MINUTES
Lacey Planning Commission Meeting
Tuesday, July 21, 2020 – 4:00 p.m.
Conducted remotely via videoconference

Meeting was called to order at 4 p.m. by Sharon Kophs.

Planning Commission members present: Sharon Kophs, Peg Evans-Brown, David Wasson, Gail Madden, Eddie Bishop, Daphne Retzlaff, and Robin Vasquez. Staff present: Rick Walk, Jessica Brandt, Doug Christenson, and Ryan Andrews.

Sharon Kophs noted there was not a quorum present. Rick Walk noted that a quorum is present and named those in attendance.

Gail Madden made a motion, seconded by Peg Evans-Brown, to approve the agenda for tonight's meeting. All were in favor, the motion carried.

David Wasson made a motion, seconded by Gail Madden, to approve the July 7 meeting minutes. All were in favor, the motion carried.

1. **Public Comments:** Rick introduced the members of the public, no public comments were made.

2. **Commission Members Reports:**
   - Eddie Bishop introduced himself to Robin.
   - Sharon discussed the class regarding creating a housing strategy and praised staff on their efforts so far.

3. **Director's Report:**
   - Rick noted that there will be no Planning Commission meetings in August.
   - Rick followed up regarding on-street parking on Britton Parkway in front of the apartment complex, Rick learned that there has been some enforcement which should alleviate the problem, and noted that the apartment complex does meet the requirement for on-site parking.

4. **New Business:**
   Shoreline Master Program Periodic Update: Jessica Brandt, Associate Planner; Dan Nickel, The Watershed Company.
   - Jessica introduced guests from The Watershed Company and gave some background information.
   - Alex Capron gave an overview of the SMP update and went over the amendments.
   - Alex discussed the public outreach plan and noted that there will be a public comment period and a public hearing with Department of Ecology.
   - A brief discussion followed and staff answered questions.

   Stormwater Comprehensive Plan Update: Doug Christenson, Stormwater Engineer.
   - Ryan gave some background information and introduced Doug Christenson.
   - Doug Christenson gave a presentation of the virtual open house.
   - Doug went over the public outreach methods and the next steps for the Plan.
   - A public hearing is planned for October 6.
   - Staff answered questions.

5. **Communications and Announcements:** Rick announced that Council will recognize Paul Enns at the next Council meeting.

6. **Next meeting:** September 1, 2020.

7. **Adjournment:** 5:11 p.m.