



## Human Services Commission Approved Minutes

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Thursday, June 4, 2026

Council Chambers and Online

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### 1. Call to Order

Chair Stephens called the meeting to order at 5:31 p.m.

### 2. Roll Call

COMMISSIONERS PRESENT: Chair Brandon Stephens; Commissioners Nancy Dihle, Dalia Martinez (remote), Lester Dickson, and John Grausam

COMMISSIONERS EXCUSED: Vice Chair Angelina Goldwell and Commissioner Tiffany Walker

STAFF PRESENT: Shannon Kelley-Fong, Assistant City Manager; Michelle Chavez, Human Services Coordinator; and Brandy Legomina, Deputy City Clerk

### 3. Land Acknowledgement

Chair Stephens presented the abbreviated Land Acknowledgement.

### 4. Approval of Agenda, Previous Meeting Minutes, and Consent Items

- A. Approval of Agenda
- B. Approval of May 7, 2026, meeting minutes

**Commissioner Dickson moved to approve the agenda, previous meeting minutes, and consent items, as published. Commissioner Grausam seconded. The motion carried.**

### 5. Public Comment

No public comment was received.

### 6. Business Items

- A. **Public Hearing: Community Development Block Grant 2026 Annual Action Plan – Hearing 1 of 2**  
Michelle Chavez, Human Services Coordinator

Chair Stephens opened the public hearing at 5:34 p.m. Chavez presented the draft CDBG 2026 Annual Action Plan, a requirement of the U.S. Department of Housing and Urban Development's (HUD's) three-year CDBG Consolidated Plan. The plan describes expected resources, annual goals and objectives, projects, geographic distribution, and other information and program requirements.

For 2026, anticipated CDBG funding is \$337,498, compared to \$348,393 in 2025. The primary goal is to support public facilities and infrastructure improvements by allocating approximately \$303,749 to capital projects, with the remaining 10 percent reserved for administration and planning. Planned capital projects include accessibility improvements at Huntamer Park, while the Senior Center has been identified as a contingency project.

Chavez reviewed program requirements, which focus on addressing underserved community needs, reducing lead-based paint hazards, decreasing the number of families living in poverty, strengthening institutional capacity, and improving coordination among public and private housing providers and social service agencies.

This is the first of two public hearings scheduled to receive public comment before requesting draft plan approval by the City Council, after which it will be submitted for review by HUD.

No public testimony was provided. Chair Stephens closed the public hearing at 5:45 p.m.

#### **B. Director's Report**

Michelle Chavez, Human Services Coordinator

Chavez reported that applications for the Human Services Grant Program (HSGP) are now open. The City will host a Zoom workshop on June 9, 2026, for organizations interested in applying for HSGP funding.

Chavez also announced a special meeting on July 1, 2026, at 3 p.m. to review grant applications for the Human Services Grant Program. A public hearing will follow on July 2, 2026, at 5:30 p.m. for the draft CDBG 2026 Annual Action Plan.

### **7. Adjourn**

Chair Stephens adjourned the meeting at 5:49 p.m.

**Minutes approved July 1, 2026**