



**LEOFF I DISABILITY BOARD**  
**Meeting Minutes**  
**Regularly Scheduled Meeting: In Person & Remote Attendance**  
**Thursday, October 13, 2022 @12:15-1:45pm**

**MEMBERS PRESENT:**

Bob Cecil, Police Representative  
Sean Smith, Member at Large  
Larry Greenstein, Chair

**STAFF PRESENT:**

Jennifer Schaefer, Human Resources Recruitment & Wellness Coordinator | LEOFF I HR Liaison

**CALL TO ORDER:**

Chair Greenstein welcomed everyone to the October 13, 2022 **Specially called LEOFF I Disability Board**. The meeting was called to order at 12:15pm.

Police Representative Cecil, Member At Large Smith, Chair Greenstein, and LEOFF I HR Liaison Schaefer were present for the meeting.

**APPROVAL OF AGENDA ITEMS:**

Chair Greenstein called for a motion to approve the agenda. Police Representative Cecil made a motion to approve the agenda; Chair Greenstein seconded. The agenda passed unanimously.

**APPROVAL OF MEETING MINUTES FROM August 11, 2022:**

Chair Greenstein asked if everyone had a chance to review the meeting minutes from August 11, 2022 and requested if any changes should be made. Police Representative Cecil made a motion to approve the meeting minutes; Chair Greenstein seconded. The motion passed unanimously.

**APPROVAL OF OUSTANDING CLAIMS:**

LEOFF I HR Liaison Schaefer put forward charges for a member service date in September for a total of \$229.98 for glasses through Costco. Chair Greenstein moved to approve the charges; Police Representative Cecil seconded. The motion passed unanimously.

LEOFF I HR Liaison Schaefer put forward charges for massage charges for a date range June through August for \$720.00. Chair Greenstein moved to approve the charges; Police Representative Cecil seconded. The motion passed unanimously.

**UPDATE TO DELEGATION POLICY (FROM BOARD TO HR LIAISON):**

LEOFF I HR Liaison Schaefer provided previously agreed upon language for a delegation policy up to \$3,000 to be approved by the LEOFF I HR Liaison in between regularly scheduled meeting. Chair Greenstein made a motion to approve the update to the delegation policy from the Board to HR Police Representative Cecil seconded. The motion passed unanimously.

**UNUM PREMIUM INCREASE:**

LEOFF I HR Liaison Schaefer noted an increase of UNUM premiums by 21.7% this year. No costs are passed on to the members.



*Shaping  
our community  
together*

Public Comment: None.  
*CITY OF* **LACEY**

**LEOFF I HR LIAISON SCHAFFER ADJOURNED THE MEETING @12:21 PM**