 11 focus groups with various stakeholders and 7). review and comments on the draft Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

To enhance coordination between public and assisted housing providers and mental health and service agencies, interviews were conducted with:

- Thurston County Public Health and Social Services
- Housing Authority of Thurston County
- HUD / VASH

The interviews were conducted to gain perspectives about how we can enhance coordination between the City and these agencies.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City connected with the WA Department of Commerce, which oversees the Statewide Continuum of Care (COC), to determine how to stay up-to-date on their activities and initiatives. The City has been attending these meetings as needed and sharing program materials, program updates, etc.

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The City operates a local grant program that offers \$300,000 in direct allocations to local non-profit agencies that serve vulnerable community members, including chronically unhoused individuals and families, families with children, Veterans, and unaccompanied youth, and persons at risk of becoming unhoused.

The City funds and manages the Lacey Veterans Services Hub (LVSH) which provides direct services to vulnerable community members, including unhoused residents, Veterans and families with children. Every Thursday, LVSH provides coordinated entry for unhoused veterans. There are also four HUD/VASH caseworkers located at the LVSH who help with housing vouchers and case management for unhoused veterans Monday through Friday, 8 a.m. to 4 p.m.

The Thurston County Veterans Assistance fund also operates out of the LVSH Monday through Friday, 8 a.m. – 4 p.m. to provide emergency assistance to Veterans at risk of becoming unhoused.

The LVSH also serves as a satellite location for the Thurston County Food Bank Monday through Friday, 8 a.m. to 4 p.m., by providing access to food, socks, personal hygiene kits, and basic items to persons and families in need.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not currently receive ESG funds. The City does not oversee the coordinated entry program or the administration of HMIS. The City does oversee the Lacey Veterans Services Hub (LVSH) which provides direct services to unhoused residents including veterans and families with children. Every Thursday, LVSH facilitates a meeting with Coordinated Entry providers and unhoused veterans and non-veterans. This weekly meeting is called the Veterans Housing Options Group (VHOG).

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VHOG Providers:

Veterans Affairs-Community Housing and Outreach Services
VA Employment Specialist
VA Justice Outreach Coordinator
Thurston County Veterans Assistance Funds Program
Supportive Services for Veterans Families
Family Support Center-Coordinated Entry
Thurston County Food Bank
Worksource
MedAdvise (Medicare)
Vocational Rehabilitation Specialists (VRSI-Homeless Veteran Reintegration Program)
Olympic Health and Recovery Services-Forensic Projects for Assistance in Transition from Homelessness
Joint Animal Services
AJAC-Advanced Manufacturing Apprenticeships
Heavy Equipment Colleges of America

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations that participated

1	Agency/Group/Organization	Thurston Regional Planning Council
	Agency/Group/Organization Type	Other government - County Regional organization Planning organization Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis

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	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Thurston Regional Planning Council (TRPC) was consulted online and via regular meetings to provide data on housing needs, public housing needs, unhoused person's needs, and market analysis to help identify the priority needs and goals for the Consolidated Plan, Annual Action Plan, and Human Services Strategic Plan. This data helps Lacey set priorities for funding.
2	Agency/Group/Organization	Lacey Parks, Culture and Recreation
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Other government - Local
	What section of the Plan was addressed by Consultation?	Infrastructure needs in LMI neighborhoods
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Lacey Parks, Culture and Recreation Department was consulted via email and in person to determine capital project improvements needed in LMI Census Tract Areas in Lacey. Lacey Parks, Culture and Recreation also participated in a focus group on human service needs in Lacey.
3	Agency/Group/Organization	Lacey Community and Economic Development Department
	Agency/Group/Organization Type	Housing Other government - Local Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy

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	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Lacey Community and Economic Development Department was consulted in person and on-line regarding housing needs, homeless needs, affordable housing strategy, homelessness strategy, market analysis, economic development needs and strategy, and climate hazard mitigation strategy. The agency also leads infrastructure improvements to parks in LMI neighborhoods.
4	Agency/Group/Organization	Lacey Human Services Commission
	Agency/Group/Organization Type	Other government - Local Civic Leaders Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Lacey Human Services Commission was consulted at their regular meeting(s) regarding the CDBG Community Participation Plan, Consolidated Plan and Annual Action Plan. This included human services needs, unhoused needs, needs for unaccompanied youth, anti-poverty strategy and overall participation in strategic planning for human services.

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5	Agency/Group/Organization	Thurston County Public Health and Social Services
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Health Agency Child Welfare Agency Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Thurston County Public Health and Social Services was consulted regarding the Five-Year Consolidated Plan, Homelessness Strategy, Needs of unhoused Veterans, public Housing Needs, and Homeless data sets (PIT Count) and general human services provided. Thurston County also participated in a focus group on human service needs in Lacey.

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6	Agency/Group/Organization	Thurston County Veterans Advisory Board
	Agency/Group/Organization Type	Other government - County Civic Leaders
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Thurston County Veterans Advisory Board (VAB) was consulted at their regular meeting and via a Veterans Community Forum to determine the services, housing, and needs of veterans who are unhoused and veterans who are housed.
7	Agency/Group/Organization	Lacey Youth Council
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Lacey Youth Council was consulted at their regular meeting to discuss the needs of youth, including youth who are unhoused.
8	Agency/Group/Organization	Lacey Commission on Equity
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs Anti-poverty Strategy

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	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Lacey Commission on Equity was consulted at their regular meeting regarding outreach to communities regarding human service needs, unhoused person needs, needs for unaccompanied youth, anti-poverty strategy, and overall participation in strategic planning for human services which informs annual action plan.
9	Agency/Group/Organization	Lacey Public Works Department
	Agency/Group/Organization Type	Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Other government - Local
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy Infrastructure needs in LMI Area
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Lacey Public Works Department was consulted via email regarding capital project needs in LMI Census Tract Areas and overall human services needs including helping people unhoused. Lacey Public Works also participated in a focus group on human service needs in Lacey.

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10	Agency/Group/Organization	North Thurston Public Schools
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Education Other government - Local
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	North Thurston Public Schools was consulted via focus group to discuss human services needs in Lacey. In particular the needs of youth who are unhoused.
11	Agency/Group/Organization	Lacey Police Department
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services - Victims Agency - Emergency Management Other government - Local
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs

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	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Lacey Police Department was consulted via focus group to assess the needs of people unhoused in Lacey, and general human services needs.
12	Agency/Group/Organization	Intercity Transit
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Other government - County Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Intercity transit was consulted via focus group regarding human services needs in Lacey. In particular around public infrastructure, people who are unhoused and low-income resident's needs.

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13	Agency/Group/Organization	CIELO -
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CIELO was consulted via a focus group with immigrant and cultural organizations regarding immigrant human service needs.
14	Agency/Group/Organization	City of Olympia Housing and Homeless Response
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services - Victims Other government - Local

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	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City of Olympia was consulted via focus group regarding human services needs. Specifically, needs for people unhoused in Lacey.
15	Agency/Group/Organization	City of Tumwater
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Persons with Disabilities Services-homeless Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City of Tumwater was consulted via focus group regarding human services needs in Lacey and surrounding areas. Specifically, the needs of people unhoused.

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16	Agency/Group/Organization	Lacey South Sound Chamber of Commerce
	Agency/Group/Organization Type	Business and Civic Leaders Major Employer Private Sector Banking / Financing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Lacey South Sound Chamber was consulted via focus group to assess human services needs in Lacey.

Identify any Agency Types not consulted and provide rationale for not consulting

There were no agency types not consulted during the formation of the Annual Action Plan.

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Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 3 - Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	WA State Department of Commerce	Housing and Service Goals Overlap.
2025 City Council Work Plan	City of Lacey	Comprehensive Infrastructure System that Connects People and Places. Provide Excellent, people-centered services. Building a Community of Safety and Belonging.
Economic Development Strategic Plan 2026-2030	City of Lacey	Assisting LMI households with youth and childcare services
DEIB Strategic Plan 2024-2030	City of Lacey	Increasing the equity of human services in Lacey
Local Homeless Housing Plan 2025-2030	Thurston County	Housing Goals
Planning for and Accommodating Housing Needs	Thurston Regional Planning Council	Housing Goals
Comprehensive Plan 2025-2045	City of Lacey	Housing Goals
Veterans Services Hub Strategic Plan 2027-2031	City of Lacey	Veterans Housing and Services goals
Veterans Service Needs and Awareness 2024	Thurston County	Veterans Housing and Services goals
Coordinated Human Services Transportation Plan 2023	Thurston Regional Planning Council	Transportation and Infrastructure Needs for LMI Community Members

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Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Rent Assistance Survey 2023	Thurston County	Homelessness prevention
Human Services Commission Workplan	City of Lacey	Review CDBG projects and hold public hearings
ALICE in Thurston County 2023	United Way of Thurston County	Anti-Poverty Strategy

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The City began its engagement and participation efforts in 2024 as part of the Community Participation Plan for the Human Services Strategic Plan. The City established a Human Services Work group of community members to oversee the creation of the Community Participation Plan, Human Services Strategic Plan, allocations of Human Services Grant Program dollars, and eventually Community Development Block Grant (CDBG) funds. The Workgroup consisted of seven general members and one youth member. General membership must include at least two professionals with experience in human services e.g., direct service management or volunteer work. This work group received its first update on CDBG in November of 2024. At their December 2024 meeting, the work group approved the CDBG / HOME Community Participation Plan 2026-2027 and opened up a 30-day review and comment which was open from December 5, 2024 to January 5, 2026.

On December 5, 2024, the Lacey City Council established a permanent Human Services Commission (HSC) via ordinance, which would continue the work and oversight begun by the work group. The Commission's makeup is essentially the same as the workgroup's, with similar rules of procedure and three—and four-year terms.

The Human Services Commission receives monthly updates on human services programming and projects including the CDBG Annual Action Plan. They will provide initial review and feedback before the City Council reviews the plan. These are public meetings open to all and are streamed live as well as recorded.

In addition to the HSC and City Council, the City has continued community engagement and outreach for priority setting and developing the Human Services Strategic plan (2027-2031). Staff has conducted 9 additional focus groups with various stakeholders /community members.

As of May 2026, over 300 community members have participated in the formation of Human Services goals.

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Citizen Participation Outreach

Table 4 – Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	11 Human Services Focus Groups	Minorities Persons with disabilities Various Stakeholders	Attached in Appendix	Attached in Appendix	None	
2	News-paper Ad	Non-targeted/broad community	TBD	TBD	none	
3	News-paper Ad	Non-targeted/broad community	TBD	TBD	TBD	
4	Public Hearing	Non-targeted/broad community	TBD	TBD	TBD	
5	Public Hearing	Non-targeted/broad community	TBD	TBD	TBD	
6	Public Meeting	Non-targeted/broad community	TBD	TBD	TBD	
7	Public Meeting	Non-targeted / community	TBD	TBD	TBD	

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The amount expected in Year 1 is based on the annual allocation to Lacey from HUD CDBG Entitlement grants

The amount expected to be available in the remaining two years of the Consolidated Plan is based on the 2025 allocation estimate.

Anticipated Resources

Table 5 - Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	337,498.00	0.00	348,393.00	685,891.00	342,945.00	

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Lacey (City) will leverage its CDBG funds with local, private, and state funds.

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If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City owns and operates the public infrastructure and public parks within the City boundaries. These facilities and infrastructure include but are not limited to: Huntamer Park, City Senior Center, City ADA Sidewalk and Pedestrian Crossings, Brooks Park, City Streetlights, Rainier Vista Park and the City Museum and Cultural Center.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Table 6 – Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide Public Facilities and Infrastructure	2025	2027	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development		Public Facilities and Infrastructure Improvements	CDBG: \$303,749.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 5400 Persons Assisted

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Goal Descriptions

1	Goal Name	Provide Public Facilities and Infrastructure
	Goal Description	This goal includes the following priority needs: • Improvements to public facilities and infrastructure that support housing for low-income households • Improvements to public facilities and infrastructure to support low-income neighborhoods • Improvements to low-income neighborhoods to reduce the concentration of poverty • Modifications to provide accessibility

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City has a number of planned facility expansions, park improvements, and infrastructure improvements located in LMI census tract neighborhoods. Growing demand for parks exceeds our capacity at the current levels. The Lacey Senior Center is at maximum capacity and lacks adequate parking and programming space. For more detailed information, see the complete City Parks, Culture and Recreation (LPCR) Strategic Plan is at PARKSLPCR_Sections_01-09-ToC_LS.pdf. This plan includes extensive community outreach that was done to prioritize future needs.

The City has emphasized and continues to emphasize a multimodal transportation system. Many of the City's streets include sidewalks and bicycle lanes as well as new standards for pedestrian improvements, making non-motorized travel a viable alternative to cars. Current standards require non-motorized elements on all new or redeveloped portions of roadways, in order to close any gaps in the existing system and expand its network further. Additionally, Transportation Demand Management (TDM) strategies include provisions for bicycle and pedestrian facilities, as well as long-term efforts to promote multimodal transportation options and implement transit-oriented development. Improvements located in the LMI census tract neighborhoods could help meet Consolidated Plan goals and priorities. For more detailed information, see the complete [City's Long Range Transportation Plan](#).

Table 7 – Project Information

#	Project Name
1	City Facility or Infrastructure Project
2	Planning and Administration

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City has a number of projects planned in LMI Census tract areas. In year-one and two of entitlement status, the City plans to focus leveraging CDBG dollars for capital projects. Due to administrative availability and reporting timelines, the City feels this is the most reasonable path toward utilizing CDBG funds in PY26.

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AP-38 Project Summary Information

#	Project	Goals Supported	Geographic Areas	Needs Addressed	Funding
	City Facility or Infrastructure Project	Provide Public Facilities and Infrastructure		Public Facilities and Infrastructure Improvements	CDBG: \$303,749.00
	Description				
	Target Date for Completion	08/31/2027			
1	Estimate the number and type of families that will benefit from the proposed activities (additional information for this discussion may be available on the AP-36 Project Detail screen)	Huntamer Park is located in Lacey Midtown. The community uses the park for events almost every weekend. The park serves thousands of families from Lacey and beyond. It is difficult to estimate the amount.			
	Location Description (additional information for this discussion may be available on the AP-36 Project Detail screen)	For decades, the City has actively engaged in planning and public projects to transform the Midtown District into a vibrant, community-centered urban core. The “heart” of this area, Huntamer Park, a 1.5-acre civic space, desperately needs updates to meet the growing community's needs. The last significant improvements at Huntamer Park occurred in 2005. Since then, the surrounding Midtown District has grown significantly with new mixed-use and residential (re)developments. This project would strengthen civic engagement, improve equity by increasing park access and amenities in Community Development Block Grant-qualified census tracts, increase environmental resiliency, improve public health and wellness, and expand economic growth and development. The overall project includes adding plaza spaces, a water feature, new landscaping, pathways, pedestrian lighting, and recreational enhancements and			

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	furniture designed for daily use while maintaining civic spaces for important community-wide events. The total project cost is estimated at approximately \$1.6 million, with the CDBG portion used to improve sidewalks and accessibility. Similar to PY 2025, City staff recommends allocating \$303,749 of PY26 CDBG dollars to this project. Contingency Project: Accessibility Improvements to the Virgil S. Clarkson Senior Center parking lot City staff recommends a contingency project for PY26 CDBG dollars to expand the existing parking lot at the Virgil S. Clarkson Senior Center (Senior Center) and improve ADA accessibility. The expansion is necessary to accommodate increased use and attendance at the Senior Center, improve accessibility for older adults, and enhance overall safety during peak hours and special events. The existing lot is often at capacity during regular programming, forcing older adults to park a considerable distance away or to forgo attendance. The expanded parking lot will include approximately 50 additional spaces and improve ADA-accessible parking. The preliminary estimated cost of the project is \$1,000,000 to 2,000,000. This includes environmental review, engineering, demolition, construction, and contingencies. The City has used CDBG funds through the Washington State competitive CDBG Program for both the construction of the Senior Center in 2000 and the Senior Center Expansion Project in 2011.			
Planned Activities (additional information for this discussion may be available on the AP-36 Project Detail screen)				
2 Planning and Administration	Provide Public Facilities and Infrastructure		Public Facilities and Infrastructure Improvements Public Services Housing: Increase and Improve Affordable Housing	CDBG: \$33,749.00

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Description	
Target Date for Completion	08/31/2027
Estimate the number and type of families that will benefit from the proposed activities (additional information for this discussion may be available on the AP-36 Project Detail screen)	The Planning and Administration of the CDBG Program will support the Public Facilities and Infrastructure improvements that will serve thousands of Lacey families.
Location Description (additional information for this discussion may be available on the AP-36 Project Detail screen)	Lacey City Hall 420 College St. SE Lacey WA 98503
Planned Activities (additional information for this discussion may be available on the AP-36 Project Detail screen)	Oversee the environmental review, project oversight, HUD reporting, planning for future CDBG Consolidated Plans and Annual Action Plans.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Census Tract 112 Thurston County, WA and Census Tract 116.25 Thurston County, WA

Geographic Distribution

Table 8 - Geographic Distribution

Target Area	Percentage of Funds

Rationale for the priorities for allocating investments geographically

Based on research, program experience, and administrative capacity, the City plans to designate CDBG funding for City capital project(s) for the first few years. Table B provides a matrix of CDBG funding considerations.

Discussion

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City has prioritized human services by investing in programs and staffing to address community needs. The City provides and supports a broad range of efforts. Services include, but are not limited to, direct outreach to our unhoused community members, direct funding to non-profits that provide human services funding, managing the City Veterans Services Hub, and supporting and Enhanced Shelter in City, Maple Court. To learn more about our human services efforts, please visit our Human Services Web Page CityofLacey.org/Human-Services/

Actions planned to address obstacles to meeting underserved needs

The City is in the process of developing a Human Services Strategic Plan (2027-2031) and expects to have this plan finalized and approved by the Lacey City Council in Fall of 2026. The initial draft priorities are:

1. Affordable Housing and Preventing Homelessness
2. Behavioral Health Services (mental health and substance use disorder)
3. Youth Services (including daycare)
4. Senior Services
5. Veteran Services
6. Enhancing Accessibility

The City continues its annual \$300,000 allocation to the Human Services Grant Program, which is available to non-profits in the community that provide direct service and reduce obstacles to meeting underserved needs. Since beginning in 2024, 22 grants have been

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awarded, averaging \$26,000 per grant.

Actions planned to foster and maintain affordable housing

The City aims to build on the strategic directions outlined in its Affordable Housing Strategy [in the updated Comprehensive Plan](#) to continue investing in local and regional plans to create more affordable new rental housing and homeownership opportunities, and to establish broader anti-displacement measures. The City remains committed to all goals outlined in the plan(s) and will pursue those goals through investment in projects through the Human Services Grant Program, Regional Housing Council, HOME Consortium, and other opportunities as they arise.

Actions planned to reduce lead-based paint hazards

Any infrastructure or facility rehabilitation project that falls under EPA and Washington State rules for Lead-Based Paint Risk Assessments will ensure that any hazards are remediated or abated by certified contractors using safe work practices to prevent lead contamination. If lead-based paint hazards are discovered before and during remediation, the community will be educated further.

Actions planned to reduce the number of poverty-level families

The City's strategy for reducing the number of poverty-level families is through direct service, government and public-sector partnerships, and funding community-based organizations that provide critical social services. Examples of these are:

- Direct outreach to unhoused individuals, including individuals in encampments, living in vehicles, or living on the street
- Funding to non-profit agencies that provide emergency financial assistance, job training and placement, youth programs, emergency home repairs, emergency supplies for school, rapid re-housing, homegrown food supplies and gardening classes, home sharing programs, and more.
- Funding and managing the City Veterans Services Hub, which provides emergency financial assistance, rapid rehousing, direct housing vouchers, food and hygiene supplies, job training and placement, education counseling and placement, access to Veterans benefits, wrap-around intensive case management, and more.

Actions planned to develop institutional structure

There is a strong commitment in the community to work on issues affecting low-and moderate-income persons. Housing affordability and human services are a high priority and the institutional delivery system has been modified in recent years to help address these issues.

The changes include:

- Additional local funding to create and preserve affordable housing and mental health
- Coordination and help getting additional state and federal funds for affordable housing and mental health
- Adopting the Affordable Housing Strategy
- Coordination with other local governments and nonprofits
- Participating in the Regional Housing Council
- Convening and working with the Homelessness Work Group
- Convening and working with Human Services Work Group
- Convening and working with Human Services Commission

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to partner with social service agencies, and public and private housing initiatives through:

- Funding and maintaining its Human Services Grant Program, which fosters collaboration with non-profits that provide direct services, including housing
- Participation in the Regional Housing Council
- Remaining in the Thurston County HOME Consortium
- Managing the City Veterans Services Hub and acting as a primary site for weekly Helping the Maple Court Enhanced shelter transition to Permanent Supportive Housing with State, County, and other partners.
- Continued work with the Housing Authority of Thurston County and other local non-profits
- Providing local tax incentives for new affordable housing coordinated entry

Discussion

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Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- | | |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income: | 0 |

Other CDBG Requirements

- | | |
|---|------|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100% |

Discussion



STAFF REPORT

Human Services Commission

July 2, 2026

Subject:

2026 Human Services Grant Program (HSGP) Update and Applicant Presentations July 1 and 2

To:

Human Services Commission

Prepared by:

Michelle Chavez, Human Services Coordinator

Department Director:

Shannon Kelley-Fong, Assistant City Manager

Reviewed By:

Final Review:

Same as Department Director

mjc
SKF

Purpose: Briefing

Recommendation: Review only.

Brief: The purpose of this staff report is to give an HSGP Update, summarize the 2026 applications received, and give applicants a chance to present to the Human Services Commission regarding their programs or projects. Presentations will be spread over two meetings on July 1 and July 2, 2026. Following the meeting, the HSC will review and score applications for future discussions at the next HSC meeting.

Alternatives:

1. N/A

Prior Review:

Human Services Commission - January 8, 2026 [LINK](#)

Human Services Commission - March 5, 2026 [LINK](#)

Human Services Commission - May 7, 2026 [LINK](#)

City Council Worksession - May 26, 2026 [LINK](#)

City Council Regular Meeting - June 2, 2026 [LINK](#)

Advisory Board Recommendation(s):

N/A

Fiscal Impact:

Budgeted Item: Yes

Amount: \$300,000

Project Code: N/A

Funding Source: 001-0801-552.58-17

Attachments:

1. 2026 HSGP Applications and Budgets
2. 2026 Scoring Rubric

Policy or Legal Alignment:

1. [2026 HSGP Policy](#)

Background: General information on the City of Lacey's (City) Human Services can be accessed here: [Human Services - City of Lacey](#).

As part of the 2026 Budget, the Lacey City Council allocated \$300,000 to continue a comprehensive, reliable, and accessible Human Services Grant Program (HSGP). This program was established to replace the ad hoc funding the City provided to various non-profit groups in the past and make the process more equitable, efficient, and predictable for the community and the organization.

The Human Services Commission (HSC) provided recommendations on the 2026 HSGP policy. The City Council reviewed and approved the HSGP Policy for 2026. The HSGP policy remained largely the same, with the exception of the cap on social services funding and narrowing the focus of the priorities.

The cap on public service awards is \$30,000. The capital project cap remains \$50,000.

2026 HSGP funding priorities are:

- Affordable Housing / Homelessness Prevention
- Youth services, including child care
- Behavioral health services

Applications were open from June 3 to June 26, 2026, and an application workshop was held via Zoom on June 9th. The workshop was recorded and posted online along with the question-and-answer notes and HSGP rubric.

The City received 29 applications for a total request of \$858,712, including:

- 14 new applicants
- 27 service project applications
- 2 capital project applications

Table 1. Includes the applications, amount requested, and presentation date.



Table 1. 2026 HSGP Applications					
Agency	Project	Priority Area	Service or Capital Project	Amount Requested in 2026	Presentation Date
Big Brothers Big Sisters of Southwest Washington	Site-Based Mentoring	Youth	Service	\$30,000	7/1
Oly Camp Kitties	Spay, Neuter, Vaccination and Supply Program for Maple Court Enhanced Shelter	Affordable Housing / Homelessness Prevention	Service	\$7,555	7/1
Ground Zero Outreach - GZOR	The Bridge to Stability and Mobile Outreach Program	Affordable Housing / Homelessness Prevention, Youth, Behavioral Health	Capital	\$30,000	7/1
Rebuilding Together Thurston County (RTTC)	Critical Home Repair	Affordable Housing / Homelessness Prevention	Service	\$30,000	7/1
All Kids Win	Weekend Food Bag	Youth	Service	\$30,000	7/1
South Sound Dance Access	Creative Dance in Lacey Schools	Youth / Behavioral Health	Service	\$30,000	7/1
The Skoolie Foundation	Hygiene Haven	Affordable Housing / Homelessness Prevention	Service	\$30,000	7/1
God's Land	The Pathways to Self-Employment and Economic Independence Program (PSEI)	Affordable Housing / Homelessness Prevention	Service	\$30,000	7/1
Institute for Therapeutic Renewal (ITR)	Community Behavioral Health and Suicide Prevention Initiative	Behavioral Health	Service	\$30,000	7/1
South Puget Sound Habitat for Humanity	Home Repair Program	Affordable Housing / Homelessness Prevention	Service	\$30,000	7/1
Thurston County Inclusion	Inclusive Community Youth Program	Youth	Service	\$29,586	7/1
Strophy Foundation	Pathways to Stability	Affordable Housing / Homelessness Prevention / Behavioral Health	Service	\$30,000	7/1
Senior Services for South Sound	Home Share	Affordable Housing / Homelessness Prevention	Service	\$30,000	7/1
Community Youth Services	Haven House Crisis Residential Center	Affordable Housing / Homelessness Prevention / Youth / Behavioral Health	Service	\$30,000	7/1
TOGETHER!	Host Homes	Affordable Housing / Homelessness Prevention	Service	\$30,000	7/1
Community Action Council of Lewis, Mason, and Thurston Counties	Lacey Housing Services	Affordable Housing / Homelessness Prevention	Service	\$30,000	7/2
Garden-Raised Bounty	Youth Program	Youth	Service	\$30,000	7/2
Homes First	Maintain Affordable Housing for 8 Residents	Affordable Housing / Homelessness Prevention	Capital	\$49,572	7/2
Cancer Pathways	Sparkle Family Program	Youth / Behavioral Health	Service	\$30,000	7/2
Interfaith Works	Sergio's Service Center	Affordable Housing / Homelessness Prevention / Behavioral Health	Service	\$30,000	7/2
North Thurston Education Foundation (NTEF)	Student Assistance Program	Affordable Housing / Homelessness Prevention / Youth	Service	\$30,000	7/2
Innovations Human Trafficking Collaborative	Healing Journey Home	Affordable Housing / Homelessness Prevention / Behavioral Health	Service	\$30,000	7/2
Aerospace Machinists Joint Training Committee (AJAC)	Future Ready Makers	Youth	Service	\$22,000	7/2
Family Promise of Puget Sound	The Lacey Family Stabilization and Transitions Project	Affordable Housing / Homelessness Prevention / Youth / Behavioral Health	Service	\$30,000	7/2
Boys and Girls Club of Thurston County	Club Membership and Services for Youth Experiencing Homelessness	Youth	Service	\$30,000	7/2
Mi Chiantla	Raices Unidas: Strengthening Families through Culture and Connection	Youth / Behavioral Health	Service	\$30,000	7/2
Family Support Center	Homeless Family Services Program	Affordable Housing / Homelessness Prevention	Service	\$30,000	7/2
Thurston Community Television-Thurston Community Media	Studio Production and Life Skills Building for Teens	Youth / Behavioral Health	Service	\$30,000	7/2
The Crisis Clinic of Thurston and Mason Counties	Youth and Adult Crisis Intervention and Resource Referral	Youth / Behavioral Health	Service	\$30,000	7/2
Total Requested 2026				\$858,712	



The 2026 HSGP applications and budgets are attached to this staff report. Each applicant will have five minutes to present to the HSC regarding their programs and projects.

Next Steps:

After the presentations, the HSC will score each applicant using the assigned rubric. It is anticipated that award recommendations will be made to the City Council in August, and the City Council will make the final award decision in early September.

Table 2.

**Proposed 2026 Human Services Grant Program Timeline
(Dates subject to change)**

Activity	2026 Dates	Needs Assessment
HSC Review Program Materials, Policy, Scoresheet (Rubric) Options	January	Focus Groups, Writing Strategic Plan, Present for Approval
HSC Review Draft Policy and Rubric	March	
City Council Reviews Draft Policy and Rubric – Motion to Adopt	May 26	
Program Opens for Applications	June	
Applicant Presentations / Review and Score Applications	July (2 dates)	
HSC Award Recommendations	August	
City Council Final Approval	September	
Program Year Begins	September	

2026 Human Services Grant Program Application Scoring Rubric

Reviewer Name _____

Total Score _____

Section 1 – General Information	How to Rank Answers: You may use any number in the range. 0 means it does not answer the question. Mid-range means it somewhat explains the question and the top score means it clearly answers the question.	Total Possible Points	Points Awarded
1.7 Please provide the anticipated number of Lacey community members that will be served by this program or project within the contract year (September 1, 2026 to August 31, 2027), if funding is awarded.	This should be a number only and the higher number served should receive a higher range score.	15	
1.9 Does the program or project meet the priority focus (basic needs that serve Lacey community members)? Affordable Housing / Homelessness Prevention: expanding and upgrading affordable housing programs, emergency rental assistance, housing education, creating and maintaining supportive housing services that prevent homelessness. Youth Services: Youth-focused programs or projects, including child care. Behavioral Health: mental health care, drug and alcohol recovery, support in times of personal and family crisis. If yes, please provide a description of how it meets the priority focus.	Does the program or project meet the priority areas: Affordable Housing / Homelessness Prevention, Youth Services or Behavioral Health? Does the application clearly explain how it meets the priority focus? Programs or projects that address more than one priority should be given a higher range score.	15	

Section 2 – Organizational Overview	How to Rank Answers: – You may use any number in the range. 0 means it does not answer the question. Mid-range means it somewhat explains the question and the top score means it clearly answers the question.	Total Possible Points	Points Awarded
2.12 Describe how your organization collaborates and coordinates with local entities, organizations, stakeholders, or community members.	Does the organization describe collaboration or coordination with others?	5	
2.13 Describe how you incorporate a client-centered voice to ensure program quality and effective services.	Does the program or project include people receiving services from the community in creating the program or project?	15	
2.14 Describe how your agency applies diversity, equity, inclusion and belonging principles in your work.	Does the organization have established DEIB principles and practices?	15	

Section 3 – Program or Project Overview	How to Rank Answers: – You may use any number in the range. 0 means it does not answer the question. Mid-range means it somewhat explains the question and the top score means it clearly answers the question.	Total Possible Points	Points Awarded
3.1 Please describe how the program or project will be delivered.	Does the applicant clearly describe the program or project and how it will be delivered?	5	
3.2 Describe the program or project's specific and measurable outcomes.	Does the applicant clearly describe the program or project's specific and measurable outcomes?	10	
3.3 Who will receive services under this grant and how will you determine service eligibility? <i>2026 Funding Priorities</i> Affordable Housing / Homelessness Prevention, Youth Services or Behavioral Health	How will the program or project determine who is eligible for services? Are the benefactors of the program or project primarily low income and Lacey community members?	5	

Section 4 – Budget Overview	How to Rank Answers: – You may use any number in the range. 0 means it does not answer the question. Mid-range means it somewhat explains the question and the top score means it clearly answers the question.	Total Possible Points	Points Awarded
4.1 Please describe how the Lacey Human Services Grant funds will be used to fund your program or project. What percentage of your program or project will be spent on admin?	Does the applicant clearly describe how they will use the HSGP funds?	10	
4.3 Project Sustainability - If your program or project does not receive funding, will you still be able to provide services or complete the project?	Does the applicant have outside funding?	5	
Attachments	Are all the required attachments included in the application?	Y/N	NONE
Total		100	

2026 Human Services Grant Application

Row 16

1.1 Agency Name	Community Action Council of Lewis, Mason, and Thurston Counties
1.2 Program or Project Name	Lacey Housing Services
1.3 Is this a capital project or service project?	Service (Human Services Based)
1.4 Is this a new or existing program or project?	Existing
1.5 Program or Project Area	Affordable Housing / Homelessness Prevention: expanding and upgrading affordable housing programs, emergency rental assistance, housing education, creating and maintaining supportive housing services that prevent homelessness.
1.6 Past experience with Lacey	Yes, CACLMT has received this grant the previous two years. As of end of May 2026, there are a total of 40 City of Lacey households receiving active case management for both housing and employment support, with 18 of those households having received financial assistance from this year's Human Services Grant award. This financial assistance was mainly comprised of emergency eviction prevention, deposit assistance, and move in cost assistance. 25 households have been served during drop-in hours at our Lacey office for immediate assistance and 32 households have been served during outreach activities in the City of Lacey.
1.7 Future Community Members Served	110
1.8 Program or Project Description	This project will continue to support the expansion of intensive, meaningful case management services that our Housing Program team is currently providing to Lacey residents. The enhanced services will encompass housing eviction prevention, sustainability, and long-term access to care coordination.
1.9 Priority Focus	The Lacey Housing Services project directly meets the priority focus of serving basic needs for Lacey community members, specifically addressing housing eviction prevention, sustainability, and long-term access to care. These services will prevent City of Lacey residents from becoming homeless or returning to homelessness. The Community Action Council of Lewis, Mason, and Thurston Counties (CACLMT) Housing Program has a strong history of successfully providing intensive case management to unhoused

community members and those at increased risk of becoming unhoused. This continued support will deepen CACLMT's work with unhoused Lacey residents while ensuring vital resources for housing stability are accessible.

Eviction Prevention:

Assigning direct outreach activities to the Housing Program Team specifically to support Lacey community members with continued intensive case management for supportive housing and employment services.

Allocating dedicated funding for Emergency Rental Assistance for Lacey residents.

Assisting clients in obtaining and maintaining stable, affordable housing.

Sustainability:

Providing access to immediate necessities such as food, water, and general supplies.

Critical discussions and understanding the complexities regarding long term affordability

Direct internal referrals for energy assistance and weatherization programs to support long term success in maintaining housing affordability

Long-Term Care:

Focusing on long term stabilization and security through intensive case management, crisis intervention, and safety planning.

Supporting access to job training and health related social needs access.

Tailoring services to individual needs, recognizing that each community member is at a different point in their journey towards housing stability.

This program is designed to address the complex needs of community members facing the largest barriers to accessing stable, affordable housing. By providing comprehensive support across housing, sustainability, and long-term solutions, CACLMT aims to create a path towards improved quality of life for Lacey's most vulnerable residents. This level of care will ensure participants do not become homeless, therefore reducing the overall rate of homelessness in the City of Lacey.

1.10 Program Requirements	
Authorization to Apply	Justin DeFour
Date Approved	06/25/26
2.1 Organization Legal Name	Community Action Council of Lewis, Mason, and Thurston Counties

2.2 Mailing Address	3020 Willamette Dr NE, Lacey, WA 98516
2.3 Physical Street Address	3020 Willamette Dr NE, Lacey, WA 98516
2.4 Main Business Phone	360-438-1100
2.5 Contract Signatory (Name and Title)	Justin DeFour, Chief Executive Office
2.6 Signatory Email Address for Approval	justind@cacclmt.org
2.7 Organization Primary Contact (Name and Title)	Esmeralda Triplett, Chief of Programs
2.8 Primary Contact Phone	360-438-1100
2.9 Primary Contact Email	esmeraldat@cacclmt.org
2.10 Years in business (current dba or previous)	60
2.11 Federal Tax ID	91-0818368
2.12 Partnerships and Service Coordination	Recognizing that addressing complex community needs requires a collaborative approach, CACLMT is deeply committed to fostering partnerships and coordinating with various local entities, organizations, stakeholders, and community members to enhance the overall impact of our services. Our collaborative efforts are built on the principle that a strong network of providers yields the best outcomes for the community. To this end, CACLMT has established and maintains a diverse array of partnerships, both formal and informal, that support and amplify our work. By cultivating these relationships, CACLMT not only enhances its own capacity to serve but also contributes to a more robust and responsive social service ecosystem in our community. This approach ensures that our clients benefit from a wide range of integrated services and support, ultimately leading to better outcomes and a stronger, more resilient community. CACLMT works closely with a broad network of community partners to ensure individuals receive holistic, wraparound support, these

partnerships enhance service coordination, increase resource accessibility and include:

SafePlace – Domestic violence and sexual assault victim services.

Housing Authority of Thurston County – Housing vouchers, mediation, and support for low-income individuals with disabilities.

CIELO – Support services for Latinx-identifying clients.

Interfaith Works – Emergency shelter referrals, including Sergio's Place for resource navigation.

Providence Street Medicine Team – Medical services for low-income and homeless individuals.

OlyMAP – Direct outreach to individuals in encampments.

Family Education and Support Services- Wrap Around Services for Families and Caregivers

Northwest Justice Project & Sound Legal Aid – Legal aid for victims of violence, undocumented individuals, and landlord-tenant issues.

Thurston County Treatment Courts – Alternative sentencing for individuals seeking behavioral health and substance use treatment.

Lacey Veterans HUB – Housing, transportation, and community-building support for Veterans.

Family Support Center of South Sound- Services for families and Survivors experiencing homelessness.

Innovations Human Trafficking Collective- Supportive services for survivors of trafficking

Aging & Long-Term Support Administration (ALTSA) & Area Agency on Aging – Services for seniors and individuals with disabilities.

Senior Services of South Sound - Housing and supportive services for seniors and individuals with special needs.

Reliable Enterprise's Homecoming Program – Housing case management for families involved with DCYF.

Department of Children, Youth, and Families- Support for families and children at risk of abuse and neglect.

Together!- Supportive services for families and children in Thurston County

4 the Love Foundation- Funding for emergency services and small needs grants for families and community members

CACLMT actively provide outreach in the City of Lacey for residents residing in affordable housing complexes along with weekly outreach to Thurston County's Resource HUB.

2.13 Client Centered Programming

CACLMT's Housing Program is deeply committed to incorporating client-centered voices to ensure program quality and effective services. We achieve this through a combination of broad, program-wide strategies and individualized approaches which are participant-led utilizing a housing first model from a trauma-informed lens. At

the program level, we regularly conduct client feedback surveys to gather insights on overall experiences. This feedback informs ongoing program improvements and adjustments. We also leverage CACLMT's comprehensive community needs assessment, conducted every three years, which collects information from clients, community members, and professional peers. This data guides our program development and implementation, ensuring our services remain relevant and effective. Our organization's leadership structure supports this client-centered approach through a diverse Volunteer Board of Directors, representing public, private, and low-income community sectors. This ensures multiple perspectives guide our decision-making processes. On an individual basis, our case managers employ a highly personalized approach. They work closely with each client to develop tailored service plans that address unique needs, preferences, and goals. Regular one-on-one meetings allow clients to voice their concerns, aspirations, and feedback directly. This individualized attention ensures that each client's voice is heard, and their specific circumstances are considered in service delivery. We also implement a flexible service model that allows for quick adaptations based on individual client feedback. If a particular approach isn't working for a client, our staff adjust strategies to better meet their needs. Our commitment to continuous improvement is evident in our regular review and analysis of all collected feedback, both broad and individual. By integrating these various channels of client input, we ensure that CACLMT's Housing Program remains responsive, adaptive, and truly centered on the needs of those we serve, both at the program level and for each individual client.

2.14 Diversity, Equity, Inclusion and Belonging

At CACLMT, our mission explicitly targets the dismantling of white supremacy culture. We firmly believe that to effectively combat poverty and homelessness, we must confront the deep-seated structural racism and discrimination woven into the fabric of social systems. Being an anti-poverty and anti-violence agency inherently means being actively anti-racist.

Our organization has undertaken the task of addressing the systemic impacts of structural oppression within the systems and cultures we operate in. This journey has involved rigorous internal reflection and an ongoing commitment to this critical work. We've realigned our efforts to explicitly state that our mission to address poverty and violence is inseparable from addressing oppression in all its forms. While facing pushback from those resistant to change, we remain steadfast in our ethical duty to approach our work through an anti-racist lens.

The Housing Program demonstrates a steadfast commitment to supporting historically underserved and marginalized populations, enhancing accessibility for individuals with disabilities, promoting visibility, and offering support to LGBTQIA+ individuals and those whose first language may not be English. Moreover, it actively works towards reducing racial disparities in the provision of services. The program's comprehensive approach includes specialized staff training and community outreach to foster cultural relevance and responsiveness.

Supporting Vulnerable and Historically Disadvantaged Populations: The Housing Program is dedicated to serving individuals experiencing homelessness or at risk of becoming unhoused, a demographic that is often among the most vulnerable and historically disadvantaged in our community. Recognizing that housing insecurity transcends socioeconomic, racial, and cultural boundaries, the Housing Program diligently works to eliminate barriers, such as financial constraints, ensuring that its services are accessible to all.

Reducing Racial Disparity in Services: The Housing Program actively

engages in efforts to reduce racial disparities within its service provision. The program is committed to adopting an anti-racist, equity-focused perspective, coupled with an understanding of the unique challenges experienced by individuals from diverse racial and ethnic backgrounds. This dedication to reducing racial disparities is reflected in the program's staffing and training practices.

Culturally Relevant and Responsive Services: The Housing Program's staff members receive training in cultural competence and humility, enhancing their capacity to understand and respond to the specific needs of individuals from different racial and ethnic backgrounds. This training includes recognizing the potential impact of cultural factors on the experience of housing insecurity and related traumas. By having staff members who can communicate in multiple languages, the program ensures that language barriers do not hinder access to essential housing and support services.

The work the Housing Program and CACLMT does goes beyond words and underscores their actions to create an inclusive and equitable environment focused on belonging. This approach is intrinsic to the well-being of the entire community and aligns with the program's core mission and values.

3.1 Program or Project Design

The Housing Team has continued to strive and ensure existing service gaps for the Lacey community are being addressed. This continued support of Housing Services aims to enhance support for unhoused and at-risk residents, improving access to housing stability resources.

Key Components of the Project:

Expanded Case Management:

Assigning specific case management time and caseloads aimed to serve Lacey residents, ensuring personalized and consistent support.

Emergency Rental Assistance:

Allocating funds to provide emergency rental assistance, helping clients avert crises and maintain their housing.

Move-in Fees:

Allocating funds to cover application fees, deposits, and first-month rent, assisting clients in securing long term, affordable housing.

Immediate Necessities:

Providing essential items such as food and water to address immediate needs.

Long-Term Stabilization:

Emphasizing long-term stabilization through intensive case management, access to job training programs, internal referrals to utility assistance and weatherization programs, applications to affordable and subsidized housing complexes, access to health related social needs tailored to individual households.

Implementation:

Weekly Schedule:

Outreach Day: Conduct outreach activities in different quadrants of

the Lacey community, prioritizing high-need areas in collaboration with City of Lacey Human Services.

Drop-In Day: Offer drop-in services for residents needing housing or employment support, providing one-on-one meetings for intakes and immediate assistance.

Case Management Day: Dedicated time for intensive case management to address specific client goals.

Outreach:

The Lacey community will be divided into four quadrants, with outreach services provided to each quadrant monthly. Outreach areas may also be defined through collaboration with City of Lacey Human Services to identify high-need areas, ensuring outreach meets the most vulnerable community members. Outreach services will focus on building relationships, distributing supplies, and connecting clients to resources.

Drop-In Services:

Offer support to residents needing housing or employment assistance. Case managers will provide one-on-one meetings during drop-in hours to conduct intakes for in-depth case management services, connect clients to relevant services, and provide education on resources and options for housing stabilization.

Case Management:

Each case manager will maintain a caseload that includes Lacey residents. During case management meetings, staff and clients will have focused time to address identified barriers and achieve specific goals, such as obtaining documentation (IDs, Social Security cards, birth certificates), applying for housing, developing budgets, improving credit scores, addressing legal barriers (e.g., past convictions or evictions), engaging in employment support, and engaging with mental health and substance use disorder services.

This comprehensive program is designed to create a sustainable pathway toward an improved quality of life for Lacey's most vulnerable residents, addressing both immediate and long-term needs.

3.2 Program or Project Outcomes

The Housing Team's comprehensive project for Lacey's community aims to achieve the following specific and measurable outcomes:

Increased Housing Stability:

Measure: Track the number of individuals and families successfully placed into stable housing.

Goal: Case managers report increased housing stability for clients, resulting in access to affordable long-term housing.

Eviction Prevention Assistance Utilization:

Measure: Document the number of clients receiving emergency rental assistance and the prevention of evictions.

Goal: Increase the amount of emergency rental assistance provided to Lacey households annually to stabilize housing.

Access to Essential Services:

Measure: Record the distribution of immediate necessities such as food, water, and transportation assistance.

Goal: Ensure clients have access to essential needs supplies.

Improved Health and Well-being:

Measure: Collect client self-reported outcomes.

Goal: Clients report improved access to and engagement with physical and mental health services.

Ongoing Stability:

Measure: Track participation in ongoing education, employment, and other stabilizing activities.

Goal: Clients engage in stability measures such as accessing ongoing education, gaining employment, developing household budgets, and understanding how to access support.

Client Satisfaction:

Measure: Gather client feedback on Lacey Housing Program services.

Goal: Clients feel supported by the services provided, are able to give feedback on the program, and see their feedback used to refine and develop the program to better meet community needs.

These outcomes will be systematically monitored and evaluated to ensure the program's effectiveness and to make necessary adjustments for continuous improvement.

3.3 Program or Project Eligibility

Services under this project will be provided to low-income residents within the Lacey community, with a focus on those who are unhoused or at risk of becoming unhoused. The primary aim is to address essential social services needs such as housing eviction prevention, sustainability, and long-term care through low-barrier access.

Eligibility Criteria:

Income Level: Clients must fall within the low-income bracket as defined by federal or state guidelines.

Housing Status: This includes individuals who are currently unhoused or at significant risk of losing their housing.

Residency: Clients must be residents of Lacey. For those who are unhoused and unable to provide traditional proof of residency, self-declared residency or alternative documentation (e.g., a letter from a shelter or social service agency) will be accepted.

Determining Service Eligibility:

Application Process: Clients will complete a straightforward intake form detailing their income, housing status, and self-declared residency if traditional documentation is unavailable.

Verification: Case managers will verify the information through available documents, self-declarations, and interviews.

Assessment: Each applicant will undergo a comprehensive needs assessment to determine the level and type of services needed.

Prioritization: Priority will be given to those in the most critical need, such as those facing imminent eviction, chronic homelessness, or severe health issues.

Through this low-barrier eligibility framework, the program ensures that the most vulnerable members of the City of Lacey receive the necessary support to address their basic needs, aligning with funding priorities.

3.4 Project Location

Inside Lacey City Boundaries

3.5 Project Address

3020 Willamette Dr SE, Lacey, WA 98516

4.1 Budget Narrative

The Lacey Housing Project align with the services provided by CACLMT's Housing Program, specifically tailored for Lacey residents. If fully funded, the Lacey Human Services Grant will support the following key areas:

Direct Client Financial Assistance:

Emergency Rental Assistance: The grant will allocate funds for emergency rental assistance to help Lacey community members avert crises and maintain housing stability.

Move-in Costs: Funds will be used to cover application fees, deposits, and first-month rent, assisting clients in securing stabilized housing.

Essential Services:

Immediate Necessities: The grant will ensure the provision of essential items such as food and water to address immediate needs.

Resource Connection: Case managers will connect clients to timely and relevant services, including job training programs and access to health-related social needs.

Collaboration and Resource Allocation:

Braid Funding Streams: The project will integrate other funding sources to support this comprehensive model, maximizing the impact of the Lacey Human Services Grant.

Low-Barrier Access: The grant will define specific resources for Lacey residents, allowing for lower barrier access to vital and stabilizing services.

The Lacey Human Services Grant will be instrumental in ensuring the continuation of enhanced housing support for Lacey residents, providing dedicated case management, financial assistance, essential services, and a robust implementation framework to ensure sustainable housing stability and improved quality of life for the community's most vulnerable members.

4.1a

Administrative Budget 7%

4.2 Audit Findings	No, we have not had an audit finding for fiscal years 2025, 2024 and 2023. While the 2025 Audit is complete, it will not be issued until the end of June 2026.
4.3 Program or Project Sustainability	If the Lacey Housing Project is not fully funded by the requested amount, we will still be able to provide services and complete the project, albeit with adjustments to the scope and scale of our operations. The budget proposed reflects an expansion of services for the Lacey community, aiming to align more closely with best practices, enhance engagement with community members who are least likely to utilize services, and increase outreach to both providers and the community. Impacts of Receiving Less Than Full Funding: Limited Financial Assistance: Funds for emergency rental assistance and move-in costs may be reduced, potentially limiting our ability to help clients avert crises and secure stabilized housing. Scaled-Back Outreach: Outreach activities and engagement efforts may need to be scaled back, potentially reducing our reach to community members who are less likely to utilize services and impacting our ability to build relationships and connect clients to resources. Essential Services: Provision of immediate necessities like food and water may be affected, impacting our ability to address the immediate needs of our clients. Collaboration and Resource Allocation: While we will continue to braid funding streams and maximize the impact of available resources, lower funding may result in fewer specific resources allocated for Lacey residents, thereby increasing barriers to accessing vital and stabilizing services. Despite these potential reductions, our commitment to serving the Lacey community remains steadfast. We will prioritize core services and seek additional funding sources to mitigate the impact of any shortfall, ensuring that we continue to provide meaningful support to Lacey's most vulnerable residents.
Created	06/25/26 12:49 PM

Lacey Human Services Grant - Program and Project Budget					
	Describe funding use	City of Lacey Request (\$)	Outside Funds / Match (\$)	Describe Outside Funds / Match,	Total Funding
Personnel Expenses for staff that work directly on a specific project.	program staff time	\$ 3,000.00			\$ 3,000.00
Administration Expenses for items, services, and personnel that are, by their nature, general purpose rather than project specific.	7% of modified direct costs	\$ 2,000.00			\$ 2,000.00
Project or Program Costs Expenses for items that directly support a specific project.	Direct Client Services	\$ 25,000.00			\$ 25,000.00
Other Costs (Please describe below)					\$ -
Totals		\$ 30,000.00	\$ -		\$ 30,000.00

3000 3042
2000 7%
25000
30000

2026 Human Services Grant Application

Row 17

1.1 Agency Name	Garden-Raised Bounty
1.2 Program or Project Name	Youth Program
1.3 Is this a capital project or service project?	Service (Human Services Based)
1.4 Is this a new or existing program or project?	Existing
1.5 Program or Project Area	Youth Services: Youth focused programs or projects including childcare.
1.6 Past experience with Lacey	Yes. For over 10 years, the City of Lacey has generously supported GRuB's Garden Project. Past funding has specifically supported building free backyard gardens for City of Lacey residents with low-incomes and the education and resources for continued success of their gardens. We have installed gardens, provided ongoing free seeds and veggie starts, and free workshops for more than 90 gardens in Lacey (impacting well over 250 individuals). We are so grateful for the past support of this project and are excited to invite the City of Lacey to support our other core GRuB program for the first time, GRuB's Youth Program.
1.7 Future Community Members Served	20
1.8 Program or Project Description	Through trauma-informed, land-based programming, youth ages 16-19 experience safe space where they can build leadership skills, resilience, and community. Youth will learn the basics of sustainable agriculture on GRuB's 3 acre farm and connect to local food systems by growing food for themselves and their community.
1.9 Priority Focus	Yes, GRuB's Youth Program meets the priority focus areas for the City of Lacey! Our Youth Program touches on all three of City of Lacey's priority foci and it is in most alignment with Youth Program/Projects. In our region, youth, especially those with marginalized identities and high ACE (Adverse Childhood Experiences) scores, are experiencing increased feelings of isolation, hopelessness, and thoughts of ending their life (Trevor Project, 2020). At the same time, families are facing astronomical increases in cost of living, and it is difficult for youth to find employment. Over 25 years, we've witnessed how our farm-based programs for youth and young adults with barriers (such as

homelessness, learning challenges, not finishing high school, low income, high ACE scores, marginalized identities, and/or experience in the juvenile justice and/or foster system) lead to renewed hope, increased belonging with land and community, entrepreneurship and career opportunities, and a network of support. We invite the City of Lacey to join us in engaging Lacey's youth in this impactful program! With your support over the next year, we will engage 20 Lacey youth on GRuB's 3 acre sustainable learning farm where they will grow food, job skills, social-emotional skills, leadership skills, connection to local food systems, connection to community, and a network of resources and mentors.

1.10 Program Requirements

Authorization to Apply Clare Follmann

Date Approved 06/25/26

2.1 Organization Legal Name Garden-Raised Bounty

2.2 Mailing Address 2016 Elliott Ave NW Olympia WA 98502

2.3 Physical Street Address 2016 Elliott Ave NW Olympia WA 98502

2.4 Main Business Phone 360-753-5522

2.5 Contract Signatory (Name and Title) Clare Follmann, Grant Specialist

2.6 Signatory Email Address for Approval clare@goodgrub.org

2.7 Organization Primary Contact (Name and Title) Sade Gilliom, Co-Executive Director

2.8 Primary Contact Phone 360-753-5522

2.9 Primary Contact Email sade@goodgrub.org

2.10 Years in business (current dba or previous) Kitchen-Garden Project - 8 years Garden-Raised Bounty (GRuB) - 25 years

**2.11 Federal
Tax ID**

91-1594312

**2.12
Partnerships
and Service
Coordination**

GRuB operates in an extensive network of partners across all areas of our work. In some cases, we have transitioned our own programming to uplift the efforts of other organizations or shift opportunities in their direction. GRuB deeply values the relationships we have from our collaboration efforts, and have over 100 different partners—and counting! Some of our major partnerships include:

GRuB is currently active in the following networks:

Northwest Youth Garden Network (regional)

Rooted in Community (national)

South Sound Food Systems Network (local)

Thurston Eco-Network (local)

Levine Impact Lab's Community Building Cohort (national)

Youth Mental Health Cohort (local)

WA Farmer Veteran Coalition (state)

Other “Key” GRuB Partnerships include:

Local Hunger Relief and Agricultural Organizations: Food Banks, Thurston Conservation District, Haki Farmers Collective, & Many Trees

Local Grocery Stores: Olympia Food Co-op & Haggen

Local Financial Institutions: Heritage, WSECU, OlyFed, Key Bank, WAFd, & Chehalis Tribal Loan Fund

Local Schools and Colleges: Local School Districts and youth resource organizations, South Puget Sound Community College, & The Evergreen State College

Local Tribes and Tribal Organizations: Chehalis Tribe, Tahoma Peak Solutions, Cattail Rising, Squaxin Tribe, & Nisqually Tribe

Other local organizations: C.A.R.E., South Sound Fruit Society and more!

**2.13 Client
Centered
Programming**

GRuB prioritizes outreach to program alums (or people with similar lived experience) as part of our board and staff recruitment. In a recent survey, 88% of our staff and volunteers who work within our youth program, 75% of our board, and 100% of our Youth Program Leaders had identities or lived experiences with one or more of the following: living in poverty, being a BIPOC, a migrant, a refugee or immigrant, an English Language learner, experience with homelessness, experience in the foster care system, are LGBTQ+, involved in the criminal justice system, or having a disability or special health care need. GRuB's programming is created and adapted based on community and participant feedback. Community needs drive our work. We collect participant feedback throughout each year of programming. During the fall and winter, feedback is reviewed and we adapt programming based on the information shared. In addition, we collect information from local stakeholder groups such as teachers, counselors, school districts, and local youth service organizations. In 2026, GRuB gathered a group of community members who are stakeholders in our Youth Program to collect feedback on what needs they are recognizing that GRuB could potentially address. A common theme in the feedback collected was that the community is in need of more relationship and land-based program experiences like the experiences provided through GRuB's Youth Program.

2.14 Diversity, Equity, Inclusion and Belonging

From our earliest years, GRuB identified diversity and multicultural community as core values and goals of our work.

Our newest program, the Growing Home Collective (GHC), highlights Black cultural resilience, creativity, and earth wisdom through sharing food, gardening, and community building. Black community members, including black youth, are re-claiming and re-centering our land as a healing place. The Growing Home Collective is led by an advisory group of 6 Black community members and engages 75+ Black community members across the year.

From 2016-2024, GRuB hosted a Wild Foods and Medicine program. This program worked with local tribal and non-tribal educators to develop K-12 STEAM curriculum focused on native and naturalized plants of the Pacific Northwest. Through hands-on activities, students explore themes in cultural ecosystems, herbal medicine, plant technologies, tree communities, and wild food traditions. Northwest Native American plant knowledge and stories are woven throughout the curriculum. The 60+ lessons align with Science, Technology, Engineering, Art, and Mathematics (STEAM) education principles and Next Generation Science Standards. To date, over 47 tribes and tribal organizations currently use WFM educational materials. WFM has collaborated with tribal Elders and cultural knowledge keepers to ensure that information in the curriculum is appropriate to share broadly (which means some plants and plant knowledge have been purposefully left out). In 2024, this program GRuBuated. This means they became their own entity under a native-led organization called Old Growth Solutions LLC. They continue to hold workshops on the curriculum at GRuB and the curriculum is now integrated into all GRuB programming.

We are oriented to adapt or shift our programs or resources to meet community needs. One example, relevant to Lacey, is our partnership with the Haki Farmers Collective, a Black-led food justice non-profit that was founded in 2020. For 2021, Haki was seeking a farming space for the BIPOC community, and stepped into shared stewardship of GRuB's urban farm in Lacey, WA, then dedicated to military Veterans. The farm flourished with their presence and programming, and GRuB then shifted our Veteran programming elsewhere so that Haki could be the primary growers on the site.

With regards to the Youth Program, we have been successful in serving youth with marginalized identities and challenges to educational and career success. We attribute this success to: a) our long history and reputation of serving diverse youth; b) our program being based outdoors, with connection to the land and food; c) our ever evolving program model that is trauma informed, and adapts to youth feedback. We offer programming that sees our youth as active participants, rather than recipients; as people with real stories and identities, not as statistics; with real connections and relationships that feels dignified and empowering.

3.1 Program or Project Design

On GRuB's 3-acre farm, youth are supported in building career readiness skills, developing professional and leadership skills, growing relationships with the land, connecting with wild plants and the Indigenous teachings that surround them, growing vegetables, herbs, fruit, and flowers for themselves and the community, cultivating social-emotional skills, and gaining a network of positive adult and peer mentors. Each Spring, Summer, and Fall we instruct a 7-8 week cohort of 15-20 participants, led by 3 full time staff, 4-10 peer mentor staff, and community members in the form of guest presenters/ teachers. Additionally, we offer internships and work study opportunities to high school and college students, who also have opportunities to engage with our youth programming. Weekly,

youth will be able to take home seasonal produce from the farm (that they helped to grow!), partake in a group meal that includes farm produce, participate in farm projects, learn the art of bouquet making, engage with set-up and management of our on site Marketstand, and participate in workshops led by staff and guest speakers. Workshop topics may include, but are not limited to: plant identification, native plant lessons, composting, basic nutrition, ecological restoration, mental health, advocacy, communication tools, team building activities, resume building, goal setting, cooking skills, beekeeping basics, etc. Youth have the opportunity to earn a stipend of up to \$1000 for their participation, and gain experience that they can add to their resume.

3.2 Program or Project Outcomes	We are on track to meet the following planned objectives and goals this Fiscal Year and anticipate very similar goals next Fiscal Year (July 1, 2026-June 30 2027). Goal 1: Healthy Food: Increase Access to Healthy, Local, and Sustainable Food Planned Objectives: Annually, 40+ youth will: Grow 5,000+ lb of fresh produce for themselves and the community Donate over 75% of farm grown produce to hunger relief partners Learn to cook and eat over 15 meals together, using food from the farm Goal 2: Healthy People: Improve resilience, job readiness, and leadership abilities for and with youth. Planned Objectives: Annually, 40+ youth will gain career readiness skills 40+ youth will learn how to operate the market programs through helping to manage food production, CSA bouquet shares, and the market stand Goal 3: Healthy Community: Improve community connection for and with GroundED youth. Planned Objectives: Annually, 40+ youth will connect with the community through the market programs, meeting and learning from professionals in related industries, and building connections with their adult mentors and peers
3.3 Program or Project Eligibility	As mentioned, our Youth Program serves Opportunity Youth in our five county region, ages 16-19, and offers paid peer mentor positions for youth and young adults. GRuB prioritizes youth with barriers to educational and workplace success. Barriers range from ACEs, low-income, historically marginalized and oppressed identities, disabilities, houselessness, foster care, and involvement in the juvenile justice system. GRuB advertises our Youth Program, and paid peer mentor positions through our website and social media, through direct outreach to regional schools and our partners at youth serving organizations.
3.4 Project Location	Other
3.5 Project Address	2016 Elliott Ave NW Olympia WA 98502
4.1 Budget Narrative	The following amounts proposed to be covered by the City of Lacey are prorated amounts from our total Youth Program Budget based on the amount of youth expected to be residents of the City of Lacey. Snacks and meal supplies for guest chef programming: \$759 Direct Program Supplies, such as outdoor gear, materials for workshops, tools for farm activities, etc: \$2,925

Youth honorariums to support them in their work and learning. This offering makes it possible for many youth to attend (up to \$1,000/youth/season): \$20,000
Staff time to design, coordinate, recruit, and lead this experience for the youth. Specifically, this funding will support a portion of our Youth Program Manager and Youth Program Coordinators hourly wages: \$6,316
TOTAL: \$30,000

4.1a
Administrative Budget 0%

4.2 Audit Findings No

4.3 Program or Project Sustainability If no City of Lacey funding is provided, we will continue to seek designated funding to support the GRuB Youth Program, as well as through our general operating fundraising efforts. We will first focus outreach on the areas where dedicated funding has been secured, followed by general outreach throughout the county. Our Youth Program has experienced recent funding cuts due to federal and state budget changes and we are both widening our net and adjusting our back up plans if we are unable to secure the funding goal we have set. This program has been successfully operated for 25+ years, with years of increased and decreased funding, and has always delivered impactful and meaningful outcomes for the Youth in our community.

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Lacey Human Services Grant - Program and Project Budget					
	Describe funding use	City of Lacey Request (\$)	Outside Funds / Match (\$)	Describe Outside Funds / Match, identify if funding is secured	Total Funding
Personnel Expenses for staff that work directly on a specific project.	This includes staffing and fringe benefits for staff who directly support the Youth Program. Includes Farm Manager, Youth Program Manager, Seasonal Farm Leads and Farm Assistants, Youth Program Coordinator and a small portion of hours from other GRuB staff members who spend time directly supporting the program. City of Lacey amount includes a portion of the wages for our Youth Program Manager and Youth Program Coordinator.	\$6,316	\$ 262,060.00	All matching funds for all categories come from or will come from our General Operating income (fundraising events, donations, sponsorships, general operating grants, sales, and service contracts) and program specific income from program specific grants, service contracts, sponsorships, sales, and donations. Current grants funding our Youth Program come from Inspire Olympia, WaFD, Dawkins Foundation, Youth Mental Health Learning Cohort's Collaborative Learning Award, Swantz, Russell Family Foundation, Haggen Foundation.	\$ 268,376.00
Administration Expenses for items, services, and personnel that are, by their nature, general purpose rather than project specific.	This includes the portion of org-wide admin costs covered by the Youth Program. This specifically includes a portion of GRuB's insurance, utility bills, taxes, etc.	\$0	\$ 39,179.00		\$ 39,179.00
Project or Program Costs Expenses for items that directly support a specific project.	This includes direct program supplies for farm operations, workshops, honorariums for guest chefs and teachers, meal ingredients, snacks for youth, outdoor gear, farm tools, printing for outreach materials, etc. City of Lacey amount includes supplies, snacks and meal ingredients to support 20 youth.	\$ 3,684.00	\$ 12,633.00		\$ 16,317.00
Other Costs (Please describe below) Youth Participant Honorariums	Includes youth stipends to support their work and learning in the program for FY 26-27, and a living stipend for our service corps member on the farm. City of Lacey amount includes 20 \$1,000 stipends for 20 Lacey youth.	\$ 20,000.00	\$ 34,313.00		\$ 54,313.00
Totals		\$ 30,000.00	\$ 348,185.00		\$ 378,185.00

2026 Human Services Grant Application

Row 18

1.1 Agency Name	Homes First
1.2 Program or Project Name	Maintaining Affordable Housing for 8 Residents
1.3 Is this a capital project or service project?	Capital Project (Brick and Mortar)
1.4 Is this a new or existing program or project?	Existing
1.5 Program or Project Area	Affordable Housing / Homelessness Prevention: expanding and upgrading affordable housing programs, emergency rental assistance, housing education, creating and maintaining supportive housing services that prevent homelessness.
1.6 Past experience with Lacey	No
1.7 Future Community Members Served	8
1.8 Program or Project Description	Homes First seeks funding to replace the roof at 1702 Magnolia, Lacey. This is a four-plex currently providing affordable housing for 8 Lacey residents, and we seek funding to protect the integrity of the building envelope and maintain the home in good repair.
1.9 Priority Focus	Homes First projects create healthy, safe, decent affordable housing for those most in need in the Lacey community. Homes First residents all have incomes below 50% of median income, with most at less than 30% AMI. Most of our residents have experienced homelessness or living in substandard housing. A significant number of Homes First residents live with disabilities, are low-income seniors, or are in recovery from behavioral health problems. This project enables us to maintain in good order and habitability housing that meets the needs of very-low-income Lacey residents and therefore meets the City's priority focus for these funds.
1.10 Program Requirements	☒

Authorization to Apply	Danielle Bryant, President, Board of Directors
Date Approved	06/25/26
2.1 Organization Legal Name	Homes First
2.2 Mailing Address	5203 Lacey Blvd SE, Ste A, Lacey, WA 98503
2.3 Physical Street Address	5203 Lacey Blvd SE, Ste A, Lacey, WA 98503
2.4 Main Business Phone	360-236-0920
2.5 Contract Signatory (Name and Title)	Danielle Bryant, President, Board of Directors
2.6 Signatory Email Address for Approval	dnbryant87@gmail.com
2.7 Organization Primary Contact (Name and Title)	Sylvie McGee, Grantwriter
2.8 Primary Contact Phone	360-704-8473
2.9 Primary Contact Email	grants@homesfirst.org
2.10 Years in business (current dba or previous)	37
2.11 Federal Tax ID	94-3124800
2.12 Partnerships and Service Coordination	Homes First is a non-profit rental housing provider for low- and extremely low-income households in Thurston and Mason counties. Our model is to focus on our area of expertise, which is housing development and management, and to partner with community service providers to ensure ample, targeted support for our homes that house specific populations. When people have stable, secure housing, they are able to focus on other areas of their lives where they experience barriers. By partnering with area service providers, we help develop the capacity of our partners and ours to serve our mutual clients effectively.

The Homes First Program Services Navigator assesses the needs of tenants as they arise and helps to connect household members to services that are needed to implement their plan, arranging appointments and assisting with paperwork when necessary.

Our service partners are diverse, including among others youth service agencies, family support programs, services for people with developmental disabilities and veterans support organizations. We partner with Kokua, Place1, Dungarvin, Ambitions of WA, Community Resources, LLC, Oxford House, Olympia Sober Housing, Community Youth Services, and the Thurston Mason Behavioral Health Administration Organization. We also continuously build collaborative relationships with other groups to connect them with more clients and support their work.

2.13 Client Centered Programming

On a day-to-day basis, we incorporate client-centered voice through relationships of trust and respect built with residents by our Program Services Navigator, who serves as an emotional sounding board for residents looking for support and connection, and helps them assess their needs as they define them. The Program Services Navigator connects residents with a wide variety of community partners to help them meet their needs, address challenges they are facing such as access to health care, food, counseling, childcare, reliable transportation and more. On an annual basis, we formally assess the impact of our work. We believe the success of our work is strongly indicated by our treatment of residents. We track this through an annual survey sent out in January to a variety of stakeholders including tenants, donors, partners, current and past board members, and community members. Residents are specifically asked about their experiences with staff and ways in which Homes First can improve. Responses are all reviewed by the CEO and our Tenant Services Team, and a summary of responses is shared with the Board of Directors. Finally, in recruiting both our staff and our Board, we strive to open opportunities for employment and for governance to current and previous residents. As a certified Community Housing Development Organization (CHDO), we are required and committed to have members of our Board of Directors who are members of Boards of Neighborhood Associations who serve the low-income community or those who are members of the low-income community themselves.

2.14 Diversity, Equity, Inclusion and Belonging

Homes First recognizes the great disparities that pervade the housing system in our country and our communities. The historical patterns of income inequality, divestment in many communities, and unequal access to housing resources should and must be overcome.

As an agency committed to recognizing our own biases – including unconscious biases – and doing our best to center belonging and equity in our work, we daily work on making sure that every decision we make is informed by the diverse community members we serve, and that we represent that diversity in our staffing and in our leadership.

We invest in training to help us recognize our blind spots and create an organizational culture in which we can acknowledge systemic problems and approach our work with humility.

We have also invested, and continue to invest, staff time in creating feedback loops with the people with whom we interact so that their lived experiences shape how we operate, and in examining, from top to bottom, our operating procedures and policies to ensure they do not perpetuate old and harmful power imbalances.

Currently, our Board and Executive leadership includes African American, Latine, White and people with neurodivergence.

3.1 Program or Project Design	In 2016, Homes First purchased a two-story four-plex with approximately 3400 square feet built in 1977 in Lacey. Rehabilitation of the building was completed in 2016, and currently the four-plex provides apartments for four households with a total of 8 low-income residents. This project will rehabilitate building envelope elements that are important to maintaining the integrity of the four-plex and continuing to provide safe, healthy and affordable housing for tenants who would otherwise experience real challenges to remaining stably housed. The overall project will replace both the siding and the roof of the building. The current siding is the original T 1-11, a product known for high failure rates in wet climates. It also lacks a weather barrier. As a result, after nearly 50 years, there is extensive damage and areas of rot. While some temporary repairs have been made to limit spread of rot by cutting it out and patching with slabs of OSB, this is not sustainable in the long run, and it does not respect the neighborhood. We intend to replace this with Hardie plank lap siding with a weather barrier. The roof is original to the house (50 years old) and is also at a point where replacement is needed per its lifespan regulations, not to mention its increased risk of failure at this age. With the funds requested in this application, we will replace the roof of the building at 1702 Magnolia. We are actively submitting applications to foundations in the region for the funds to replace the building siding, and to subsequently repaint the house.
3.2 Program or Project Outcomes	This project will make sorely needed repair and protect a key element of the building envelope, allowing the structure to continue to provide decent, affordable housing to 8 low-income Lacey residents who would otherwise be at risk of displacement, rent burden in more expensive housing, or homelessness.
3.3 Program or Project Eligibility	Homes First serves low- to extremely low-income households with incomes at or below 50% (very low-income) of the area median income, who have barriers to finding and retaining a home they can afford. The population we serve includes persons with disabilities, persons with mental health disorders, persons in recovery, elders and veterans among others. We work with our local providers, our Coordinated Entry agencies, and the Housing Authority of Thurston County to reach out to specific demographic segments (as required) but also post on our social media and share information with local, new outlets, the libraries, and online for 'general' household opportunities. Service eligibility is established by our funding requirements and maintained by a comprehensive set of checks and balances to ensure all income eligibility requirements are met prior to occupancy. We are required to complete a variety of demographic information for all residents, including incoming/new residents, by our public funders. These data include income verification, background and rental history checks, and proof of residency. We track this data in Buildium, our property management database.
3.4 Project Location	City of Lacey

3.5 Project Address	1702 Magnolia Ave St SE, Lacey, WA 98503
4.1 Budget Narrative	WA. This work will be completed by an external, licensed, experienced contractor. The scope and cost has been estimated by a licensed and experienced contractor. A copy of the contractor's estimate is included with the uploaded files. In the request, we have also included a total of 10% over the contractor estimate. This includes 5% as contingency against any additional repairs found during the roofing process, and 5% for administration, contract management and accounting.
4.1a Administrative Budget	5%
4.2 Audit Findings	Homes First has had no audit findings in the last two years.
4.3 Program or Project Sustainability	This request is for one part - the roof replacement - of the overall project at the 1702 Magnolia St SE building. If we receive less than full funding, we will not be able to immediately complete the roof replacement work, however we will continue to fundraise, and will include the un-funded portion in applications we are submitting for the siding of the building or in additional foundation applications.
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Lacey Human Services Grant - Program and Project Budget					
	Describe funding use	City of Lacey Request (\$)	Outside Funds / Match (\$)	Describe Outside Funds / Match, i	Total Funding
Personnel Expenses for staff that work directly on a specific project.	N/A	\$0	\$ -	0	\$ -
Administration Expenses for items, services, and personnel that are, by their nature, general purpose rather than project specific.	Administration costs	\$ 2,360.55	\$ -		\$ 2,360.55
Project or Program Costs Expenses for items that directly support a specific project.	Roof demolition and replacement, and all associated materials and disposal fees.	\$ 47,211.15	\$ -		\$ 47,211.15
Other Costs (Please describe below)					\$ -
Totals		\$ 49,571.70	\$ -		\$ 49,571.70

Administration

5% of project direct cost for coordination with the contractor, accounting and grant management/reporting

Project/Program Cost

Demolition and replacement of roof at 1702 Magnolia St SE, Lacey, WA - based on contractor estimate by Doyle Construction and including a 5% contingency for unexpected repairs required.

2026 Human Services Grant Application

Row 19

1.1 Agency Name	Cancer Pathways
1.2 Program or Project Name	Sparkle Family Program
1.3 Is this a capital project or service project?	Service (Human Services Based)
1.4 Is this a new or existing program or project?	Existing
1.5 Program or Project Area	Behavioral Health: mental health care, drug and alcohol recovery, support in times of personal and family crisis. Youth Services: Youth focused programs or projects including childcare.
1.6 Past experience with Lacey	No
1.7 Future Community Members Served	72
1.8 Program or Project Description	The Sparkle Family Program provides free year-round programming for children and families impacted by cancer, whether through a child's own diagnosis or the diagnosis of a loved one. Held throughout the school year, these events offer therapeutic, age-appropriate activities that foster creativity, resilience, and meaningful peer connections (for both children and parents) in a welcoming environment where participants can interact with others who share similar experiences. Expansion into a new community with Sparkle Family Programming will serve as the entry point for building long-term relationships with local families, healthcare providers, and community partners to address unmet needs of families experiencing a cancer diagnosis.
1.9 Priority Focus	This project aligns with the Youth Programs priority by providing supportive, year-round programming for children and adolescents in the Lacey community who have been impacted by cancer, either through their own diagnosis or that of a family member. The Sparkle Family Program is a place where children realize, often for the very first time, that there are other kids who understand exactly what they're going through. It's where friendships are formed, laughter returns, and kids get permission to simply be kids again. Programming serves children in grades 1–8 as participants while

offering leadership and service opportunities for high school students in grades 9–12 as volunteers and camp counselors.

The project also advances the Behavioral Health priority by addressing the emotional and social needs of young people navigating the challenges of cancer within their families, including diagnosis, treatment, survivorship, and loss. Through therapeutic recreation, peer connection, and guided activities, participants gain healthy coping strategies and a sense of belonging with others who share similar experiences. Programs are facilitated by licensed social workers and trained staff who are qualified to provide trauma-informed, developmentally appropriate support for children while also offering resources and connection for parents and caregivers.

1.10 Program Requirements



Authorization to Apply

Cynthia S. Miller - South Sound Program Manager

Date Approved 06/26/26

2.1 Organization Legal Name

Cancer Pathways

2.2 Mailing Address

1400 Broadway, Seattle, WA 98122

2.3 Physical Street Address

1400 Broadway, Seattle, WA 98122

2.4 Main Business Phone

206-709-1400

2.5 Contract Signatory (Name and Title)

Jana Mastrogiovanni, Director of Programs

2.6 Signatory Email Address for Approval

grants@cancerpathways.org

2.7 Organization Primary Contact (Name and Title)

Jana Mastrogiovanni, Director of Programs

2.8 Primary Contact Phone

206-709-1400

2.9 Primary Contact Email

grants@cancerpathways.org

2.10 Years in business (current dba or previous)	25
2.11 Federal Tax ID	91-1742315
2.12 Partnerships and Service Coordination	Our organization, as a whole, maintains partnerships with several local entities and stakeholders, such as Fred Hutch Cancer Center, Seattle Children's Hospital, Multicare, and several of Washington's tribes. Specific to Camp Sparkle/Sparkle Saturday, we partner with local organizations such as children's museums, zoos, Costco, and Emerald City Smoothies. The partnerships are established and maintained for mutual benefit, and for the benefit of youth participants.
2.13 Client Centered Programming	Cancer Pathways incorporates a client-centered approach throughout the planning, implementation, and evaluation of Sparkle Family programming to ensure services reflect the evolving needs of children and families impacted by cancer. Program content and activities are informed by direct feedback from participants and caregivers through surveys, informal conversations, and post-program evaluations. Families are encouraged to share their experiences, suggest future activities, and identify barriers to participation, allowing staff to make meaningful adjustments to improve accessibility and relevance. One mother shares, "I am just without words, to have both Camp Sparkle and Sparkle Saturday in our lives has been like having an additional family. It has been a tremendous blessing that we are incredibly grateful for."
2.14 Diversity, Equity, Inclusion and Belonging	When someone is diagnosed with cancer, it touches not only that person, but also everyone around them, including their children and members of their personal and professional community. For this reason, we at Cancer Pathways strive to amplify the voices of all those who have been impacted by cancer, to remove the stigma associated with cancer, and provide people with a sense of belonging to a caring community. The members of our community are diverse in age, race, sexual orientation, gender identity, and economic status and geography—some of the many factors that influence one's likelihood of being diagnosed with cancer, the progression of cancer, and medical care people may receive. We are committed to understanding the gaps in supportive care for diverse communities, and addressing the disparities that medically underserved communities face when seeking support services for their cancer diagnosis. This is how we face cancer together.
3.1 Program or Project Design	The Sparkle Family program will be delivered through recurring Sparkle Saturdays, a series of family-centered events held throughout the school year in accessible community locations. Each session will feature therapeutic recreational activities, creative arts, games, and opportunities for peer connection designed specifically for children and families impacted by cancer. Programming is led by licensed social workers and trained staff who create a supportive, trauma-informed environment that promotes resilience, emotional well-being, and social connection. Families will be recruited through partnerships with local hospitals, healthcare providers, schools, community organizations, and direct outreach efforts. Participation is provided at no cost to families to reduce financial barriers and ensure equitable access. High school students may also participate as trained volunteers or counselors,

fostering mentorship and leadership while supporting younger participants. Oftentimes, students are recruited through the Cancer Pathways Student Education program delivered in the schools. As the program becomes established in the local community, Cancer Pathways will continue to strengthen referral networks and community partnerships to expand participation and ensure families have consistent opportunities for connection and support throughout the year. Program quality and impact will be monitored through attendance tracking, participant feedback, caregiver surveys, and ongoing evaluation to guide continuous improvement.

3.2 Program or Project Outcomes	The Sparkle Family Program expansion will be evaluated using clear, measurable outcomes that assess participation, engagement, and participant well-being. Program Outcomes: - Deliver 6–8 Sparkle Saturday events during the first year of implementation. - Serve 50–75 unduplicated children and family members impacted by cancer through year-round programming. - Establish at least three referral partnerships with local hospitals, clinics, schools, or community organizations to increase awareness and access. - Recruit and train 5–10 youth volunteers or camp counselors to support program activities and build leadership opportunities. Participant Outcomes: - At least 90% of participants and caregivers will report feeling welcomed and supported during program activities. - At least 85% of participants will report increased feelings of connection with peers or families who have shared experiences with cancer. - At least 80% of caregivers will report that the program helped their child develop positive coping skills or improved their emotional well-being. - At least 90% of participating families will indicate they would attend future Sparkle Family events or recommend the program to another family affected by cancer. These outcomes will be measured through attendance records, registration data, post-event surveys, caregiver feedback, and partnership tracking, providing both quantitative and qualitative data to inform continuous program improvement and future expansion efforts.
3.3 Program or Project Eligibility	Youth and families who have been impacted by cancer in one of the following ways: - Have lost a loved one with cancer or post-treatment - Have lost a loved one to cancer - Has a cancer diagnosis themselves
3.4 Project Location	Inside Lacey City Boundaries
3.5 Project Address	5611 56th Loop SE, Lacey 98503
4.1 Budget Narrative	Personnel: Supports staff time required to coordinate, recruit, implement, and evaluate programming in the expansion area. Facility Rentals: Covers accessible community spaces that allow families to gather for support and educational activities. Field Trips: Funds therapeutic, family-centered experiences that promote connection, resilience, and positive memories during or after a cancer diagnosis. Food: Ensures meals and refreshments are available, reducing barriers to participation and fostering community.

Marketing & Outreach: Helps establish awareness in the new service area through community partnerships and culturally responsive outreach materials.

Staff Travel: Covers mileage and travel costs for staff to deliver services and build local partnerships.

Supplies: Provides materials for hands-on activities and family engagement.

Therapeutic Art Curriculum: Supports evidence-informed art activities that encourage emotional expression and coping skills.

Support Services: Funds specialized supports such as guest facilitators, behavioral health professionals, interpretation, or childcare that enhance accessibility.

Other: Allows flexibility for evaluation, technology, or unforeseen implementation needs.

4.1a
Administrative Budget 5%

4.2 Audit Findings No

4.3 Program or Project Sustainability Sparkle Family Programming will continue to be offered in multiple locations throughout the state of Washington to families impacted by cancer if funding for a Lacey location is not awarded. With less than full funding, limited Sparkle Saturday programming can be implemented in the City of Lacey for the benefit of the local community.

We invite your team to visit any of our programs throughout the year. There is something incredibly powerful about watching a child walk in feeling uncertain or alone and leave with a new friend who finally understands their world. It's difficult to put into words, but it's an experience that stays with you long after you leave.

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Lacey Human Services Grant - Program and Project Budget					
	Describe funding use	City of Lacey Request (\$)	Outside Funds / Match (\$)	Describe Outside Funds / Match, identify if funding is secured	Total Funding
Personnel Expenses for staff that work directly on a specific project. Program coordination, planning, facilitation, and volunteer management.	Family Program Director .20 FTE will be used towards Lacey. South Sound Program Manager 20% Social Worker Contractor 100%	\$12,000	\$ 10,000.00	Personnel for Seattle location is fully funded by other grants. Family Program Director will be used for both locations.	\$ 22,000.00
Administration Expenses for items, services, and personnel that are, by their nature, general purpose rather than project specific.	Marketing and outreach: Flyers, social media promotion, community partner materials, translation, and recruitment. Insurance, registration fees.	\$1,500	\$ 3,000.00	Some materials will be able to be used by all family programs, including cross-promotion. This could be included in our Seattle-based grant.	\$ 4,500.00
Project or Program Costs Expenses for items that directly support a specific project.	Facility rentals: Space for family events, support activities, or workshops Field trips: Admission fees and transportation support for therapeutic family outings Food: Meals and snacks for participating families during events Staff travel & board: Mileage, lodging (if needed), and travel expenses for staff delivering programming in the new region Supplies: Activity materials, games, educational resources, and family take-home kits Therapeutic art curriculum: Art supplies and specialized curriculum materials for expressive arts activities Support services: Guest facilitators, interpreters, mental health consultants, or childcare support	\$ 15,500.00	\$ -		\$ 15,500.00
Other costs (please explain)		\$1,000.00			
	Flexibility for evaluation, technology, or unforeseen implementation needs.				
Totals		\$ 30,000.00	\$ 13,000.00		\$ 43,000.00

2026 Human Services Grant Application

Row 20

1.1 Agency Name	Interfaith Works
1.2 Program or Project Name	Sergio's Service Center
1.3 Is this a capital project or service project?	Service (Human Services Based)
1.4 Is this a new or existing program or project?	Existing
1.5 Program or Project Area	Affordable Housing / Homelessness Prevention: expanding and upgrading affordable housing programs, emergency rental assistance, housing education, creating and maintaining supportive housing services that prevent homelessness. Behavioral Health: mental health care, drug and alcohol recovery, support in times of personal and family crisis.
1.6 Past experience with Lacey	In 2021, The City of Lacey recognized the vital nature of this project and contributed \$100,000 of capital funds to make Sergio's possible. IW also received \$30,000 from the 2024 Human Services grant program for Sergio's Day Center. Outcomes from 2024 include the following: -- 14,952 total visits -- 1,325 guests served -- 2,338 loads of laundry -- 3,781 showers -- Collaboration with 14 community providers In 2025, IW received \$30,000 from the 2025 Human Services grant program for Sergio's Day Center. Outcomes from 2025 include the following: -- 19,808 total visits -- 1,632 guests served -- 2,288 loads of laundry -- 4,001 showers -- 704 services provided by Sergio's Navigation Team -- Collaboration with 13 community providers
1.7 Future Community Members Served	750
4.1 Budget Narrative	\$30,000 in grant funds from the City of Lacey will help support Sergio's via staffing, supplies, and operations to ensure that vital services are provided in the amount our community needs and at times and days that are of most value to those we serve. On average, in one month we have 1661 guest visits, 830 of those visits being from residents of Lacey, provide 333 showers and facilitate over 195 loads of laundry. Please see attached budget. Administrative fees will be covered by other funding sources.
4.1a Administrative	0%

Budget

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Lacey Human Services Grant - Program and Project Budget						
	Expenses	Describe funding use	City of Lacey Request (\$)	Outside Funds / Match (\$)	Describe Outside Funds / Match, identify if funding is secured	Total Funding
Personnel Expenses for staff that work directly on a specific project.	\$412,764	Funding for program staff (wages, benefits, taxes) for the day center services, not including Navigation Team or Mental Health Services	\$ 30,000.00	\$ 382,764.00	\$497,738 - Secured Funding: Thurston County, City of Olympia, City of Lacey (portion of previous year's grant), Multicare Cap Medical Contribution - Unsecured Funding: Other community grants (wide ranging), IW is committed to supporting Sergio's - any unsecured funding gaps would be addressed through a combination of expense reductions, program changes, and individual contributions.	\$ 412,764.00
Administration Expenses for items, services, and personnel that are, by their nature, general purpose rather than project specific.	\$69,200	12% estimate on expenses for administrative support, HR, IT, Accounting, Insurance, etc.		\$ 41,253.00		\$ 41,253.00
Project or Program Costs Expenses for items that directly support a specific project.	\$46,826	program supplies - towels, toilet paper, shampoo, conditioner, hangers, garbage bags, cups, paper plates, coffee, etc; outreach supplies, chapstick, OTC meds, antibiotic ointments, sunscreen, deoderant, etc.				\$ -
Other Costs (Please describe below)	\$71,268	Contracted security, software, telecom, office supplies, landscaping, facilities		\$ 73,721.00		\$ 73,721.00
Totals	600058		\$ 30,000.00	\$ 497,738.00		\$ 527,738.00

\$30,000 maximum request
10% allowed for Admin

2026 Human Services Grant Application

Row 21

1.1 Agency Name	North Thurston Education Foundation (NTEF)
1.2 Program or Project Name	Student Assistance Program
1.3 Is this a capital project or service project?	Service (Human Services Based)
1.4 Is this a new or existing program or project?	Existing
1.5 Program or Project Area	Affordable Housing / Homelessness Prevention: expanding and upgrading affordable housing programs, emergency rental assistance, housing education, creating and maintaining supportive housing services that prevent homelessness. Youth Services: Youth focused programs or projects including childcare.
1.6 Past experience with Lacey	Yes. The North Thurston Education Foundation has received funding from the City of Lacey for the past two years, and the investment has significantly expanded support for students and families experiencing basic needs insecurity. Through strong partnerships with local nonprofits and service providers, we work collaboratively to assist families facing financial hardship or crisis. As other community organizations have exhausted their emergency rental assistance funds, City of Lacey funding, combined with matching funds from Help Us Move In (HUMI), has allowed us to continue providing emergency rental assistance and move-in costs for families in Lacey. This support has helped prevent homelessness and housing instability for children and their families. Additionally, the North Thurston Public Schools Family and Youth Resource Center has returned to its newly remodeled facility, which is conveniently located on major bus lines and includes a well-organized Kids Closet, as well as access to laundry and shower facilities. City funding has enabled us to proactively purchase clothing, hygiene items, and other essentials when supplies run low or when bulk purchasing opportunities arise. As a result, the Resource Center has remained stocked year-round, ensuring students and families have consistent access to basic necessities when they need them most. These outcomes have strengthened our ability to provide timely, dignified support to vulnerable students and families throughout the Lacey community.
1.7 Future Community Members Served	10000

4.1 Budget Narrative

We are requesting \$30,000 from the Lacey Human Services Grant to support and expand the North Thurston Education Foundation's (NTEF) Student Assistance Program, which last year provided \$308,531 in support to students and families in need. This grant will be combined with other funding sources including matching grants, business sponsorships, and individual donations, to maximize its impact.

The \$30,000 will be allocated to two key areas within our Student Assistance Program:

Basic Needs Support for Homeless and Low-Income Students:

These funds will be used to provide direct support to students experiencing homelessness or living in low-income households. Through our Basic Needs grants, school staff are empowered to quickly and discreetly purchase essential items such as clothing, food, hygiene products, and school supplies.

This model ensures students' immediate needs are met while preserving their dignity and minimizing stigma. Staff are trained to respond with compassion and knowledge of local resources, ensuring equitable access to education. In addition, families may access centralized support through the district's Family and Youth Resource Center, which offers additional supplies and referrals for local assistance agencies.

Emergency Rental and Move-In Assistance Program:

These funds will provide one-time financial assistance to families facing housing instability, if they have received a Pay or Vacate Notice, a shut-off notice for utility bills, or families identified as unhoused under the McKinney-Vento Act and needing help with move-in costs.

This program is administered through the NTPS Student Support Office and Homeless Liaison to ensure coordination with school-based and community services. NTEF also partners with Help Us Move In (HUMI), which offers matching funds of up to \$10,000 annually, further extending the reach of this program. Together, these two components address critical barriers to student success, basic needs and housing stability, which ensure support is provided in a compassionate, equitable, and community-connected way.

**4.1a
Administrative Budget**

0%

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Lacey Human Services Grant - Program and Project Budget					
	Describe funding use	City of Lacey Request (\$)	Outside Funds / Match (\$)	Describe Outside Funds / Match, if any	Total Funding
Personnel Expenses for staff that work directly on a specific project.					\$ -
Administration Expenses for items, services, and personnel that are, by their nature, general purpose rather than project specific.					\$ -
Project or Program Costs Expenses for items that directly support a specific project.	Emergency Rental Assistance funds and Student Assistance Program items	\$30,000	\$10,000	HUMI grant match for Rental Assistance	\$ 40,000.00
Other Costs (Please describe below)					\$ -
Totals		\$ 30,000.00	\$ 10,000.00		\$ 40,000.00

2026 Human Services Grant Application

Row 22

1.1 Agency Name	Innovations Human Trafficking Collaborative
1.2 Program or Project Name	Healing Journey Home
1.3 Is this a capital project or service project?	Service (Human Services Based)
1.4 Is this a new or existing program or project?	Existing
1.5 Program or Project Area	Affordable Housing / Homelessness Prevention: expanding and upgrading affordable housing programs, emergency rental assistance, housing education, creating and maintaining supportive housing services that prevent homelessness. Behavioral Health: mental health care, drug and alcohol recovery, support in times of personal and family crisis.
1.6 Past experience with Lacey	No.
1.7 Future Community Members Served	12
1.8 Program or Project Description	Healing Journey Home is a trauma-informed transitional recovery residence operated by Innovations Human Trafficking Collaborative (Innovations HTC) for adult women who have survived sex trafficking and commercial sexual exploitation. The program provides safe, substance-free housing for up to 12 survivors annually, with each resident participating in an approximately six-month recovery and housing stabilization program. Residents receive individualized case management, survivor advocacy, behavioral health coordination, recovery support, life skills development, employment and education assistance, financial literacy, and permanent housing planning. Healing Journey Home provides the time, safety, and support survivors need to heal from trauma, maintain recovery, and transition into stable, independent housing.
1.9 Priority Focus	Healing Journey Home directly addresses the City of Lacey's Affordable Housing/Homelessness Prevention and Behavioral Health priorities. Survivors of trafficking frequently exit exploitation facing homelessness, untreated trauma, substance use disorders, financial instability, and limited support systems. Healing Journey Home fills a critical gap by providing stable, substance-free housing paired with

trauma-informed advocacy, behavioral health coordination, recovery support, employment assistance, life skills education, transportation support, and permanent housing planning. All grant-funded participants will be City of Lacey residents. By serving up to 12 residents annually through an intensive six-month program, Healing Journey Home provides the stability survivors need to maintain recovery, obtain permanent housing, and reduce the risk of homelessness and re-exploitation.

1.10 Program Requirements

Authorization to Apply

Yes. Samantha Gilbertson, Executive Director

Date Approved 06/15/26

2.1**Organization Legal Name**

Innovations Human Trafficking Collaborative

2.2 Mailing Address

2747 Pacific Ave SE Suite B23

2.3 Physical Street Address

2747 Pacific Ave SE Suite B23

2.4 Main Business Phone

360-539-7973

2.5 Contract Signatory (Name and Title)

Samantha Gilbertson, Executive Director

2.6 Signatory Email Address for Approval

samantha@innovationshtc.org

2.7**Organization Primary Contact (Name and Title)**

Samantha Gilbertson, Executive Director

2.8 Primary Contact Phone

360-800-7612

2.9 Primary Contact Email

samantha@innovationshtc.org

2.10 Years in business (current dba or previous)

10

2.11 Federal Tax ID

81-4680515

2.12 Partnerships and Service Coordination	Healing Journey Home operates within Innovations HTC's multidisciplinary network of partnerships, collaborating with law enforcement, prosecutors, behavioral health providers, substance use treatment agencies, healthcare providers, housing organizations, legal service providers, victim service agencies, employers, educational institutions, Tribal partners, and community organizations throughout Thurston County. These partnerships ensure coordinated, wraparound services that address housing stability, recovery, healthcare, employment, legal needs, and long-term independence.
2.13 Client Centered Programming	Healing Journey Home is founded on survivor choice and self-determination. Each resident develops individualized goals based on her own priorities, strengths, and vision for the future. Staff provide trauma-informed guidance, accountability, and advocacy while honoring each resident's autonomy. Recovery is recognized as a non-linear process, and resident feedback is continually incorporated into program operations and service delivery.
2.14 Diversity, Equity, Inclusion and Belonging	Innovations HTC is committed to providing culturally responsive, trauma-informed services to all survivors regardless of race, ethnicity, gender identity, sexual orientation, disability, religion, immigration status, or socioeconomic background. Healing Journey Home intentionally reduces barriers through individualized services, language access when needed, disability accommodations, and partnerships with culturally specific organizations, creating an environment where every resident feels safe, respected, and empowered.
3.1 Program or Project Design	Healing Journey Home provides structured, trauma-informed transitional recovery housing specifically for adult women survivors of sex trafficking and commercial sexual exploitation. Residents receive safe housing, individualized case management, recovery support, behavioral health coordination, employment and education planning, financial literacy, life skills coaching, transportation assistance, and permanent housing planning within a supportive recovery community.
3.2 Program or Project Outcomes	• Provide six months of safe transitional recovery housing for up to 12 City of Lacey residents annually. • 100% of residents will develop individualized recovery and housing stabilization plans. • At least 85% will maintain engagement in recovery. • At least 90% will connect with behavioral health or recovery services. • At least 80% will improve employment, education, or financial stability. • At least 80% will transition into permanent, stable housing. • At least 90% will report increased safety, hope, and readiness for independent living.
3.3 Program or Project Eligibility	Healing Journey Home serves adult women who are City of Lacey residents and survivors of sex trafficking or commercial sexual exploitation. Participants must be committed to living in a substance-free recovery environment and actively engage in individualized case management during the approximately six-month program. Referrals

are accepted from

Innovations HTC, law enforcement, healthcare providers, behavioral health agencies, victim service organizations, and other community partners.

3.4 Project Location

Inside Lacey City Boundaries

3.5 Project Address

7211 Rainer Rd SE

4.1 Budget Narrative

Grant funds will directly support personnel providing resident advocacy, case management, housing stabilization, recovery planning, and supportive services. Funds will also support transportation assistance, household necessities, resident programming, life skills activities, and maintaining a safe, trauma-informed recovery residence. The majority of funding will support direct resident services, with minimal administrative costs for oversight, reporting, and compliance.

4.1a Administrative Budget

15%

4.2 Audit Findings

No.

4.3 Program or Project Sustainability

Healing Journey Home is a core program of Innovations HTC and is supported through a diversified funding strategy that includes government grants, private foundations, fundraising, community partnerships, and individual donors. City funding will strengthen the program's ability to provide housing and recovery services to Lacey residents while leveraging additional funding. Without this funding, core services will continue when possible, but program capacity and supportive services may be reduced.

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Lacey Human Services Grant - Program and Project Budget					
	Describe funding use	City of Lacey Request (\$)	Outside Funds / Match (\$)	Describe Outside Funds / Match, if any	Total Funding
Personnel Expenses for staff that work directly on a specific project.	Healing Journey Home House Manager/ Case Manager	\$10,000	\$ 50,000.00	Foundational grants and OCVA grant.	\$ 60,000.00
Administration Expenses for items, services, and personnel that are, by their nature, general purpose rather than project specific.	Staff cell phone, transportation costs to and from house, insurance for vehicle use.	\$5,000	\$ 15,000.00	Foundational grants.	\$ 20,000.00
Project or Program Costs Expenses for items that directly support a specific project.	Healing Journey Home House rent and client supplies for house.	\$ 15,000.00	\$ 45,000.00	Foundational grants.	\$ 60,000.00
Other Costs (Please describe below)	None				\$ -
Totals		\$ 30,000.00	\$ 110,000.00		\$ 140,000.00

2026 Human Services Grant Application

Row 23

1.1 Agency Name	Aerospace Machinists Joint Training Committee (AJAC)
1.2 Program or Project Name	Future Ready Makers
1.3 Is this a capital project or service project?	Service (Human Services Based)
1.4 Is this a new or existing program or project?	New
1.5 Program or Project Area	Youth Services: Youth focused programs or projects including childcare.
1.6 Past experience with Lacey	No.
1.7 Future Community Members Served	5
1.8 Program or Project Description	Future Ready Makers is a pilot program designed to introduce 10th grade students to creative manufacturing careers through hands-on, project-based learning experiences that build awareness, skills, and career pathways. The program will launch with a small cohort of students with the intention of expanding over three years, building off AJAC's existing model to connect students to the industry. Led through a collaborative partner including AJAC, North Thurston Public Schools/Envision Career Academy, Lacey MakerSpace, and ACE Strategies, the project will establish a sustainable pathway into manufacturing careers by developing industry-specific curriculum, with clear plans for both sustainable funding and program scaling.
1.9 Priority Focus	The Future Ready Makers project benefits youth in Lacey by providing early exposure to manufacturing and skilled trades careers through hands-on, in-person learning experiences that connect classroom concepts to real-world applications. Students gain opportunities to explore career pathways, develop technical skills, build confidence, and meet local business leaders in the industry. This will help them better understand alternative postsecondary and career options that they may otherwise not be exposed to. The program not only readies students for employment, but also creates a direct pathway into career and technical education, pre-apprenticeships, and apprenticeships, expanding opportunities for youth in Lacey to access family-wage employment in the future.

Additionally, because the pilot will be refined and expanded over three years, its long-term impact extends beyond the initial student cohort by creating a scalable model that can serve more students in the coming years.

1.10 Program Requirements ☒

Authorization to Apply Yes.

Date Approved 06/26/26

2.1 Organization Legal Name Aerospace Machinists Joint Training Committee

2.2 Mailing Address PO Box 80727, Seattle, WA 98108

2.3 Physical Street Address 6811 S 204th St. Ste 380, Kent, WA 98032

2.4 Main Business Phone (206) 764-7940

2.5 Contract Signatory (Name and Title) Chris Pierson, Director of Funding and Operations

2.6 Signatory Email Address for Approval cpierson@ajactraining.org

2.7 Organization Primary Contact (Name and Title) Allie Bair, Grants Manager

2.8 Primary Contact Phone 3605158457

2.9 Primary Contact Email abair@ajactraining.org

2.10 Years in business (current dba or previous) 19

2.11 Federal Tax ID 26-3339866

2.12 Partnerships AJAC collaborates with a broad network of partners to design, deliver, and sustain workforce training programs across Washington

**and Service
Coordination**

State. These partnerships include manufacturing employers, K–12 and postsecondary institutions, workforce development organizations, community-based organizations, and municipal partners.

Employer partners play a central role by helping AJAC identify current and emerging skill needs, inform curriculum development, ensure training aligns with industry demand, as well as often hiring program graduates. Educational partners support program delivery by providing instructional space and, when available, access to equipment and facilities that enhance hands-on learning. We work very closely with CTE programs in school districts across the state in order to develop, deliver, and sustain hands-on programs for students. Workforce and community-based organizations assist with participant recruitment, supportive services, and connections to training and employment pathways, while municipal partners often assist in leveraging funding and other support.

Together, these partnerships strengthen all aspects of AJAC programming, including outreach, training delivery, supportive services, funding coordination, and job placement. For this project specifically, AJAC is working closely with Lacey MakerSpace and Envision Career Academy, both of which are actively engaged in program design, and are dedicated to ensuring program success.

**2.13 Client
Centered
Programming**

AJAC's programs are designed around the needs, goals, and experiences of participants to ensure services are relevant, accessible, and effective. AJAC regularly gathers feedback from program participants, employers, instructors, and industry partners through surveys, evaluations, direct communication, and employer roundtables. This feedback is used to continuously improve program design, training content, service delivery, and participant support strategies. AJAC staff work directly with participants to identify career goals and potential barriers to participation and/or completion. Staff also collaborate with employers to understand workforce needs and align training opportunities with quality employment outcomes. While participants are enrolled, AJAC maintains ongoing communication with individuals to monitor progress, address challenges, and connect participants to additional resources as needed. AJAC's client-centered approach includes career navigation, referrals to support services and/or funding, and employment or apprenticeship opportunities. By actively incorporating participant feedback into program planning, implementation, and evaluation, AJAC ensures services remain responsive, equitable, and focused on helping individuals achieve meaningful education, training, and employment outcomes while strengthening the local workforce and community as a whole.

**2.14 Diversity,
Equity,
Inclusion and
Belonging**

In 2023, AJAC's Board of Directors approved the adoption of the following statement:

**3.1 Program or
Project Design**

The Future Ready Makers pilot will move through three stages:

Pre-Pilot: Design and Setup (current)

During this phase, AJAC will focus on creating a clear and accessible experience for participants. Curriculum that is in development will be practical, skills-based, and appropriate for youth participants.

During this phase, AJAC and partners will also establish systems to track participant progress and outcomes to ensure consistent support and documentation. Instructors will be onboarded/trained on program specifics to prepare them to effectively support students

throughout the training experience.

Pilot Delivery: October 2026 – June 2027

This phase will focus on full implementation of training activities. Instruction will be delivered at Lacey MakerSpace and will remain aligned with established curriculum through on-going evaluation, and feedback from students, instructors, employers, and partners to inform ongoing improvements and ensure the training remains relevant, effective, and responsive to participant needs.

This phase will also include the development of connections with local employers who can support student learning through facility tours, classroom engagement, and guest speaker opportunities that expose participants to real-world career pathway options.

Post-Pilot: Evaluation and Sustainability Planning

Following the end of the school year and completion of the pilot delivery period, AJAC will conduct a comprehensive evaluation of outcomes, including participant completion rates and student satisfaction. Findings will be analyzed to identify successful strategies and areas for improvement. AJAC will use this data to refine the program model and develop a sustainability plan that may include employer cost-sharing or further integration into other existing CTE programs. Following this phase, the program's second year will be launched in the fall of 2027 and will serve both 10th and 11th graders enrolled in Envision Career Academy.

3.2 Program or Project Outcomes	80% of participants will remain in the program through the school year. 80% of participants will demonstrate increased awareness of manufacturing careers, as measured by pre- and post-program surveys. 80% of participants will report increased confidence in pursuing STEM, manufacturing, or skilled trades pathways. 80% of participants will demonstrate increased knowledge of manufacturing concepts, technologies, and workplace skills.
3.3 Program or Project Eligibility	All students enrolled at Envision Career Academy in Lacey will be eligible to participate in this program. The project is designed to provide equitable access to career-connected learning opportunities, ensuring that all students have the opportunity to explore advanced manufacturing careers, develop technical and professional skills, and engage with industry partners regardless of prior experience or background. No additional academic, income, or demographic requirements will be used to determine participation.
3.4 Project Location	Inside Lacey City Boundaries
3.5 Project Address	Baran Drive SE, Building 5Lacey, WA 98503
4.1 Budget Narrative	Personnel (\$32,600 total; \$17,600 City of Lacey request, \$15,000 match) Personnel costs support staff directly responsible for program implementation and delivery. Funding will cover a curriculum developer and subject matter expert (60 hours each) to design and refine instructional content, a program instructor to provide 50 hours of preparation and 60 hours of direct instruction, and a project manager (60 hours) to coordinate participant recruitment, partner engagement, scheduling, reporting, and overall project oversight. Matching personnel support is provided through project partners utilizing Career Connect Washington funding secured for a three-

year period.

Administration (\$7,500 total; \$2,500 City of Lacey request, \$5,000 match)

Administrative expenses include the technology and data systems necessary to effectively manage and evaluate the project. Costs support IT services and data infrastructure, including CRM platforms and other systems used to track participant engagement, outcomes, reporting requirements, and partner coordination. Matching funds will offset a portion of these operational expenses.

Project and Program Costs (\$6,900 total; \$1,900 City of Lacey request, \$5,000 match)

Project costs include materials and supplies required for participant learning activities. Funding will support program materials, including consumable items and building kits used during hands-on instruction.

The total project budget is \$47,000, including a \$22,000 request to the City of Lacey and \$25,000 in matching support from project partners and other secured funding sources.

4.1a
Administrative Budget 11%

4.2 Audit Findings

AJAC's Single Audit for the year ending June 30, 2024 included a Management Letter identifying a deficiency related to our period-closing process and procedures. Specifically, the auditors noted that not all asset, liability, and net asset accounts had been fully reconciled at year-end, which resulted in multiple revisions to the trial balance and subsequent adjustments.

In response to the recommendation, AJAC strengthened its internal controls by revising its period-closing procedures to ensure that all asset, liability, and net asset accounts are reconciled and reviewed on a monthly basis and accurately reflect organizational activity at the close of each reporting period.

These corrective actions were fully implemented during 2025. As a result, AJAC's audit for the year ending June 30, 2025 resulted in a clean, unmodified result.

4.3 Program or Project Sustainability

AJAC and its partners are committed to sustaining this initiative beyond the grant period through a diversified funding strategy that reduces reliance on any single funding source. Future support may include grants, integration into CTE programs, and/or leveraging WIOA funds. Additionally, AJAC partners will continue to contribute resources, expertise, and connections that enhance program delivery and expand opportunities for participants.

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Lacey Human Services Grant - Program and Project Budget					
	Describe funding use	City of Lacey Request (\$)	Outside Funds / Match (\$)	Describe Outside Funds / Match, if any	Total Funding
Personnel Expenses for staff that work directly on a specific project.	Curriculum Developer and subject matter expert (60 hours each); program instructor (50 hours prep and 60 instructional hours); Project Manager (60 hours)	17,600.00	15,000.00	Project partners hold Career Connect Washington funds for a three-year period to fund expenses outside of AJAC.	32,600.00
Administration Expenses for items, services, and personnel that are, by their nature, general purpose rather than project specific.	IT costs, data infrastructure (e.g., CRM, Salesforce, etc.)	2,500.00	5,000.00		7,500.00
Project or Program Costs Expenses for items that directly support a specific project.	Program materials including consumables such as building kits.	1,900.00	5,000.00		6,900.00
Other Costs (Please describe below)					-
Totals		22,000.00	25,000.00		47,000.00

2026 Human Services Grant Application

Row 24

1.1 Agency Name	Family Promise of Puget Sound
1.2 Program or Project Name	The Lacey Family Stabilization & Transitions Project
1.3 Is this a capital project or service project?	Service (Human Services Based)
1.4 Is this a new or existing program or project?	New
1.5 Program or Project Area	Affordable Housing / Homelessness Prevention: expanding and upgrading affordable housing programs, emergency rental assistance, housing education, creating and maintaining supportive housing services that prevent homelessness. Behavioral Health: mental health care, drug and alcohol recovery, support in times of personal and family crisis. Youth Services: Youth focused programs or projects including childcare.
1.6 Past experience with Lacey	No. Family Promise of Puget Sound has not received funding from the City of Lacey for this specific project or program within the last three years. This application represents a new, targeted expansion to establish a dedicated physical transitional housing footprint and localized peer-led case management infrastructure directly within the City of Lacey limits. While this specific municipal partnership is new, our agency brings a highly successful, audited regional track record of utilizing similar funding streams to achieve exceptional housing stability, rapid employment acquisition, and successful permanent housing placement rates. We are fully prepared to scale these proven outcomes directly to the Lacey community upon project launch.
1.7 Future Community Members Served	150
1.8 Program or Project Description	The Lacey Family Stabilization & Transitions Project delivers a high-impact, three-phase operational model engineered to transition local families from immediate housing crisis to permanent independence. Executed by a peer-led workforce of 100% of individuals with lived experience, this program pairs a physical, asset-building transitional residential property in Lacey with a robust 24/7 crisis diversion pipeline. By combining intensive case management, mobile transit support, and an accountable savings mechanism, we leverage Family Promise of Puget Sound's established regional infrastructure

to maximize local municipal efficiency and break the cycle of homelessness.

1.9 Priority Focus

Yes. The Lacey Family Stabilization & Transitions Project directly meets and advances all three of the City of Lacey's priority focus areas through a single, integrated service model:

Affordable Housing / Preventing Homelessness: The program leverages Family Promise's proven regional infrastructure—which currently includes two active shelter homes. Our transitional housing model provides deep, targeted intervention for vulnerable families with minor children or disabled dependents facing an imminent, documented eviction. Families save 25% of their income, which is returned in full upon program completion to fund their permanent housing move-in costs. Second, because the crisis affects the broader community, Family Promise extends its full suite of diversion services—including shared housing matching, budget building, and FCS resources—to any single individual, family, or youth seeking help, ensuring maximum resource distribution across the city.

Youth Programs / Projects: Homelessness is inherently traumatic for children and directly disrupts their development and education. By stabilizing vulnerable families, our program ensures that local youth remain safely housed, connected to their schools, and protected from the instability of unsheltered environments. Our case management team actively assists parents in maintaining school attendance, accessing childcare, and securing youth-focused community resources.

Behavioral Health: Homelessness and the trauma of eviction are deeply intertwined with mental health crises. To ensure families and individuals can focus on financial stability and housing searches, this project integrates critical behavioral and physical healthcare directly into its case management. By providing participants with an on-call mental health provider and an on-call medical doctor, the program treats the whole person. Addressing these underlying behavioral health stressors alongside basic needs creates the psychological safety and stability necessary for participants to successfully achieve long-term self-sufficiency.

By intersecting these three focus areas, our program ensures that Lacey investments do not just provide temporary relief, but structurally solve the root causes of family instability.

1.10 Program Requirements



Authorization to Apply

Authorized by Steve Decker, CEO

Date Approved 06/26/26

2.1 Organization Legal Name

Family Promise of Pierce County

2.2 Mailing Address

PO BOX 1203, Spanaway WA 98387

2.3 Physical Street Address

12108 Pacific Ave, Parkland WA 98444

2.4 Main Business Phone

2534444563

2.5 Contract Signatory (Name and Title)	Steve Decker, CEO
2.6 Signatory Email Address for Approval	ceo@fpops.org
2.7 Organization Primary Contact (Name and Title)	Steve Decker, CEO
2.8 Primary Contact Phone	2534444563
2.9 Primary Contact Email	ceo@fpops.org
2.10 Years in business (current dba or previous)	3, Family Promise of Puget Sound is a legal ABN
2.11 Federal Tax ID	92-3156045
2.12 Partnerships and Service Coordination	Family Promise of Puget Sound operates on the foundational belief that solving family homelessness requires a coordinated, community-wide ecosystem. We actively collaborate with a diverse network of local entities, regional stakeholders, and community partners to eliminate service duplication and ensure seamless care for Lacey residents: Thurston County Coordinated Entry (Family Support Center of South Sound): We directly coordinate and hold a signed Memorandum of Understanding (MOU) with the Family Support Center of South Sound, the lead agency for Thurston County's family Coordinated Entry system. This formal partnership ensures our 24/7 crisis pipeline is fully integrated with the local Continuum of Care (CoC), allowing us to seamlessly navigate intakes, execute localized geographic verifications, and rapidly match Lacey families with permanent housing resources. State & Accountable Communities of Health (ACH): Our case management team works directly with Washington State's Foundational Community Supports (FCS) program. By coordinating with state-eligible health and housing networks, we cross-enroll qualified residents into intensive supportive housing services, leveraging state dollars to enhance local stabilization efforts. Localized Service & Referral Network: To support our 24/7 crisis diversion pipeline, we maintain active referral pathways with local school districts (ensuring McKinney-Vento educational stability for youth), community action agencies, food banks, and area healthcare providers. When transitional housing clients require specialized behavioral health care, substance use disorder treatment, or employment training, our case managers utilize their ability to directly transport clients to these essential local providers to ensure appointments are kept. Faith-Based & Community Volunteers: True to the Family Promise model, we coordinate with a robust network of local faith

communities, civic organizations, and volunteers. These stakeholders provide critical community integration, donations, and localized support that wrap around our residential property, vastly expanding our operational capacity at no cost to the city. By positioning our program as a collaborative resource hub, we ensure that City of Lacey funds are multiplied by existing state, regional, and community assets.

2.13 Client Centered Programming

Family Promise of Puget Sound ensures program quality by embedding a client-centered, trauma-informed approach into every level of our operations. We recognize that participants are the experts of their own lives, and we actively elevate their voices through three core mechanisms: 1. Peer-Led, 100% Lived Experience Workforce The foundational bedrock of our client-centered model is our staff: 100% of Family Promise of Puget Sound personnel possess lived experience with housing instability, poverty, or homelessness. This unique organizational makeup completely dismantles traditional power dynamics between staff and participants. Our team approaches every family not from a place of detached academic oversight, but with deep, authentic peer empathy. This shared history fosters rapid trust-building, reduces the stigma and shame often associated with receiving aid, and ensures our program policies are continually viewed through the realistic lens of the people we serve. 2. Collaborative, Individualized Goal Development Rather than utilizing rigid, top-down mandates, our peer case managers partner with families to co-create their stabilization plans. For example, our mandatory savings framework is explicitly flexible based on the client's immediate reality: families entering with a job begin saving immediately for the 90 days, while those entering unemployed are given the time, resume support, and grace to secure work before their 9.5-week savings timeline begins. By adjusting timelines to match individual barriers, we honor the client's current situation while maintaining an accountable path to independence. 3. 24/7 Low-Barrier Access and Financial Autonomy Our crisis lines are manned 24/7 by these same experienced crisis case managers, providing clients with an immediate, low-barrier lifeline whenever an anxiety or emergency arises. This constant availability ensures that client needs are heard and triaged in real time, preventing minor stressors from escalating into housing failures. Furthermore, a client-centered voice means respecting a family's right to self-determination upon program completion. When a family receives housing approval, 100% of their accumulated savings are returned directly to them, giving them total autonomy over how those funds are deployed to launch their new permanent home.

2.14 Diversity, Equity, Inclusion and Belonging

Family Promise of Puget Sound operationalizes Diversity, Equity, Inclusion, and Belonging (DEIB) by actively dismantling the traditional systemic barriers that disproportionately impact marginalized populations experiencing housing instability. We embed these principles into our work through three distinct pillars: 1. Equity Through Representation (100% Lived Experience) True equity and belonging begin with who holds decision-making power. Our workforce is 100% of individuals with lived experience of homelessness, housing insecurity, or poverty. This ensures that our programmatic design, intake policies, and day-to-day operations are guided entirely by the diverse communities we serve. By elevating a peer-led workforce, we naturally foster a deep culture of belonging where clients do not face the systemic paternalism or judgment often found in traditional social services. Instead, they see their own identities and triumphs reflected in the staff walking alongside them. 2. Inclusive & Equitable Program Access (Low-Barrier Entry) We recognize that standard institutional screenings—such as rigid background checks and immediate financial demands—systemically exclude marginalized individuals, particularly BIPOC communities

who face disproportionate rates of justice-system involvement. To counter this inequity, we utilize a highly inclusive, low-barrier screening model. While we enforce strict boundaries to protect the children in our shared housing space (e.g., no sex offenses or recent violent crimes), we intentionally accept individuals with felony records older than 5 years. Furthermore, we do not charge rent or fees; our mandatory 25% savings program acts as an internal, supportive mechanism where 100% of funds are returned to the client, ensuring that zero capital is required to access or exit our program successfully.

3. Broad-Spectrum Belonging (Serving All Demographics)

Belonging means ensuring no one in crisis is ignored or marginalized by rigid definitions. While our physical transitional housing property is intentionally prioritized to protect vulnerable families with minor children or adult disabled dependents, our agency creates a broad net of belonging across the City of Lacey. Through our 24/7 crisis case management line and remote diversion framework, we extend our full suite of stabilization services, resource navigation, and Coordinated Entry support to single individuals, untraditional family structures, and youth. No matter an applicant's background, gender identity, family makeup, or employment status on day one, Family Promise provides an immediate, respectful pathway toward long-term stabilization.

3.1 Program or Project Design

This project will be delivered through a structured, three-phase operational model engineered to transition Lacey residents from immediate crisis to independent permanence. The program is designed and executed by a peer-led workforce comprised 100% of individuals with lived experience, utilizing Family Promise of Puget Sound's established infrastructure to maximize efficiency.

Phase 1: Intake, Triage, and Regional Coordination

24/7 Access & Referral: Potential participants enter our system via our 24/7 manned crisis hotline or through direct local agency referrals. Staff execute geographic verifications to ensure applicants are City of Lacey residents, alongside an entry background screening to preserve shared residential safety.

Diversion First & Coordinated Entry Support: Upon contact, staff deploy immediate diversion tools (such as landlord mediation or shared housing matching). For individuals requiring broader regional support, staff directly assist clients by navigating resources and scheduling formal placement appointments within the local Coordinated Entry system. Single individuals and youth who do not match the residential criteria are seamlessly supported via these remote resource networks.

Phase 2: Residential Placement & Accountable Stabilization

Shared Property Placement: Eligible Lacey families (those with minor children or disabled dependents) are placed into our shared 3-to-4-bedroom residential property located within the city.

Peer Case Management & Total Transit Support: Families work one-on-one with case managers who share the lived experience of housing insecurity. To ensure zero disruption to stabilization goals, case managers provide direct transportation—physically driving clients to job interviews, medical appointments, mental health providers, and housing viewings.

The 25% Minimum Savings Mechanism: To eliminate future financial barriers, residents are required to save a minimum of 25% of their gross income, with the option to save more based on their goals. For households entering employed, this spans the full 90-day stay; for those entering unemployed, a 9.5-week savings clock begins the moment employment is secured using our on-site Resume and Budget Builders.

Phase 3: Exit and Permanent Housing Launch

Housing Placement: Case managers actively guide families through

affordable housing navigation, lease applications, and enrollment in Foundational Community Supports (FCS) for those who meet state eligibility criteria.

Capital Return for Autonomy: Upon official permanent housing approval, Family Promise returns 100% of the client's accumulated savings directly to them. This provides the immediate financial capital needed to cover first month's rent, moving costs, and security deposits, ensuring an empowered transition into long-term self-sufficiency.

3.2 Program or Project Outcomes

Family Promise of Puget Sound tracks program quality and efficacy through strict, quantifiable performance metrics. For this project, we have established the following specific and measurable outcomes:

1. Housing Stability Outcomes (Deep Impact)

Permanent Housing Placement: At least 75% of families who complete the 90-day transitional housing program will successfully graduate into stable, permanent housing.

Financial Capital Accumulation: 100% of participating residential households will meet or exceed the mandatory 25% minimum savings threshold, ensuring every exiting family possesses the immediate capital necessary to fund move-in deposits.

Long-Term Retention: At least 85% of families placed into permanent housing will remain stably housed 12 months post-exit, verified through our case management follow-up intervals.

Employment Acquisition: For families entering the property unemployed, 100% of participating adults will be actively engaged with our on-site Resume and Budget Builders, with a target of at least 60% securing a documented employment start date within 30 days of enrollment and actively commencing work within 37 days.

2. Diversion & Community Connection Outcomes (Broad Impact)

Immediate Diversion Rate: At least 20% of Lacey residents (singles, families, or youth) contacting our 24/7 crisis line who are facing imminent eviction will be successfully diverted from entering the shelter system entirely using mediation and rapid-resolution tools.

Regional System Navigation: 100% of literally unhoused Lacey applicants who contact our team will be actively assisted with appointments, resource navigation, or direct coordination to access the regional Coordinated Entry system.

Healthcare Integration: At least 90% of residential participants identified as experiencing acute behavioral or physical health stressors will be successfully connected to and treated by our on-call mental health provider or medical doctor within their first 14 days of enrollment.

FCS Enrollment: 100% of state-eligible clients will be assisted with enrollment applications for Foundational Community Supports (FCS) to secure ongoing, long-term tenancy stabilization.

Measurement Tools & Data Tracking

All outcomes will be systematically tracked using Family Promise's secure internal database, comprehensive electronic client case files, and cross-referenced with financial tracking logs for the mandatory savings component. Initial client touches and formal referrals to the family Coordinated Entry system are logged directly into the regional Homeless Management Information System (HMIS) to ensure county-wide alignment. Because our staff is 100% of individuals with lived experience, data collection is handled with deep empathy and trauma-informed care, ensuring high client trust, accurate reporting, and clean, audit-ready data for the City of Lacey.

3.3 Program or Project Eligibility

1. Target Population (Who Will Receive Services)

Under this grant, services will be directed toward two distinct tiers of Lacey community members, directly aligning with the Affordable Housing / Preventing Homelessness and Behavioral Health 2026 funding priorities:

Transitional Housing (Deep Impact): Low-income Lacey resident

families with at least one minor child (under 18) or an adult disabled dependent who are facing documented, imminent eviction with a known displacement date.

Diversion, Coordinated Entry & Stabilization Services (Broad Impact): Any Lacey resident—including single individuals, families, and youth—who is unhoused or at immediate risk of homelessness and requires stabilization resources, financial diversion tools, or navigation assistance to access the regional housing system.

2. Eligibility Determination Process

Family Promise of Puget Sound utilizes a rigorous, multi-tiered verification pipeline—managed entirely by our peer staff with 100% lived experience—to determine service eligibility and ensure the safe, appropriate stewardship of city funds:

Geographic Verification: Applicants must provide a utility bill, lease agreement, state ID, or school enrollment record proving physical residency within the City of Lacey limits.

Crisis & Vulnerability Assessment: Staff conduct an intake interview utilizing standard vulnerability index tools. For the residential program, the household must present a formal, documented eviction notice, landlord pay-or-vacate order, or court-issued unlawful detainer demonstrating an imminent exit date.

Coordinated Entry Navigation: For individuals experiencing literal homelessness or very imminent risk, Family Promise staff immediately coordinate appointment scheduling and provide targeted resources to seamlessly connect clients to the Thurston County regional Coordinated Entry system for master list placement.

Dependent Verification: Families applying for residential placement must verify dependents via birth certificates, school records, or medical/state documentation establishing legal guardianship of a minor or a disabled adult dependent.

Strict Safety & Background Screening: To ensure absolute safety within our shared residential properties for vulnerable children, all adult applicants must clear a Washington State baseline criminal background check. Individuals are strictly ineligible for the physical residential program if they have an arson conviction, a history of child molestation, registered sex offenses, crimes against persons, or any felony convictions within the last 5 years.

Income & Motivation Screening: Staff review gross income statements to establish the household's baseline capacity to meet the mandatory 25% minimum savings requirement, ensuring they can realistically achieve self-sufficiency within the 90-day program window.

3.4 Project Location

Inside Lacey City Boundaries

3.5 Project Address

TBD

4.1 Budget Narrative

Based on the proposed project budget, 8.5% of the requested Lacey Human Services Grant funds will be allocated toward administrative and indirect operating expenses.

Family Promise of Puget Sound intentionally leverages our existing regional infrastructure in Pierce County to absorb the vast majority of our executive leadership, human resources, and centralized accounting overhead. This strategic resource-sharing allows us to minimize local administrative costs.

The small administrative percentage requested in this budget is strictly limited to necessary back-office expenses required to legally and safely maintain the program, including:

A pro-rated portion of commercial renters and liability insurance to protect the Lacey facility.

Required data-system compliance fees for tracking client metrics.

Basic administrative office supplies used for client intake

documentation, screening, and program tracking.
By keeping our administrative footprint low, 91.5% of the City of Lacey's investment goes completely toward direct client impact, including local property lease fees, resident utility connectivity, and direct, peer-led case management and transportation.

**4.1a
Administrative Budget** 8.50%

4.2 Audit Findings No. Family Promise of Puget Sound has not had any audit findings, material weaknesses, or significant internal control deficiencies identified in any independent financial audits or state monitoring reviews within the last two years.
Our organization holds public trust and financial accountability as foundational pillars of our operations. We maintain strict internal controls, clear segregation of accounting duties, and comprehensive compliance tracking protocols. All financial records and annual IRS Form 990 filings are meticulously managed and reviewed regularly by our independent, volunteer Board of Directors to ensure absolute transparency and full alignment with federal, state, and local municipal grant regulations.

4.3 Program or Project Sustainability No. Lacey Human Services Grant funds are the direct, required catalyst for establishing this program within the city limits. If this project is not funded or is significantly underfunded by the requested amount, Family Promise of Puget Sound will not move forward with leasing or operating a physical transitional housing property within the City of Lacey. While our agency maintains excellent organizational sustainability and a diversified funding base across our regional footprint, those existing funds are already restricted to supporting infrastructure outside of Lacey. Therefore, a funding denial would result in the following direct impacts:
Pivot to Alternative Geographic Roots: Without the security of this grant to cover local lease fees, commercial liability insurance, and utility overhead, Family Promise will pivot our expansion efforts to alternative municipalities and regional funding streams that can fully back the physical infrastructure.
Absence of Localized Residential Services: The specific 3-to-4-bedroom transitional housing model outlined for Lacey families facing imminent eviction would not launch. Local families in crisis would have to rely on existing, often overburdened, regional shelter systems outside city limits.
Limitation to Remote Crisis Support: Family Promise's 24/7 crisis resource hub would remain fully operational and available to Lacey residents via our hotline. However, our ability to provide localized, in-person peer case management and direct client transportation would be completely restricted, as we would lack a physical operational base within the City of Lacey.
Full funding from the City of Lacey is the definitive mechanism that allows us to secure the local property and deploy our 100% lived-experience workforce directly into the community to stabilize Lacey families.

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Lacey Human Services Grant - Program and Project Budget					
	Describe funding use	City of Lacey Request (\$)	Outside Funds / Match (\$)	Describe Outside Funds / Match	Total Funding
Personnel Expenses for staff that work directly on a specific project.	The requested \$2,550 will directly fund frontline salaries for our specialized, 100% lived-experience staff—including Peer Case Managers and 24/7 Crisis Case Managers—who work directly with vulnerable Lacey residents. These funds support the direct-service hours required to manage individual family stabilization plans, facilitate our mandatory 25% savings mechanism, and operate the on-site Resume and Budget Builders to help unemployed participants secure work within 30 days. Additionally, this funding powers the personnel executing our 24/7 crisis hotline to divert families from the shelter system, and physically transport clients to vital healthcare and employment appointments. City of Lacey funds will be leveraged directly alongside our secured Washington State Foundational Community Supports (FCS)	\$2,550	\$ 60,000.00	Our \$60,000 outside match is 100% secured and fully operationalized through the Family Promise Resource Hub and our active Washington State Foundational Community Supports (FCS) billing matrix. This leveraged funding completely covers the comprehensive wraparound infrastructure for the Lacey project, including our 100% lived-experience peer staff, intensive on-site case management, housing specialists, and our dedicated on-staff medical and mental health providers. By deploying our centralized Resource Hub assets, we ensure that the City of Lacey's investment goes entirely toward direct property costs, while our existing, state-reimbursable FCS network and private philanthropic matches fully absorb the expenses of these critical clinical, behavioral health, and supportive services.	\$ 62,550.00
Administration Expenses for items, services, and personnel that are, by their nature, general purpose rather than project specific.	The requested \$1,500 represents a lean 5% administrative allocation to support the foundational backend infrastructure required to operate the Lacey project safely and compliantly. This funding covers a proportionate share of general agency overhead, secure electronic database management for client files, IT data compliance for tracking long-term housing retention metrics, and the accounting services necessary to maintain clean, audit-ready financial and savings logs for the City of Lacey. All remaining administrative and executive oversight expenses are fully absorbed by Family Promise's central operating budget and outside funding sources.	\$1,500	\$ 5,000.00	Of our \$75,000 outside match, \$5,000 is explicitly allocated to Administration and is 100% secured through our agency's unrestricted private philanthropic reserves and central operating budget. This funding absorbs the broader backend costs associated with operating this program, including centralized human resources, senior executive oversight, organizational IT data infrastructure, and annual independent financial audits. By utilizing these secured internal resources, Family Promise heavily subsidizes the true administrative weight of the project, ensuring that the City of Lacey's direct administrative funding remains highly efficient and focused purely on project-specific data compliance.	\$ 6,500.00
Project or Program Costs Expenses for items that directly support a specific project.	The requested \$25,950 will be used entirely to secure and operate the master lease for our physical 3-to-4-bedroom transitional housing property located within Lacey city limits, including all associated utilities, dedicated property liability insurance, and high-speed internet infrastructure. This funding directly covers the operational lease and site capital required to maintain a safe, fully connected, and dignified residential environment for local families executing their 90-day stabilization plans. Securing this master-leased space provides the	\$ 25,950.00	\$ 10,000.00	36950	\$ 35,950.00
Other Costs (Please describe below)					\$ -
Totals		\$ 30,000.00	\$ 75,000.00		\$ 105,000.00

2026 Human Services Grant Application

Row 25

1.1 Agency Name	Boys & Girls Clubs of Thurston County
1.2 Program or Project Name	Club Membership and Services for Youth Experiencing Homelessness
1.3 Is this a capital project or service project?	Service (Human Services Based)
1.4 Is this a new or existing program or project?	Existing
1.5 Program or Project Area	Youth Services: Youth focused programs or projects including childcare.
1.6 Past experience with Lacey	Yes, we have received funding for this program in Lacey for the last two years. We have successfully served over 100 members experiencing homelessness each year by providing full Club scholarships for the school year and during summer day camp. One high school graduate who is an alumnus of the program recently wrote about her experience at the Club "When I was 12, I didn't know how many people worked quietly behind the scenes so that I could continue being a kid while surviving circumstances no child should have to navigate. I just knew that someone cared enough to make sure I had somewhere to go. And that somewhere was Club. My friends at the Club healed something in me they never broke."
1.7 Future Community Members Served	100
1.8 Program or Project Description	Boys & Girls Clubs of Thurston County requests \$30,000 from the City of Lacey Human Services Grant Program to provide full scholarships for 100 children and teens experiencing homelessness to attend the Lacey Boys & Girls Club and the Raj Manhas Activity Center (RMAC). Funding will remove financial barriers to participation and provide youth with a safe, supportive environment where they receive caring adult mentorship, academic support, nutritious meals and snacks, social-emotional learning, and enrichment opportunities that promote stability, belonging, and long-term success.
1.9 Priority Focus	BGCTC is applying for funding under the City of Lacey's Youth Programs and Projects focus area. Through this program, youth receive academic support, nutritious meals and snacks, mentoring, leadership opportunities, physical activity, social-emotional learning, and enriching experiences in a safe, supportive environment where

they can build positive relationships with caring adults and peers.

For students experiencing homelessness, the Club provides consistency during times of instability by removing financial barriers to participation and connecting youth with trusted adults, basic resources, and a dependable place to go after school. Together we can help young people during a time that can be very unstable.

1.10 Program Requirements



Authorization to Apply

Shellica Trevino

Date Approved 06/26/26

2.1

Organization Legal Name

Boys and Girls Clubs of Thurston County

2.2 Mailing Address

2102 Carriage Dr. SW, Ste. A Olympia, WA 98502

2.3 Physical Street Address

2102 Carriage Dr. SW, Ste. A Olympia, WA 98502

2.4 Main Business Phone

(360) 956-0755

2.5 Contract Signatory (Name and Title)

Shellica Trevino, CEO

2.6 Signatory Email Address for Approval

strevino@bgctc.org

2.7

Organization Primary Contact (Name and Title)

Erin Scheel, Grants and Communications Manager

2.8 Primary Contact Phone

360-956-0755

2.9 Primary Contact Email

escheel@bgctc.org

2.10 Years in business (current dba or previous)

BGCTC opened in 2001. We have been in operation for 25 years.

2.11 Federal Tax ID

91-2124629

2.12 Partnerships and Service Coordination

Boys & Girls Clubs of Thurston County works closely with North Thurston Public Schools to identify and support students experiencing homelessness through the McKinney-Vento program. School staff refer eligible students for full scholarships, allowing youth to enroll quickly. NTPS also provides school bus transportation to and from the Club for this group of students.

We work with families, social service providers, and community partners to connect youth with additional resources they may need, like school supplies, food assistance, and other wraparound supports. By working together with our partners, we make sure that services are coordinated, responsive, and centered on the needs of each young person and family.

2.13 Client Centered Programming

The Club is a place where all members, from as young as kindergarten all the way through senior year in high school, can try new activities and skills, including self-advocacy, leadership, and volunteerism. Torch Club and Keystone Club are our middle and high school service-learning programs. This is where members help plan activities, recommend new programs, organize service projects, and develop leadership opportunities that reflect their interests and goals. Through mentorship and specialized programs like the Kaila's Kids social and emotional learning program, we help members find their voice and express themselves. Staff build trusted relationships with members and families through daily conversations, regular check-ins, family engagement, and ongoing communication that helps identify changing needs and opportunities for additional support. For youth experiencing homelessness, individualized support is especially important. Staff work closely with each member, their family, and school partners to identify barriers to participation and connect them with resources and referrals that they may need.

2.14 Diversity, Equity, Inclusion and Belonging

Boys & Girls Clubs of Thurston County works towards making every child, teen, or caregiver feel welcomed. We know that young people thrive when they feel they belong, so we work to remove barriers that might prevent them from participating fully in Club life.

We do this by providing need-based scholarships, including full scholarships for youth experiencing homelessness, affordable program fees, nutritious meals and snacks, culturally responsive programming, and individualized support for youth and families. Staff receive ongoing training in positive youth development, trauma-informed practices, cultural responsiveness, and creating environments where every young person feels physically and emotionally safe.

We also believe that belonging is something youth help create together. At both the Lacey Boys & Girls Club and the Raj Manhas Activity Center (RMAC), members of Torch Club and Keystone Club work alongside staff to plan monthly cultural and heritage celebrations. Youth invite guest speakers, prepare foods that are meaningful to their families, share cultural traditions through music and dance, and express their experiences through art. These activities help members learn from one another, celebrate their unique identities, and build a stronger sense of community.

Our members tell us these efforts make a difference. In BGCTC's 2025 National Youth Outcomes Initiative (NYOI) survey, 94% of members reported that people at the Club accept them for who they are, 88% said they feel safe being themselves, and 97% reported that the adults at Club care about them. These results reflect the kind of welcoming, inclusive environment we work to create every day.

3.1 Program or Project Design	The City of Lacey Human Services Grant will provide full scholarships for 100 children and teens experiencing homelessness to participate in year-round programming at the Lacey Boys & Girls Club and the Raj Manhas Activity Center (RMAC). Eligible youth will be referred through North Thurston Public Schools' McKinney-Vento program and enrolled as quickly as possible to minimize barriers to participation. The school district will provide daily school bus transportation to and from the Club for this group of students. Scholarship recipients will receive access to comprehensive youth development programming, including homework assistance and academic enrichment, nutritious meals and snacks, social-emotional learning, mentoring by caring adult staff, leadership development, arts, STEM activities, physical recreation, and workforce readiness opportunities for teens. Staff work with youth, families, and caregivers to support them where they are and make them feel welcomed.
3.2 Program or Project Outcomes	City of Lacey funding will provide full scholarships and comprehensive youth development services for 100 children and teens experiencing homelessness attending North Thurston Public Schools through the Lacey Boys & Girls Club and the Raj Manhas Activity Center (RMAC). Success will be measured through scholarship utilization, program participation, and youth outcome data. Expected outcomes include: • 100 children and teens experiencing homelessness will receive full scholarships, removing financial barriers to participation in year-round youth development programming. This includes 70 members at the Lacey Club, and 30 members at RMAC. • Participants will have consistent access to a safe, supportive environment where they build positive relationships with caring adult mentors and peers. • Youth will strengthen school engagement through homework assistance, academic enrichment, mentoring, and regular participation in Club programs. • Youth will strengthen social-emotional well-being by developing protective factors such as resilience, belonging, confidence, and connections to trusted adults during periods of housing instability. We will track and measure this using scholarship records, participation data, and the Boys & Girls Clubs of America's National Youth Outcomes Initiative (NYOI).
3.3 Program or Project Eligibility	Services funded through this grant will be provided to children and teens experiencing homelessness who attend North Thurston Public Schools and enroll at the Lacey Boys & Girls Club or the Raj Manhas Activity Center (RMAC). Eligible youth include students identified under the federal McKinney-Vento Homeless Assistance Act as lacking a fixed, regular, and adequate nighttime residence, including those living in shelters, motels, doubled-up with other families due to economic hardship, or other temporary or unstable housing situations. Eligibility is determined through referrals and verification from North Thurston Public Schools' McKinney-Vento program, as well as through communication with families during the enrollment process.
3.4 Project Location	Inside Lacey City Boundaries

3.5 Project Address	1105 Tracey Lane SE Lacey, WA 98503
4.1 Budget Narrative	The requested \$30,000 from the City of Lacey Human Services Grant Program will support the direct delivery of youth development services for children and teens experiencing homelessness at the Lacey Boys & Girls Club and the Raj Manhas Activity Center (RMAC). Of the requested funds, 89% (\$26,726) will support Youth Development Professionals who provide daily supervision, mentoring, academic support, family engagement, and enrichment programming. The remaining 11% (\$3,274) will support direct program expenses, including nutritious meals and snacks, educational materials, STEM and arts supplies, leadership activities, and other resources that enhance the Club experience. BGCTC will contribute \$267,876 in secured operating funds and other funding sources to support personnel, administration, and program costs. No City grant funds will be used for administrative expenses, ensuring the City's investment directly supports services for youth. The proposed program will provide full scholarships and comprehensive youth development services for approximately 100 children and teens experiencing homelessness. This represents 36% of the combined membership at the Lacey Boys & Girls Club and RMAC (277 members). To develop this budget, BGCTC allocated 36% of projected personnel, administrative, and direct program expenses for the two Clubs based on the proportion of members expected to be served through this program during the coming fiscal year. This approach ensures the budget accurately reflects the actual cost of providing high-quality services to the youth participating in the program.
4.1a Administrative Budget	0%
4.2 Audit Findings	No audit findings in the last two years.
4.3 Program or Project Sustainability	Yes. Boys & Girls Clubs of Thurston County is committed to ensuring that children and teens experiencing homelessness continue to have access to safe, supportive youth development programs regardless of funding decisions. The organization will continue seeking support from foundations, corporate partners, individual donors, fundraising events, and other grant opportunities to sustain scholarship assistance and program services. However, if the program is not fully funded, BGCTC would likely need to reduce the number of scholarships available or rely more heavily on limited unrestricted funds to offset program costs. This could result in fewer children and teens experiencing homelessness receiving full scholarships and accessing consistent after-school and summer programming.
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Lacey Human Services Grant - Program and Project Budget					
	Describe funding use	City of Lacey Request (\$)	Outside Funds / Match (\$)	Describe Outside Funds / Match, if any	Total Funding
Personnel Expenses for staff that work directly on a specific project.	Youth development professionals providing direct supervision, mentoring, academic support,	\$26,726	\$ 89,368.00	BGCTC operating support (secured).	\$ 116,094.00
Administration Expenses for items, services, and personnel that are, by their nature, general purpose rather than project specific.	Indirect administrative support including executive oversight, finance, HR, grants, fundraising.	\$0	\$ 161,907.00	BGCTC operating support (secured)	\$ 161,907.00
Project or Program Costs Expenses for items that directly support a specific project.	Meals and snacks, educational supplies, STEM materials, arts supplies, leadership activities,	\$ 3,274.00	\$ 16,601.00	OSPI funding for snack program, (secured)	\$ 19,875.00
Other Costs (Please describe below)	None	\$ -	\$ -		\$ -
Totals		\$ 30,000.00	\$ 267,876.00		\$ 297,876.00

2026 Human Services Grant Application

Row 26

1.1 Agency Name	Mi Chiantla
1.2 Program or Project Name	Raíces Unidas: Strengthening Families Through Culture and Connection
1.3 Is this a capital project or service project?	Service (Human Services Based)
1.4 Is this a new or existing program or project?	Existing
1.5 Program or Project Area	Behavioral Health: mental health care, drug and alcohol recovery, support in times of personal and family crisis. Youth Services: Youth focused programs or projects including childcare.
1.6 Past experience with Lacey	We have not received funding from the City of Lacey for this project or program in the last three years.
1.7 Future Community Members Served	60
1.8 Program or Project Description	Mi Chiantla provides an evidence-based, 12-week intervention project for low-income and BIPOC youth and their parents. The program combines early substance use and violence prevention education, the Strengthening Families Program (SFP), and experiential learning tracks to foster mental wellness and behavioral resilience.
1.9 Priority Focus	Our program advances Behavioral Health through a dual-generation, trauma-informed approach. We utilize the Strengthening Families Program to build foundational resilience, teaching youth and parents' critical skills in emotional regulation and healthy boundary settings to prevent substance use and violence. To address deep-seated behavioral health needs, we incorporate culturally rooted dance and music-based healing circles. These sessions offer participants a dedicated space to process systemic trauma, the impacts of Adverse Childhood Experiences (ACEs), and the social challenges of bullying, fostering a community-wide culture of healing and support.
1.10 Program Requirements	☒

Authorization to Apply	Kindra Galan
Date Approved	06/26/26
2.1 Organization Legal Name	Mi Chiantla
2.2 Mailing Address	809 Legion Way Ste 306
2.3 Physical Street Address	STE 306
2.4 Main Business Phone	12066730731
2.5 Contract Signatory (Name and Title)	Carlos Rodriguez Mejia, Executive Director
2.6 Signatory Email Address for Approval	carlos@michiantla.org
2.7 Organization Primary Contact (Name and Title)	Carlos Rodriguez Mejia, Executive Director
2.8 Primary Contact Phone	(360) 489-7969
2.9 Primary Contact Email	carlos@michiantla.org
2.10 Years in business (current dba or previous)	Mi Chiantla has been in business since 2022 and has only been operating under that name.
2.11 Federal Tax ID	88-4026401
2.12 Partnerships and Service Coordination	Mi Chiantla collaborates deeply with family resource centers, community centers, schools, and local organizations to facilitate our activities. We rely on Champion Ambassadors trusted community members who live and work in the neighborhoods we serve to bridge the gap between community needs and our resources.
2.13 Client Centered Programming	At Mi Chiantla, our programs are defined by a "by the community, for the community" ethos. We operate on the fundamental belief that those who live, work, and grow within a neighborhood are the best-equipped experts to identify their own challenges and design the corresponding solutions. By utilizing an upstream, grassroots

approach, we ensure that our agency's voice is never separate from the voices of the families we serve. Our service quality is anchored by our Champion Ambassadors, trusted, respected leaders who reside in the very neighborhoods they serve. These Ambassadors do not merely deliver programming; they shape it. Because they are deeply embedded in the community, they possess the trust and local knowledge necessary to bridge the gap between systemic resources and the immediate needs of our participants. They facilitate continuous, two-way communication, ensuring our outreach remains culturally relevant and deeply meaningful. We maintain program quality through an iterative, participant-driven process: Real-Time Adaptation: We gather continuous feedback regarding logistical accessibility, such as optimal scheduling and locations, to ensure our services remain barrier-free. Peer-Driven Curriculum: During our initial sessions, youth participants identify and map the structural factors contributing to substance use and violence in their neighborhoods. This "client-voice" data is immediately integrated into the curriculum for the remaining 10 weeks, ensuring the program evolves alongside the specific social landscape of our participants. Data-Informed Improvement: We combine qualitative, neighbor-to-neighbor insights with quantitative metrics, such as Likert scale evaluations. This dual approach allows us to measure success both through formal data and the lived experiences of our families, enabling us to refine our services continuously.

2.14 Diversity, Equity, Inclusion and Belonging

At Mi Chiantla, equity, access, diversity, inclusion, and belonging are foundational to our mission and programming. Our key goals are to center culturally specific communities, expand access to arts, culture, heritage, and STEM opportunities, and create safe, welcoming spaces where youth and families feel a strong sense of identity and belonging. We prioritize low-income, BIPOC, immigrant, refugee, and Indigenous youth and families, particularly those from Latinx communities who face systemic barriers and limited access to culturally specific programs.

We apply these goals through culturally grounded, community-led programming. Our grassroots approach is built on trust, cultural humility, and long-term relationships. Through our Champion Ambassador model, youth, parents, and community members co-lead programs, ensuring they reflect lived experiences and cultural knowledge. We recognize the diversity within Latinx communities, including Indigenous and Afro-descendant identities, and adapt programming to be inclusive and relevant.

A key focus of our work is financial access. All programs are offered free of charge, removing cost as a barrier for families facing economic challenges. We also address broader access by providing programming in trusted community spaces and by offering bilingual outreach (Spanish/English) and Indigenous language support through community translators for Q'anjob'al, Mam, and other indigenous speaking families. These strategies ensure that participants who are often excluded due to cost, language, or lack of culturally relevant opportunities can fully engage.

We also address the gap in culturally specific programming. Many of the communities we serve have limited or no access to programs that reflect their cultural identity. Our programs intentionally center culture through danza, storytelling, and culturally grounded STEM and arts so participants see themselves represented and valued.

3.1 Program or Project Design

Mi Chiantla's innovative, evidence-based intervention project is a 12-week program delivered in the City of Lacey, designed to engage low-income Latinx middle and high school students alongside their parents or caregivers. The primary purpose of this initiative is to prevent youth violence and substance use—specifically targeting vaping, cannabis, alcohol, and commercial tobacco. By identifying

shared risk and protective factors, the program facilitates deep behavioral modification. Through free experiential learning, families enhance their relational connections while youth develop critical social-emotional skills, positive decision-making abilities, stress management techniques, and long-term resilience.

To optimize retention and ensure equitable access, the program utilizes an intensive, community-based cohort model centered on a two-generation approach. Families commit to weekly 2.5-hour sessions over the 12-week period. Recognizing the systemic barriers that often prevent low-income families from participating in extended programming, Mi Chiantla intentionally designs every session to begin with a shared, nutritious meal and provides a \$50 participant stipend to support consistent attendance and engagement.

Weeks 1–2: Primary Prevention Education

Baseline Data & Trends: Champion Ambassadors and the Program Coordinator facilitate workshops mapping out local data on youth violence and substance use.

Peer-Led Analysis: Youth break into small groups during the first session to analyze the individual, societal, and structural pressures they face regarding substance use.

Adaptive Curriculum: Facilitators immediately use these localized, peer-driven insights to tailor the remaining 10 weeks to the specific social landscape of Lacey's youth.

Weeks 3–8: Strengthening Families Program

Parent Skill-Building: Parents separate from youth to focus on child emotional development, positive boundary setting, stress management, and differentiating discipline from punishment.

Youth Skill-Building: Concurrently, youth learn peer pressure resistance, emotional self-regulation, coping skills, and consequence mapping.

Family Integration: Families reunite for interactive exercises designed to practice strength-based communication and reinforce their relational bonds.

Weeks 9–12: Integrated Experiential Learning & Cultural Healing

STEM & Health Literacy: Students construct Bluetooth speakers and study wave physics, directly mapping these frequencies to human physiological indicators using medical tools like stethoscopes, otoscopes, and digital EKGs.

Cultural Dance & Identity Program: In partnership with Ketzalcoatl Danza Azteca, families participate in traditional Aztec dance programming at Frank's Landing. This culturally rooted, intergenerational space utilizes movement, music, and ceremony to teach the history and symbolism of danza centering healing, community connection, and cultural pride through ancestral traditions.

3.2 Program or Project Outcomes

By bridging the gap between community needs and resources through neighbor-to-neighbor connection, our program focuses on the following measurable outcomes:

Improvement of Parent-Child Relationships: The program focuses on family cohesion and emotional regulation to build a stable, supportive

home environment. Success is measured by:

Increases in baseline scores on the Parent-Child Skills Inventory.

Consistent parent and caregiver participation throughout the 12-week cohort.

Demonstrated improvements in the youth's social and emotional development.

Positive growth recorded in the pre- and post-program Family Improvement Measure survey results.

Maintenance of stable residential placement for system-involved youth and increased or stabilized custody statuses.

Improved Peer-to-Peer and Adult-to-Child Relationships:
Strengthening community bonds and peer resistance skills is critical for long-term youth resilience. Success is measured by:

Consistent youth and family participation rates across all activities, including behavioral health breakouts, STEM education, and Aztec dance sessions.

Pre- and post-program Child and Parent Surveys demonstrating positive relational growth, enhanced strength-based communication, and improved peer-to-peer navigation skills.

To achieve these outcomes, our programming is structured around a tiered trajectory of goals:

Short-Term Goals: Increase knowledge, attitudes, and skills regarding violence and substance use prevention, and improve health literacy levels for students and parents.

Middle-Term Goals: Develop protective factors in students, including social-emotional, critical thinking, and problem-solving skills; foster peer discussion and belonging; promote learning regarding cultural diversity and equity; and equip participants with stress management and coping skills.

Long-Term Goals: Encourage student engagement in further education to prepare for high-wage careers; empower students to become professional role models; support the development of resilient families; decrease law enforcement interactions for Latinx youth to positively impact the school-to-prison pipeline; and save taxpayer dollars through innovative, early-intervention experiential learning.

3.3 Program or Project Eligibility

Our project serves Latino middle and high school students and their families in Lacey who are navigating socioeconomic challenges, including housing instability and barriers to behavioral health and educational resources. We determine eligibility through a low-barrier, community-centered intake process, leveraging referrals from our network of Champion Ambassadors and local partners to identify families who will benefit most from our two-generation, trauma-informed support. By prioritizing those at risk of long-term systemic impacts such as behavioral health struggles and school disengagement we ensure that our services are directly aligned with the city's 2026 funding priorities and remain accessible to the households most in need of a supportive, culturally responsive community.

3.4 Project Location	Inside Lacey UGA
3.5 Project Address	At this time we don't have a location
4.1 Budget Narrative	The requested funds will be utilized to support the direct delivery of our 12-week intensive, two-generation cohort model in the City of Lacey, ensuring both high-quality instruction and the removal of socioeconomic barriers to participation. Our budget is structured to prioritize frontline staffing, participant support, and specialized experiential learning: Personnel & Professional Staffing: Funds will support the essential staff responsible for program execution, including a Program Manager, Program Coordinator, and two Champion Ambassadors who provide grassroots outreach and facilitation. Additionally, we have allocated funds for our partnership with Ketzalcoatl Danza Azteca, ensuring families receive high-quality, culturally relevant instruction in traditional dance and ancestral traditions. Direct Program Expenses: To foster hands-on learning, funds will cover the purchase of 60 STEM speaker sets and necessary educational supplies like markers and journals. Consistent with our evidence-based model of removing barriers, a portion of the budget provides weekly snacks and refreshments for all 36 weeks of programming. Participant Incentives: We have budgeted \$4,500 for participant gift cards, which serve as a critical incentive for family attendance, completion of program surveys, and active engagement throughout the cohort. Overhead & Sustainability: The budget also accounts for essential administrative costs, including rent and insurance, which are necessary to maintain the safe and accessible venue spaces required to serve Lacey families. By strategically allocating funds across these categories, we ensure that the program remains accessible, culturally responsive, and professionally staffed, allowing us to successfully deliver the evidence-based interventions required to improve behavioral health and family outcomes.
4.1a Administrative Budget	51.33%
4.2 Audit Findings	No.
4.3 Program or Project Sustainability	f Mi Chiantla does not receive full funding for the requested amount, we remain committed to providing services, though we would be required to scale our project reach to match available resources. Our community-led model is inherently flexible, allowing us to maintain the integrity of our evidence-based curriculum even if the scope of the program must be adjusted. In the event of partial funding, we would restructure our delivery model to prioritize depth of impact over breadth of reach. Instead of our full-scale plan of offering three 12-week cohorts (36 weeks total) to serve 60 individuals, we would adjust our service delivery in one of

the following ways:

Reduction to a Single Cohort: We would consolidate resources to offer one intensive 12-week program period, ensuring that a core group of families receives the complete, uninterrupted evidence-based intervention and cultural programming.

Split-Cohort Delivery: Alternatively, we would provide two 12-week cohorts. This would allow us to serve a larger number of families across the year compared to a single cohort, though it would require a compressed schedule or further reliance on partner resources to maintain the same level of participant support.

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Lacey Human Services Grant - Program and Project Budget					
	Describe funding use	City of Lacey Request (\$)	Outside Funds / Match (\$)	Describe Outside Funds / Match, i	Total Funding
Personnel Expenses for staff that work directly on a specific project.	Program Manager \$40/Hour/ 36 Hours (1 hrs per week) Program Coordinator \$40/Hour/ 3 hrs x 36 weeks 2 Champion Ambassadors \$30/hr/4 Hrs x 36 weeks	\$ 14,400.00			\$ 14,400.00
Administration Expenses for items, services, and personnel that are, by their nature, general purpose rather than project specific.	Rent, internet, general liability insurance, printing	\$ 1,000.00			\$ 1,000.00
Project or Program Costs Expenses for items that directly support a specific project.	Presenters, STEM Materials (Bluetooth Speaker), Markers and Journals, Food for participants	\$ 10,100.00			\$ 10,100.00
Other Costs (Please describe below)	Gift Cards \$75 X 60 for Incentives	\$ 4,500.00			\$ 4,500.00
Totals		\$ 30,000.00	\$ -		\$ 30,000.00

2026 Human Services Grant Application

Row 27

1.1 Agency Name	Family Family Support Center
1.2 Program or Project Name	Homeless Family Services Program
1.3 Is this a capital project or service project?	Service (Human Services Based)
1.4 Is this a new or existing program or project?	Existing
1.5 Program or Project Area	Affordable Housing / Homelessness Prevention: expanding and upgrading affordable housing programs, emergency rental assistance, housing education, creating and maintaining supportive housing services that prevent homelessness.
1.6 Past experience with Lacey	Family Support Center received \$30,000 through the Homeless Services Grant program in 2024 to support the Homeless Family Services program. From October 1, 2024 – September 22, 2025, the agency supported 676 Lacey residents, 354 adults and 322 children. The majority of these families received support and resources from one of the agency's housing related services such as Diversion, Eviction Prevention, Family Resource Services and/or rental assistance from programs such as Rapid Rehousing and Permanent Supportive Housing. shelter
1.7 Future Community Members Served	300
1.8 Program or Project Description	The Homeless Family Services (HFS) program serves as the umbrella program for all homeless housing services provided by Family Support Center of South Sound (FSC). The program goal is to offer a variety of service types and resources to prevent and/or respond to family homelessness utilizing all available housing strategies including: Coordinated Entry, Rapid Rehousing, Diversion, Prevention, and referral to emergency shelter and Permanent Supportive Housing programs. The proposed targeted prevention program will prioritize identifying and serving vulnerable families who have the most barriers to accessing alternate resources and who are at the greatest risk of becoming unsheltered.
1.9 Priority Focus	The Homeless Family Services (HFS) program meets the grant focus areas by providing critical resources for Lacey community members; specifically, emergency rental assistance and supportive housing services that prevent homelessness. The HFS program

ensures that ALL homeless families, regardless of program eligibility, category of homelessness, income level, or other situation are quickly supported in mitigating their housing crisis. This proposal also aligns with objectives set forth in the 2021 City of Lacey Affordable Housing Plan and the Thurston County Local Homeless Housing Plan 2025-2030.

Family Support Center has a long history of supporting and housing homeless families with children and survivors of domestic violence utilizing a "Housing First" approach. Since 2004, the immediate and primary goal of the agency's housing, prevention, and shelter programs has been to assist families, regardless of their housing barriers, obtain or maintain permanent housing. This means helping families who are currently experiencing homelessness as well as households who, without short term support, could quickly become homeless. This grant will provide the staffing and financial wherewithal for the program to support over 300 parents and children who are at risk of homelessness or are facing housing instability such as eviction or couch surfing. Historically, 90% of the families in the Homeless Family Services program maintain their housing for six or more months after their rental assistance or case management services have ended.

1.10 Program Requirements

Authorization to Apply Maija Glasier-Lawson

Date Approved 06/26/26

2.1 Organization Legal Name Family Support Center of South Sound

2.2 Mailing Address 3545 7th Ave SW, Suite 200 - Olympia, WA 98502

2.3 Physical Street Address 3545 7th Ave SW, Suite 200 - Olympia, WA 98502

2.4 Main Business Phone 360-754-9297

2.5 Contract Signatory (Name and Title) Trish Hefton

2.6 Signatory Email Address for Approval trishh@fscss.org

2.7 Organization Primary Contact (Name and Title) Trish Hefton

2.8 Primary Contact Phone	360-754-9297 x 206
2.9 Primary Contact Email	trishh@fscss.org
2.10 Years in business (current dba or previous)	Family Support Center of South Sound - 34 years
2.11 Federal Tax ID	91-2003828
2.12 Partnerships and Service Coordination	The mission of Family Support Center of South Sound (FSC) is “Working Together to Strengthen All Families and Survivors” and collaboration and partnerships are critical to achieving this mission. The FSC Campus serves as a one stop shop for families with children and survivors of domestic violence, offering a robust list of programs and services as well as housing multiple partner agencies who provide direct services to families and survivors. FSC maintains strategic partnerships across the community, reducing duplication of services, and working to connect families to any and all community resources and programs which they are interested in and eligible for. As noted elsewhere, FSC’s Homeless Family Services program serves families with children under 18 who are homeless or experiencing a housing crisis. In recent years that has included a strong emphasis on preventing families from ever needing coordinated entry or other homeless response system resources. FSC staff have strong relationships with other providers such as Olympia Mutual Aid Partners, Community Youth Services, SafePlace, Housing Authority of Thurston County, Peer Olympia, and SPS Habitat for Humanity. Additional partnerships that are critical to the success of the HFS program include local homeless liaisons, Together’s! community schools program, Thurston County Food Bank location staff, DSHS Community Services Office, PiPE, Boys & Girls Clubs, Nurse Family Partnership, Homes First, Olympia’s contracted public defense social workers, as well as local first responders. Each of the organizations have regular contact with FSC staff and are able to refer families directly to the agency with confidence that staff will assess, prioritize, and distribute available resources to interested and eligible families. FSC works with multiple local apartment complexes and property management companies to find and/or provide housing for families. When staff identify a landlord or complex that is potentially discriminating against a family, staff immediately connect with Carrie Graf, staff attorney at NW Justice Project who will help address the discrimination head on. It is the goal of this program that if families experience a challenge and fall behind in rent, or have landlord/tenant issues, that staff can help mitigate issue and prevent any formal notices. Maintaining positive relationships with landlords and property management companies are key once families are housed to keeping families housed and support a progressive engagement approach.
2.13 Client Centered Programming	Family Support Center programs provide comprehensive support that is tailored to meet the individual needs of households, as defined by the household themselves. Staff work from a place of understanding, compassion, and empathy because many of them truly do understand what clients are going through. More than 50%

of Family Support Center staff have lived experience with housing instability, food scarcity, family violence, and/or poverty. Program Managers regularly check in with direct service staff to see what else clients need, what gaps they are seeing in terms of services and resources, and asking for their thoughts on programmatic goals and needs. The agency values incorporating clients in the evaluation process and solicits feedback on program design/development and suggested improvements. FSC has multiple state and federal grants and as such provides regular reports on program effectiveness and efficiency. These reports provide opportunities to examine program data that, in combination with qualitative and quantitative data from case managers, client feedback, and report backs from meetings is used to modify programs so that they best meet the evolving needs of the community. FSC leadership participates in and/or leads committees and groups that are guiding community-wide policies and shaping the future of Thurston County's homeless response system, including the Lived Experience Housing Steering Committee. They also participate in state, national, and local trainings to ensure the latest, most effective best practices are utilized in programming and that the agency is responsive to changing trends and emergent needs. FSC strategically sends staff to community meetings, working groups, and committees that may impact/intersect with families and survivors in order to collaborate with other organizations to better serve families. Meetings include Homeless Housing Hub, Thurston County Opioid Response Team, Thurston Early Childhood Coalition, Housing Action Team, Hazardous Weather Task Force, etc.

2.14 Diversity, Equity, Inclusion and Belonging

Family Support Center is committed to advancing diversity, equity, inclusion and belonging within our organization, throughout Thurston County's homeless response system, and across the entire community. FSC recognize that BIPOC families, Tribal communities, LGBTQ+ individuals, people with disabilities, and other historically marginalized identities experience disproportionate rates of homelessness and lack of access to resources. Recent/Current actions to address this includes:

- Equity-Based Prioritization: As the lead Coordinate Entry (CE) provider for our community, FSC has done extensive work to reduce racial disproportionality and support historically vulnerable/disadvantaged people within the County's CE system including:
 - o Working collaboratively to create and refine the equity based assessment tool (HEAT)
 - o Connecting with system providers on a weekly basis to go over the most vulnerable households on the County's housing list
 - o Conducting a quarterly review of communitywide homeless housing data reports to better understand who is accessing the system, where they're referred, and what disproportionality exists.
- Expanding Outreach in Underserved Areas: FSC has been working to increase access to services in rural communities, deepen engagement with Tribal partners, co-locate with partner organization already working in those areas, and strengthening partnerships with by-for organizations.
- Staff Training: Continued participation in DEI workgroups and trainings to ensure staff are equipped to serve diverse populations effectively.
- Community Engagement: FSC uses creative approaches, such as partnering with churches, support groups, and cultural events, to reach marginalized communities where they are already at.

Since 2018, FSC has recruited staff, board members, and volunteers that are reflective of the families it serves, including individuals for whom English is a second language, people of color, people with chronic illnesses/neurodivergence, LGBTQ+, Veterans, and those who have lived experiences such as housing insecurity, poverty, and family violence. A number of staff are engaged with immigrant/

refugee communities and are helping to ensure they have access to FSC's services and resources. Since 2020, four staff led caucus have been established: BIPOC, Allies, Queer, and Diversability. These caucuses help inform programmatic policies and procedures.

3.1 Program or Project Design The Homeless Family Services program provides individualized support including housing diversion and problem solving conversations, housing search and connection, employment support, assistance applying for mainstream benefits, gas cards, resource and referral information, homeless childcare access, domestic violence advocacy, and supportive services to assist them in quickly stabilizing their housing. Funding specific to the City of Lacey grant will be used to support staff who are providing these types of prevention focused services. Staff will work with families to identify their strengths and social connections and utilize those as a foundation to create individualized goal plans. These plans may include connecting with mental or behavioral health services, enrollment in higher education, applying for employment, budgeting, and more.

All programs at FSC utilize a low barrier, Housing First approach. FSC prioritizes identifying and serving vulnerable families who have the most barriers to accessing alternate resources and who are at the greatest risk of becoming unsheltered. Staff work from a place of harm reduction and trauma informed care, utilizing a strengths-based approach - what is going well for the family, and how can FSC and the community support the family in maintaining and/or securing permanent, stable housing. Households are not required to be employed, sober, in treatment programs, or any other criteria which is not specifically required by the grant program. Once enrolled, families are not required to look for employment, be clean and sober, submit to drug tests, or participate in treatment programs.

Multilingual staff and language services as well as computer and phone access are available for families. FSC maintains a direct client budget line item which allows staff to purchase items/resources for families to support inclusion. Bilingual (English and Spanish) staff are hired for this program. FSC has a Language Access Plan, highlighting processes for serving clients who speak a language not spoken by staff. Staff are trained in cultural competency and are experienced working with families who have disabilities, including substance abuse and mental health, as well as Veterans, LGBTQ, DV survivors, immigrants, and others.

The majority of the agency's services are provided at the Family Support Center Campus, in west Olympia, which is ADA accessible, directly on a bus line, and easily accessible by car. FSC operates in accordance with HUD Fair Housing Laws and does not discriminate, directly or indirectly, based on race, color, religion, sex, national origin, age, familial status, sexual orientation, or disability. With 24/7 staffing, someone is always available to answer the Thurston County Housing and Shelter Hotline to give current and accurate information about resources for families experiencing a housing crisis. FSC staff are available to meet households at the FSC Campus, virtually or over the phone. FSC staff can also provide mobile outreach, home visitation, and coordinate with other staff to connect with unsheltered households.

3.2 Program or Project Outcomes Family Support Center utilizes Homeless Management Information System (HMIS) and an internal database, Apricot, to track all client demographics, goals, housing stability plans, housing status, changes in income, referrals received and secured, and outcomes achieved. Both Apricot and HMIS will be utilized to track all grant outcomes and deliverables for this grant. Program objectives are in

alignment with Thurston County's homeless response plan and include:

Help imminently homeless families retain their housing through short term case management assistance and when needed, one time, preventive rental assistance. GOAL: 50 households will mitigate their housing crisis or instability based on program support, including creative problem solving and/or rental assistance. Measured in the FSC client databases:

Improve housing placement and stability for families experiencing a housing crisis by reducing the number of families who become homeless. GOAL: 90% of households will maintain housing for at least 6 months post program exit, as measured in HMIS and/or FSC client database.

Pro-actively work to reduce the disproportionate impact of homelessness on people of color and historically disadvantaged populations. GOAL: Provide targeted outreach to populations disproportionately impacted by homelessness as identified by HMIS data. Measured by number of outreach/tabling events.

Ensure program activities are culturally humble and responsive to the needs of diverse families and increase the cultural competency and humility of staff. GOAL: Ensure 100% of program staff participate in training related to equity and/or inclusion. Measured by staff training logs

3.3 Program or Project Eligibility	As noted elsewhere, this grant will serve parents and children who are risk of imminent homelessness. Most families seeking services through FSC's programs, in particular the Homeless Family Services Program, are living within Very Low range, with many of them actually falling below 30% of the median income. A vast majority of families served are enrolled in mainstream benefits such as TANF, SNAP, childcare subsidies, WIC, receive free/reduced lunch, and Apple Health. Staff are trained to support families in accessing mainstream benefits and meet regularly with DSHS staff to ensure families have the resources they need to access housing as quickly as possible, which often includes modifying their Individualized Service Plan with DSHS to focus on housing first and foremost. All of the households served with Family Support Center's rapid re-housing and permanent supportive housing programs have incomes at or below 50% AMI.
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Family Support Center of South Sound completes an income verification for all households enrolling in its housing programs. Households are asked to provide documentation through a 3rd party such as an employer or program administrator. Staff are required to document efforts to obtain 3rd party verification. If a 3rd party verification is not available a self-declaration of income is obtained and supplemental documentation. such as pay stubs, tax returns, or other financial documents such as a child support order, or evidence of cash and non-cash benefits such as Temporary Assistance to Needy Families, SNAP, and Social Security Disability are obtained. FSC staff have access to DSHS's Benefit Verification System (BVS) so can quickly verify if a household is receiving any mainstream benefits. Family Support Center maintains comprehensive files and documentation to meet various federal, state, local, and contract requirements.

3.4 Project Location	Other
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3.5 Project Address	3545 7th Ave SW, Suite 200 - Olympia, WA 98502
4.1 Budget Narrative	Funding through Human Services Grant program will enable the Family Support Center (FSC) to respond swiftly to households facing housing instability or an imminent risk of homelessness in Lacey. Of the requested \$30,000, 10% will be reserved as an administrative fee with the remaining \$27,000 going toward case management, targeted diversion, one-time financial assistance, resource navigation, and direct referrals to community partners, allowing staff to resolve housing crises quickly and effectively. For families who have received a pay-or-vacate notice, or are at immediate risk of losing their housing, staff will conduct rapid eligibility assessments for the County's Homeless Prevention Program (HP), delivered onsite by FSC. Qualified households will be enrolled immediately, with the goal of stabilizing their housing situation within one week. For those who do not qualify for HP or other prevention services, staff will connect families to the Coordinated Entry system or appropriate homeless response resources. Staff will support households with the necessary documentation, reducing barriers and minimizing the number of contacts required to access support. Households who are couch-surfing will receive advocacy and coaching to help them communicate effectively with landlords and address common barriers to securing new housing.
4.1a Administrative Budget	10%
4.2 Audit Findings	No
4.3 Program or Project Sustainability	Yes, even if this request is not fully funded FSC will still provide the services outlined in the grant proposal to families in Thurston County. Though FSC works diligently to creatively and sustainably fund its programs and services, including the Homeless Family Services program, there is never enough to fill the need. This grant will help ensure there are staff and resources available to serve 250 or more Lacey residents. At an average cost of \$120/person, for every \$5,000 under the fully requested amount, 42 parents and children will remain unstably housed in Lacey. FSC has a 24-year history of committed federal funding from the U.S. Department of Housing & Urban Development. FSC currently manages four HUD awards, totaling over \$1.5 million in direct rental assistance for families including rapid rehousing, funding for those who are chronically homeless and survivors of domestic violence, and diversion funds. In the next fiscal year, starting July 1, 2026, FSC will begin managing an additional \$2.1 million in HUD funding across various programs. The HFS program is also supported by two contracts with Washington state including the Office of Homeless Youth's program and Washington Healthcare Authority. FSC works closely with Thurston County, receiving annual funding to manage the entire County's Coordinated Entry system and provide more than \$450,000 in case management and rental support. The program has historically been supported by an annual match of \$10,000+ from Help Us Move In, Inc. that provides move in or prevention assistance to more than more than 15 families each year. Additionally, community donations support the resource station, providing families with essential supplies such as hygiene products, diapers, and food as well as items that just make life a little easier like school/craft

supplies or birthday gifts for parents to give their little ones. FSC is doing more than it ever has before to support families and survivors across the community, and financial support from the City of Lacey will help FSC continue providing comprehensive, wraparound services that improve the health, safety, hope, and overall well-being of families in Thurston County.

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Lacey Human Services Grant - Program and Project Budget					
	Describe funding use	City of Lacey Request (\$)	Outside Funds / Match (\$)	Describe Outside Funds / Match, i	Total Funding
Personnel Expenses for staff that work directly on a specific project.	Housing Case Manager who will provide comprehensive support and distribute available financial assistance. Program Manager to provide supervision and oversee/approve funding	\$27,000	\$ 1,401,656.00	Grants: HUD, Housing First, Thurston County, Department of Commerce - Secured. Tenant Rent from The Landing - Projected	\$ 1,428,656.00
Administration Expenses for items, services, and personnel that are, by their nature, general purpose rather than project specific.	FSC is requesting a 10% adminstration fee	\$3,000	\$ 159,995.00	Grants: HUD, Housing First, Thurston County, Department of Commerce - Secured. Tenant Rent from The Landing - Projected	\$ 162,995.00
Project or Program Costs Expenses for items that directly support a specific project.	One time rental assistance, application fees, deposits, and other costs associated with obtaining/retaining housing, transportation assistance, etc.	\$ -	\$ 1,573,056.00	Grants: HUD, Housing First, Thurston County, Department of Commerce - Secured. Tenant Rent from The Landing - Projected	\$ 1,573,056.00
Other Costs (Please describe below)		\$ -			\$ -
Totals		\$ 30,000.00	\$ 3,134,707.00		\$ 3,164,707.00

2026 Human Services Grant Application

Row 28

1.1 Agency Name	Thurston Community Television - Thurston Community Media
1.2 Program or Project Name	Studio Production and Life Skills Building for Teens
1.3 Is this a capital project or service project?	Service (Human Services Based)
1.4 Is this a new or existing program or project?	New
1.5 Program or Project Area	Behavioral Health: mental health care, drug and alcohol recovery, support in times of personal and family crisis. Youth Services: Youth focused programs or projects including childcare.
1.6 Past experience with No. Lacey	
1.7 Future Community Members Served	80
1.8 Program or Project Description	The project provides hands-on training in all aspects of Studio Production. It also addresses the importance of communication and interactive skills within a team. Trainees will develop their videography skills while building life skills; self-expression; exploring cultural identity, with expectations of participation and professionalism.
1.9 Priority Focus	This project intends to equip youth and young adults with the technical skills of studio video production, cultural expression, and valuable behavioral skills, such as focus, following instructions, teamwork, and mutual respect. Participants will also learn to manage their time by adhering to the training schedule, being punctual, and maintaining open communication with the team about any questions, concerns, or suggestions.
1.10 Program Requirements	☒
Authorization to Apply	Martha Correa, Acting Executive Director

Date Approved 06/26/26

2.1 Organization Legal Name Thurston Community Television

2.2 Mailing Address 440 Yaeger Way SW

2.3 Physical Street Address Suite C

2.4 Main Business Phone 1 360 956 3100

2.5 Contract Signatory (Name and Title) Martha Correa, Acting Executive Director

2.6 Signatory Email Address for Approval mcorrea@tcmedia.org

2.7 Organization Primary Contact (Name and Title) Martha Correa, Acting Executive Director

2.8 Primary Contact Phone 1 360 9563100

2.9 Primary Contact Email mcorrea@tcmedia.org

2.10 Years in business (current dba or previous) 40 years

2.11 Federal Tax ID EIN 91-1269977

2.12 Partnerships and Service Coordination For 40 years, TCMedia has been promoting diversity, civic engagement, digital literacy, and artistic expression in our community. Through the years we have partnered with many organizations including, but not limited to, The YWCA, CYS, Goodwill, LWV of Thurston County, The Bridge Music Project, Timberland Library, Capital Pride, Rotary Club, Thurston County Chamber of Commerce, North Thurston, Olympia and Tumwater School Districts, and Senior Services for South Sound. Until 2023, we also worked closely with our local government jurisdictions as a production service provider and partner. Since 1995, TCMedia produces Mission Nonprofit, an interview show highlighting a local nonprofit. From a cultural collaborative perspective, TCMedia continues to stand shoulder to shoulder with our community to capture many local

events for distribution to audiences near and far, while archiving the experience for future viewers. This approach to community documentation is not only about preservation—it also fosters connection. By learning about our neighbors and the diverse events that bring us together, we can build greater understanding, appreciation, and acceptance within our community which benefits us all.

2.13 Client Centered Programming

We design our services according to the needs of our clients, while maintaining the technical quality of the projects. Whether it's the classes we teach, one-on-one training, or video production contracts, every project starts with clear communication with clients, where we listen and ask questions to make sure we understand the clients needs. We also offer an environment that encourages creativity and self-expression.

2.14 Diversity, Equity, Inclusion and Belonging

Every community member is a stakeholder in our organization. Over the past two years, we expanded our collaboration with local groups by hosting events and activities for even more members of our community and neighbors. This includes events like Pride Parade, NAACP, Timberland Library events, as well as events held by TCMedia benefiting other nonprofits such as the Hispanic Roundtable, and All Kids Win. We also continue to support past events like Procession of the Species, local candidate forums featuring live audience participation and hosting the South Sound Partners for Philanthropy monthly meeting at our facility, connecting many local nonprofits both in-person and remotely. We offer internship opportunities to Evergreen students regularly, and this year we hosted an intern from Community Youth Services. We are producing a new storytelling program including Senior Services of South Sound that intends to promote communication between youth and elders. TCMedia continues to look outward to our community and find ways to meet diverse populations where they are and as they are. TCMedia is also an equal opportunity employer.

3.1 Program or Project Design

There are three phases of this training:
Phase 1: Hands-on with studio equipment to include cameras and microphones, studio lighting, studio set, and camera positioning for studio production. Trainees will rotate through all facets of the studio.
Phase 2: Hands-on with Control Room equipment to include the studio switching board, robotic cameras, sound mixing board, computer graphics for intro, outro and titles, and livestreaming. Trainees will rotate through all facets of the Control Room.
Phase 3: Producing a collaborative video: pre-production, production, and distribution.
Training accommodates up to 12 youth or young adults per session. Each session runs once a week for three hours over a four week period. The program is offered eight times annually. All sessions include hands-on practice of new skills.

3.2 Program or Project Outcomes

Trainees will fully understand how media is produced in a studio environment and distribution methods. They will be able to describe and demonstrate the purpose and operation of each piece of equipment used for a studio production in a beginner level. Trainees will also discuss the importance of cohesive teamwork to ensure the success of the project. Attention to detail, clear communication, adherence to instructions, and responsibility for each assigned task before, during, and after a production will demonstrate that trainees successfully completed the program. Understanding the ethical responsibilities of media production. Establishing and producing a collaborative video that exhibits self-

expression and self-identity, is also an expected outcome of this training.

Trainees will receive a certificate of production competency.

3.3 Program or Project Eligibility	The Studio Production training will take place after school for Lacey teens and young adults referred to us by Lacey School District teachers or through any Lacey community-based program. Those involved in other community programs such as CYS, the Boys and Girls Club, the Lacey Teen Leadership Committee, or the YWCA are also eligible. An outline or syllabus will be reviewed and discussed with each potential participant to assess their willingness to commit to the training.
3.4 Project Location	Other
3.5 Project Address	440 Yauger Way SW Ste C, Suite C
4.1 Budget Narrative	Funding from this grant will be used for staff hours to develop and implement the program. It will also be used for the cost of the facility operations and supplies, i.e. data storage for participants.
4.1a Administrative Budget	100%
4.2 Audit Findings	No.
4.3 Program or Project Sustainability	If the program is not fully funded, TCMedia will scale implementation to match the level of confirmed support while preserving program quality, safety, and core outcomes. A reduced award would not change the purpose of the program, but it would require adjustments to the number of sessions delivered, students served, sites reached, materials provided, transportation support, staff coordination time, and/or evaluation activities. TCMedia will prioritize the highest-impact components first, including direct student learning, essential program coordination, safety planning, and required reporting. Expansion elements, such as additional classroom visits, supplemental field experiences, extended outreach, enhanced materials, or broader geographic reach, would be added as funding allows. This approach ensures that the program remains financially responsible, operationally realistic, and aligned with the approved scope of work. TCMedia will not absorb unfunded program costs in a way that compromises organizational stability or the quality of participant experience.
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Lacey Human Services Grant - Program and Project Budget					
	Describe funding use	City of Lacey Request (\$)	Outside Funds / Match (\$)	Describe Outside Funds / Match, i	Total Funding
Personnel Expenses for staff that work directly on a specific project.	2 paid staff instructors - one staff member at 192 program hours, and one staff member at 376 hours developing and implementing program curriculum and training.	\$18,000	\$ 8,200.00	192 hours of volunteer hours dedicated to this project - paid at Washington State fair market value of \$42.98 per hour.	\$ 26,200.00
Administration Expenses for items, services, and personnel that are, by their nature, general purpose rather than project specific.					\$ -
Project or Program Costs Expenses for items that directly support a specific project.	Facility and equipment costs necessary to run the program	\$ 12,000.00			\$ 12,000.00
Other Costs (Please describe below)			\$ 32,000.00	Facilities/Equipment Depreciation/Overhead Cost of Operations	\$ 32,000.00
Totals		\$ 30,000.00	\$ 40,200.00		\$ 70,200.00

2026 Human Services Grant Application

Row 29

1.1 Agency Name	The Crisis Clinic of Thurston and Mason Counties
1.2 Program or Project Name	Youth and Adult Crisis Intervention and Resource Referral
1.3 Is this a capital project or service project?	Service (Human Services Based)
1.4 Is this a new or existing program or project?	Existing
1.5 Program or Project Area	Behavioral Health: mental health care, drug and alcohol recovery, support in times of personal and family crisis. Youth Services: Youth focused programs or projects including childcare.
1.6 Past experience with Lacey	The Crisis Clinic has not received funding from the City of Lacey in the last three years.
1.7 Future Community Members Served	2500
1.8 Program or Project Description	The Crisis Clinic of Thurston and Mason Counties operates a 24/7 anonymous crisis and information referral line, answering more than 10,000 calls each year from individuals experiencing emotional distress, mental health crises, and urgent life challenges. Our trained volunteer Crisis Advocates provide immediate crisis support and connect callers to local resources - including housing programs, food banks, and mental health services - at no cost and with no eligibility requirements. We also operate a dedicated Youth and Teen Peer Support Line, available from 4PM to 8PM weekly, ensuring Lacey residents of all ages have access to support when they need it most.
1.9 Priority Focus	The Crisis Clinic's work directly addresses two of the City of Lacey's priority focus areas: Behavioral Health and Youth Services. Behavioral Health: The Crisis Clinic is Thurston and Mason Counties' anonymous community-based crisis intervention and resource navigation service. In 2025, we answered 11,542 calls from individuals experiencing mental health crises, suicidal ideation, substance use challenges, financial hardship, and other urgent crises - 7.1% of which involved active suicide-related de-escalation. Our volunteer Crisis Advocates complete more than 60 hours of training in crisis intervention, suicide prevention, mental health,

substance use, intimate partner violence, and cultural humility, and more before taking their first call. The Crisis Clinic fills a critical gap for Lacey residents who cannot afford therapy, face long waitlists, or are in crisis right now and need support immediately. By helping individuals find stability before a crisis escalates and by supporting after the crisis has passed, the Crisis Clinic is able to reduce the social and financial toll of suicide attempts and mental health emergencies in our community by easing the strain on our hospitals, emergency responders, and families alike.

Youth Services: The Crisis Clinic operates a dedicated Youth and Teen Peer Support Line staffed by trained teen volunteers who support other young people navigating mental health challenges and crisis. In 2025, calls to the Crisis Clinic Youth Line increased by 270% compared to the prior year, a stark reflection of the growing mental health crisis among young people in our community, where 1 in 6 students in Thurston County has seriously contemplated suicide.

1.10 Program Requirements

Authorization to Apply

Holly Wetzel

Date Approved 06/26/26

2.1 Organization Legal Name

The Crisis Clinic of Thurston and Mason Counties

2.2 Mailing Address

1910 4th Ave E, PMB #87, Olympia, WA 98506-4632

2.3 Physical Street Address

Confidential location. Please contact Executive Director if required.

2.4 Main Business Phone

360-586-2888

2.5 Contract Signatory (Name and Title)

Holly Wetzel, Executive Director

2.6 Signatory Email Address for Approval

hwetzel@crisis-clinic.org

2.7 Organization Primary Contact (Name and Title)

Holly Wetzel, Executive Director

2.8 Primary Contact Phone

3606888112

2.9 Primary Contact Email	hwetzel@crisis-clinic.org
2.10 Years in business (current dba or previous)	The Crisis Clinic of Thurston and Mason Counties has been in operation since 1972.
2.11 Federal Tax ID	26-4355586
2.12 Partnerships and Service Coordination	The Crisis Clinic collaborates closely with Thurston and Mason County mobile crisis teams at Olympic Health and Recovery Services and the Thurston-Mason Behavioral Health Administrative Services Organization (ASO) to provide warm handoffs when callers need in-person support. We also receive transfers from the 988 Suicide and Crisis Lifeline when callers in our region need hyper-local resource referrals that 988 cannot offer. We maintain active relationships with partner organizations across the region to ensure our volunteers stay current on available services - including changes in eligibility, hours, and capacity - so that every referral we make to our callers is accurate. The Crisis Clinic also serves as the after-hours and crisis line of choice for many organizations in our community, appearing on the phone trees of Monarch Children's Justice and Advocacy Center, the Coordinated Entry Housing and Shelter Line, and many behavioral health professionals and therapists throughout Thurston and Mason Counties. We also partner with Saint Martin's University and The Evergreen State College to host 20-30 undergraduate and graduate psychology and social work interns annually, providing supervised training and experience in crisis intervention and resource navigation, that addresses the behavioral health worker shortage in our community. We maintain an updated Thurston-Mason Resource List shared with social workers, school counselors, outreach workers, and other professionals working alongside people in crisis.
2.13 Client Centered Programming	Our call tracking system captures detailed data on call volume, presenting concerns, referrals made, and call outcomes. This data is reviewed regularly and directly shapes how we operate to best meet the needs of our community. When call data shows rising housing instability or financial hardship calls, we update our resource lists and provide additional training to our volunteers in those topics. Our volunteer Crisis Advocates are themselves members of the community we serve, many with lived experience of mental health challenges, financial hardship, or personal crisis. They participate in regular debrief sessions with staff where their direct experiences on the line shape ongoing training updates and program decisions. Members of the Board of Directors volunteer their time on the crisis line, keeping organizational leadership grounded in the day-to-day realities of our callers. We also gather feedback from partner organizations who interact with our callers after a referral and provide insight into whether our resource connections are landing effectively. This feedback loop ensures our services remain responsive to the needs of the people we serve.
2.14 Diversity, Equity, Inclusion and Belonging	DEIB principles are built into the Crisis Clinic's service delivery. Our anonymous, non-coercive service design is itself a DEIB practice. When someone calls the Crisis Clinic, they are not required to

provide their name, are not at risk of non-consensual law enforcement contact or involuntary hospitalization and remain in control of what happens next. For communities with documented reasons to distrust institutional systems, such as LGBTQ+ individuals, communities of color, undocumented residents, and people with prior negative experiences with mental health or crisis systems, true anonymity is often what makes reaching out possible at all in the first place.

Our volunteer training includes dedicated instruction in cultural humility, LGBTQ+ and youth mental health, and working with communities that have experienced systemic harm. Volunteers learn how to navigate conversations with callers from backgrounds and identities different from their own, and how to provide referrals that are culturally appropriate.

We operate under a nondiscrimination policy and provide services free of charge to anyone who calls. Services are available regardless of race, ethnicity, gender identity, sexual orientation, immigration status, or income.

We are committed to strengthening our DEIB practices, including ensuring that our community outreach efforts reach the communities most likely to benefit from and least likely to access traditional behavioral health services.

3.1 Program or Project Design	The Crisis Clinic's anonymous Crisis and Information Referral Line operates 24/7, staffed entirely by trained volunteer Crisis Advocates. Volunteers complete more than 60 hours of training before their first call, covering crisis intervention, suicide prevention, mental health, substance use, intimate partner violence, grief and loss, youth mental health, cultural humility, and local resource navigation. When a caller reaches out for support, our Crisis Advocates provide a compassionate, non-judgmental space to be heard. For callers who need more than crisis de-escalation and emotional support, or if our Crisis Advocates hear that this caller could benefit from a resource referral after de-escalation, they draw on our extensive list of local resources to provide tailored referrals to housing programs, food banks, mental health services, substance use treatment, and other community supports. We make our resource list available on our website for callers who are unable to make the call. When a caller is in immediate danger, our Crisis Advocate coordinates warm handoffs to mobile crisis teams or emergency services, with the caller's involvement and consent. The Youth and Teen Peer Support Line operates daily from 4PM to 8PM, staffed by trained teen Crisis Advocates. Like our adult Crisis Advocates, teen volunteers are trained in providing peer support and local resource navigation with an added focus on youth-specific services. Research has shown that young people are more likely to open up to a peer who can relate more to what they're going through, and our trained teen advocates are uniquely positioned to provide that connection and knowledge of local supports. Outside those hours, young callers may choose to be connected to adult Crisis Advocates who are trained to support youth, available around the clock to ensure no teen who reaches out is left without support.
3.2 Program or Project Outcomes	During the contract year, the Crisis Clinic anticipates the following measurable outcomes: - Respond to a minimum of 10,000 calls from individuals in Thurston and Mason Counties, maintaining 24/7/365 access for Lacey community members

- Provide suicide-related de-escalation support to callers in acute crisis, helping prevent emergencies from escalating into hospitalizations and local emergency room visits.
- Distribute crisis resource materials including resource magnets, crisis cards, and local service referral guides at least ten (10) community events in Lacey, to ensure Lacey residents have access and awareness of our services and services available in the community.
- Maintain daily Youth and Teen Peer Support Line availability (4PM–8PM) with after-hours adult coverage for all youth callers.
- Train 20-30 interns from Saint Martin's University and The Evergreen State College, expanding the behavioral health workforce available to serve Lacey and the surrounding region.

3.3 Program or Project Eligibility	The Crisis Clinic's services are available to any resident of Thurston or Mason Counties, which includes the City of Lacey. There are no eligibility requirements, income thresholds, insurance requirements, or referrals needed. Services are anonymous and free of charge. Our callers are disproportionately low-income, uninsured, or underinsured individuals who cannot access traditional mental health services due to cost, availability, or long waitlists. For many, the Crisis Clinic is the only mental health resource accessible without navigating a complex system or waiting weeks for an appointment. This makes our services particularly vital for Lacey's most vulnerable residents, those experiencing housing instability, financial hardship, substance use challenges, or mental health crises who need support right now.
3.4 Project Location	Inside Lacey City Boundaries
3.5 Project Address	Varies - Calls are answered at our facility in Olympia, Washington. All community outreach would take place in the City of Lacey.
4.1 Budget Narrative	The \$30,000 requested from the Lacey Human Services Grant Program will support the core operational infrastructure that keeps the Crisis Clinic available 24 hours a day for Lacey residents and their families. Specifically, grant funds will support: - Phone system and technology infrastructure: The Crisis Clinic relies on dedicated telecommunications systems and supporting technology to route, receive, and track crisis calls to our main Crisis Line and Youth and Teen Line. These systems are essential to answering every call reliably and maintaining the detailed call data that guides our work. - Community outreach materials and event participation: Creation, regular updates, and distribution of support crisis resource materials including magnets, crisis cards, and local resource referral guides, and participation in City of Lacey and Thurston-Mason community events. We aim to have Crisis Clinic information in community members' hands before a crisis occurs. - Volunteer training and recruitment: Training volunteers for 60+ hours before their first call requires technology platforms, training materials, and coordination capacity. Sustaining and expanding our volunteer pipeline is the single most important factor in our ability to maintain service access as call volume grows. Training is led by paid staff with backgrounds in mental health and our senior crisis line volunteers.

- Operational staffing: The Volunteer Supervisor coordinates the day-to-day recruitment, training, scheduling, and retention of our volunteer base, while the Executive Director provides program oversight and maintains active relationships with coordination partners across the community to strengthen service delivery and ensure callers are connected to the right resources.

4.1a
Administrative Budget 30%

4.2 Audit Findings The Crisis Clinic has not had an audit in the last two years.

4.3 Program or Project Sustainability Yes. The Crisis Clinic would continue to provide services if this grant is not fully funded. We maintain a diversified funding base that includes support from the Thurston-Mason Behavioral Health Administrative Services Organization via the Federal Substance Abuse Prevention and Treatment Block Grant (SABG), the Norcliffe Foundation, the Community Foundation of South Puget Sound, the Nisqually Indian Tribe, the Squaxin Island Tribe, the Tulalip Tribes, and individual donors and businesses throughout our community.

While the Crisis Clinic would continue to answer calls without this funding, reduced funding would limit our ability to reach Lacey residents before a crisis occurs. Outreach events, community resource materials, and the volunteer recruitment efforts that depend on community visibility would be scaled back. Training materials and resource lists would be slower to update, meaning volunteers may be working with information that doesn't reflect the most current services available in our community. This grant would allow us to move faster, reach more people, especially in the City of Lacey, and ensure the Crisis Clinic is responsive to the needs of Lacey residents.

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Lacey Human Services Grant - Program and Project Budget					
	Describe funding use	City of Lacey Request (\$)	Outside Funds /	Describe Outside Funds / Match, identify if funding	Total Funding
Personnel Expenses for staff that work directly on a specific project.	Volunteer Supervisor — recruits, trains, schedules, and retains volunteer Crisis Advocates who staff the 24/7 crisis line and Youth and Teen Peer Support Line.	\$10,000	\$38,000	Thurston-Mason BHO (SABG): \$48,000 [Secured]; Community Foundation of South Puget Sound: \$3,000 [Secured]; Tribal grants (Nisqually Indian Tribe, Squaxin Island Tribe, Tulalip Tribes): ~\$12,500 [Partially Secured]; Individual donors and community support: ~\$65,000 [Partially Secured]	\$48,000
Administration Expenses for items, services, and personnel that are, by their nature, general purpose rather than project specific.	Executive Director (program oversight, partner coordination, and community engagement); contracted bookkeeping and marketing support; internet and mobile communications.	\$9,000	\$74,340	Thurston-Mason BHO (SABG): \$48,000 [Secured]; Community Foundation of South Puget Sound: \$3,000 [Secured]; Tribal grants (Nisqually Indian Tribe, Squaxin Island Tribe, Tulalip Tribes): ~\$12,500 [Partially Secured]; Individual donors and community support: ~\$65,000 [Partially Secured]	\$83,340
Project or Program Costs Expenses for items that directly support a specific project.	Phone systems and telecommunications; volunteer training platform; technology support; facilities; insurance; printing and outreach materials.	\$11,000	\$16,192	Thurston-Mason BHO (SABG): \$48,000 [Secured]; Community Foundation of South Puget Sound: \$3,000 [Secured]; Tribal grants (Nisqually Indian Tribe, Squaxin Island Tribe, Tulalip Tribes): ~\$12,500 [Partially Secured]; Individual donors and community support: ~\$65,000 [Partially Secured]	\$27,192
Other Costs (Please describe below)		\$0	\$0		\$0
Totals		\$30,000	\$128,532		\$158,532