

UTILITIES COMMITTEE MINUTES

FEBRUARY 3, 2020

12:00 P.M. – 12:31 P.M.

COUNCIL PRESENT: COUNCILMEMBERS ED KUNKEL AND MALCOLM MILLER

COUNCIL EXCUSED: COUNCILMEMBER MICHAEL STEADMAN (CHAIR)

STAFF PRESENT: SCOTT SPENCE, SCOTT EGGER, TROY WOO, ED ANDREWS, PETER BROOKS, JUSTIN BELLIS, PHIL PETTY, TERRY CARGIL, PERI EDMONDS

Councilmember Miller chaired the meeting in Councilmember Steadman's absence.

ACTION: APPROVE UTILITIES COMMITTEE AGENDA

MOTION: MOTION MADE, SECONDED AND CARRIED BY COUNCILMEMBERS MILLER AND KUNKEL

UTILITY LOCATING PROGRAM

STAFF: ED ANDREWS, WATER SUPERVISOR
JUSTIN BELLIS, SENIOR WATER DISTRIBUTION TECH

ACTION: INFORMATION ONLY

To protect the public health, safety, and to prevent disruption of vital utilities services, RCW 19.122 requires excavators to call 811 at least two business days before excavating to ensure all underground utilities are marked. Utility owners are required to mark their utilities within two business days of receipt of the request.

The City is responsible for locating hundreds of miles of water, reclaimed water, sewer (City and LOTT), stormwater, street/STEP electric, and fiber-optic lines/telemetry. In 2019, the City responded to 6,853 locate requests. The City has two FTE utility locators to keep up with demand.

Staff receive locate requests via email, then use a laptop to research maps and asbuilts to pinpoint the location of City utilities, as well as a GPS app. Once the locate request is complete, the located utilities are documented in the National Ticket Management Service database and a City database.