

UTILITIES COMMITTEE MINUTES
JUNE 6, 2022
12:00 P.M. – 12:48 P.M.
REMOTE AND IN PERSON ATTENDANCE

To hear the full discussion of a specific topic, or the complete meeting, you may watch the video-stream available on the City of Lacey's YouTube Channel:

<https://youtu.be/sjfyk4nCjX4>

COUNCIL PRESENT: COUNCILMEMBERS KUNKEL (CHAIR), AND COX (REMOTE)

COUNCIL EXCUSED: COUNCILMEMBER STEADMAN

STAFF PRESENT: SCOTT SPENCE, SCOTT EGGER, TROY WOO, PETER BROOKS, DOUG CHRISTENSON, CAROL HELLICKSON, ELISSA FONTAINE

ACTION: APPROVE UTILITIES COMMITTEE AGENDA

MOTION: MOTION MADE, SECONDED AND CARRIED BY COUNCILMEMBERS COX AND KUNKEL

UTILITY BILLING ONLINE PAYMENT PORTAL DEMONSTRATION

PRESENTERS: TROY WOO, FINANCE DIRECTOR
CAROL HELLICKSON, UTILITY BILLING SUPERVISOR
LISA SHILDT, PAYMENTUS

ACTION: INFORMATION ONLY

Troy Woo, Finance Director, introduced Carol Hellickson, Utility Billing Supervisor.

Staff and Committee Members received a demonstration on the updated utility billing online payment portal, provided by merchant account vendor, Paymentus.

The demonstration included one-time bill pay, auto pay options, linking multiple accounts and payment history.

Staff advised the estimated launch date for the online payment portal is currently in negotiation.

2022 STORMWATER DESIGN MANUAL

STAFF: SCOTT EGGER, PUBLIC WORKS DIRECTOR
PETER BROOKS, WATER RESOURCES MANAGER
DOUG CHRISTENSON, WATER RESOURCES ENGINEER
ACTION: FORWARD TO THE FULL CITY COUNCIL FOR REVIEW AND APPROVAL
MOTION: MADE, SECONDED AND CARRIED BY COUNCILMEMBERS KUNKEL AND COX.

Doug Christenson, Water Resources Engineer, provided an update on the 2022 Stormwater Design Manual.

The City of Lacey’s Stormwater Design Manual (SDM) regulates stormwater management for development projects and construction sites. The SDM is a technical manual containing requirements and guidance applicable to virtually any land-altering project in the city, public or private. The SDM provides design criteria for best management practices (BMPs) for runoff treatment and flow control to protect water quality and prevent flooding, along with guidance for site plan/report submittals for project permit approval. The SDM is based on the Department of Ecology’s *Stormwater Management Manual for Western Washington* for minimum requirements, applicability thresholds, definitions, limitations, and design criteria.

The 2022 Stormwater Design Manual must be formally adopted by the Lacey City Council and made effective no later than June 30, 2022, for compliance with the 2019-2024 Western Washington Phase II Municipal Stormwater Permit.