

BOARD OF PARK COMMISSIONERS MINUTES

Wednesday, December 7, 2022 5:30pm, via Zoom & City Hall

Present:

Kamber Good, Wendy Goodwin, Gary Larson, Sarah Towne and Aram Wheeler

Excused: Dave Weber

Staff: Jen Burbidge, Sarah Smith, and Jamie Oakland

Public: Kerri Wilson, A Puri, Thor Hoyte, Christine Folsom

The meeting was called to order at 5:35 pm, by Chair, Aram Wheeler

Additions or deletions to the Agenda

Chair Wheeler made a motion to move item 8a New Business before item 7 Old Business and Commissioner Goodwin seconded. Motion carried.

Announcements & introductions

Ms. Burbidge announced updates on the next joint meeting with the Commission on Equity, the name change for the Park Board is pending Council approval on January 19, 2023, and the joint City Council worksession date of March 23, 2023.

Minutes

Chair Wheeler made a motion to approve the November minutes, and Commissioner Goodwin seconded. Motion carried.

Correspondence

Chair Wheeler confirmed all received correspondence was reviewed by the Commissioners.

Citizen/Public Comments on Items not on the Agenda

Keri Wilson from InterCity Transit shared an introduction presentation to the Walk and Roll Program.

New Business

- a) Rugby Goal Donation Acknowledgement. Ms. Burbidge thanked the Deschutes Rugby Club for the donated rugby goals at the Regional Athletic Complex. President Thor Hoyte provided additional donations and thanked the board and department for their support.

Old Business

- a) Greg Cuoio Park Phase 1A Update. Ms. Burbidge advised the 30% design update will finally go before City Council at their December 8, 2022 Worksession and will be first on the agenda at 6:00 p.m.
- b) 2022 Workplan and Accomplishments. Ms. Burbidge confirmed there were no additional items added and requested approval of the finalized 2022 Work Plan and Accomplishments.

Chair Wheeler motioned to approve the documents. Commissioner Goodwin seconded. Motion carried.

- c) 2023 Workplan. Ms. Burbidge reviewed the 2023 Work Plan with the Commissioners and recommended two changes; one to the Wildlife Information and another being the addition of Walk and Roll partnership opportunities under Special Projects.

Commissioner Larson voted to approve the 2023 Workplan as amended. Commissioner Goodwin seconded. Motion carried.

New Business

- b) 2023 Board Chair and Vice Chair Elections. Commissioners voted unanimously for Commissioner Goodwin for Chair and there was only one nomination for Vice Chair (Good) from the November meeting.

Chair Wheeler made a motion to elect Commissioner Goodwin as 2023 Chair and Commissioner Good as 2023 Vice Chair. Commissioner Larson seconded. Motion carried.

Director's Report

- a) Staff Presentation - None
- b) Sports Commission - None
- c) Programs & Special Events – Ms. Burbidge reported the Playbook is live and registration is coming up December 14. Ms. Burbidge reported the Lighted Parade and Tree Lighting event was Monday December 5 and the Breakfast with Santa is coming up this weekend.
- d) Construction Updates
- e) Planning
- f) Grants & Budgets
- g) Volunteers
- h) Miscellaneous. – Ms. Burbidge reported she will be meeting with Public Affairs about kindness and resources in Lacey and how the Park Board can help bridge the gap for people. She also reported that the Parks, Culture and Recreation Department held their annual retreat on December 6 & 7 and thanked staff and the Board for all of their work and support in 2022.

Commissioner's Report

Commissioners gave thanks to staff and board members for a great year.

Commissioner Goodwin proposed engaging the Park Board Youth Councilmember more and finding out what she's interested in next year to be more involved. Youth Commissioner Towne agreed.

Chair's Report

Chair Wheeler thanked the board and staff for their work in 2022.

Adjourn

Meeting adjourned at 6:34 pm.

Next meeting: Wednesday January 4, 2023 at 5:30pm via Zoom & City Hall.