

MINUTES OF A REGULAR MEETING OF THE
LACEY CITY COUNCIL HELD THURSDAY,
SEPTEMBER 16, 2021, REMOTE ATTENDANCE

CALL TO ORDER: Deputy Mayor Pratt called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE: Deputy Mayor Pratt led the Pledge of Allegiance.

COUNCIL PRESENT: C. Pratt, C. Cox, L. Greenstein, M. Steadman,
E. Kunkel, M. Miller

COUNCIL EXCUSED: A. Ryder

STAFF PRESENT: S. Spence, R. Almada, J. Burbidge, S. Egger, M. Hardie,
S. Kelley-Fong, D. Schneider, R. Walk, T. Woo,
P. Edmonds

Deputy Mayor Pratt requested amending the agenda to add a proclamation recognizing September 28, 2021, as National Voter Registration Day.

APPROVAL OF AGENDA
AND CONSENT AGENDA:

Consent Agenda Items:

- A. Council Worksession minutes of August 26, 2021.
- B. Council meeting minutes of September 2, 2021.
- C. A motion to approve payment of claims, wages and transfers for August 25, 2021, through September 3, 2021.

COUNCILMEMBER STEADMAN MOVED TO APPROVE THE AMENDED AGENDA AND CONSENT AGENDA. COUNCILMEMBER GREENSTEIN SECONDED. MOTION CARRIED.

**PUBLIC RECOGNITIONS AND
PRESENTATIONS:**

Lacey Youth Council Mayor Justin Begley reported on the last two Youth Council meetings, where they reviewed and discussed ground rules, and held the following 2021-2022 elections:

Climate Issue Project Manager – Laila Markland
Social Media Project Manager – Ryen Hill
Board of Park Commission – Declan Line
Library Board – Sarah Towne
Commission on Equity – Alanis Blackburn
Historical Commission – Nathan Miller
Deputy Mayor – Alejandra Linares
Mayor – Justin Begley

PUBLIC COMMENT:

Persons wishing to provide public comment on items not on the agenda must pre-register to speak. Registration closed at 3:00 p.m. today.

Lynn Fitz-Hugh, an Olympia resident, commented on the Lacey Planning Commission's process and recommendations to Council.

Nancy Winters, a Thurston County resident, commented on the City's use and analysis of surveys.

Marianna Tompkins, a Lacey resident, commented on the tree survey.

Vena Villanueva, an Olympia resident, commented on mandatory vaccinations.

Public comments may also be submitted by email by 12:00 p.m. today. Comments will be provided to the City Council electronically prior to the meeting. Comments will not be addressed during the meeting; however, comments received will be added to the official record.

Two written public comments were received and made part of the official record.

PROCLAMATIONS:

Deputy Mayor Pratt and Council proclaimed September 28, 2021, as National Voter Registration Day.

Mary Hall, Thurston County Auditor, accepted the proclamation.

REFERRAL FROM

PLANNING COMMISSION:

Ryan Andrews, Planning Manager, presented Ordinance 1599 approving the 2021 annual Comprehensive Plan amendments as recommended by the Planning Commission.

The Growth Management Act requires that the City's Comprehensive Plan be amended only once a year. As part of the annual cycle of comprehensive plan amendments for 2021, the City completed an update to the City's Urban Forest Management Plan and developed, with regional partners, the Thurston Climate Mitigation Plan and Housing Action Plan.

The Planning Commission conducted a public hearing for the annual Comprehensive Plan amendments at their meeting on May 18. The Planning Commission received oral and written comments for the private amendments, which are captured in the meeting minutes and included with the record for each amendment. At the conclusion of the public hearing, the Planning Commission voted unanimously to recommend approval on the Thurston Climate Mitigation Plan and Housing Action Plan amendments to the City Council. After a follow-up Worksession on June 1, the Planning Commission voted unanimously to recommend approval on the Urban Forest Management Plan amendments to the City Council.

COUNCILMEMBER STEADMAN MOVED TO ADOPT
ORDINANCE 1599 APPROVING THE 2021 ANNUAL

COMPREHENSIVE PLAN AMENDMENTS AS
RECOMMENDED BY THE PLANNING COMMISSION.
COUNCILMEMBER COX SECONDED. MOTION
CARRIED.

ORDINANCES:

Scott Spence, City Manager, presented Ordinance 1600 amending the 2021 Budget.

Adjustments to the budget become necessary throughout the year as a result Council's actions, activity levels that were not anticipated during budget development, and grant awards (or other receipts of outside funding). Historically, the budget has been amended once per year immediately prior to the development of the next year's proposed budget document. However, due to the global microchip shortage caused by the COVID-19 public health emergency, vehicle inventory shortages are already impacting the 2022 purchase year.

The City received notice that all 2022 orders for larger Ford pickup trucks must be submitted prior to September 30, 2021. Staff recommends the 2021 Budget be amended to accommodate the earlier order deadline. Also, in anticipation of additional notices for early orders, the proposed amendment includes budget appropriations for the majority of the anticipated 2022 vehicle purchases.

COUNCILMEMBER GREENSTEIN MOVED TO ADOPT
ORDINANCE 1600 APPROVING THE 2021 BUDGET
AMENDMENT. COUNCILMEMBER COX SECONDED.
MOTION CARRIED.

Jen Burbidge, Parks, Culture, and Recreation Director, presented Ordinance 1601 approving an increase in the number of general members serving on the Board of Park Commissioners.

The Board provides leadership in the area of parks, culture, and recreation. The Board makes recommendations regarding planning, promotion, management, acquisition, construction, development, maintenance, and operation of Lacey's parks, trails, public recreation facilities, and cultural and recreational programs.

With the growth the City has experienced, and in preparation for even more growth to come, the board feels that more community representation would be beneficial. In addition, increased board membership would result in more diversity and more expertise, which would benefit the City.

The Board recommends increasing the membership from five to seven general members.

COUNCILMEMBER STEADMAN MOVED TO ADOPT ORDINANCE 1601 INCREASING THE NUMBER OF GENERAL MEMBERS SERVING ON THE BOARD OF PARK COMMISSIONERS. COUNCILMEMBER MILLER SECONDED. MOTION CARRIED.

CITY MANAGER'S REPORT: Scott Spence, City Manager, reported to Council that the following Interlocal Agreement was signed pursuant to Resolution 1067 and the Interlocal Agreement Approval Process Policy:

- Interlocal Agreement between the cities of Olympia and Lacey, and Thurston County for the Maintenance of the Bicycle Roundabout, also known as "Hub Junction."

BOARDS & COMMISSIONS: JASCOM

Deputy Mayor Pratt reported on several items:

- Boards appointments
- 5-year Strategic Plan
- Medical and Surgical Suite
- Received micro-grant

- Animal adoption protocols
- Summary of annual retreat

LOTT

Deputy Mayor Pratt reported on several items:

- Succession planning
- Reclaimed water study
- Evaluation of master planning needs
- Adopted Administrative Policy 19
- Convened to an Executive Session

ORCAA

Deputy Mayor Pratt reported on several items:

- Adopted Rule 1.11 - Federal Regulation Adoption Date
- Approved Resolution 280 - Mask Mandates and Vaccination Policy
- Approved Commute Trip Reduction Program
- Approved MOU for the Executive Director Recruitment
- Air quality report

Intercity Transit

Councilmember Cox reported on several items:

- 2022 Draft Budget
- Approved consultant contract for engineering and support services
- Adopted resolution for 5-year flat rate van pool fare structure project
- Approved purchase order for SHI International Incorporated
- Grant applications for surplus vans

Emergency Medical Services

Councilmember Greenstein reported on several items:

- Transportation delays and overcrowding in hospitals
- EMS letter to Governor regarding vaccine requirements and shortage of fire and medical personnel
- Reviewed budget

Lodging Tax Advisory Committee

Councilmember Miller reported a meeting was held to review applications. Additional meetings will be held to receive presentations.

Deputy Mayor Pratt convened to an Executive Session at 5:08 p.m. for 15 to discuss real estate transaction pursuant to RCW 42.30.110(1)(b). Council is not expected to take action. The regular Council meeting will reconvene at 5:23 p.m.

Deputy Mayor Pratt reconvened the regular Council meeting at 5:23 p.m. and announced the Executive Session will reconvene for an additional 8 minutes until 5:31 p.m.

Deputy Mayor Pratt reconvened the regular Council meeting at 5:31 p.m. No action was taken.

Deputy Mayor Pratt adjourned the regular Council meeting at 5:31 p.m.

DEPUTY MAYOR: _____

ATTESTED BY CITY CLERK: _____

DATE APPROVED: _____