

GENERAL GOVERNMENT & PUBLIC SAFETY COMMITTEE
AUGUST 23, 2022
9:37 A.M. – 10:19 A.M.
REMOTE AND IN PERSON

To hear the full discussion of a specific topic, or the complete meeting, you may watch the video-stream available on the City of Lacey's YouTube Channel: <https://youtu.be/t8gWUuBlzrA>

COUNCIL PRESENT: COUNCILMEMBERS GREENSTEIN (CHAIR) AND KUNKEL

STAFF PRESENT: SCOTT SPENCE, LEIALANI JENSEN, PERI EDMONDS, ELISSA FONTAINE,
AND TABETHA RESTOULE

ACTION: APPROVE THE GENERAL GOVERNMENT & PUBLIC SAFETY COMMITTEE
AGENDA

MOTION: MOTION MADE, SECONDED, AND CARRIED BY COUNCILMEMBERS KUNKEL AND
GREENSTEIN

2021-2022 PUBLIC RECORDS UPDATE

STAFF: PERI EDMONDS, CITY CLERK
ELISSA FONTAINE, DEPUTY CITY CLERK

ACTION: INFORMATION ONLY

Elissa Fontaine, Deputy City Clerk, presented an overview of the 2021-2022 Joint Legislative Audit Review Committee (JLARC) report, relating to public records received and responded to from 2021 to 2022.

In 2017, government agencies were required to report to JLARC on 18 different public records metrics. The state legislature later amended the requirement, reducing it from 18 metrics to 15. The City of Lacey reports data on public records requests received by the City, Police Department, and Joint Animal Services.

Report highlights include a total of 2,568 agency public records requests received during 2021. Of those requests, 75% of requests were fulfilled electronically, 22% were closed with no responsive records, 79% were closed within 5 business days. The total estimated cost to the agency in fulfilling records requests, including staff and legal compensation, is just above \$380,000, making an average estimated cost of \$147 per request. The total tracked expense recovery was \$190.

AMENDMENTS TO LACEY MUNICIPAL CODE

STAFF: LEIALANI JENSEN, ACTING HUMAN RESOURCES DIRECTOR

ACTION: FORWARD THE RECOMMENDED AMENDMENTS TO THE LACEY MUNICIPAL CODE
TO THE FULL COUNCIL FOR APPROVAL

MOTION: MOTION MADE, SECONDED, AND CARRIED BY COUNCILMEMBERS KUNKEL AND
GREENSTEIN

Staff recommended repealing Lacey Municipal Code 2.56 relating to personnel policies. Personnel policies are an internal operation of the City and are governed by the Civil Service Rules, Collective Bargaining Agreements, and City Policy.

Staff also recommended updating Lacey Municipal Code 2.26 relating to Oaths and Performance Bonds to reflect WCIA's coverage of \$2,000,000.