

LACEY HISTORICAL COMMISSION MEETING MINUTES

December 21, 2022 6:00 p.m.

Hybrid meeting via Zoom and City Hall

PRESENT

Commission: Kimberly Goetz, Ed Holm, Jim Keogh, Alan Tyler, and Kevin Wyckoff.

Excused: Tula'i Patane.

Staff: Jennifer Burbidge, Parks, Culture & Recreation Director; Shannon Kelly-Fong, Assistant City Manager; Sarah Smith, Executive Assistant; and Erin Quinn Valcho, Museum Curator.

Public: Lanny Weaver.

The meeting was called to order at 6:00 p.m. by Chair Jim Keogh.

AGENDA

A motion was made, seconded and approved to adopt the agenda as amended.

The following item was moved on the agenda: Item 7 New Business was moved before Item 8 Old Business.

MINUTES

The November 2022 minutes were approved as amended and placed on record.

Corrections were made to the spelling of Commissioner Holm's name.

ANNOUNCEMENTS

- a. Ms. Quinn Valcho announced the upcoming History Talks! event.

CORRESPONDENCE

- a. Correspondence was reviewed by commissioners.

CALENDAR OF EVENTS

Previously reported in announcements.

NEW BUSINESS

- a. Utility Wraps. Ms. Kelly-Fong presented the public art plan to the Commission and discussed the upcoming utility wrap project which will be created by local artists and inspired by people or organizations that have impacted the community. Ms. Quinn Valcho was asked to provide potential subjects for the project.
- b. Elections. Commissioners held 2023 elections for Chair and Vice Chair.
Commissioner Holm motioned to elect Chair Keogh for 2023 Chair.
Commissioner Tyler seconded. Motion carried.

Chair Keogh motioned to elect Commissioner Wyckoff for 2023 Vice Chair.
Commissioner Tyler seconded. Motion carried.

OLD BUSINESS

- a. New Museum Project. Ms. Burbidge attended the PARC Foundation meeting and discussed the project with their new board member.
- b. Lacey Depot/Food Truck Plaza. Ms. Burbidge reviewed year-end figures for Depot usage and events. She reported the Depot will be extending its use hours to April through October for facilities to accommodate longer running food truck events and rentals and noted that weekday rentals will also be added. Community and Economic Development is putting out an RFP for a markets event coordinator to manage events at the site and potentially manage the food trucks.
- c. LPCR Comprehensive Plan Update. Ms. Burbidge reviewed updates to the plan, timeline, and the additional inclusion of heritage-focused language.
- d. 2023 Work Plan. Ms. Burbidge reviewed the work plan and requested approval by the Commission. Commissioners discussed and amended the workplan.
Commissioner Goetz made a motion to adopt the workplan as amended.
Vice Chair Wyckoff seconded. Motion carried.

Ad Hoc COMMITTEE REPORTS

- a. Policy/StEPs – On hiatus.

PUBLIC COMMENT

- a. Lacey Historical Society. Ms. Weaver provided updates on the Lacey Historical Society funding strategy and a potential donation for the new museum project.

REPORTS

- a. Museum/Curator. Ms. Quinn Valcho reviewed the curator report with the Commissioners. She announced that Felicia Rova-Chamroeun was offered and has accepted the museum coordinator position.
- b. Commissioners. Commissioner Tyler provided updates on his personal projects.
- c. Chair. Chair Keogh summarized the Museum Coordinator hiring process.
- d. Parks, Culture & Recreation Director. Ms. Burbidge provided the following updates:
- e.
 - Parks, Culture & Recreation Department Annual Retreat was held December 6 & 7.
 - City Manager Scott Spence's last day was December 15
 - The Lacey Museum will be closed December 24 – 31.
 - Expressed appreciation to the board and to City staff for all of their dedication and hard work in 2022.

ADJOURN

Meeting adjourned at 7:34 pm.

NEXT MEETING

Wednesday, January 18, 2023, 6:00 p.m. hybrid meeting via Zoom and City Hall.