



**MINUTES OF A REGULAR MEETING OF THE
LACEY CITY COUNCIL
THURSDAY, DECEMBER 2, 2021,
REMOTE ATTENDANCE**

To hear Council's full discussion of a specific topic, or the complete meeting, watch the recorded meeting available on YouTube – <https://youtu.be/orOoRREmUbs>

CALL TO ORDER

Mayor Ryder called the meeting to order at 4:00 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Ryder led the Pledge of Allegiance.

Council Present:

Mayor Andy Ryder
Deputy Mayor Cynthia Pratt
Councilmember Lenny Greenstein
Councilmember Carolyn Cox
Councilmember Michael Steadman
Councilmember Ed Kunkel
Councilmember Malcolm Miller

Staff Present:

Scott Spence, City Manager
Robert Almada, Chief of Police
Jen Burbidge, Parks, Culture & Recreation Director
Scott Egger, Public Works Director
Mary Ann Hardie, Human Resources Director
Shannon Kelley-Fong, Assistant City Manager
Rick Walk, Community & Economic Development Director
Troy Woo, Finance Director
Peri Edmonds, City Clerk

Mayor Ryder amended the agenda to include Agenda Item 2.B. – Washington State Historical Society Heritage Capital Project Grant.

2. APPROVAL OF AGENDA AND CONSENT AGENDA

Consent Agenda Items:

- A. A motion to approve payment of claims, wages and transfers for November 10, 2021, through November 19, 2021.
- B. Washington State Historical Society Heritage Capital Project Grant

COUNCILMEMBER GREENSTEIN MOVED TO APPROVE THE AMENDED AGENDA AND CONSENT AGENDA. DEPUTY MAYOR PRATT SECONDED. MOTION CARRIED.

3. PUBLIC RECOGNITIONS AND PRESENTATIONS

- A. **Governor's Smart Communities Award – Pre-Approved ADU Program:** Dave Andersen, Managing Director of Growth Management Services, presented the Governor's Smart Communities Award for the City's ADU Program.
- B. **Public Service Award for Seth Huff:** Jen Burbidge, Parks, Culture and Recreation Director, presented a public service award to Seth Huff for service on the Historical Commission.

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Verbal Public Comments: The deadline to pre-register to speak was 3:00 p.m. the day of the meeting.

There were no public comments.

Written Public Comments: The deadline to submit written public comments was 12:00 p.m. the day of the meeting. Written comments are not addressed during the meeting; however, they are added to the official record.

One written public comment was received and forwarded to the City Council.

5. PUBLIC HEARING

- A. **Lake Lois Pacific Avenue Annexation Hearing Project No. 21-235:** Ryan Andrews, Planning Manager, presented the Lake Lois Pacific Avenue Annexation petition. The public hearing is will allow members of the public to provide testimony on the proposed annexation and will meet the procedural requirement.

Mayor Ryder opened the public hearing for the Lake Lois Pacific Avenue Annexation (Project No. 21-235) at 4:25 p.m.

No written or verbal public testimony was received.

Mayor Ryder closed the public hearing at 4:26 p.m

COUNCILMEMBER STEADMAN MOVED TO FORWARD THE LAKE LOIS PACIFIC AVENUE ANNEXATION, PROJECT NO. 21-235, TO THE THURSTON COUNTY BOUNDARY REVIEW BOARD. DEPUTY MAYOR PRATT SECONDED. MOTION CARRIED.

6. PROCLAMATIONS

7. REFERRAL FROM PLANNING COMMISSION

8. REFERRAL FROM HEARINGS EXAMINER

9. RESOLUTIONS

- A. **Resolution No. 1111 – Extend Emergency Resolution 1085:** Dave Schneider, City Attorney, presented Council with Resolution No. 1111 to extend the provisions of Resolution No. 1085, which was passed by the Lacey City Council on March 19, 2020. The provisions of Resolution No. 1085 have been extended multiple times, and is set to expire January 1, 2022. Resolution 1111 further extends the original provisions of 1085 with a new expiration of January 1, 2023.

COUNCILMEMBER GREENSTEIN MOVED TO APPROVE RESOLUTION NO. 1111 TO EXTEND THE PROVISIONS OF RESOLUTION NO. 1085 DECLARING AN EMERGENCY IN THE CITY OF LACEY REGARDING THE OUTBREAK OF COVID-19. COUNCILMEMBER STEADMAN SECONDED. MOTION CARRIED.

10. ORDINANCES

- A. **Ordinance No. 1608 – Adopt the 2022 Annual Budget:** Troy Woo, Finance Director, presented Council with Ordinance No. 1608 to adopt the 2022 Annual Budget, setting the total budget in the amount of \$173,650,467 and the General Fund total budget in the amount of \$60,091,615.

DEPUTY MAYOR PRATT MOVED TO APPROVE ORDINANCE NO. 1608 APPROVING THE 2022 ANNUAL BUDGET. COUNCILMEMBER KUNKEL SECONDED. MOTION CARRIED.

11. MAYOR'S REPORT

12. CITY MANAGER'S REPORT

- A. **Public Art 6-Year Plan:** Shannon Kelley-Fong, Assistant City Manager, presented the Public Art 6-Year Plan (2022-2027) for approval. The Plan was previously presented at the October 4 and November 1, 2021, Community Relations & Public Affairs Committee meetings. The Plan would be reviewed and updated annually through the Community Relations & Public Affairs Committee and then forward their recommendation to the full City Council.

Council recommended removing Councilmembers as representatives on the future ad hoc art committee.

COUNCILMEMBER GREENSTEIN MOVED TO APPROVE THE PUBLIC ART 6-YEAR PLAN, WITH COUNCIL'S AMENDMENT TO THE LIST OF REPRESENTATIVES ON THE FUTURE AD HOC ART COMMITTEE. COUNCILMEMBER STEADMAN SECONDED. MOTION CARRIED.

- B. **2022 State Legislative Priorities:** Shannon Kelley-Fong, Assistant City Manager, presented Council with the 2022 State Legislative Priorities Agenda for approval. The agenda reflects the City's current policies and priorities at the state level. Council will meet virtually with the State Legislators from District 2 and 22 on Monday, December 6, 2021, at 1:30 p.m.

DEPUTY MAYOR PRATT MOVED TO APPROVE THE 2022 STATE LEGISLATIVE PRIORITIES AGENDA. COUNCILMEMBER COX SECONDED. MOTION CARRIED.

13. STANDING COMMITTEES

14. OTHER BUSINESS

15. BOARDS, COMMISSIONS AND COMMITTEE REPORTS

- A. Mayor Ryder
1. Mayor's Forum – no report
 2. Thurston Chamber Shared Legislative Committee – no report
 3. Transportation Policy Board – no report
- B. Deputy Mayor Pratt
1. Joint Animal Services Commission (JASCOM) – no report
 2. LOTT Clean Water Alliance – made report
 3. Olympia Area Clean Air Agency – made report

- C. Councilmember Cox
 - 1. Regional Housing Council – no report
 - 2. Intercity Transit – made report
- D. Councilmember Greenstein
 - 1. Emergency Medical Services – made report
 - 2. TCOMM911 – no report
- E. Councilmember Miller
 - 1. Thurston Regional Planning Council (TRPC) – no report
 - 2. Thurston Thrives – no report
 - 3. Lodging Tax Advisory Committee (LTAC) – no report
 - 4. Thurston County Coalition Against Trafficking (TCCAT) – no report
- F. Councilmember Steadman
 - 1. Community Action Council – no report
 - 2. Thurston County Law & Justice – no report
- G. Councilmember Kunkel
 - 1. Olympia-Lacey-Tumwater Visitor & Convention Bureau (VCB) – no report
 - 2. Lacey South Sound Chamber – no report
 - 3. Economic Development Council (EDC) – no report
 - 4. Solid Waste Advisory Committee (SWAC) – no report

16. ADJOURN TO WORKSESSION

Mayor Ryder adjourned to a Worksession at 5:30 p.m.

WORKSESSION

Mayor Ryder requested amending the agenda to add an update to the recent rezone request.

COUNCILMEMBER GREENSTEIN MOVED TO APPROVE THE AMENDED WORKSESSION AGENDA. DEPUTY MAYOR PRATT SECONDED. MOTION CARRIED.

RESERVE DESIGNATION DISCUSSION:

Troy Woo, Finance Director, presented suggested committed fund balance designations to Council. The City Council is required to adopt a new reserve designation ordinance prior to December 31, 2021, in order to provide timely guidance for the City's 2021 annual financial report. Fund balance classifications include nonspendable, restricted, committed, assigned, and unassigned.

The new reserve designation ordinance will be presented to the City Council at the December 16, 2021, Council meeting.

REZONE REQUEST:

Rick Walk, Community & Economic Development Director, updated Council on a petition from residents of the Mountain Green's Home Manufactured Home Park. The City Council also received a copy of the petition.

The petition requests changing the designation from low density residential to mobile home designation. The City currently does not have a mobile home designated district. The petition will need to be part of the long range planning process. Council cannot take direct action on these requests.

The annual process is set by docket by December 31st each year. The Planning Commission will work on all the applicant-initiated requests and Council priorities, and then bring to the City Council at a Joint Worksession in January.

Mayor Ryder adjourned the meeting at 6:28 p.m.

MAYOR: _____

ATTESTED BY CITY CLERK: _____

DATE APPROVED: _____