



Human Services Commission Approved Minutes

Thursday, May 7, 2026

Council Chambers and Online

1. Call to Order

Vice Chair Goldwell called the meeting to order at 5:30 p.m.

2. Roll Call

COMMISSIONERS PRESENT: Vice Chair Angelina Goldwell; Commissioners Tiffany Walker (remote), Lester Dickson, and John Grausam

COMMISSIONERS EXCUSED: Chair Brandon Stephens, Commissioner Nancy Dihle, and Youth Council Representative Jennifer Zheng

COMMISSIONERS ABSENT: Commissioner Dalia Martinez

STAFF PRESENT: Shannon Kelley-Fong, Assistant City Manager; Michelle Chavez, Human Services Coordinator; and Paul J. White, Deputy City Clerk

3. Land Acknowledgement

Vice Chair Goldwell presented the abbreviated Land Acknowledgement.

4. Approval of Agenda, Previous Meeting Minutes, and Consent Items

- A. Approval of Agenda
- B. Approval of March 5, 2026, meeting minutes

Vice Chair Goldwell moved to approve the agenda, previous meeting minutes, and consent items. Commissioner Dickson seconded. The motion carried.

5. Public Comment

No one registered to speak and no written comments were received.

6. Business Items

- A. **Welcome Commissioner John Grausam**

Commissioners introduced themselves and welcomed new Human Services Commissioner John Grausam, who offered brief remarks.

B. Human Services Draft Strategic Plan

Michelle Chavez, Human Services Coordinator

Chavez presented the Strategic Plan update, including an overview of Lacey's human services needs assessment. Findings from the needs assessment contributed to setting preliminary human services priorities in Lacey. Preliminary priorities proposed for 2027-2031 include affordable housing, homelessness prevention, behavioral health services, services for youth, seniors, and veterans, and accessibility. Six goals with related strategies were discussed.

C. Human Services Grant Program Update

Michelle Chavez, Human Services Coordinator

Chavez provided an update on the Human Services Grant Program. The preferred recommendation for policy and rubric changes (Option 3) was summarized. Option 3 would include no percentage cap on use of awarded funds for administrative needs, a maximum award of \$30,000 for service projects and \$50,000 for capital projects, and no minimum funding request. In the scoring rubric, points would be added for number of Lacey residents served and for priority areas of focus. Commissioners discussed considerations for transparency of administrative costs in the application and contract award process. Next steps were summarized. It is expected that applicant presentations will be spread over more than one meeting in July.

Commissioner Dickson moved to recommend that the City Council approve Option 3: no admin cap, maximum award \$30,000 for service projects and \$50,000 for capital projects, no minimum ask, add points for number of Lacey residents served, and add points for priority areas. Vice Chair Goldwell seconded. The motion carried.

7. Adjourn

Vice Chair Goldwell adjourned the meeting at 6:38 p.m.

Minutes approved June 4, 2026